



COUNTY OF OSCODA

Board of Commissioners
Telephone (989) 826-1130
Fax Line (989) 826-1173

Oscoda County Courthouse Annex ~ 105 S. Court Street, P.O. Box 399, Mio, MI 48647

Official Minutes

April 14, 2015

A Regular Meeting of the Oscoda County Board of Commissioner's was held on Tuesday, April 14, 2015, at 10:00 a.m., in the Commissioner's Room, Courthouse Annex Mio Michigan 48647.

Members Present: Commissioners Kischnick, Wilson, Boerner, and Grantner.

Members Excused: Commissioner Christenbery

Others Present: 15 members of the public were in attendance.

Chairman Kischnick called the meeting to order at 10:00 a.m.

Roll Call followed by the Pledge to the Flag.

The Board of Commissioners approved the **Agenda, for April 14, 2015 as presented. Two items were removed from the Consented Agenda, Item #5 Expenditures and Item #6 Claims & Audit both placed under Financial. The Board approved the rest of the **Consented Agenda**, as presented.

Grantner/Wilson a motion to accept the **Agenda** for April 14, 2015, as presented.
2015-062

4 ayes: 0 nays: **Motion Carried.**

**Calendar Items for April 14, 2015.

Item #1 Official Minutes for **March 24, 2015**, as presented.

Item #2 Treasurer's Office- Annual request to Redistribute Bankhead Jones Federal Forest Funds.

**The Board approved the annual request to Redistribute Bankhead Jones Federal Forest Funds and has directed the County Treasurer to redistribute Bankhead Jones Federal Forest Funds, received per PA 182 of 1990 (MCL 141.1302), in ratio of 75% to Local school districts for school purposes and 25% to townships for improvement to county roads within those townships in which National Forests are situated. Apportioned in the following amounts:

**Schools 75%

Mio AuSable 94.1%

Fairview 5.9%

**Townships 25%

Big Creek 47.05%

Mentor 47.05%

Comins 5.9%

Item #3 Building Department - Seasonal Employee return date.

**The B.O.C approved to re-hire the Seasonal Secretary, Jackie Bondar, as budgeted for 2015, for the Building Department, May 4, 2015 through October 16, 2015, 25 hours per week at \$10.60 per hour.

Item #4 Maintenance Department- Seasonal Employee return date.

**The B.O.C approved to re-hire Al Frazho, as a 2015 Seasonal Maintenance Worker, as budgeted for 2015, to work flexible hours up to 21 per week, at \$10.60 per hour, effective May 4, 2015 through August 28, 2015, to assist out at the Fairgrounds and Smith Lake.

Item #5 2015 Expenditures, as received from the County Clerk's Office.

**Removed from the Consented Agenda.

Item #6 Claims and Audit Docket for **April 14, 2015**, as received from the County Clerk's Office.

**Removed from the Consented Agenda.

Grantner/Boerner a motion to approve the **Consented Agenda**, for **April 14, 2015**, with Item #5 **2015-063** Expenditures and Item #6 Claims & Audit, both removed and placed under Financial on the Agenda.

4 ayes: 0 nays: **Motion Carried.**

Public Comments

Appointments:

**Ms. Chris Gerber, Equalization Director, presented the Equalization Departments Quarterly Report. Ms. Gerber asked the Board to go into an Equalization Session.

Wilson/Grantner a motion to go into an Equalization Session, as required by PA 135 of 1991 **2015-064** (10:12 a.m.).

4 ayes: 0 nays: **Motion Carried.**

*The Annual 2015 Equalization Report, as required by PA135 of 1991, was presented.

Wilson/Boerner a motion to adjourn the Equalization Session and return to the Regular Board Meeting **2015-065** (10:18 a.m.).

4 ayes: 0 nays: **Motion Carried.**

Grantner/Wilson a motion to accept the Oscoda County 2015 Equalization Report, with the adoption of **2015-066** a total equalized value of **\$452,083,400.00**, as presented by the Oscoda County Equalization Director, Chris Gerber.

Roll Call Vote: Boerner, yes; Christenbery, absent; Grantner, yes; Wilson, yes; Kischnick, yes. **Motion Carried.**

**Mr. Jason Beck, Ambulance EMS Director, presented the Ambulance Departments Quarterly Report. Mr. Beck thanked the Board for all they have done during his employment; Mr. Beck last day is April 20, 2015. The Board wished him well.

**Ms. Jenny Cronkright, representing the AuSable Valley Nor-east'r Association of Folk, presented the Fairgrounds Entrance/Exit Restructure Plan. After review of the plans and a lot of discussion, the following motions were made:

Grantner/Boerner 2015-067 a motion to allow the AuSable Valley Nor-east'r Association of Folk head-up, through volunteers and donations, the proposed Oscoda County Fairgrounds Entrance/Exit Restructure Plan, working with the Oscoda County Maintenance Supervisor, Joe Breaugh.

4 ayes: 0 nays: **Motion Carried.**

Grantner/Wilson 2015-068 a motion to authorize the AuSable Valley Nor-east'r Association of Folk order the necessary gravel from Precision Excavating, for the Entrance/Exit Restructure Plan, working with the Oscoda County Maintenance Supervisor, Joe Breaugh, to be paid out of the Fairgrounds (217) Special Budget, expense line 101-751-806.00 (Contracted Services) in the amount of \$3,500.00 and authorize the Treasurer's Office to move \$5,000.00 from appropriations, to the Fairgrounds, as budgeted in 2015, and so amend the Budget.

Roll Call Vote: Grantner, yes; Wilson, yes; Kischnick, yes; Boerner, yes; Christenbery, absent. **Motion Carried.**

Old Business:

**The B.O.C tabled, at their last meeting held on March 24, 2015, the purchase of a laptop and a Pet Point Agreement (software) for the Animal Control Officer. Animal Control has been assigned a used laptop, that our IT Director was able to up-grade to cover the needs of the Animal Control Officer. The Board's questions were answered regarding the Pet Point Agreement (software), therefore Commissioner Wilson made a motion to move forward with the Pet Point Agreement.

Wilson/Boerner 2015-069 a motion to allow the Oscoda County Animal Control Officer to enter into a Pet Point Agreement, as written, and authorize the Chair to sign.

4 ayes: 0 nays: **Motion Carried.**

New Business:

**The Board approved the Third Party Contract Agreement, as advertised, received from NICE, Mr. Cy Wakeley, to serve as the Oscoda County Housing Administrator. Also, the Board made a motion to hire Ms. Ann Bloss through the County, to assist in the Housing Department on a temporary basis.

Grantner/Boerner 2015-070 a motion to accept the Third Party Administrative Agreement, for the term beginning April 14, 2015 through December 31, 2016, between Northern Integrity Consulting Enterprises (NICE) and Oscoda County Board of Commissioners for the purpose to facilitate Housing Grants available through Oscoda County for the benefit of the residents of Oscoda County, as agreed upon and written, contingency upon the acceptance of MSHDA and signature of Mr. James Espinoza, Outreach Specialist, MSHDA and authorize the Oscoda County Chairman to sign.

4 ayes: 0 nays: **Motion Carried.**

Grantner/Wilson 2015-071 a motion to hire Ann Bloss through the County, on a temporary basis, at \$8.15 per hour, 15 hours per week, as an Oscoda County Office Clerk, assigned to the Housing Office, under the supervision of the Oscoda County Board of Commissioners, from April 14, 2015 through July 15, 2015, paid through expense line 101-115-702.00 (Got. Admin. Housing).

4 ayes: 0 nays: **Motion Carried.**

**The following motions were made, on behalf of the County, to appoint an Interim Director to oversee the Oscoda County Ambulance EMS Department, until a new Director is hired, and appoint an interview committee.

Boerner/Grantner 2015-072 a motion to appoint Commissioner Boerner, as the active Interim Ambulance EMS Director, to oversee the current daily EMS Department Operations, AS IS, until a new Ambulance EMS Director has been hired, effective April 20, 2015. Also, to authorize \$40.00 County Per-diem, accordingly, paid out of the Ambulance Budget, payroll line 210-651-708.00.

Roll Call Vote: Boerner, yes; Christenbery, absent; Grantner, yes; Wilson, yes; Kischnick, yes. **Motion Carried.**

Grantner/Boerner 2015-073 a motion to appoint Al Lemcool, as the active Assistant Interim Ambulance EMS Director, to assist Commissioner Boerner, Interim Director, with current daily EMS Department Operations, AS IS, on a temporary basis, until a new Ambulance EMS Director has been hired, at his current rate of pay, not to exceed 40 hours per week, not eligible for overtime or County Benefits, extra hours are to be paid out of a separate payroll line 210-651-708.00, effective April 20, 2015.

Roll Call Vote: Christenbery, absent; Grantner, yes; Wilson, yes; Kischnick, yes; Boerner, yes. **Motion Carried.**

Grantner/Boerner 2015-074 a motion to allow Sherry Wilson, Oscoda County Ambulance Secretary, Steelworkers Union Employee, to work up to an additional 5 hours per week, as needed, at her current rate of pay, extra hours are to be paid out of a separate payroll line 210-651-708.00, on a temporary basis, until a new Ambulance EMS Director has been hired, to assist with the current daily EMS Department Operations, AS IS, if requested, effective April 20, 2015.

3 ayes: 0 nays: 1 abstain: **Motion Carried.**

Boerner/Grantner 2015-075 a motion to place a “HIRING & BUDGET FREEZE”, effective immediately, and until a new Ambulance EMS Director has been hired. The exception would be, if it is deemed necessary to hire and/or purchase supplies to function and/or maintain the Ambulance Department, then with written authorization by both the Interim Ambulance EMS Director and the Board Chair, it will be acceptable.

4 ayes: 0 nays: **Motion Carried.**

Grantner/Boerner 2015-076 a motion to appoint a 5-five member Oscoda County Ambulance EMS Director Interview Committee to conduct the interviews and bring back a recommendation to the entire Board; Commissioner Boerner, Commissioner Kischnick, County Clerk & Register of Deeds, Jeri Winton, Sheriff Kevin Grace and Mr. Tom Siegler.

4 ayes: 0 nays: **Motion Carried.**

Financial: (Motions Needed) None

**The Board approved the request received from the EDC & Brownfield Board to allow Lanita Olsen, to take a three-week online course, for Professional Proposal Writing, for Grants, to apply for future grants on behalf of the County.

Grantner/Wilson 2015-077 a motion to allow Lanita Olsen, an EDC Board Member, to register for a three-week on-line course, for Professional Proposal Writing for Grants, and authorize payment of \$595.00, paid out of the 101-728-960.00 (EDC Training) moved from Contingency, and so amend the budget.

Roll Call Vote: Kischnick, yes; Boerner, yes; Christenbery, absent; Grantner, yes; Wilson, yes. **Motion Carried.**

**The Claims & Audit Docket (Item #6) for April 14, 2015 was pulled from the Consented Agenda. Commissioner Wilson had some questions on a few of the invoices from the Ambulance Department.

Mr. Beck answered those questions and after discussion the Board allowed. Also, the Board added the final invoice from Crawford County, as our Housing Administrator.

Wilson/Boerner a motion to accept the Claims & Audit Docket, for April 14, 2015 with one additional **2015-078** final invoice for Housing Administration Fee, from Crawford County, in the amount of \$1,918.00; total for Claims & Audit **\$87,197.55**.

Roll Call Vote: Kischnick, yes; Boerner, yes; Christenbery, absent; Grantner, yes; Wilson, yes. **Motion Carried.**

**The Expenditures (Item #5) was pulled from the Consented Agenda. The excel formula used by the County Clerk's Office was incorrect, therefore the Board approved to correct January Expenditures and to allow both February and March Expenditures, as received by the Clerk's Office.

Grantner/Boerner a motion to amend Item#8 January 2015 Expenditures, in the amount of \$779,296.33, **2015-079** under the Consented Agenda (motion 2015-027), at the February 10, 2015 B.O.C Meeting, and approve the 2015 Expenditures for the month of January, as corrected, in the amount of \$1,253,542.65, and to allow the 2015 Expenditures for February, in the amount of \$838,798.15 and March, in the amount of \$678,081.93, as received from the County Clerk's Office.

Roll Call Vote: Boerner, yes; Christenbery, absent; Grantner, yes; Wilson, yes; Kischnick, yes. **Motion Carried**

JANUARY 2015		PAYROLL	EXPENSES	TOTAL
101	General Fund	\$219,106.32	\$547,512.79	\$766,619.11
102	Ambulance Equip		\$106,691.40	\$106,691.40
103	Sheriff Equip		\$3,632.98	\$3,632.98
104	911 Emergency	\$9,950.79	\$13,412.45	\$23,363.24
205	Officer Training			\$0.00
208	Park Fund	\$4,352.55	\$10,065.22	\$14,417.77
209	D.A.R.E.			\$0.00
210	Ambulance Fund	\$73,004.99	\$128,874.56	\$201,879.55
215	Friend/Court	\$5,884.44	\$9,214.24	\$15,098.68
216	Public Guardian	\$2,463.60	\$2,780.04	\$5,243.64
217	Fairground's		\$138.60	\$138.60
218	Smith Lake		\$545.00	\$545.00
230	Hazmat			\$0.00
232	Historical Comm.			\$0.00
239	Gypsy Moth			\$0.00
245	Public Improvement			\$0.00
249	Building Dept.		\$6,918.82	\$6,918.82
256	R.O.D. Automation		\$2,543.80	\$2,543.80
265	Drug Law Enforcement	\$3,854.39	\$9,310.10	\$13,164.49
269	Law Library	\$6,871.35	\$162.31	\$7,033.66
271	Library	\$6,508.56	\$24,836.89	\$31,345.45
274	Council/Aging		\$24,000.00	\$24,000.00
281	EDC Revolving Loan			\$0.00

282	BRYNE JAG GRANT			\$0.00
285	RSRF			\$0.00
290	Social Services			\$0.00
292	Child Care		\$21,797.66	\$21,797.66
293	Soldiers & Sailors			\$0.00
294	Veterans Trust		\$17.16	\$17.16
295	Airport	\$264.00	\$1,818.25	\$2,082.25
296	Basic Grant		\$1,250.00	\$1,250.00
297	Smile/Counseling			\$0.00
298	Veterans Affairs	\$424.00	\$1,446.05	\$1,870.05
598	Community Service			\$0.00
616	Tax Revolving		\$3,889.34	\$3,889.34
	<i>SUB TOTALS</i>	\$332,684.99	\$920,857.66	\$1,253,542.65
201	Road Commission			\$187,282.41
	<i>Grand Total</i>		\$1,440,825.06	

FEBRUARY 2015

101	General Fund	\$135,789.07	\$377,016.39	\$512,805.46
102	Ambulance Equip		\$11,995.00	\$11,995.00
103	Sheriff Equip		\$12,886.96	\$12,886.96
104	911 Emergency	\$5,883.87	\$17,177.13	\$23,061.00
205	Officer Training			\$0.00
208	Park Fund	\$2,859.20	\$8,067.51	\$10,926.71
209	D.A.R.E.		\$600.00	\$600.00
210	Ambulance Fund	\$44,172.15	\$75,037.19	\$119,209.34
215	Friend/Court	\$3,223.92	\$11,949.12	\$15,173.04
216	Public Guardian		\$145.56	\$145.56
217	Fairground's		\$54.80	\$54.80
218	Smith Lake			\$0.00
230	Hazmat			\$0.00
232	Historical Comm.		\$3,951.48	\$3,951.48
239	Gypsy Moth			\$0.00
245	Public Improvement			\$0.00
249	Building Dept.	\$2,580.48	\$4,491.14	\$7,071.62
256	R.O.D. Automation			\$0.00
265	Drug Law Enforcement		\$1,783.26	\$1,783.26
269	Law Library		\$250.29	\$250.29
271	Library	\$4,149.28	\$42,161.83	\$46,311.11
274	Council/Aging		\$42,161.83	\$42,161.83
281	EDC Revolving Loan			\$0.00
282	BRYNE JAG GRANT			\$0.00

285	RSRF			\$0.00
290	Social Services			\$0.00
292	Child Care		\$11,318.15	\$11,318.15
293	Soldiers & Sailors			\$0.00
294	Veterans Trust			\$0.00
295	Airport	\$288.00	\$3,329.61	\$3,617.61
296	Basic Grant			\$0.00
297	Smile/Counseling			\$0.00
298	Veterans Affairs	\$584.00	\$7,544.77	\$8,128.77
598	Community Service			\$0.00
616	Tax Revolving		\$7,346.16	\$7,346.16
	<i>SUB TOTALS</i>	\$199,529.97	\$639,268.18	\$838,798.15
201	Road Commission			\$204,879.72
	<i>Grand Total</i>		\$1,043,677.87	

MARCH 2015		PAYROLL	EXPENSES	TOTAL
101	General Fund	\$135,219.67	\$290,963.30	\$426,182.97
102	Ambulance Equip		\$11,995.00	\$11,995.00
103	Sheriff Equip		\$1,345.78	\$1,345.78
104	911 Emergency	\$5,083.33	\$8,856.52	\$13,939.85
205	Officer Training			\$0.00
208	Park Fund	\$2,979.20	\$5,567.02	\$8,546.22
209	D.A.R.E.		\$95.00	\$95.00
210	Ambulance Fund	\$42,264.73	\$62,570.74	\$104,835.47
215	Friend/Court	\$4,230.45	\$6,416.17	\$10,646.62
216	Public Guardian	\$1,919.00	\$2,476.85	\$4,395.85
217	Fairground's		\$178.88	\$178.88
218	Smith Lake			\$0.00
230	Hazmat			\$0.00
232	Historical Comm.		\$25.91	\$25.91
239	Gypsy Moth			\$0.00
245	Public Improvement			\$0.00
249	Building Dept.	\$2,580.48	\$3,478.18	\$6,058.66
256	R.O.D. Automation		\$542.94	\$542.94
265	Drug Law Enforcement		\$1,058.11	\$1,058.11
269	Law Library		\$412.16	\$412.16
271	Library	\$4,263.93	\$23,332.28	\$27,596.21
274	Council/Aging		\$36,000.00	\$36,000.00
281	EDC Revolving Loan			\$0.00
282	BRYNE JAG GRANT			\$0.00
285	RSRF			\$0.00

290	Social Services			\$0.00
292	Child Care		\$17,163.70	\$17,163.70
293	Soldiers & Sailors			\$0.00
294	Veterans Trust			\$0.00
295	Airport	\$84.00	\$1,102.23	\$1,186.23
296	Basic Grant		\$1,250.00	\$1,250.00
297	Smile/Counseling			\$0.00
298	Veterans Affairs	\$160.00	\$3,435.21	\$3,595.21
598	Community Service			\$0.00
616	Tax Revolving		\$1,031.16	\$1,031.16
	<i>SUB TOTALS</i>	\$198,784.79	\$479,297.14	\$678,081.93
201	Road Commission			\$156,015.25
	<i>Grand Total</i>		\$834,097.18	

**Commissioner Kischnick called for a five minute recess (11:30 a.m.).

Boerner/Wilson a motion to take a (5)-five minute recess (11:30 a.m.)

2015-080 4 ayes: 0 nays: **Motion Carried.**

Correspondence, Reports, Resolutions (acknowledge receipt):

**AuSable Valley Nor-east'r Association of Folk are hosting a Spring Strings Jamboree, in Rose City on April 18th, 2015 at 6 p.m., at the Rose City Valley Lanes.

Committee Reports:

Commissioner Boerner:

**Attended the Annual 2015 MAC Conference. March 30th - April 1st, in Lansing.

**Met with Commissioner Kischnick to discuss the Ambulance EMS Department.

Commissioner Wilson:

**Attended two Landfill Board Meetings.

**Attended the Annual 2015 MAC Conference. March 30th - April 1st, in Lansing.

**Met with the Roscommon County Animal Control Officer, Mr. Terry Mackillop, along with Andrew Thompson, Animal Control Officer.

**Attended the Clinton Township Board Meeting.

**Attended the EDC & Brownfield Board Meeting.

**Attended the MTA Board Meeting.

**Reviewed the County's Claims & Audit Docket Report.

Commissioner Kischnick:

**Attended two Landfill Board Meetings.

**Attended the Annual 2015 MAC Conference. March 30th - April 1st, in Lansing.

**Attended the Road Commission Board Meeting.

**Participated in a meeting along with Dan Kauffman, IT Director, Brenda Moore, B.O.C Executive Secretary and Mr. Gordon Stryker, MGT of America, Inc.

**Participated in a meeting along with Brenda Moore, B.O.C Executive Secretary and Mr. David Martindale, Verizon Representative.

**Participated in a meeting along with Commissioner Christenbery, Brenda Moore, B.O.C Executive

Secretary and Mr. Cy Wakeley, NICE.
**Attended the Council on Aging Board meeting.
**Met with Commissioner Boerner to discuss the Ambulance EMS Department.

Commissioner Christenbery:

**Excused.

Commissioner Grantner:

**No meetings to report on.

Public Comments & Matters:

**Sheriff Kevin Grace announced in December the County Gun Board will be eliminated, and applications for gun permits will go through the County Clerk's Office and turned over to the State Police. Also, he reminded everyone of "Fire Season" to call to get your burn permits, before burning. The CAC (Children's Assessment Center) is reaching out to local business for contributions; April is Child Abuse Prevention Month.

**County Treasurer, Bill Kendall, announced the County has 38 foreclosures (26 of them Garland) and he will be scheduling a date, time and place for the annual auction, held in August. Also, Mr. Kendall asked the Board to consider renaming the County Community Playground in memory of Ms. Tina Bruner whom was so instrumental in the playgrounds development.

**The regular scheduled Board of Commissioners Meeting, for Tuesday April 28, 2015 at 10:00 a.m. has been moved to Thursday, April 30, 2015 at 10:00 a.m. held in the Boardroom in the Annex Building.

**Commissioner Kischnick called for a motion to adjourn.

Wilson/Boerner a motion to adjourn today's meeting, April 14, 2015 (11:58 a.m.).

2015-081

4 ayes: 0 nays: **Motion Carried.**

The next Regular Board of Commissioners Meeting is scheduled for **Thursday, April 30, 2015 at 10:00 a.m.

**John A. Kischnick, Oscoda County
Board of Commissioners, Chairman**

**Jeri Winton, Oscoda County
Clerk & Register of Deeds**