



COUNTY OF OSCODA

**Board of Commissioners
Telephone (989) 826-1130
Fax Line (989) 826-1173**

Oscoda County Courthouse Annex 105 S. Court Street, P.O. Box 399, Mio, MI 48647

**Oscoda County Board of Commissioners
Work Session
9:00 a.m. Tuesday, December 10, 2019**

Members Present: Commissioners Yoder, Varner, McCauley, Bondar and Marsh.

Members Excused:

Others Present: 4 members of the public were in attendance.

Chairman Yoder called the Work Session Meeting to order at 9:00 a.m.

**Agenda Items for the B.O.C “Work Session” included:

**Ms. Brenda Moore, Executive B.O.C Secretary, reviewed November 2019 General and Special Funds Budget Summary’s.

**The B.O.C discussed the 2020 “Organization Meeting”, it was the consensus of the B.O.C to schedule it for January 14, 2020 at the first Regular B.O.C Meeting. It was the consensus of the B.O.C to discontinue night meetings and hold them on the 2nd & 4th Tuesday’s of each month.

**Commissioner McCauley addressed Electronics Recycling. Commissioner McCauley and Bondar attended a NEMCOG meeting that discussed a Grant that is available to establish permanent electronics recycling drop off sites. Oscoda County Townships do have existing recycling programs in place but are limited. Commissioner McCauley suggested maybe a “Travel Trailer” that could be taken to each township for a scheduled time or event. Also, could Electronics Recycling be privatized and could the Townships & County contribute too? Commissioner McCauley stated it is unknown if the Townships are on board. Commissioner McCauley would like to invite Mr. Steven Noble and Mr. Brian Burke, from Michigan Department of Environment Great Lakes and Energy and Diane Rekowski from NEGCOG to the next MTA meeting to give a presentation.

**Commissioner Yoder asked for Committee Reports.

Commissioner Bondar

**Met with Joe Breaugh, Maintenance Supervisor, along with Commissioner Varner and Wolgast at the new Government Building.

Note: - Chair rails; Conduit for internet; and Firewall for phones.

**Attended the NEMCOG Recycling Committee Meeting along with Commissioner McCauley.

**Attended the COA Board Meeting.

**Met with EMS Director, Bob Hunter, and Commissioner Varner to discuss TPOAM Union Proposal.
**Attended the MTA Meeting.

Commissioner Varner

**Attended the ASVCMH Board Meeting
**Met with Joe Breagh, Maintenance Supervisor, along with Commissioner Bondar and Wolgast at the new Government Building.
**Met with the Executive B.O.C Secretary, Brenda Moore.
**Attended the NEMSCA Board Meeting.
**Reviewed the Claims & Audit Docket for December 10, 2019; as part of the Finance Committee.
**Met with EMS Director, Bob Hunter, and Commissioner Bondar to discuss TPOAM Union Proposal.

Commissioner Yoder

**Hazard Mitigation Meeting.

Commissioner Marsh

**CHOICES Board Meeting.

Commissioner McCauley

**Attended the NEMCOG Recycling Committee Meeting along with Commissioner Bondar.
**Attended the Library Board Meeting.
**Attended the MTA Meeting
**Attended the Road Commission Board Meeting.

**Chairman Yoder called to end the Work Session (9:52 a.m.).

**Official Minutes
December 10, 2019**

A Regular Meeting of the Oscoda County Board of Commissioner's was held on **Tuesday, December 10, 2019 at 10:00 a.m.** in the Commissioner's Room, Courthouse Annex Mio Michigan 48647.

Chairman Yoder called the meeting to order at 10:10 a.m.

Pledge to the Flag

Roll Call of Members:

Members Present: Commissioners Yoder, Varner, McCauley, Bondar and Marsh.

Members Excused:

Others Present: 5 members of the public were in attendance.

The B.O.C approved the Agenda for **December 10, 2019.

McCauley/Varner to accept the Agenda for **December 10, 2019,** as presented.
2019-320 as presented.

5 yes: 0 no: **Motion Carried.**

The B.O.C approved the Consent Agenda for **December 10, 2019. Commissioner Bondar questioned the Building Departments rent increase for 2020 and would like the B.O.C to review and reconsider.

Item #1 Official Minutes & Closed Session for **November 26, 2019.**

Item #2 Building Department 2019 Rent Transfer & Bond Forfeits Request.

**The B.O.C acknowledged the request from Tim Whiting, Building Inspector, and authorized the Treasurer's Office to transfer the Building Departments rent and forfeit bonds to the General Fund.

Item #3 November 2019 Expenditures. Total Expenditures **\$1,964,944.90.**

	PAYROLL	EXPENSES	TOTAL
101 General Fund	\$244,101.42	\$791,521.28	\$1,035,622.70
102 Ambulance Equip	\$0.00	\$4,262.85	\$4,262.85
103 Sheriff Equip	\$0.00	\$6,400.89	\$6,400.89
104 911 Emergency	\$11,232.59	\$6,570.67	\$17,803.26
205 Officer Training	\$0.00	\$0.00	\$0.00
208 Park Fund	\$5,449.74	\$3,565.18	\$9,014.92
209 D.A.R.E.	\$0.00	\$0.00	\$0.00
210 Ambulance Fund	\$89,132.07	\$25,687.84	\$114,819.91
215 Friend/Court	\$8,485.55	\$2,868.15	\$11,353.70
216 Public Guardian	\$362.12	\$182.00	\$544.12
217 Fairgrounds	\$0.00	\$472.37	\$472.37
218 Smith Lake	\$0.00	\$0.00	\$0.00
230 Hazmat	\$0.00	\$0.72	\$0.72
232 Historical Commission	\$0.00	\$0.00	\$0.00
239 Gypsy Moth	\$0.00	\$0.00	\$0.00
245 Public Improvement	\$0.00	\$0.00	\$0.00
249 Building Dept.	\$6,094.00	\$1,872.45	\$7,966.45
256 R.O.D. Automation	\$0.00	\$342.50	\$342.50
258 May 4 Courthouse Fire	\$0.00	\$685,588.41	\$685,588.41
260 MIDC	\$0.00	\$6,224.00	\$6,224.00
263 Concealed Pistol Licensing	\$0.00	\$0.00	\$0.00
265 Drug Law Enforcement	\$5,593.99	\$711.27	\$6,305.26
269 Law Library	\$0.00	\$629.64	\$629.64
271 Library	\$0.00	\$0.00	\$0.00
274 Council/Aging	\$0.00	\$15,000.00	\$15,000.00
281 EDC Revolving Loan	\$0.00	\$30.00	\$30.00
285 RSRF	\$0.00	\$0.00	\$0.00
290 Social Services	\$0.00	\$9,120.00	\$9,120.00
292 Child Care	\$5,010.38	\$11,917.68	\$16,928.06
293 Soldiers / Sailors Relief	\$0.00	\$0.00	\$0.00
294 Veterans Trust	\$0.00	\$0.00	\$0.00
295 Airport	\$1,085.12	\$599.50	\$1,684.62
296 Basic Grant	\$0.00	\$1,875.00	\$1,875.00

297 Smile/Counseling	\$0.00	\$250.00	\$250.00
298 Veterans Affairs	\$2,928.08	\$4,731.00	\$7,659.08
470 Courthouse Preservation	\$0.00	\$0.00	\$0.00
616 Tax Revolving	\$0.00	\$5,046.44	\$5,046.44
<i>SUB TOTALS</i>	\$379,475.06	\$1,585,469.84	\$1,964,944.90
201 Road Commission			\$417,702.63
<i>Grand Total</i>		\$2,382,647.53	

Item #4 Claims and Audit Docket for **December 10 2019**, as received from the County Clerk’s Office. Total Claims & Audit **\$33,756.95**.

Marsh/McCauley a motion to approve the Consent Calendar for **December 10, 2019**, as presented. **2019-321**

Roll Call Vote: McCauley, yes; Varner, yes; Marsh, yes; Yoder, yes; Bondar, yes. **Motion Carried.**

Public Matters & Comments (Limited to three minutes per person).

Appointments:

**Commissioner Yoder called for a “Public Hearing” as advertised and required, prior to the Board adopting the 2020 Budget.

Varner/Marsh a motion to hold a Public Hearing (10:10 a.m.) for the 2020 County Proposed Budgets, as **2019-322** advertised.

Roll Call Vote: Varner, yes; Marsh, yes; Yoder, yes; Bondar, yes; McCauley, yes. **Motion Carried.**

McCauley/Bondar a motion to adjourn the Public Hearing (10:12 a.m.) and return to the Regular Board **2019-323** Meeting.

5 yes: 0 no: **Motion Carried.**

**The 2020 General Fund Budgets, including the Appropriations, and the Special Fund Budgets, were approved as presented.

GENERAL FUND	ADOPTED	2020 BUDGET
101-101	COMMISSIONERS	\$113,337.09
101-102	EXEC. SECRETARY	\$54,889.68
101-115	GOV'T ADMINISTRATION	\$622,459.54
101-130	TRIAL COURT	\$603,538.41
101-164	JURY COMMISSION	\$6,300.00
101-191	ELECTIONS	\$44,800.00
101-215	CLERK	\$175,416.89
101-225	EQUALIZATION	\$185,124.80
101-229	PROSECUTOR	\$309,805.85

101-236	DEEDS	\$118,443.52
101-253	TREASURER	\$121,163.12
101-258	IT/GOVT.ADMIN	\$100,490.89
101-265	MAINTENANCE	\$257,282.66
101-270	MOTORPOOL	\$54,272.22
101-301	SHERIFF	\$1,083,300.04
101-331	MARINE	\$12,562.95
101-333	TRAFFIC SAFETY	\$63,225.09
101-335	SNOWMOBILE	\$7,420.75
101-351	JAIL	\$254,700.00
101-371	REBUILD	\$3,000.00
101-400	PLANNING	\$6,197.72
101-426	EMERGENCY MGMT.	\$20,300.00
101-430	ANIMAL CONTROL	\$37,878.15
101-600	HEALTH/WELFARE	\$138,720.97
101-728	EDC	\$29,300.48
101-851	INS/BONDS/FRINGES	\$0.00
101-890	CONTINGENCY	\$250,000.00
101-965	APPROPRIATIONS	\$292,027.06
	Total Expense	<u>\$4,965,957.88</u>

ADOPTED APPROPRIATIONS

215	FRIEND OF THE COURT	\$16,000.00
216	PUBLIC GUARDIAN	\$0.00
217	FAIRGROUNDS	\$5,000.00
218	SMITH LAKE	\$3,500.00
232	HISTORICAL	\$5,000.00
256	ROD AUTOMATION	\$16,000.00
260	MIDC	\$54,337.70
269	LAW LIBRARY	\$2,500.00
290	SOCIAL SERVICES (DHHS)	\$9,120.00
292	CHILD CARE	\$156,569.39
295	AIRPORT	\$24,000.00
		<u>\$292,027.09</u>

	SPECIAL FUNDS	ADOPTED
102	AMBULANCE EQUIP	2020 BUDGET
	REV	\$98,320.50
	EXP	\$192,000.00
	Expected End Balance	-\$93,679.50
103	SHERIFF EQUIP	
	REV	\$106,882.50
	EXP	\$161,750.00
	Expected End Balance	-\$54,867.50
	911-EMERGENCY	
104	REV	\$168,200.00
	EXP	\$192,074.34
	Expected End Balance	-\$23,874.34
	OFFICER TRAINING	
205	REV	\$2,300.00
	EXP	\$2,300.00
	Expected End Balance	\$0.00
	COUNTY PARK	
208	REV	\$115,000.00
	EXP	\$48,366.50
	Expected End Balance	\$66,633.50
	D.A.R.E.	
209	REV	\$400.00
	EXP	\$300.00
	Expected End Balance	\$100.00
	AMBULANCE	
210	REV	\$1,145,924.75
	EXP	\$1,090,058.32
	Expected End Balance	\$55,866.43
	FRIEND/COURT	
215	REV	\$113,090.00
	EXP	\$129,780.30
	Expected End Balance	-\$16,690.30

	PUBLIC GUARDIAN	
216	REV	\$0.00
	EXP	\$0.00
	Expected End Balance	\$0.00
	FAIRGROUNDS	
217	REV	\$15,000.00
	EXP	\$15,000.00
	Expected End Balance	\$0.00
	SMITH LAKE	
218	REV	\$3,500.00
	EXP	\$4,265.00
	Expected End Balance	-\$765.00
	HAZMAT	
230	REV	\$1,000.00
	EXP	\$600.00
	Expected End Balance	\$400.00
	HISTORICAL COMM	
232	REV	\$15,262.04
	EXP	\$52,176.50
	Expected End Balance	-\$36,914.46
	BUILDING DEPARTMENT	
249	REV	\$131,000.00
	EXP	\$124,510.95
	Expected End Balance	\$6,489.05
	ROD AUTOMATION FUND	
256	REV	\$23,520.00
	EXP	\$23,520.00
	Expected End Balance	\$0.00
	COURTHOUSE FIRE	
258	REV	\$0.00
	EXP	\$0.00
	Expected End Balance	\$0.00

	MIDC	
260	REV	\$252,689.00
	EXP	\$252,689.00
	Expected End Balance	\$0.00

	CONCEALED PISTOL LICENSING	
263	REV	\$5,510.00
	EXP	\$5,510.00
	Expected End Balance	\$0.00

	DRUG ENFORCEMENT	
265	REV	\$97,832.50
	EXP	\$85,808.62
	Expected End Balance	\$12,023.88

	LAW LIBRARY	
269	REV	\$4,500.00
	EXP	\$4,500.00
	Expected End Balance	\$0.00

	COUNCIL ON AGING	
274	REV	\$231,048.00
	EXP	\$231,048.00
	Expected End Balance	\$0.00

	EDC REVOLVING LOAN	
281	REV	\$30,350.00
	EXP	\$25,000.00
	Expected End Balance	\$5,350.00

	SOCIAL SERVICES	
290	REV	\$9,120.00
	EXP	\$9,120.00
	Expected End Balance	\$0.00

	CHILD CARE	
292	REV	\$421,069.36
	EXP	\$421,069.36
	Expected End Balance	\$0.00

	AIRPORT	
295	REV	\$45,000.00
	EXP	\$42,985.00
	Expected End Balance	\$2,015.00

	BASIC GRANT	
296	REV	\$15,000.00
	EXP	\$15,000.00
	Expected End Balance	\$0.00

	SMILE/COUNSELING	
297	REV	\$1,060.00
	EXP	\$750.00
	Expected End Balance	\$310.00

	VETERANS AFFAIRS	
298	REV	\$133,590.00
	EXP	\$126,035.14
	Expected End Balance	\$7,554.86

	COURTHOUSE PRESERVATION FUND	
470	REV	\$7,500.00
	EXP	\$0.00
	Expected End Balance	\$7,500.00

	HOUSING	
535	REV	\$116,000.00
	EXP	\$116,000.00
	Expected End Balance	\$0.00

Varner/Bondar a motion to adopt the 2020 General Fund Budgets, in the amount of **\$4,965,957.88,**
2019-324 including the 2020 Appropriations and 2020 Special Fund Budgets, as presented.

Roll Call Vote: Marsh, yes; Yoder, yes; McCauley, yes;
 Varner, yes; Bondar, yes. **Motion Carried.**

McCauley/Varner a motion to authorize the 2020 Finance Committee and the County Treasurer to
2019-325 balance the 2019 Budget with the necessary funds from the Tax Revolving Fund.

Roll Call Vote: Bondar, yes; McCauley, yes; Varner, yes;
 Yoder, yes; Marsh, yes. **Motion Carried.**

**Ms. Donna Lowe, Trial Court Administrator gave a brief Child Care Fund Reimbursement Up-date.
 The Trial Courts restructured back in February which has increased the reimbursements available for

Child Care. At this time, reimbursement from June to December 2019 is estimated to be \$52,619.00 and increase from 2018. It is estimated for 2020 to be \$89,632.68. Unfortunately the State is about two months behind in releasing funds. Ms. Lowe thanked the Clerks & Treasurer's Office for their assistance.

Correspondence/Reports/Resolutions:

Unfinished Business/New Business:

**Commissioner Yoder gave a brief up-date on the new Government Building. The B.O.C has sent their letter to the Insurance Company and will be scheduling a meeting in the near future. Commissioner Bondar & Varner met with Joe Breagh, Maintenance Supervisor, and Wolgast at the new Government Building and discussed the chair rails; conduit for internet; firewall for phones, etc. Commissioner Bondar also stated the location of the second painting will need to be revisited due to the chair rails. B.O.C approved the "Change Event #10" Drywall Ceiling Area, Deletion and Lowering Ceilings, however Commissioner Yoder & Bondar will discuss with Wolgast.

McCauley/Bondar a motion to authorize the Chair to sign the "Change Event #10" Drywall Ceiling Area
2019-326 Deletion and Lowering Ceilings; contingent upon review with Wolgast Corporation before moving forward.

Roll Call Vote: Yoder, yes; Bondar, yes; Marsh, yes;
McCauley, yes; Varner, yes. **Motion Carried.**

Financial:

**The B.O.C table action on the Wolgast Invoice #11, until further notice.

**The B.O.C approve the Department of Corrections & IT Office Furniture & Supplies Purchases.

Varner/McCauley a motion to approve the quote received from Impact (Office Central) in the amount of
2019-327 \$3,344.89, replacement of office furniture for the IT Department, due to Claim# 180364 (May 4, 2016 Courthouse Fire), paid out of Special Fund 258 FIRE, and so amend the 2020 Budget.

Roll Call Vote: Marsh, yes; Yoder, yes; McCauley, yes;
Varner, yes; Bondar, yes. **Motion Carried.**

McCauley/Marsh a motion to approve the quote received from Impact (Office Central) in the amount of
2019-328 \$15,500.70, replacement of office furniture & Equipment for the Department of Corrections, due to Claim# 180364 (May 4, 2016 Courthouse Fire), paid out of Special Fund 258 FIRE, and so amend the 2020 Budget.

Roll Call Vote: Bondar, yes; McCauley, yes; Varner, yes;
Yoder, yes; Marsh, yes. **Motion Carried.**

Varner/McCauley a motion to approve the quote received from APPLIED IMAGING including two
2019-329 toners, in the estimated amount of \$3,000.00, replacement of office copier for the Department of Corrections, due to Claim# 180364 (May 4, 2016 Courthouse Fire), paid out of Special Fund 258 FIRE, and so amend the 2020 Budget.

Roll Call Vote: Yoder, yes; Bondar, yes; Marsh, yes;
McCauley, yes; Varner, yes. **Motion Carried.**

**The B.O.C approved the Treasurer's Bond.

Marsh/Bondar a motion to approve the POB Treasurer's Bond of \$1,000,000 for three years (December
2019-330 31, 2019 through December 31, 2022) in the amount of \$1,950.00 with Underwriters of

Michigan (M.U.M).

Roll Call Vote: McCauley, yes; Varner, yes; Marsh, yes;
Yoder, yes; Bondar, yes. **Motion Carried.**

Committee Reports:

**The B.O.C opted to give Committee Reports during the Work Session.

Public Comments & Matters:

**Sheriff Grace announced the Senate has passed to restore the Secondary Road Officer Funding and the PILT Funds.

**“No Shave November & December” is a fundraiser to present a scholarship to someone going into the Criminal Justice Program; for more information give the Sheriff’s Department a call.

**The Sheriff is participating in a “Holiday Turkey Giveaway” The County Clerk, Register of Deeds, Treasurer and Equalization Offices donated their dress down donations to the Sheriff’s Holiday Turkey Giveaway.

**Chairman Yoder called for a motion to adjourn.

Varner/Bondar a motion to adjourn today’s meeting (10:58 a.m.).

2019-331

5 yes: 0 no: **Motion Carried.**

The next Regular B.O.C Meeting is scheduled for **Thursday, December 19, 2019. A B.O.C Work Session will be held at **5:30 a.m.** and the Regular B.O.C Meeting at **6:30 p.m.**

**Kyle Yoder, Oscoda County
Board of Commissioners Chairman**

**Jeri Winton, Oscoda County
Clerk & Register of Deeds**