



COUNTY OF OSCODA

**Board of Commissioners
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Oscoda County Courthouse Annex 105 S. Court Street, P.O. Box 399, Mio, MI 48647

Oscoda County Board of Commissioners

Work Session

9:00 a.m. Tuesday, August 14, 2018

Members Present: Commissioners Olsen, Kischnick, Wilson and Nutt.

Members Excused: Commissioner Kelly

Others Present: 18 members of the public were in attendance.

Chair Olsen called the Work Session Meeting to order at 9:00 a.m.

**Agenda Items for the B.O.C “Work Session” included:

**Ms. Brenda Moore, Executive B.O.C Secretary, reviewed the July 2018 General and Special Fund Budgets.

**The B.O.C discussed several issues. Commissioner Olsen congratulated the newly elected Commissioners; a B.O.C Training Seminar will be scheduled in the future. The Veteran Affairs Operation, Sheriff Equipment and EMS Equipment Millages passed. The B.O.C discussed the EMS Operation Millage which failed. Commissioner Olsen, who serves as the EMS Interim Director, along with Commissioner Kelly, requested that the B.O.C approve another EMS Operation Millage for 1.5% to be placed on the November 6th General Election; a Resolution is on the Agenda for approval (today is the deadline to submit). It was the consensus of the B.O.C that an EMS Operation Millage is necessary, however it was stated that EMS has to provide information to our residents and the EMS Operation Millage needs to be promoted. Commissioner Olsen stated that EMS is looking at several things, from bringing back the “Citizens Advisory Board” to assist with promoting the EMS Operation Millage and to assist with other issue’s EMS faces. Commissioner Olsen stated that EMS has researched outsourcing the EMS Department and/or a Director. EMS has looked at restructuring the EMS Department from hiring a director to reviewing union language and EMS personnel. EMS continues to review the EMS budget, which revenue has increase and expenses has decrease as of today compared to last year at this time; however it is due to lack of staff, therefore overtime is up. EMS will be reaching out to the Oscoda County Townships to discuss future assistance. Commissioner Olsen reiterated that the EMS Operation Millage is necessary to run the EMS Department to continue to serve the residents of Oscoda County at its current level and to implement changes that are necessary. Commissioner Olsen gave a brief up-date on some ongoing County projects that included CherryLan, Archives Clerk, DFD Files, Yoder Building, Michigan Indigent Defense, BS &A, 2019 wage information, Airport Entrance & Apron, and the Annex Security Committee; the Commissioner assigned will continue to follow-up and bring back an up-date in the near future.

*Chair Olsen called for a recess (10:05 a.m.) before the Regular B.O.C Meeting.

Official Minutes
August 14, 2018

A Regular Meeting of the Oscoda County Board of Commissioner's was held on **Tuesday, August 14, 2018 at 10:15 a.m.** in the Commissioner's Room, Courthouse Annex Mio Michigan 48647.

Chair Olsen called the meeting to order at 10:15 a.m.

Pledge to the Flag:

Roll Call of Members:

Members Present: Commissioners Olsen, Kischnick, Wilson and Nutt.

Members Excused: Commissioner Kelly

Others Present: 16 members of the public were in attendance.

The B.O.C approved the Agenda for **August 14, 2018, with one addition.

New Business: Veteran Affairs New Board Members

Wilson/Nutt a motion to accept the Agenda for **August 14, 2018,** with one addition.
2018-167 removed.

4 yes: 0 no: **Motion Carried.**

The Consent Agenda was approved, for **August 14, 2018, with listed calendar items.

Item #1 Official Minutes for **July 24, 2018,** was approved as presented.

Item #2 Constitution Week – September 17-23, 2018 (Resolution 2018-012).

The B.O.C adopted **Resolution 2018-012 “Constitution Week” September 17, 2018 through September 23, 2018 “Proclamation”.

Item #3 EDC & Brownfield Board Resignation & Advertise for new members.

**The B.O.C acknowledged and accepted the resignation of Dawn Harwood, effective July 30, 2018 and allowed the EDC & Brownfield Board to advertise for new members.

Item #4 EMS Promotion (EMT to Paramedic).

**The B.O.C acknowledged the promotion of Jason Budzinski to a full-time Paramedic status from a full-time EMT, effective August 5th, 2018.

Item #5 Treasurer Request - New Expense Line & Budget Amendment.

**The B.O.C authorized the Treasurer's Office to create a new line in Gov't Admin., 101-115-729.03 "Gen Fund Escheats to T&A", for the purpose of escheating monies to the State of MI, and to amend the 2018 Budget, in the amount of \$216.88, as requested by the County Treasurer.

Item #6 Expenditures Report - July 2018, was accepted as received by the County Clerk's Office.

Total Expenditures **\$830,583.42.

	PAYROLL	EXPENSES	TOTAL
101 General Fund	\$177,763.40	\$284,589.81	\$462,353.21
102 Ambulance Equip	\$0.00	\$0.00	\$0.00
103 Sheriff Equip	\$0.00	\$46,770.94	\$46,770.94
104 911 Emergency	\$6,161.98	\$82,939.25	\$89,101.23
205 Officer Training	\$0.00	\$0.00	\$0.00
208 Park Fund	\$5,689.64	\$6,048.71	\$11,738.35
209 D.A.R.E.	\$0.00	\$0.00	\$0.00
210 Ambulance Fund	\$51,493.68	\$25,807.52	\$77,301.20
215 Friend/Court	\$5,538.73	\$3,986.15	\$9,524.88
216 Public Guardian	\$664.04	\$56.62	\$720.66
217 Fairgrounds	\$1,362.42	\$1,356.10	\$2,718.52
218 Smith Lake	\$0.00	\$0.00	\$0.00
230 Hazmat	\$0.00	\$85.24	\$85.24
232 Historical Commission	\$348.52	\$188.01	\$536.53
239 Gypsy Moth	\$0.00	\$0.00	\$0.00
245 Public Improvement	\$0.00	\$0.00	\$0.00
249 Building Dept.	\$4,394.62	\$5,577.77	\$9,972.39
256 R.O.D. Automation	\$0.00	\$314.05	\$314.05
258 May 4 Courthouse Fire	\$0.00	\$7,748.14	\$7,748.14
263 Concealed Pistol Licensing	\$0.00	\$5.17	\$5.17
265 Drug Law Enforcement	\$3,958.24	\$2,121.90	\$6,080.14
269 Law Library	\$0.00	\$2,111.16	\$2,111.16
271 Library	\$0.00	\$0.00	\$0.00
274 Council/Aging	\$0.00	\$20,000.00	\$20,000.00
281 EDC Revolving Loan	\$0.00	\$1,465.09	\$1,465.09
285 RSRF	\$0.00	\$0.00	\$0.00
290 Social Services	\$0.00	\$0.00	\$0.00
292 Child Care	\$2,341.20	\$46,984.78	\$49,325.98
293 Soldiers & Sailors	\$0.00	\$0.00	\$0.00
294 Veterans Trust	\$0.00	\$0.00	\$0.00
295 Airport	\$792.74	\$9,431.31	\$10,224.05
296 Basic Grant	\$0.00	\$8,750.00	\$8,750.00
297 Smile/Counseling	\$0.00	\$250.00	\$250.00
298 Veterans Affairs	\$1,679.34	\$3,898.84	\$5,578.18
470 Courthouse Preservation	\$0.00	\$0.00	\$0.00
616 Tax Revolving	\$0.00	\$7,908.31	\$7,908.31

<i>SUB TOTALS</i>	\$262,188.55	\$568,394.87	\$830,583.42
201 Road Commission			\$283,187.89
<i>Grand Total</i>		\$1,113,771.31	

Item #7 Claims and Audit Docket for **August 14, 2018**, were approved as received from the County Clerk’s Office.

Total Claims & Audit **\$40,526.08.

Kischnick/Nutt a motion to approve the Consent Calendar Items, as listed, for **August 14, 2018**.
2018-168

Roll Call Vote: Kischnick, yes; Olsen, yes; Nutt, yes;
Kelly, absent; Wilson, yes. **Motion Carried.**

Public Matters & Comments (Regarding today’s Agenda- limited to two minutes per person).

**County Treasurer, Bill Kendall, asked the Board to move quickly with BS & A to implement a contract; to avoid possible delays.

Appointments:

**Ms. Alysa Pichler, Alcona County Court Administrator, acting as the interim Oscoda County Court Administrator, gave an up-date on Child Care. Ms. Pichler explained the Child Care (207) reporting procedure. Ms. Pichler will continue to monitor the 207 reports sent to the State for reimbursements. The 2019 State Budget is due and has been completed, Judge Root is reviewing; the Chair will need to sign. Commissioner Kischnick questioned the future of the Child Care Fund. Ms. Pichler stated the Child Care Fund is difficult, with some of the State regulations, etc. she will continue to keep the B.O.C informed. Ms. Pichler reviewed the County Child Care Budget and has recommended several budget amendments, listed below, the bottom line did not change.

D. Barve	292-662-705.06	increase	\$744.80
FICA	292-662-715.00	increase	\$2,151.11
BC/BS RX Delta	292-662-716.00	decrease	-\$4,630.99
Retirement	292-662-718.00	increase	\$1,105.08
Workman Comp.	292-662-721.00	increase	\$540.00
Life Ins.	292-662-722.00	increase	\$82.80
Contract-Home Detention	292-662-801.00	decrease	-\$5,000.00
Contract- Counseling	292-662-802.00	decrease	-\$5,000.00
Short/Long Disability	292-662-838.00	increase	\$450.00
HRA Admin. Fee	292-662-838.01	increase	\$302.00
Travel	292-662-861.00	increase	\$10,000.00

Wilson/Nutt a motion to amend the Special County Child Care Fund (292) as requested by Alysa Pichler, **2018-169** Interim Court Administrator, on behalf of Oscoda County, and so amend the 2018 Budget.

Roll Call Vote: Nutt, yes; Olsen, yes; Kischnick, yes;
Wilson, yes; Kelly, absent. **Motion Carried.**

Correspondence/Reports/Resolutions:

The B.O.C adopted **Resolution 2018-013 “Oscoda County Emergency Medical Service Operation Millage Proposal FY 2018-2021”; to be placed on the November 6, 2018 State General Election.

Wilson/Kischnick a motion to adopt **Resolution 2018-013**, as written, “Oscoda County Emergency
2018-170 Medical Service Operation Millage Proposal FY 2018-2021”.

Roll Call Vote: Olsen, yes; Nutt, yes; Kelly, absent;
Wilson, yes; Kischnick, yes. **Motion Carried.**

Unfinished Business/New Business:

**The B.O.C approved to advertise for a Temporary Archives Clerk. Ms. Kelli Carter last day is Friday, August 17, 2018; to take on a full-time position elsewhere.

Nutt/Wilson a motion to advertise for a Temporary Archive Clerk at \$12.00 per hour, 28 hours per week.
2018-171

4 yes: 0 no: **Motion Carried.**

**The B.O.C appointed two new members to the Veteran Affairs Board, as recommended.

Kischnick/Wilson a motion to acknowledge and accept the recommendation of the Veteran Affairs
2018-172 Board, to appoint Al Chaney and Roger Stitt to the Veteran Affairs Board, effective August 10, 2018.

4 yes: 0 no: **Motion Carried.**

Financial:

**The B.O.C authorized Mead & Hunt to prepare the Five-Year Capital Improvements Program for the Dennis Kauffman Memorial Airport, to present at the Map Meeting, which is scheduled for August 21st in Lansing. Commissioner Wilson, Commissioner Kelly, Dave Kauffman, Airport Manager, and Brenda Moore, B.O.C Executive Secretary will be attending. The B.O.C authorized ordering aviation fuel.

Wilson/Kischnick a motion to authorize the Chair to sign the “Agreement of Services” with Mead &
2018-173 Hunt, Inc. to prepare the Five Year Airport Capital Improvement Program (ACIP) for the years 2019-2023, and authorize payment, in the amount of \$500.00, to be paid out of the Airport Special Fund (295).

Roll Call Vote: Wilson, yes; Olsen, yes; Nutt, yes;
Kischnick, yes; Kelly, absent. **Motion Carried.**

Kischnick/Wilson a motion to purchase up to 1000 gallons of 100LL Aviation Fuel, from AvFuel, up to
2018-174 the amount of \$4,600.00, for the Oscoda County Dennis Kauffman Memorial Airport, and so amend the 2018 budget.

Roll Call Vote: Kischnick, yes; Olsen, yes; Nutt, yes;
Kelly, absent; Wilson, yes. **Motion Carried.**

Committee Reports:

Commissioner Nutt:

**No Reports (Excused at 11:00 a.m.)

Commissioner Kelly

**Excused

Commissioner Kischnick

**Attended the Landfill Board Meeting.

**Attended the Big Creek Township Board Meeting.

**Attended the Veteran Affairs Board Meeting.

**Attended the Council on Aging Board Meeting.

Commissioner Wilson:

- **Continues to working on Airport projects and filling in for the Airport Manager.
- **Met with Dan Money, County Park Manager.
- **Attended the Clinton Township Board Meeting.
- **Attended the Landfill Board Meeting.
- **Reviewed the Claims & Audit Docket for August 14, 2018; as part of the Finance Committee.
- **Attended a Courthouse Annex Building Safety Committee Meeting.
- **Attended the CHOICE Board Meeting.

Commissioner Olsen

- **Acting Interim EMS Director duties.
- **Reviewed the Claims & Audit Docket for August 14, 2018; as part of the Finance Committee.

Public Comments & Matters:

- **Wells Springs Summer Fest “Meet & Greet” is August 15th.
 - **A resident submitted a letter to the B.O.C regarding charging for the use of Anatomic CPR Equipment. Commissioner Olsen will follow-up.
 - **AED Training to be held on August 24, 2018 from 6:30 p.m. - 8:30 p.m at the EMS Department.
 - **Newly Elected B.O.C congratulated. Commissioner Olsen stated she encourages them to reach out to County Departments, B.O.C Secretary, and the B.O.C themselves; to see what being a B.O.C is all about and suggest they review the statues that govern County Business.
 - **A request was made for the B.O.C to consider placing a millage on the November ballot, to add on a Courthouse to the new Government Building. The B.O.C reiterated the deadline to submit a millage, to be place on the November 6th State General Election, was today and details have not been presented and/or approved.
 - **A resident asked when the construction would start for the new Government Building. Commissioner Kischnick stated the last report he received was that Wolgast was still working with the insurance adjuster. A meeting with Wolgast was suggested. Commissioner Kischnick stated he would be following up with Wolgast.
- **Chair Olsen asked for a motion to adjourn.

Kischnick/Wilson a motion to adjourn today’s meeting (11:20 a.m.).
2018-175

4 yes: 0 no: **Motion Carried.**

The next Regular B.O.C Meeting is scheduled for **Tuesday, August 28, 2018.
A B.O.C Work Session will be held at **9:00 a.m.** and the Regular B.O.C Meeting at **10:00 a.m.**

**LaNita Olsen, Oscoda County
Board of Commissioners Chair**

**Jeri Winton, Oscoda County
Clerk & Register of Deeds**