



# COUNTY OF OSCODA

Board of Commissioners  
Telephone (989) 826-1130  
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Oscoda County Courthouse Annex 105 S. Court Street, P.O. Box 399, Mio, MI 48647

## Official Minutes

August 23, 2016

A Regular Meeting of the Oscoda County Board of Commissioner's was held on Tuesday, August 23, 2016, at 10:00 a.m. in the Commissioner's Room, Courthouse Annex Mio Michigan 48647.

Members Present: Commissioners Kischnick, Wilson, Christenbery, and Grantner.

Members Absent: Commissioner Boerner

Others Present: 21 members of the public were in attendance.

Chairman Kischnick called the meeting to order at 10:00 a.m.

Roll Call, followed by the Pledge to the Flag

\*\*The B.O.C approved the Agenda with two additions:

Consented Agenda - Item #12 Claims & Audit, additional invoices totaling \$7, 981.93.

New Business - Trial Court Temporary Employee.

**Wilson/Grantner** a motion to accept the **Agenda** for August 23, 2016; with two additions.  
**2016-149**

4 ayes: 0 nays: **Motion Carried.**

\*\*The B.O.C approved the Consented Calendar for August 23, 2016, with the Calendar Items listed, as presented.

**Item #1** Official Minutes for August 09, 2016, approved as presented.

**Item #2** Park Board Re-appointment; Commissioner Grantner.

\*\*Commissioner Grantner was assigned to serve on the Park Board taking Commissioner's Boerner place, at this time.

**Item #3** N. MI Regional Entity NMRE Board Re-appointment; Commissioner Christenbery.

\*\*Commissioner Christenbery was assigned to serve on the MI Regional Entity NMRE Board taking Commissioner's Boerner place, at this time.

**Item #4** Veteran Affairs Board Re-appointment; Commissioner Christenbery.

\*\*Commissioner Christenbery was assigned to serve on the Veteran Affairs Board taking Commissioner's Boerner place, at this time.

**Item #5** Human Service Council Committee Re-appointment; Commissioner Christenbery.

\*\*Commissioner Christenbery was assigned to serve on the Human Service Council Committee taking Commissioner's Boerner place, at this time.

**Item #6** County Insurance Re-appointment; Commissioner Wilson.

\*\*Commissioner Wilson was assigned to assist, as County Representative with Commissioner Kischnick, with the County Insurance, taking Commissioner's Boerner place, at this time.

**Item #7** Amend Motion 2016-147 to reflect the actual Airport Aviation Fuel purchased.

\*\*The B.O.C approved to amend motion 2016-147 to reflect 1695 gallons of 100LL Aviation Fuel, purchased, in the amount \$6, 188.00; due to the fuel truck compartment only holding 1695 gallons of Aviation Fuel.

**Item #8** Temporary Maintenance Employee Advertisement.

\*\*The B.O.C authorized the Maintenance Supervisor to advertise for one or two Temporary Maintenance Employees for 12-26 hours per week, for temporary employment consideration in the Maintenance Department.

**Item #9** MOA Landfill Chief Financial Officer Letter.

\*\*The B.O.C approved and authorized the Chairman to sign the Annual Chief Financial Officer Letter for the Montmorency- Oscoda - Alpena Solid Waste Management Authority.

**Item #10** General and Special Fund Budget Amendments.

\*\*The B.O.C approved the following amendments to reflect true revenue and expenditures in the 2016 General and Special Fund Budgets.

BOC	Per Diem District #3	101-101-708-03	decrease	\$850.00
101-101	Per Diem District #4	101-101-708-04	decrease	\$850.00
	Per Diem District #5	101-101-708.05	decrease	\$850.00
	Office Supplies	101-101-729-00	increase	\$950.00
	Travel	101-101-861-00	decrease	\$1,000.00
	Training	101-101-960-.00	increase	\$2,600.00
Govt. Admin.	Misc. Dues	101-115-807.07	increase	\$75.00
101-115	Civic Projects	101-115-807.08	increase	\$9,000.00
	Property Clean Up	101-115-807.09	increase	\$5,500.00
	Property Clean Up	101-115-807.09	increase	\$24,000.00
	Maximum Contract	101-115-809.00	decrease	\$11,000.00
	Audit	101-115-818.00	increase	\$2,280.00

	Legal Fees	101-115-820.00	increase	\$5,000.00
	Land Acquisition	101-115-977.01	increase	\$1,000.00
	Contingency	101-890-965.00	decrease	\$30,355.00
Animal 101-430	Thompson Wages	101-430-704.00	increase	\$3,159.00
	FICA	101-430-715.00	increase	\$241.67
	Gas	101-430-742.00	decrease	\$1,000.00
	Contingency	101-890-965.00	decrease	\$2,400.67
Health 101-600	Med Autopsy	101-600-825.00	increase	\$1,500.00
	Travel	101-600-861.00	increase	\$250.00
	Contingency	101-890-965.00	decrease	\$1,750.00
EDC 101-728	Per Diem	101-728-708.00	decrease	\$100.00
	Training	101-728.708.00	increase	\$100.00
Ins.Bond.Fringes 101-851	FICA	101-851-715.00	increase	\$3,000.00
	MI Claims Tax	101-851-716.02	decrease	\$2,500.00
	Retirement	101-851-718.00	increase	\$5,760.15
	Health Reimbursement	101-851-834-02	increase	\$50,000.00
	Retire Contrib.	101-851-874.00	decrease	\$3,000.00
	Underwriters	101-851-912-.00	decrease	\$2,000.00
	Contingency	101-890-965.00	decrease	\$51,260.15
Airport 295	Reimbursements	295-000-676-00	increase	\$519.34
	Airport Manager	295-442-702.00	decrease	\$1,700.36
	Airport Temp. Wages	295-442-705.00	increase	\$1,046.95
	FICA	295-442-715.00	increase	\$80.10
	Aviation Fuel	295-442-744.00	decrease	\$3,812.00
	Build/Repair	295-442-930.00	increase	\$1,000.00
	Land/Grass	295-442-935.01	increase	\$200.00
	Capital Improvements	295-442.977.01	increase	\$5,372.36
Snow 101-335	Deputy Wage	101-335-711.00	increase	\$4,280.00
	FICA	101-335-715.00	increase	\$330.00
	Uniform	101-335-741.00	decrease	\$375.00
	Gas	101-335-742.00	increase	\$375.00
	Equip. Non Capitol	101-335-775.00	increase	\$545.64
	Contingency	101-890-965.00	decrease	\$5,155.64
Smith Lake 218	Temp. Help	218-752-705.00	increase	\$1,800.00
	FICA	218-752-715.00	increase	\$200.00
	Contingency	101-890-965.00	decrease	\$500.00

Fairgrounds	Temp. Help	217-751-703.00	increase	\$179.40
217	FICA	217-751-715.00	increase	\$10.28
Ambulance	Tax Winter Levy	210-000-402.01	increase	\$5,000.00
210	Federal in lieu	210-000-430.00	increase	\$20.00
	Reimbursements	210-000-676.00	increase	\$1,047.03
	EMT Shifts	210-651-703.00	increase	\$88,000.00
	Monk Wage	210-651-704.07	increase	\$10,000.00
	On Call Wages	210-651-705.00	decrease	\$4,954.00
	Overtime	210-651-706.00	increase	\$60,000.00
	EVE Training	210-651-710.00	decrease	\$500.00
	Workman's Comp.	210-651-721.00	decrease	\$982.36
	Contracted Services	210-651-806.04	decrease	\$800.00
	Reimburse. Other Co.	210-651-806.06	decrease	\$2,500.00
	Reimburse. To			
	Insurance	210-651-806.08	increase	\$2,000.00
	License Exp.	210-651-824.00	decrease	\$2,000.00
	Travel	210-651-861.00	decrease	\$500.00
	Printing. Publishing	210-651-900.00	decrease	\$2,000.00
	Training	210-651-960.00	decrease	\$3,000.00
	New Equip.	210-651-977.01	decrease	\$3,233.09
Ambulance	Equip. Noncapital	102-651-775.00	increase	\$150.00
Equip. 102				
Child Care	Home Detention	292-662-801.00	decrease	\$12,000.00
292	Mentoring Service	292-662-806.00	decrease	\$1,400.00
	Foster Care	292-662-843.00	decrease	\$24,000.00
	Private Agency	292-662-844.03	increase	\$62,800.00
	Travel	292-662-861.00	increase	\$12,000.00

**Item #11** Expenditures for the Month of July 2016.

\*\*Total Expenditures: **\$1,162,985.66**

	<b>PAYROLL</b>	<b>EXPENSES</b>	<b>TOTAL</b>
<b>101</b> General Fund	\$227,687.48	\$471,304.02	\$698,991.50
<b>102</b> Ambulance Equip	\$0.00	\$0.00	\$0.00
<b>103</b> Sheriff Equip	\$0.00	\$811.90	\$811.90
<b>104</b> 911 Emergency	\$8,631.43	\$11,502.47	\$20,133.90
<b>205</b> Officer Training	\$0.00	\$0.00	\$0.00
<b>208</b> Park Fund	\$8,587.70	\$12,202.69	\$20,790.39

209	D.A.R.E.	\$0.00	\$0.00	\$0.00
210	Ambulance Fund	\$91,683.78	\$110,586.85	\$202,270.63
215	Friend/Court	\$3,228.15	\$11,385.70	\$14,613.85
216	Public Guardian	\$1,904.84	\$1,921.84	\$3,826.68
217	Fairgrounds	\$1,326.24	\$3,205.85	\$4,532.09
218	Smith Lake	\$663.12	\$663.12	\$1,326.24
230	Hazmat	\$0.00	\$0.00	\$0.00
232	Historical Commission	\$690.84	\$2,981.78	\$3,672.62
239	Gypsy Moth	\$0.00	\$0.00	\$0.00
245	Public Improvement	\$0.00	\$0.00	\$0.00
249	Building Dept.	\$5,925.51	\$9,373.64	\$15,299.15
256	R.O.D. Automation	\$0.00	\$4,442.60	\$4,442.60
258	May 4 Courthouse Fire	\$0.00	\$86,128.49	\$86,128.49
263	Concealed Pistol Licensing	\$0.00	\$12.56	\$12.56
265	Drug Law Enforcement	\$6,027.87	\$7,610.43	\$13,638.30
269	Law Library	\$0.00	\$663.92	\$663.92
271	Library	\$0.00	\$29,051.90	\$29,051.90
274	Council/Aging	\$0.00	\$0.00	\$0.00
281	EDC Revolving Loan	\$0.00	\$0.00	\$0.00
285	RSRF	\$0.00	\$0.00	\$0.00
290	Social Services	\$0.00	\$0.00	\$0.00
292	Child Care	\$0.00	\$20,515.36	\$20,515.36
293	Soldiers & Sailors	\$0.00	\$0.00	\$0.00
294	Veterans Trust	\$0.00	\$0.00	\$0.00
295	Airport	\$651.81	\$6,577.13	\$7,228.94
296	Basic Grant	\$0.00	\$0.00	\$0.00
297	Smile/Counseling	\$0.00	\$0.00	\$0.00
298	Veterans Affairs	\$2,060.41	\$4,352.08	\$6,412.49
470	Courthouse Preservation	\$0.00	\$0.00	\$0.00
616	Tax Revolving	\$0.00	\$8,622.15	\$8,622.15
	<b><i>SUB TOTALS</i></b>	\$359,069.18	\$803,916.48	<b>\$1,162,985.66</b>
201	Road Commission			\$211,958.03
	<b><i>Grand Total</i></b>		<b>\$1,374,943.69</b>	

**Item #12** Claims and Audit Docket for **August 23, 2016.** The B.O.C added the following invoices totaling \$7,981.93 to the Claims & Audit Docket (Item#12).

**\*\*Total Claims & Audit: \$102,131.05.**

Amazon	\$1,750.05
Fidlar Technologies Invoices	\$965.00
Arrow Uninform	\$203.00
The Warehouse	\$298.00
Audry Lunning Reimbursement Invoices	\$416.01
Office Central Invoices	\$1,662.22
WTA Architects	\$2,687.65

**Grantner/Wilson** a motion to approve the **Consented Agenda**, with the listed Calendar Items as **2016-150** presented, for **August 23, 2016.**

**Roll Call Vote:** Boerner, absent; Christenbery, yes; Grantner, yes; Wilson, yes; Kischnick, yes. **Motion Carried.**

**Public Comments:**

**Appointments:**

**\*\*Mr. Tim McGuire**, Executive Director, gave an up-date on MAC’s Legislative, Educational Activities and Program Offerings. The County will receive Revenue Sharing again this year.

**\*\*Dr. David Beck**, Chief Executive Officer, presented the 2016 Annual Director’s Report for AuSable Valley Community Mental Health Authority.

**\*\*Mr. Duane Roddy**, Luzerne Fire Chief, Mr. Randy Booth, Big Creek Supervisor, and Mr. Jim Young, Big Creek Radio Consultant, addressed the Board regarding the Luzerne Radio Tower. Mr. Young explained that the FCC made all radio users change their radio systems back in 2013, which really has had impact on paging and portable coverage. The USFS has given permission to use the tower and the building, located in Luzerne, however they are conditions. The B.O.C has been asked to assist financial with this project. Commissioner Kischnick asked the Finance Committee to meet with Sheriff Grace and Susan White, EMS Director, on possible financial assistance.

**Old Business:**

**\*\*Commissioner Kischnick** gave an up-date on the County Courthouse Demo and Insurance, regarding the May 4, 2016 Courthouse Fire. Burnash Wrecking, Inc., currently working on the demo is expected to be completed by Thursday, August 25<sup>th</sup>; just in time for the Oscoda County River Fest Event. The vault doors were removed and sent for cleanup and restoration. The Insurance Company is working on a master list and will begin to cross reference against the County purchases of replacement items. The B.O.C made a motion to “Freeze” future purchase to allow the insurance company to begin their checks and balances so the County stays within our coverage limit.

**Christenbery/Wilson** a motion to officially notify the Clerks, Register of Deeds, Treasurers, **2016-151** Equalization and IT Offices, to immediately “Freeze” their department replacement purchases, through the County insurance, to allow the insurance company to begin their checks and balances so the County stays within our coverage limit; only exception prior documentation and entire board approval.

**Roll Call Vote:** Christenbery, yes; Grantner, yes; Wilson, yes; Kischnick, yes; Boerner, absent. **Motion Carried.**

**New Business:**

\*\*The records from SERVPRO Restoration are ready to be returned to the County. After research of different options Commissioner Kischnick stated that Mr. Dave Yoder has a heated and secure building that he will lease to the County to store all those extra files. After some discussion, the following motion was made:

**Grantner/Wilson** a motion to enter into a two year lease agreement, effective September 1, 2016, with **2016-152** Timber Ridge Enterprises, LCC, for storage of County files, locks to be changed to the Building prior to taking occupancy, and authorize the Chairman to sign.

**Roll Call Vote:** Grantner, yes; Wilson, yes; Kischnick, yes; Boerner, absent; Christenbery, yes. **Motion Carried.**

\*\*The B.O.C approved the renewal of the ASVCMH Lease Agreement.

**Grantner/Christenbery** a motion to accept the “Lease Agreement” between Oscoda County and **2016-153** AuSable Valley Community Mental Health Services, as written, effective October 1, 2016 through September 30, 2017, with monthly installments of \$1,700.00 and authorize the Chairman and Vice-Chair to sign on Oscoda County’s behalf.

**Roll Call Vote:** Wilson, yes; Kischnick, yes; Boerner, absent; Christenbery, yes; Grantner, yes. **Motion Carried.**

\*\*The B.O.C accepted the Contract to do the Airfield Paint Marking Project, the County as the “Sponsor” portion of this project is \$260.00.

**Christenbery/Grantner** a motion to accept the Contract with MDOT for the Federal Project B-26-0156- **2016-154** 1113, Rehabilitated Runway Airfield Paint Marking Construction, and authorize the Chairman to sign, as the “Sponsor”, and to sign the Airport Improvement Program Sponsor Certifications.

**Roll Call Vote:** Kischnick, yes; Boerner, absent; Christenbery, yes; Grantner, yes; Wilson, yes. **Motion Carried.**

\*\*The B.O.C approved the request, as received, from the Trial Court Administrator, Jean Cardinal, to hire a temporary collection clerk, during the absence of the Trial Court Deputy Probate Register.

**Wilson/Christenbery** a motion to allow the Trial Court Administrator to advertise and hire, effective **2016-155** September 12<sup>th</sup>, 2016, a Temporary Employee for 28 hours per week, at \$11.00 per hour to work collections, until the return of the full-time Deputy Probate Register.

4 ayes: 0 nays: **Motion Carried.**

**Financial:** (Motions Needed)

**Correspondence, Reports, Resolutions (acknowledge receipt):**

\*\*“Patriots Day” at Steiner Museum on Saturday, September 10, 2016 from 11 a.m. to 3 p.m.

**Committee Reports:**

**Commissioner Wilson:**

- \*\*Attended the Steiner Museum Board Meeting.
- \*\*Attended the EDC & Brownfield Board Meeting.
- \*\*Attended the Landfill Board Meeting.
- \*\*Attended the 2016 Regional Summit held in Gaylord.
- \*\*Attended the Elmer Township Board Meeting.
- \*\*Attended the LEPC/LPT Board Meeting.
- \*\*Participated in a meeting along with Commissioner Christenbery and Jean Cardinal, Trail Court Administrator, and Gerard Alhers, Juvenile Officer.
- \*\*Reviewed the Claims & Audit Docket.
- \*\*Attended the Rebuild Committee Meeting.

**Commissioner Kischnick:**

- \*\*Attended the Greenwood Township Board Meeting.
- \*\*Attended the Landfill Board Meeting.
- \*\*Attended the LEPC/LPT Board Meeting.
- \*\*Attended the Rebuild Committee Meeting.
- \*\*Attended the Landfill Finance Committee Meeting.
- \*\*Attended the NEMCOG Board Meeting.
- \*\*Made an appearance at the Skyline Event Center.
- \*\*Made an appearance at the Badges for a Cause 5K Run/Walk.
- \*\*Attended the Road Commission Board Meeting.

**Commissioner Christenbery:**

- \*\*Participated in a meeting along with Commissioner Wilson and Jean Cardinal, Trail Court Administrator, and Gerard Alhers, Juvenile Officer.
- \*\*Reviewed the Claims & Audit Docket.

**Commissioner Grantner:**

- \*\*Attended the Literacy Council Board Meeting.
- \*\*Attended the ASVCMH Building Committee Board Meeting.
- \*\*Attended the 2016 Regional Summit held in Gaylord.
- \*\*Attended the ASVCMH Finance Committee Board Meeting.
- \*\*Attended the DHS Board Meeting.

**Commissioner Boerner:**

- \*\*Absent.

**Public Comments & Matters:**

\*\*Comments received:

- 1.) Mr. Scott Nunn, Oscoda County Herald Reporter was introduced.
- 2.) Veterans Audit Status. Mr. James Anderson is scheduled to attend the next Veterans Affairs Board Meeting.
- 3.) An employee acknowledgement to Joe Breaugh, Maintenance Supervisor, and Ms. Valerie Schweda, Building Department Seasonal Secretary, for a job well done!
- 4.) Local Contractors used for the County Courthouse Projects. Several Local Business were used including: Gilchrest, Gaylord Electric, Morse Concrete & Excavating, Esch's Septic Service, DTE



Energy, Consumer Powers, Whitehouse Disposal Service, Mio Fence Co., Lines & Designs, Precision Excavating of Mio, and the MOA Landfill.

5.) The Annual “Badges for a Cause” 5K Walk/Run, held on Saturday, August 20<sup>th</sup>, 2016 was a big success over 100 participates with approximately \$4,900 collected.

6.) August 15<sup>th</sup> County Tax Auction had 28 parcels. Sold 19 of them on September 19<sup>th</sup> a second auction will be held to sell the reaming 9 parcels.

\*\*Commissioner Kischnick called for a motion to adjourn.

**Wilson/Grantner** a motion to adjourn today’s meeting, **August 23, 2016** (11:39 a.m.)  
**2016-156**

4 ayes: 0 nays: **Motion Carried.**

\*\*The next Regular Board of Commissioners Meeting is scheduled for **Tuesday, September 13, 2016 at 10:00 a.m.**

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**John A. Kischnick, Oscoda County**  
**Board of Commissioners, Chairperson**

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**Jeri Winton, Oscoda County**  
**Clerk & Register of Deeds**