



COUNTY OF OSCODA

Board of Commissioners
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Oscoda County Courthouse Annex 105 S. Court Street, P.O. Box 399, Mio, MI 48647

Oscoda County Board of Commissioners

Work Session

9:00 a.m. Tuesday, April 24, 2018

Members Present: Commissioners Olsen, Kelly, Kischnick, Wilson and Nutt.

Members Excused:

Others Present: 19 members of the public were in attendance.

Chair Olsen called the Work Session Meeting to order at 9:00 a.m.

**Agenda Items for the B.O.C “Work Session” included:

The B.O.C discussed the Oscoda County Park. Commissioner Olsen stated at the March 29, 2018 B.O.C Meeting, the B.O.C adopted **Resolution 2018-003 “Abolishing the Oscoda County Parks and Recreation Commission under Public Act 261 of 1965 and establishing the Oscoda County Public Recreation System under Public Act 156 of 1917”. It was the consensus of the B.O.C that the Oscoda County Parks and Recreation responsibilities will be handled more efficiently under the direction of the elected Board of Commissioners. The B.O.C can appoint a Recreation and/or Advisory Board to assist the Park Manager and to outline the responsibilities for the Oscoda County Public Recreation System. The B.O.C discussed; no action was taken. Commissioner Nutt stated he has developed a rough draft of a job description and is looking at the “Memorandum of Understanding” for the Park Manager. Commissioner Nutt asked the B.O.C to review and get back with him; he will be working with Mr. Dan Money, the Park Manager and Commissioner Wilson was asked to assist. Commissioner Nutt stated it is important that the B.O.C define what is expected of the Park Manager and what the County wants, moving forward, at the Oscoda County Park.

**Ms. Mischelle Warner, District#4 Coordinator for MSU Extension and Ms. Deb Nurse discussed MSU Extension. MSU Extension is looking for support from the B.O.C. A part-time secretary would be hired and station at the schools to coordinate MSUE programs, estimated cost \$12,000.00. The programs are all volunteer based and focused on mentoring our youth. After some discussion, Ms. Warner stated that MSUE is open to discuss and asked if the County was open to bringing back MSUE and what can they could afford? Commissioner Wilson and Nutt were asked to follow-up.

**Commissioner Olsen and Kelly addressed the Fairview Fire Hall EMS Proposal. Mr. Warren Miller, Comins Township Supervisor submitted a letter and asked the B.O.C to consider EMS renting space at their Fire Hall for \$200.00 per month that included utilities and offered to delay rent payment for six months. The Fire Hall would provide two spaces for two ambulances along with living quarters for EMS

Staff. Commissioner Olsen stated that staffing and the funds are limited even with Mr. Miller's offer to delay rent for six months and the 2018 EMS Budget has been set. EMS does not know at this time what the future holds. EMS continues to look at options, transfers, ALS vs. BLS, working with the Union, increased the EMS fee structure, and a millage for Operation and Equipment will be placed on the August 7th Primary State Ballot for our residents to consider. Commissioner Kischnick stated it will be important for the residents to support EMS and invest in their County. The B.O.C will consider Mr. Millers proposal at a later date; no action was taken.

**The B.O.C will discuss County Employee Identification Badges at a later date.

**Chair Olsen called for a recess (10:11 a.m.) before the Regular B.O.C Meeting.

Official Minutes **April 24, 2018**

A Regular Meeting of the Oscoda County Board of Commissioner's was held on **Tuesday, April 24, 2018 at 10:20 a.m.** in the Commissioner's Room, Courthouse Annex Mio Michigan 48647.

Chair Olsen called the meeting to order at 10:20 a.m.

Pledge to the Flag:

Roll Call of Members:

Members Present: Commissioners Olsen, Kelly, Kischnick, Wilson and Nutt.

Members Excused:

Others Present: 22 members of the public were in attendance.

The B.O.C approved the Agenda for **April 24, 2018.

Kelly/Wilson a motion to accept the Agenda for **April 24, 2018,** as presented.
2018-086

5 ayes: 0 nays: **Motion Carried.**

Commissioner Kischnick asked to remove Item#2 Temporary Archives Clerk Hired, for further discussion. The B.O.C approved the rest of the listed Calendar Items, for **April 24, 2018, as presented.

Item #1 Official Minutes for **April 10, 2018,** were approved as presented.

Item #2 Temporary Archives Clerk Hired. **REMOVED.**

Item #3 Steiner Museum - Preserve Oscoda County old Courthouse sign.

**The B.O.C donated the Oscoda County Courthouse sign to the Steiner Museum to preserve the former sign that recognized the 'history' and 'notoriety' of the former Oscoda County Courthouse structure.

Item #4 EDC & Brownfield Board By-Laws Amended & Approved.

**The B.O.C approved the EDC & Brownfield By-Laws, as amended and approved by the EDC & Brownfield Board at their April 11, 2018 Meeting.

Item #5 EMS - EMT Reg. Pt. Time position filled & Advertise for two full-time Paramedics.

**The B.O.C acknowledged the promotion of Mr. Travis Clark, EMT, from contingency to regular part-time, effective April 13, 2018.

**The B.O.C authorized the EMS Interim Directors to advertise for two full-time Paramedic's for EMS.

Item #6 Oscoda County Gun Owners Association Support Letter.

** B.O.C authorized the Chair to send a letter of support to the Oscoda County Gun Association, on behalf of the County Board of Commissioners.

Item #7 Amend Motion 2018-080 Item#3 Airport - J. Card Surveying.

**The B.O.C amended motion 2018-080 Item #3, approved at the April 10, 2018 B.O.C Meeting, to reflect the total amount of \$3,850.00 (combined invoices), as presented by J. Card Surveying, LLC; regarding Parcel Mapping and access surveying around North End of County Airport, to clarify County Boundary's, out at the Airport.

Item #8 Amend Motion 2018-080 Item#7 Expenditure for March 2018.

**The B.O.C amended motion 2018-080 Item #7, approved at the April 10, 2018 B.O.C Meeting, to reflect the corrected March 2018 Expenditure Report, in the amount of \$601,221.45.

	PAYROLL	EXPENSES	TOTAL
101 General Fund	\$165,122.57	\$177,392.59	\$342,515.16
102 Ambulance Equip	\$0.00	\$2,723.97	\$2,723.97
103 Sheriff Equip	\$0.00	\$3,490.72	\$3,490.72
104 911 Emergency	\$6,931.58	\$4,352.75	\$11,284.33
205 Officer Training	\$0.00	\$0.00	\$0.00
208 Park Fund	\$3,145.52	\$2,560.94	\$5,706.46
209 D.A.R.E.	\$0.00	\$220.00	\$220.00
210 Ambulance Fund	\$53,646.25	\$25,954.42	\$79,600.67
215 Friend/Court	\$5,282.24	\$4,835.96	\$10,118.20
216 Public Guardian	\$0.00	\$229.60	\$229.60
217 Fairgrounds	\$0.00	\$217.32	\$217.32
218 Smith Lake	\$0.00	\$0.00	\$0.00
230 Hazmat	\$0.00	\$400.00	\$400.00
232 Historical Commission	\$0.00	\$297.76	\$297.76
239 Gypsy Moth	\$0.00	\$0.00	\$0.00
245 Public Improvement	\$0.00	\$0.00	\$0.00
249 Building Dept.	\$3,341.01	\$5,336.70	\$8,677.71
256 R.O.D. Automation	\$0.00	\$1,346.21	\$1,346.21
258 May 4 Courthouse Fire	\$0.00	\$57,057.49	\$57,057.49
263 Concealed Pistol Licensing	\$0.00	\$15.04	\$15.04
265 Drug Law Enforcement	\$3,848.34	\$1,756.02	\$5,604.36

269	Law Library	\$0.00	\$924.22	\$924.22
271	Library	\$0.00	\$0.00	\$0.00
274	Council/Aging	\$0.00	\$20,000.00	\$20,000.00
281	EDC Revolving Loan	\$0.00	\$0.00	\$0.00
285	RSRF	\$0.00	\$0.00	\$0.00
290	Social Services	\$0.00	\$8,904.00	\$8,904.00
292	Child Care	\$2,202.54	\$15,945.89	\$18,148.43
293	Soldiers & Sailors	\$0.00	\$0.00	\$0.00
294	Veterans Trust	\$0.00	\$0.00	\$0.00
295	Airport	\$711.35	\$1,353.45	\$2,064.80
296	Basic Grant	\$0.00	\$6,250.00	\$6,250.00
297	Smile/Counseling	\$0.00	\$250.00	\$250.00
298	Veterans Affairs	\$1,679.34	\$11,209.00	\$12,888.34
470	Courthouse Preservation	\$0.00	\$0.00	\$0.00
616	Tax Revolving	\$0.00	\$2,286.66	\$2,286.66
	<i>SUB TOTALS</i>	\$245,910.74	\$355,310.71	\$601,221.45
201	Road Commission			\$321,831.17
	<i>Grand Total</i>		\$923,052.62	

Item #9 Treasurers Request - Basic Grant Funds Moved.

**The B.O.C authorized the Treasurer's Office to move the revenue of \$15,000.00, received for the Basic Grant moved and deposited in the General Fund, back to the Special Fund (296) Basic Grant, and so amend the Budget.

Item #10 Claims and Audit Docket for **April 24, 2018**, as received from the County Clerk's Office.

Total Claims & Audit **\$70,746.34.

Item #11 County Government Offices CLOSED Monday, April 16, 2018, due to weather.

The B.O.C authorized the County Clerk's Office-Payroll to pay **ALL employees, at their regularly hours & pay, who were scheduled to work on Monday, April 16, 2018, but did not, as a result the County Government Offices being CLOSED due to weather.

Wilson/Kelly a motion to remove Item #2 Temporary Archives Clerk Hired on the Consent Calendar, **2018-087** and approve the other calendar items, as listed, for **April 24, 2018**.

Roll Call Vote: Olsen, yes; Kelly, yes; Nutt, yes;

Kischnick, yes; Wilson, yes. **Motion Carried.**

**The B.O.C discussed the hiring of Ms. Kelli Carter, as the Temporary Archives Clerk, Item#2 removed by Commissioner Kischnick. Commissioner Olsen stated the interview team, which consisted of Commissioner Kelly, Amy Wykoff, Sheriff Administrator, Dan Kauffman, IT Director, Jean Cardinal, Trial Court Administrator, and herself held interviews and recommend Ms. Kelli Carter. The following

motion was cast with Commissioner Kischnick voting no. Commissioner Kischnick stated he disagreed with the starting wage of \$12.00 per hour; the County has current employee's that make less.

Kelly/Nutt a motion to authorize the hiring of Ms. Kelli Carter, as the Temporary Archives Clerk,
2018-088 \$12.00 per hour, 28 hours per week, effective May 8, 2018, as recommended by the interview team.

Roll Call Vote: Kelly, yes; Wilson, yes; Nutt, yes;
Kischnick, no; Olsen, yes. **Motion Carried.**

Public Matters & Comments (Regarding today's Agenda- limited to two minutes per person).

**Ms. Jean Cardinal, Trial Court Administrator, introduced Ms. Kelli Carter, as the Temporary Archives Clerk.

Appointments:

**Ms. Jean Cardinal, 23rd Trial Court Administrator, addressed the B.O.C regarding the purchase of Computers & Software for the District Court Office. Mr. Dan Kauffman, IT Director, has recommended that the District Court Office four computers be replaced, in order to move forward with the CherryLan upgrades. Also, the four computers in District Court Office and the Trial Court Collections Clerk computer will need software up-grades. A date will be scheduled for District Court Office employees to be trained on CherryLan and scanning will begin. The B.O.C approved the purchase.

Kelly/Kischnick a motion to authorize the purchase of 4-four OptiPlex 5050 computers and 5-five
2018-089 Microsoft 365 subscriptions, not to exceed \$5,300.00, paid out of 101-130-775.00 Non-Equipment, moved from Contingency and so amend the 2018 Budget.

Roll Call Vote: Nutt, yes; Olsen, yes; Kischnick, yes;
Wilson, yes; Kelly, yes. **Motion Carried.**

**Mr. Bill Kendall, County Treasurer, presented the 2017 Bankhead Jones; these funds represent Oscoda County's share of net revenue primarily received in 2017 from the sale of mineral receipts collect by the Office of Natural Resource Revenue and grazing receipts collected by the Forest Service; this money is to be used for roads and schools. Oscoda County was originally scheduled to receive \$3,779.98 for 2017, however because of the 6.9% sequester, the payment was reduced to \$3,530.50. Mr. Kendall, discussed the 2017 Tax Settlement. Delinquents are down this year for two reasons, Garland stipulation and 2% more collected than last year. Mr. Kendall presented the 1st Quarter Investment Report and is looking at moving some of the funds around as some financial institutions have raised rates while others have not. The following motions were approved.

Kischnick/Nutt a motion to direct the County Treasurer to redistribute Bankhead Jones Federal Forest
2018-090 Funds, received per PA 182 of 1990 (MCL 141.1302), in ratio of 75% to Local school Districts for school purposes and 25% to townships for improvement to county roads within those townships in which National Forests are situated.

Roll Call Vote: Wilson, yes; Kischnick, yes; Kelly, yes;
Nutt, yes; Olsen, yes. **Motion Carried.**

75% to schools (\$2,647.88)

25 % to townships (\$882.62)

Schools:

Mio AuSable 94.1% = \$2,491.66

Fairview Area 5.9% = \$156.22

Townships:

Big Creek 47.05% = \$415.27

Mentor 47.05% = \$415.27

Comins 5.9% = \$52.08

Kelly/Wilson a motion acknowledges the 2017 Tax Settlement Report and the 2018 1st Quarter **2018-091** Investment Report, as presented by Mr. Bill Kendall, County Treasurer.

5 ayes: 0 nays: **Motion Carried.**

**Ms. Cassie Morse-Bills, County Prosecutor, provided a department up-date. Ms. Morse-Bills went over the Prosecuting Attorney's Office revenue history and projections from FY2011 through FY2018. Ms. Morse-Bills stated that the Prosecuting Attorney's Office is 100% paperless and most court cases are holding steady. The funds from the Agreement with IV-E Abuse and Neglect unfortunately have not come in what was projected, however the overall revenue that is generated by the Prosecutor's Office has increased. Ms. Morse-Bills also addressed wage increases for her staff. Ms. Morse-Bills stated in respect to the Prosecutor's Budget, which is due to the office staff's efficient and dedication, their experience and responsibility should be recognized and rewarded; all employees are an asset to the County and the B.O.C needs to invest in them. Ms. Morse-Bills asked the B.O.C to consider a wage increase of .60 cents for the two Legal Secretaries and a \$1,000 for the Assistant Prosecutor.

Correspondence/Reports/Resolutions:

**The B.O.C adopted the following "2018 Proposed Millage Ballot Language" Resolutions to be placed on August 7, 2018 State Primary Election Ballot; approved by Paul M. Wyzgoski, Bond Attorney.

The Oscoda County Sheriff Equipment Ballot

Shall the limitation upon the total amount of general ad valorem taxes imposed upon real and tangible personal property for all purposes in any one year under the Michigan Constitution be increased in the County of Oscoda, Michigan by .25 mills (which is equal to \$0.25 per \$1,000.00 of taxable value of all such property) for a period of four years, 2018 through 2021 inclusive, for the purpose of acquiring and maintaining vehicles, equipment and inventory for the use by the Oscoda County Sheriff's Department? The amount of revenue the county will collect if the millage is approved and levied by the county in the first year is estimated to be **\$97,802.00.** The proposed millage is a renewal of a previously authorized millage, the revenue from which would be disbursed to the County of Oscoda.

Kelly/Wilson a motion to adopt **Resolution 2018-005**, as written, "Oscoda County Sheriff Equipment **2018-092** Millage Proposal FY 2018-2021".

Roll Call Vote: Kelly, yes; Wilson, yes; Nutt, yes;
Olsen, yes; Kischnick, yes. **Motion Carried.**

The Oscoda County Emergency Medical Services Operation Ballot

Shall the limitation upon the total amount of general ad valorem taxes imposed upon real and tangible personal property for all purposes in any one year under the Michigan Constitution be increased in the County of Oscoda, Michigan by 1.5 mills (which is equal to \$1.50 per \$1,000.00 of taxable value of all such property) for a period of (4) four years, 2018 through 2021 inclusive, for the purpose of operating the Oscoda County Emergency Medical Services? The amount of revenue the county will collect if the millage is approved and levied by the county in the first calendar year is estimated to be **\$586,816.00.** The proposed millage is a new additional millage, the revenue from which would be disbursed to the County of Oscoda.

Kelly/Wilson a motion to adopt **Resolution 2018-006**, as written, “Oscoda County Emergency Medical **2018-093** Service Operation Millage Proposal FY 2018-2021”.

Roll Call Vote: Kischnick, yes; Olsen, yes; Nutt, yes;
Kelly, yes; Wilson, yes. **Motion Carried.**

The Oscoda County Emergency Medical Services Equipment Ballot

Shall the limitation upon the total amount of general ad valorem taxes imposed upon real and tangible personal property for all purposes in any one year under the Michigan Constitution be increased in the County of Oscoda, Michigan by .25 mills (which is equal to \$0.25 per \$1,000.00 of taxable value of all such property) for a period of (4) four years, 2018 through 2021 inclusive, for the purpose of acquiring and maintaining vehicles, equipment and inventory for the use by the Oscoda County Emergency Medical Services? The amount of revenue the county will collect if the millage is approved and levied by the county in the first year is estimated to be **\$97,802.00**. The proposed millage is a new additional millage, the revenue from which would be disbursed to the County of Oscoda.

Kelly/Wilson a motion to adopt **Resolution 2018-007**, as written, “Oscoda County Emergency Medical **2018-094** Service Equipment Millage Proposal FY 2018-2021”.

Roll Call Vote: Olsen, yes; Kelly, yes; Nutt, yes;
Kischnick, yes; Wilson, yes. **Motion Carried.**

The Oscoda County Department of Veterans Affairs Ballot

Shall the limitation upon the total amount of general ad valorem taxes imposed upon real and tangible personal property for all purposes in any one (1) year under the Michigan Constitution be increased in the County of Oscoda, Michigan by 0.3333 mills (which is equal to \$0.3333 per \$1,000.00 of taxable value of all such property) for a period of four (4) years, 2018 through 2021 inclusive, for the purpose of paying costs of operating and to provide monetary support and assistance services to veterans through the Oscoda County Department of Veterans Affairs Office? The amount of revenue the county will collect if the millage is approved and levied by the county in the first calendar year is estimated to be **\$130,390.00**. The proposed millage is a renewal of a previously authorized millage, the revenue from which would be disbursed to the County of Oscoda.

Kelly/Wilson a motion to adopt **Resolution 2018-008**, as written, “Oscoda County Department of **2018-095** Veterans Affairs Millage Proposal FY 2018-2021”.

Roll Call Vote: Nutt, yes; Olsen, yes; Kischnick, yes;
Wilson, yes; Kelly, yes. **Motion Carried.**

**The Board adopted the Resolution, prepared by our Attorney Mr. David Stoker, from Cohl, Stoker and Toskey, to assume the Oscoda County Park Lease with Consumers Energy Company. Commissioner Olsen did reiterate that the entire lease still needs to be reviewed and amended at a later date.

Kelly/Wilson a motion to adopt Resolution 2018-009, as written, “Assuming Oscoda County Park **2018-096** Lease with Consumers Energy Company”.

Roll Call Vote: Wilson, yes; Kischnick, yes; Kelly, yes;
Nutt, yes; Olsen, yes. **Motion Carried.**

**Commissioner Wilson addressed a dog complaint. The Sheriff’s Office was called regarding a dog that killed another dog; the Sheriff’s Office referred them to Animal Control. Commissioner Wilson asked the B.O.C to allow the Animal Control Officer to pick up the dog and have it euthanized. The Prosecutor

stated that the B.O.C cannot authorize a dog to be euthanized. The Animal Control Officer needs to file a report, possible charges could be brought up against the owner. The B.O.C asked that Commissioner Wilson to get with the County Animal Control Officer and review the Dog Ordinance for the proper procedures and get with the County Prosecutor; it was the consensus of the B.O.C that the dog could be taken to the Animal Shelter at the expense of the owner.

Unfinished Business/New Business:

Financial:

**Commissioner Kischnick and Wilson provided a recommendation for non-union and Elected Officials. Commissioner Kischnick stated that department heads provided their recommendation and he met with Commissioner Wilson; they did not meet with individual department heads. Commissioner Olsen stated that all Elected Officials should not receive an increase at this time. Commissioner Kischnick agreed that the B.O.C should be excluded; however, the other Elected Officials should be included. It was questioned whether raises could be retro back to January 1, 2018. After a lot of discussion, the following motion was made where it failed. Commissioner Olsen stated she would like to see if raises could be retro and have the opportunity to talk with department heads.

Kischnick/Wilson a motion to approve the recommended wage increases for non-union employees (not including non-union court employees) and Elected Officials, with the exception of the B.O.C, as listed, presented by Commissioner Kischnick and Wilson, effective April 15, 2018.

Roll Call Vote: Kischnick, yes; Olsen, no; Nutt, no; Kelly, no; Wilson, yes. **Motion Failed.**

Committee Reports:

**It was the consensus of the B.O.C to waive giving Committee Reports.

Public Comments & Matters:

**Comments received regarding employee wage increases.

**Up-date on Court house. www.oscodacountymi.com (Rebuild tab).

**Wolgast-bidding process is next.

**Court system will not be going in new building.

**Cassie Morse-Bills announced she is running for the Oscoda County Presiding Judge.

**Sheriff Grace announced "Take Back Day" Saturday, April 28, 2018.

**Treasurer's Report; 6.9% sequester explained.

**Chair Olsen asked for a motion to adjourn.

Nutt/Kelly a motion to adjourn today's meeting (12:35 p.m.).

2018-098

5 ayes: 0 nays: **Motion Carried.**

The next Regular B.O.C Meeting is scheduled for **Tuesday, May 8, 2018.

A B.O.C Work Session will be held at **9:00 a.m.** and the Regular B.O.C Meeting at **10:00 a.m.**

**LaNita Olsen, Oscoda County
Board of Commissioners Chair**

**Jeri Winton, Oscoda County
Clerk & Register of Deeds**