



COUNTY OF OSCODA

Board of Commissioners
Telephone (989) 826-1130
Fax Line (989) 826-1173

Oscoda County Courthouse Annex ~ 105 S. Court Street ~ P.O. Box 399 ~ Mio, MI 48647

Official Minutes

April 22, 2014

A Regular Meeting of the Oscoda County Board of Commissioner's was held on **Tuesday, April 22, 2014**, at 10:00 a.m., in the Commissioner's Room, Courthouse Annex, Mio Michigan

Members Present: Commissioners Kischnick, Christenbery, Wilson, Boerner and Grantner

Members Excused:

Others Present: 18 members of the public were in attendance.

Chairman Kischnick called the meeting to order at 10:00 a.m.

Roll Call, followed by the Pledge to the Flag

The Board removed one item from the Agenda for **April 22, 2014; the appointment for Dan Kauffman, IT Director. Commissioner Wilson asked that Item #7 (Up-dated B.O.C By-laws (Add-Consented Agenda & Appendix A- B.O.C Ethics Policy) be removed from the Consented Agenda, for further discussion. Commissioner Christenbery asked that a invoice for the McGregor Athletic Complex be added to the Claims & Audit Docket, Item #9. All other Calendar Items were approved as presented.

Christenbery/Boerner a motion to accept the **Agenda for April 22, 2014**, with one item removed.
2014-066

5 ayes: 0 nays: **Motion Carried.**

Consented Agenda Calendar Items:

Item #1 Official Minutes for **April 8, 2014**

Item #2 Inmate Billing Agreement Blues Renewal

**The Board has authorized the Chairman to sign the renewal Administrative Services Contract to allow ABC to administer BCBS "Inmate Billing" for Oscoda County Inmates through the Sheriff's Department. Renewal dates July 2014 through June 2015.

Item #3 Resolution 2014-009 "Oscoda County Investment Policy"

**The Board of Commissioners adopted Resolution 2014-009 "Authorizing Investment of County Funds and Approving County Investment Policy" whereas, pursuant to the provision of Act No. 20 of the Public Acts of Michigan of 1943, as amended ("Act 20") the Board of Commissioners of the County of Oscoda may authorize the County Treasurer to invest County funds in certain investments.

Item #4 Resolution 2014-010 Proclamation "Purple Heart Day" August 7, 2014

The Board of Commissioners adopted Resolution 2014-010 Proclamation **August 7, 2014 as “Purple Heart Day” here in the County of Oscoda, and that Oscoda County is known as a "Purple Heart County”.

Item #5 Amend motion #2013-387 (12/30/2013) and amend the “2010-001 Planning Commission Ordinance” Section- Membership, Section 102 Membership to reflect (5) Five members

**The Board agreed to amend motion 2013-387 from the December 30, 2013 Board Meeting and amend the Planning Commission Ordinance 2010-001, Section 102 Membership to reflect (5) five members, after some research, the Board has discovered that the Planning Commission is required to be a five member board, according to the Michigan Planning Enabling Act, MCL 125.3801, and (PA 33 of 2008).

Item #6 Advertise for Title III Projects- County has \$24,076.01 available.

**The Board will advertise for Title III. The County has been notified that Title III Funds were approved and released in the amount of \$21, 459.23; a balance of \$2,616.78 is still available from 2013. Title III Projects must include one or more of the following: Fire Wise Community Programs, Reimburse for Emergency Services Performed on Federal Land, and/or Develop Community Wildfire Protection Plans.

Item #7 Up-dated B.O.C By-laws (Add-Consented Agenda & Appendix A- B.O.C Ethics Policy) **Removed**

Commissioner Wilson asked that Item **#7 from the Consented Agenda be removed for further discussion.

Item# 8 Special & General 2014 Budget Amendments

Circuit Court (131)

Court Appointed Attorney's	101-131-814.00	Increase	\$2,000.00
Court Appellate Assignment	101-131-814.02	Decrease	\$2,000.00

**The B.O.C approved the budget amendments requested by Cristy Slocum, Circuit Court Administrator, at the 03/27/2014 B.O.C Meeting.

Veterans (682)

Veterans Part-time Clerk	101-682-705.00	Increase	\$2,646.00
FICA	101-682-715.00	Increase	\$202.42
Travel	101-682-861.00	Increase	\$15,000.00
Veterans Counselor Contract	101-682-806.00	Decrease	\$17,848.42

**The B.O.C approved the budget amendments to reflect the wages for a temporary part-time clerk and moving funds around to reflect true travel expenses for the Veterans Trust Fund Coordinator and the volunteer drivers for our Veterans (Motions 2014-047,048,049).

Maintenance (265)

Equipment Non-Capital	101-265-775.01	Increase	\$2,799.00
Contingency	101-890-965.00	Decrease	\$2,799.00

**The B.O.C approved the amendment to purchase a new copier for the Annex Building (Motion 2014-060).

Govt'Admin (115)

Civic Projects	101-115-807.08	Increase	\$1,516.44
Contingency	101-890-965.00	Decrease	\$1,516.44

**The B.O.C approved to move \$1,516.44 from Contingency, which was the carry-over balance from the 2013 Civic Projects expense line, to offset cost for the Oscoda County Youth Programs (Motion 2014-052).

Govt'Admin (115)

Title III	101-115-960.00	Increase	\$21,459.23
Title III	101-115-960.00	Increase	\$2,616.78
Contingency	101-890-965.00	Decrease	\$2,616.78
Revenue- Forest Service (Title III)	101-000-505.01	Increase	\$24,076.01

**The B.O.C approved the budget amendments to reflect the Title III Funds awarded by the National Forest for projects and the carry-over balance from the 2013.

Revenue (101)

Current Tax - Summer Levy	101-000-402.00	Decrease	\$73,221.31
Current Tax- Winter Levy	101-000-402.01	Increase	\$73,221.31

**The B.O.C approved the amendments to separate the Summer & Winter Tax Levy, as recommended by the County Treasurer's Office.

Ambulance (210)

Workman's Comp	210-651-721.00	Increase	\$479.81
Printing/Publish	210-651-900.00	Increase	\$113.27
Ambulance Misc.	210-651-955.00	Increase	\$370.00
Employee Training	210-651-960.00	Increase	\$1,245.00

**The B.O.C approved the amendments to the Ambulance Operations Budget (210) to reflect true expenditures, as requested by the Ambulance EMS Director, Jason Beck.

Sheriff's Department (301)

Equipment-Non Capital	101-301-775.00	Increase	\$5,612.17
-----------------------	----------------	----------	------------

Drug Law Enforcement (265)

Gas Expense	265-301-742.00	Increase	\$8,000.00
Un-Used PTO	265-301-719.01	Increase	\$916.80

911 (104)

New Equipment over \$5,000.00	104-301-977.00	Increase	\$7,000.00
-------------------------------	----------------	----------	------------

**The Board approved the amendments, as requested by the Sheriff's Department to reflect true expenditures with the Title III Awarded in 2013, however spent in 2014 (2013-196). The Drug Enforcer-

Gas Invoice for the months of August thru December 2013 and the unused PTO, both paid out in 2014, and the 911 Equipment purchased.

Item #9 Claims and Audit for **April 22, 2014** as presented by the County Clerk's Office.

Commissioner Christenbery added an invoice, in the amount of \$200.00, payable to McGregor Athletic Complex to the Claims & Audit Docket; **total \$62,283.49.

Grantner/Christenbery 2014-067 a motion to remove (Item#7), on the **Consented Agenda for April 22, 2014**, Up-dated B.O.C By-laws (Add-Consented Agenda & Appendix A- B.O.C Ethics Policy) for further discussion, and add (Item #9) a \$200.00 invoice, payable to McGregor Complex to the Claims & Audit Docket and approve the other Calendar Items listed, as presented, on the Consented Agenda.

Roll Call Vote: Christenbery, yes; Grantner, yes; Wilson, yes; Kischnick, yes; Boerner, yes. **Motion Carried.**

Chairman Kischnick called for **Item #7 (Up-dated B.O.C By-laws (Add-Consented Agenda & Appendix A- B.O.C Ethics Policy) removed from the Consented Agenda, by Commissioner Wilson, to be addressed. Commissioner Wilson stated he disagrees with adopting Appendix A-the B.O.C Ethics Policy, referencing #8 Violations. After some discussion, a motion was made to send to the Prosecutor for review.

Wilson/Grantner 2014-068 a motion to send the Oscoda County Board of Commissioners Ethics Policy (Item #7) to the County Prosecutor, Cassie Moris-Bills, for review.

Roll Call Vote Grantner, yes; Wilson, yes; Kischnick, yes; Boerner, yes; Christenbery, yes. **Motion Carried.**

Public Comments (Regarding Agenda):

**Commissioner Kischnick announced to the audience for those of you that address the Board, if you do not wish to be videotaped you will need to request it; Mr. Doug Davis was asked to respect their request. There is still a lot of controversy regarding the videotaping at a public meeting. Mr. Paul Perry asked why the Board had not responded to the Mio Masonic Lodge 596 correspondence he sent regarding the Oscoda County Youth Organization; Commissioner Kischnick apologized and said he had thought the concern had been addressed. Ms. Sandy Handrich, Chairman of the Youth Council Board, apologized also, stating it was just a misunderstanding. Mr. Dave Bugg questioned the Board to why the County needed to fund the Youth Organization when other outside organizations were willing to assist.

Appointments:

**Ms. Chris Gerber, Equalization Director, presented an Equalization Department Quarterly Report; which included new exceptions from property taxes requiring additional procedural duties for Assessor's and Equalization Departments that have become a law.

Boerner/Grantner 2014-069 a motion to go into an Equalization Session, as required by PA 135 of 1991 (10:35 a.m.).

5 ayes: 0 nays: **Motion Carried.**

Ms. Gerber presented the Annual 2014 Equalization Report, as required by PA135 of 1991.

Grantner/Boerner 2014-070 a motion to adjourn the Equalization Session and return to the Regular Board Meeting (10:47 a.m.).

5 ayes: 0 nays: **Motion Carried.**

Grantner/Wilson a motion to accept the Oscoda County 2014 Equalization Report, with the

2014-071

adoption of a total equalized value of **\$458,248,300.**, as presented by the Oscoda County Equalization Director, Chris Gerber.

Roll Call Vote: Boerner, yes; Christenbery, yes; Grantner, yes; Wilson, yes; Kischnick, yes. **Motion Carried.**

**Mr. Rod Marsh, Motor Pool Supervisor, presented an overview of the Motor Pool Department; which included switching out over 80 winter tires and preparing several vehicles to put up for sale this fall.

**Dr. Timothy Jenks, Planning Commission Chairman, gave a progress report in regards to the up-dating of the County Master Plan; the goal is to complete by the end of this year. Also, Dr. Jenks asked the Board to appoint Ms. Delores Yoder to the Planning Commission Board.

Grantner/Boerner a motion to appoint Delores Yoder to the Planning Commission Board for a **2014-072** three-(3) year term, as recommended by the Planning Commission Board.
5 ayes: 0 nays: **Motion Carried.**

**Mr. Jason Beck, Ambulance EMS Director, presented the Ambulance EMS Department's Quarterly Report. Mr. Beck stated the new ambulances should arrive late July and the details of the exact location of the propane tank have not been finalized; he is recommending the south side of the Ambulance Department. There is a possibility that the propane tank, to fill the Ambulances, could be installed and located at the Mio Forest Service Station. Also, Crystal Flash is researching the possibility of installing a propane station that could be used by everyone in the County. Mr. Beck also discussed the "The Oscoda County Emergency Medical Service Millage" stating it is his intentions to attend as many Countywide functions and meetings to promote, starting with the May 3rd CPR Training Class being held at the Mio AuSable High School.

Old Business:

New Business:

**It was the consensus of the Oscoda County Board of Commissioners, to allow the AuSable Valley Community Mental Health Authority (ASVCMHA) to move forward on the proposed remodel of the property they currently lease from Oscoda County, referred to the Conference Room and/or Old Library, as outlined in their proposal. The B.O.C did ask that ASVCMHA work closely with our Building Inspector, Mr. Tim Whiting.

Financial: (Motions Needed)

Correspondence, Reports, Resolutions (acknowledge receipt):

Committee Reports:

Commissioner Boerner:

**Attended the EDA Board Meeting.

Commissioner Wilson:

**Attended the EDC & Brownfield Board Meeting.

**Attended the Landfill Board Meeting.

**Participated in a meeting with Commissioner Christenbery and Bill Kendall, County Treasurer, to review the Credit Card Policy.

**Attended the MTA Meeting.

**Participated in a meeting with Commissioner Christenbery and Brian Watros, Family Division, to review the Child Care Budget.

**Attended the Steiner Museum Board Meeting.

**Reviewed the County's Claims & Audit Docket Report.
**Attended the Elmer Township Board Meeting.

Commissioner Kischnick:

**Attended the Landfill Board Meeting.
**Attended the Council on Aging Board Meeting.
**Attended the Big Creek Township Board Meeting.
**Attended the Landfill Claims & Audit Committee Meeting.
**Attended the NEMCOG Board Meeting.
**Attended the MI Northern Counties Board Meeting.
**Attended the Road Commission Board Meeting.

Commissioner Christenbery:

**Participated in a meeting with Commissioner Grantner and Dan Kauffman, IT Director, to review the replacement of Windows XP Workstations.
**Attended the Planning Commission Board Meeting.
**Participated in a meeting with Commissioner Wilson and Bill Kendall, County Treasurer, to review the Credit Card Policy.
**Participated in a meeting with Commissioner Wilson and Brian Watros, Family Division, to review the Child Care Budget.
**Attended the Northeast Health Plan Board Meeting.
**Reviewed the County's Claims & Audit Docket Report.

Commissioner Grantner:

**Participated in a meeting with Commissioner Christenbery and Dan Kauffman, IT Director, to review the replacement of Windows XP Workstations.
**Attended the Library Board Meeting.
**Attended the Literacy Council Board Meeting.
**Attended the AuSable Valley Community Mental Health Board Meeting.

Public Comments & Matters:

1. Comments received regarding the Literacy Council Board Insurance.
2. Is there written rules for videotaping a Public Meeting?
3. A Comment was made that at a public meeting, attendees should expect to be videotaped, videotape recorders are everywhere, there is no privacy; we have representatives here doing public business on the public's behalf.
4. Sheriff Grace announced that Saturday, April 26, 2014 an ORV Safety Course will be offered from 8:30-4:30 at the Community Center and the Sheriff's Department is participating in the "Drug Take Back Day" for unused or expired prescription and/or over the counter medication, pill form only.

**Commissioner Kischnick called for a motion to adjourn.

Wilson/Christenbery a motion to adjourn today's meeting, April 22, 2014 (11:55 a.m.).

2014-073

5 ayes: 0 nays: **Motion Carried.**

The next Regular B.O.C Meeting is scheduled for **Tuesday, May 13, 2014 at 10:00 a.m.

**John A. Kischnick, Oscoda County
Board of Commissioners, Chairman**

**Jeri Winton, Oscoda County
Clerk & Register of Deeds**