



COUNTY OF OSCODA

Board of Commissioners
Telephone (989) 826-1130
Fax Line (989) 826-1173

Oscoda County Courthouse Annex 105 S. Court Street, P.O. Box 399, Mio, MI 48647

Oscoda County Board of Commissioners
Work Session
9:00 a.m. Tuesday, August 27, 2019

Members Present: Commissioners Yoder, Varner, McCauley, Bondar and Marsh.

Members Excused:

Others Present: 6 members of the public were in attendance.

Chairman Yoder called the Work Session Meeting to order at 9:00 a.m.

**Agenda Items for the B.O.C “Work Session” included:

**Ms. Diane Pelts, CEO of AuSable Valley CMHA, presented the Annual CEO’s Report. AuSable Valley Community Mental Health Authority provides quality prevention, education, and mental health services in Iosco, Ogemaw and Oscoda Counties and continues to serve approximately 2600 persons annually. Ms. Pelts gave an overview on several topics. 1) The challenges they face regarding significant change-over in leadership and filling open positions. 2) The status of the Resolution to remove Section 928, which now is supported by 20 Counties. 3) The approval of PA2 Funds by the Northern Michigan Regional Entity’s Substance Use Disorder Board, which will allow a mental health/substance use disorder caseworker/liaison to be stationed in the jail facilities. 4) The partnership with Mid-Michigan Health to place a position within the Emergency Department to assist with behavioral health matters, discharge planning and utilization management. 5) The Autism Program continues to provide positive outcomes. 6) A new digital solution call mystrength (www.mystrength.com) will be available this fall that will provide HIPAA-compliant digital behavioral health platform online. 7) The Co-Occurring Program provides services for person experience both mental health and substance use disorders and is addressing the opioid epidemic, overdoses and suicides. Ms. Pelts thanked the Board for their time and Oscoda County’s annual appropriation. For more information visit www.avcmh.org.

**Commissioner Yoder addressed the Security Committees request to remove some trees located in front of the Courthouse Annex Building Grounds. Commissioner Yoder stated it has been recommended that a few trees be removed for security reasons out front of the building that block the view of the parking lot. Commissioner Bondar suggested that they be trimmed. It was the consensus of the Board to look into removing one tree and trim the others for the time being.

**Chairman Yoder called to end the Work Session (9:55 a.m.).

Official Minutes August 27, 2019

A Regular Meeting of the Oscoda County Board of Commissioner's was held on **Tuesday, August 27, 2019 at 10:00 a.m.** in the Commissioner's Room, Courthouse Annex Mio Michigan 48647.

Chairman Yoder called the meeting to order at 10:00 a.m.

**Ms. Patricia Prucknic, Assistant Prosecutor, took a moment to introduce herself before the Board Meeting began.

Pledge to the Flag

Roll Call of Members:

Members Present: Commissioners Yoder, Varner, McCauley, Bondar and Marsh.

Members Excused:

Others Present: 5 members of the public were in attendance.

The B.O.C approved the Agenda, with two additions, for **August 27, 2019.

Financial #2 Oscoda County Dennis Kauffman Memorial Airport - Driveway Entrance Project.
#3 Motor Pool Building Service Work.

Varner/McCauley

2019-211 a motion to accept the Agenda for **August 27, 2019,** with noted changes.
5 yes: 0 no: **Motion Carried.**

The B.O.C approved the Consent Agenda for **August 27, 2019.

Item #1 Official Minutes & Closed Session Minutes for **August 13, 2019,** were approved as presented.

Item #2 Claims and Audit Docket for **August 27, 2019,** were approved as received from the County Clerk's Office. Total Claims & Audit **\$35,183.83.**

McCauley/Varner a motion to approve the Consent Calendar for **August 27, 2019,** as presented.
2019-212

Roll Call Vote: Bondar, yes; McCauley, yes; Varner, yes;
Yoder, yes; Marsh, yes. **Motion Carried.**

Public Matters & Comments (Regarding today's Agenda- limited to three minutes per person).

Appointments:

**Ms. Lee Ann Fischer, Housing Consulting Services LLC, addressed the B.O.C with a few request regarding Oscoda County Housing. Ms. Fischer stated she has been working getting the office and housing files in order. Ms. Fischer asked the B.O.C to officially change the name of the Housing Commission, for clarification purposes, to retain Ms. Izvorski, Attorney, for legal purposes pertaining to housing loans and to adopt a couple of policy's, to be in compliance. The following motions were made regarding Housing.

Varner/Bondar a motion to official change the Oscoda County Housing Commission to the Oscoda
2019-213 County Home Improvement Program.

5 yes: 0 no: **Motion Carried.**

Varner/McCauley a motion to retain Ms. Jennifer A. Izvorski, P.L.L.C Attorney At Law, to work with
2019-214 Ms. Lee Ann Fischer, Housing Consulting Services LLC, on behalf of Oscoda
County Home Improvement Program, at the rate of \$120.00 per hour.

Roll Call Vote: McCauley, yes; Varner, yes; Marsh, yes;
Yoder, yes; Bondar, yes. **Motion Carried.**

Bondar/McCauley a motion to approve the Fair Housing Policy, as written for Oscoda County
2019-215 Home Improvement Program, and authorize the Chairman and County Clerk &
Register of Deeds to sign.

5 yes: 0 no: **Motion Carried.**

McCauley/Bondar a motion to approve the Oscoda County Home Improvement Program Subordination
2019-216 of Liens Policy, as written.

5 yes: 0 no: **Motion Carried.**

**Ms. Fischer also addressed EDC. Ms. Fischer stated she has been working on the Revolving Loan files and did attend the August EDC & Brownfield Board Meeting to introduce herself and provide an updated report on the Revolving Loans. Ms. Fischer also met with a Loan Officer for some guidance and has some suggestions. Commissioner Yoder will meet with Ms. Fischer, in the near future, to discuss the open EDC & Brownfield Director position.

Correspondence/Reports/Resolutions:

**The B.O.C acknowledged the correspondence received from EMS and the annual request to adopt a resolution to support "Constitution Week".

Varner/Bondar a motion to acknowledge the EMS Employee Status notification and authorize the
2019-217 EMS Director to hire a part-time Paramedic, in accordance to the Union Contract and
Personnel Policy.

Roll Call Vote: Yoder, yes; Bondar, yes; Marsh, yes;
McCauley, yes; Varner, yes. **Motion Carried.**

Marsh/McCauley a motion to adopt **Resolution 2019-007** "Constitution Week" September 17, 2019
2019-218 through September 23, 2019 Proclamation.

Roll Call Vote: Varner, yes; Yoder, yes; Bondar, yes;
Marsh, yes; McCauley

Unfinished Business/New Business:

**Commissioner Yoder stated the Security Committee is working on improving the security at the Courthouse Annex Building and is working on a Court Security Policy for the Courts but is willing to work on a County Building Security Policy for the B.O.C to consider at a later date. The Security Committee, consist of Judge Morse-Bills, Donna Lowe, Trial Court Administrator, Commissioner Yoder, Commissioner Varner, Sheriff Kevin Grace, Kristi McGregor, Prosecutor, Scott Windsor, MIDC Administrator, Michael Bowers, Emergency Management Coordinator, Jeri Winton, County Clerk & Register of Deeds, Joe Breaugh, Maintenance Supervisor, and Betsy Anderson, 23rd Circuit Court Steelworkers Union Steward. The following motion was made:

Bondar/Varner a motion to create an Oscoda County Security Policy and refer the drafting of the policy
2019-219 to the "Oscoda County Court Security Committee".

5 yes: 0 no: **Motion Carried.**

Financial:

**The B.O.C approved the Annual Chief Finance Officer Letter.

McCauley/Bondar a motion to approve and authorize the Chair to sign the Annual Chief Financial
2019-220 Officer Letter, for the Montmorency- Oscoda - Alpena Solid Waste Management Authority, as presented.

Roll Call Vote: Varner, yes; Marsh, yes; Yoder, yes;
Bondar, yes; McCauley, yes. **Motion Carried.**

**Commissioner Varner & Bondar met with two of the local Excavating companies regarding the Airport Entrance Project. Commissioner Marsh recommended the B.O.C have an attorney look into the language on the deed to include easement rights. Commissioner Varner made the following motion.

Varner/McCauley a motion to accept the bid from Precision Excavating of Mio Inc., in the amount of
2019-221 \$3,195.00, for the Airport Driveway Entrance Project, funds move from Contingency paid out of Gov't Admin., and so amend the budget.

Roll Call Vote: Bondar, yes; McCauley, yes; Varner, yes;
Yoder, yes; Marsh, yes. **Motion Carried.**

**The B.O.C approved the work completed at the Motor Pool Building.

Varner/Bondar a motion to pay the invoice from SERVPRO, for service work completed at the County
2019-222 Motor Pool Building, in the amount of \$1,848.91, moved from contingency, paid out of Motor Pool, and so amend the budget.

Roll Call Vote: Marsh, yes; Yoder, yes; McCauley, yes;
Varner, yes; Bondar, yes. **Motion Carried.**

Committee Reports:

Commissioner Marsh

**Attended the DHHS Board Meeting.

**Attended the HSCC Board Meeting.

Commissioner McCauley

**Attended the Greenwood Township Board Meeting.

**Attended the Big Creek Township Board Meeting.

**Participated in a meeting to discuss the phone system and security wiring in the new Government Building.

**Attended the DHD#2 Board Meeting.

**Attended the Road Commission Meeting.

Commissioner Bondar

**Attended the Landfill Claims & Audit Committee Meeting.

**Attended the Big Creek Township Board Meeting.

**Participated in a conference call with Ben Hoover, Mead & Hunt, Inc. along with Commissioner Varner and Brenda Moore, B.O.C Executive Secretary, regarding the Airport 5-Year Plan.

**Met out at the Airport along with Commissioner Varner to discuss the Entrance Driveway Project.

**Attended the Michigan Association of Counties (MAC) Conference, in Traverse City, along with Commissioner Varner.

**Attended the Michigan Aeronautics' Planning (MAP) Meeting, in Lansing, along with Commissioner Varner, Dave Kauffman, Airport Manager, and Brenda Moore, B.O.C Executive Secretary.

**Attended the Landfill Board Meeting.

Commissioner Varner

**Participated in a conference call with Ben Hoover, Mead & Hunt, Inc. along with Commissioner Bondar and Brenda Moore, B.O.C Executive Secretary, regarding the Airport 5-Year Plan.

**Participated in a Security Committee Meeting along with Commissioner Yoder and several members of the Security Committee.

**Met out at the Airport along with Commissioner Bondar to discuss the Entrance Driveway Project.

**Attended the Michigan Association of Counties (MAC) Conference, in Traverse City, along with Commissioner Bondar.

**Attended the Michigan Aeronautics' Planning (MAP) Meeting, in Lansing, along with Commissioner Bondar, Dave Kauffman, Airport Manager, and Brenda Moore, B.O.C Executive Secretary.

**Attended the Landfill Board Meeting.

**Reviewed the Claims & Audit Docket for August 27, 2019; as part of the Finance Committee.

**Attended the DHD#2 Board Meeting.

**Attended the ASVCMH Board Meeting.

Commissioner Yoder

**Participated in a Security Committee Meeting along with Commissioner Varner and several members of the Security Committee.

**Attended the MI Works Consortium Board Meeting.

**Reviewed the Claims & Audit Docket for August 27, 2019; as part of the Finance Committee.

Note: Rebuild Up-date. Project is still on schedule. Change Order approved for the County Clerk's & Register of Deeds office is moving forward. The B.O.C had questions regarding the Windows, Security Camera's wiring & phones, fire suppression and fencing. Commissioner Yoder will follow-up with Wolgast.

Note: Ms. Kimberly Landenberg from the Oscoda County Herald will cover the B.O.C Meetings.

Note: The Video Conference Equipment Grant Application for Oscoda County, through NEMCOG, was not approved.

Note: The Consumers Energy Foundation Grant was approved for \$25,000.00, for the Historical Commission building expansion project.

Note: Commissioner Bondar was notified by Ms. Brooke McTaggart regarding Dan Money, Park Manager, retiring and asked if the B.O.C received official notification; the B.O.C has not received official notification. Commissioner Bondar will touch base with Mr. Money.

**Note: At the MAC Conference, it was mentioned about a Michigan Veterans Affairs Agency that offers a Grant for the County Veterans. The B.O.C did received an e-mail with a request to apply.

Commissioner Yoder will send in a letter of intent to apply on behalf of the County by the deadline of August 30, 2019.

Public Comments & Matters:

**A resident asked that the steps to the water at Smith Lake be looked at for public safety reasons.

**A Veteran Memorial Bench to be donated by the Monroe Family.

**The Veterans Grant was questioned if it could be used to improve the Veterans Memorial Garden.

**The Library will hold "Strategic Planning" meetings at the Community Center on August 27, 2019 from 9-11 a.m., a working lunch 12- 2 p.m. resuming at 3 until 5 p.m. then moving to the Library Community Room from 6-8 p.m. Then again on August 28th at the Community Center 9-11 the public is welcome.

**Sheriff Grace announced the Sheriff's Department will be hiring a Dispatcher/Corrections Officer.
**Sheriff Grace asked about the placing a full-time Mental Health worker at the jail facilities.

McCauley/Varner a motion to adjourn today's meeting (11:41 a.m.).
2019-223

5 yes: 0 no: **Motion Carried.**

The next Regular B.O.C Meeting is scheduled for **Tuesday, September 10, 2019. A B.O.C Work Session will be held at **9:00 a.m.** and the Regular B.O.C Meeting at **10:00 a.m.**

Kyle Yoder, Oscoda County
Board of Commissioners Chairman

Jeri Winton, Oscoda County
Clerk & Register of Deeds