

COUNTY OF OSCODA

Board of Commissioners
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Oscoda County Courthouse Annex 105 S. Court Street P.O. Box 399 Mio, MI 48647

OFFICIAL MINUTES DECEMBER 11, 2012

A REGULAR MEETING OF THE OSCODA COUNTY BOARD OF COMMISSIONERS WAS HELD ON **TUESDAY DECEMBER 11, 2012** AT 10:00 A.M. IN THE COMMISSIONER'S ROOM, COURTHOUSE ANNEX MIO, MICHIGAN

Members Present: Commissioners Stone, Hunt, Marsh, Trimmer, and Monk
Members Excused:
Others Present: 24 members of the public were in attendance

Chairman Stone called the meeting to order at 10:00 a.m.
Roll Call followed by the Pledge to the Flag

The Board reviewed & approved the agenda for today's meeting **December 11, 2012, with (4) four additions:

New Business: Resolution 2012-025 (N. Michigan Deer Baiting).
New Business: Park Board Member Appointments.
Financial: Ambulance Department - New Expense Line.
Correspondence: Sheriff Department- New Hires.

Marsh/Trimmer a motion to accept the agenda for **December 11, 2012**, with (4) four noted
2012-286 additions.

5 ayes: 0 nays: **Motion Carried.**

**The Board approved the Minutes from November 27, 2012, after rescinding motion 2012-284 (implementing the 80/20 according to Public Act 152) and also approved the Closed Session Minutes from the November 27, 2012 B.O.C Meeting, as presented.

Monk/Trimmer a motion to approve the Unofficial Minutes (rescinding motion 2012-284) and
2012-287 the approval of the Closed Session Minutes, from the **November 27, 2012**
B.O.C Meeting.

Roll Call Vote: Marsh, yes; Trimmer, yes; Hunt; yes,
Monk, yes; Stone, yes. **Motion Carried.**

Public Comments:

Ms. Kelley Hiemstra, MSU Extension Regional Director, asked the Board if they could look for office space, where the public can be received, with internet hook up, desk and telephone, so to continue their work with Oscoda County 4H youth until August when the 4H program year ends.

Appointments:

**Commissioner Stone called for a “Public Hearing” as advertised, for the 2013 General & Special Fund Budgets”; the following motions were made:

Monk/Marsh a motion to hold a Public Hearing (10:04 a.m.) for the **2013 County Proposed**
2012-288 **Budgets**, as advertised.

Roll Call Vote: Trimmer, yes; Hunt, yes; Monk, yes;
Stone, yes; Marsh, yes. **Motion Carried.**

Monk/Trimmer a motion to adjourn the Public Hearing (10:05 a.m.) and return to the Regular
2012-289 Board Meeting.

5 ayes: 0 nays: **Motion Carried.**

	GENERAL FUND SUMMARY	2013 BUDGET
101	COMMISSIONERS	\$73,707.57
102	EXEC. SECRETARY	\$28,734.89
115	GOVT. ADMIN.	\$212,910.52
131	CIRCUIT COURT	\$100,815.00
132	FAMILY COURT	\$114,221.01
136	DISTRICT COURT	\$180,674.07
148	PROBATE COURT	\$220,584.21
164	JURY COMMISSION	\$6,161.00
191	ELECTIONS	\$12,350.00
215	CLERK	\$109,958.08
225	EQUALIZATION	\$111,484.00
229	PROSECUTOR	\$147,288.80
236	DEEDS	\$84,814.46
253	TREASURER	\$82,988.00
257	MSUE	\$0.00
258	IT/GOVT.ADMIN	\$44,536.36
265	MAINTENANCE	\$188,365.42
270	MOTORPOOL	\$49,333.00
301	SHERIFF	\$704,180.27
331	MARINE	\$11,025.25
333	TRAFFIC SAFETY	\$48,926.91
335	SNOWMOBILE	\$11,125.25
351	JAIL	\$286,850.00
400	PLANNING	\$1,976.80
426	EMERGENCY MGMT.	\$20,900.00
430	ANIMAL CONTROL	\$31,057.53
600	HEALTH/WELFARE	\$119,124.00
668	DHS/MENTORING PROGRAM	\$16,250.00
728	EDC	\$14,176.80

851	INS/BONDS/FRINGES		\$945,028.00
890	CONTINGENCY		\$250,000.00
965	APPROPRIATIONS		\$170,379.00
			\$4,399,926.20

2013 APPROPRIATIONS

218	PARK FUND (Smith Lake)	\$3,000.00	As Requested
215	FRIEND OF THE COURT	\$11,632.00	1/4 Quarterly
216	PUBLIC GUARDIAN	\$685.00	January
217	FAIRGROUNDS	\$2,000.00	January
217	FAIRGROUNDS	\$8,000.00	As Requested
230	HAZMAT	\$0.00	As Requested
232	HISTORICAL	\$4,000.00	January
245	PUBLIC IMPROVEMENT	\$0.00	As Requested
256	ROD AUTOMATION	\$15,000.00	As Requested
269	LAW LIBRARY	\$2,080.00	1/4 Quarterly
290	SOCIAL SERVICES (DHS)	\$8,982.00	As Requested
292	CHILD CARE	\$75,000.00	As Requested
293	SOLDIERS & SAILORS	\$15,000.00	January
293	SOLDIERS & SAILORS	\$15,000.00	As Requested
295	AIRPORT	\$10,000.00	As Requested
		\$170,379.00	

	SPECIAL FUNDS 2013	REVENUE	EXPENSE
102	AMBULANCE EQUIP	\$803.00	\$190,250.00
103	SHERIFF EQUIP	\$93,900.00	\$93,900.00
104	911-EMERGENCY	\$163,000.00	\$146,397.53
205	OFFICER TRAINING	\$2,000.00	\$2,800.00
208	COUNTY PARK	\$110,700.00	\$110,623.00
209	D.A.R.E.	\$1,000.00	\$2,200.00
210	AMBULANCE	\$748,950.00	\$741,813.92
215	FRIEND/COURT	\$113,043.00	\$113,044.42
216	PUBLIC GUARDIAN	\$13,485.00	\$13,485.00
217	FAIRGROUNDS	\$16,000.00	\$10,024.01
218	SMITH LAKE	\$3,000.00	\$2,604.02
230	HAZMAT	\$0.00	\$1,725.00
232	STEINER MUSEUM	\$4,500.00	\$4,500.00
239	GYPSY MOTH	\$0.00	\$0.00
245	PUBLIC IMPROVEMENT	\$0.00	\$0.00
249	BUILDING DEPARTMENT	\$72,937.00	\$73,187.00
256	ROD AUTOMATION FUND	\$16,510.00	\$16,510.00

265	DRUG ENFORCEMENT	\$93,900.00	\$93,900.00
269	LAW LIBRARY	\$4,080.00	\$4,080.00
271	LIBRARY	\$258,900.00	\$258,900.00
274	COUNCIL ON AGING	\$177,364.00	\$177,364.00
280	HOUSING	\$136,155.00	\$136,155.00
281	EDC REVOLVING LOAN	\$36,000.00	\$36,000.00
290	SOCIAL SERVICES	\$1,581,496.00	\$1,570,000.00
292	CHILD CARE	\$234,759.40	\$182,730.00
293	SOLDIERS/SAILORS	\$30,000.00	\$30,000.00
294	VETERANS TRUST	\$1,832.00	\$1,832.00
295	AIRPORT	\$16,600.00	\$23,393.03
296	BASIC GRANT	\$1,500.00	\$1,500.00

**Hunt/Marsh
2012-290** a motion to adopt the **2013 General Budget**, in the amount of **\$4,399,926.20** as presented, along with the approved 2013 Appropriations and the 2013 Special Fund Budgets, as presented.

Roll Call Vote: Monk, yes; Stone, yes; Marsh, yes; Trimmer, yes; Hunt, yes. **Motion Carried.**

**Hunt/Marsh
2012-291** a motion to authorize the Finance Committee & the County Treasurer to balance the 2012 budget with necessary funds from the Tax Revolving Fund."

5 ayes: 0 nays: **Motion Carried.**

**Commissioner Stone called for a "Public Hearing" as advertised, for the Planning Commission to present the amended Oscoda County Parks, Recreation, Open Space & Greenway Plan"; the following motions were made:

**Hunt/Marsh
2012-292** a motion to hold a "Public Hearing" (10:06 a.m.) to allow the Planning Commission to present the amended "Oscoda County Parks, Recreation, Open Space & Greenway Plan", as advertised.

Roll Call Vote: Marsh, yes; Trimmer, yes; Hunt; yes, Monk, yes; Stone, yes. **Motion Carried.**

**Hunt/Marsh
2012-293** a motion to adjourn the Public Hearing (10:09 a.m.) and return to the Regular Board Meeting.

5 ayes: 0 nays: **Motion Carried.**

**Marsh/Trimmer
2012-294** a motion to approve the amended "Oscoda County Parks, Recreation, Open Space & Greenway Plan", as presented by the Planning Commission Board.

Roll Call Vote: Hunt, yes; Monk, yes; Stone, yes; Marsh, yes; Trimmer, yes. **Motion Carried.**

Old Business:

New Business:

**The Board reviewed and approved, as written, the following Contracts and Agreements.

Soldiers & Sailors Relief Fund- OCATS
Elizabeth Carr- Emergency Management Coordinator
Brian Stutesman's Animal Control Shelter
Michelle A. Bennett - First Step Screening
Oscoda County & Crawford County, Inter-Local Governmental Housing Agreement
Park Manager "Memorandum of Agreement"

Monk/Hunt a motion to approve the 2013 Contracted Agreements, as written.
2012-295

Roll Call Vote: Monk, yes; Stone, yes; Marsh, yes;
Trimmer, yes; Hunt, yes. **Motion Carried.**

**The Board made a motion to advertise for the 2013 "Organizational Meeting" and the first Regular B.O.C Meeting.

Marsh/Monk a motion to advertise the Oscoda County Board of Commissioner's "Organizational
2012-296 Meeting" for 2013 to be held on Wednesday, January 2, 2013 at 10 a.m. and the Regular
B.O.C Meeting on Tuesday, January 8, 2013 at 10 a.m.
5 ayes: 0 nays: **Motion Carried.**

**The Board approved the request receive by the Motor Pool Supervisor.

Marsh/Hunt a motion to authorize the Motor Pool Supervisor, to run an AD in the paper to
2012-297 sell a 2000 Ski Doo, Formula 500, Deluxe Snowmobile, during this Winter Season.
Roll Call Vote: Marsh, yes; Trimmer, yes; Hunt; yes,
Monk, yes; Stone, yes. **Motion Carried.**

The Board approved **Resolution 2012-025 regarding "Northeast Michigan Deer Baiting".

Hunt/Marsh a motion to adopt **Resolution 2012-025** "Support Northeast Michigan - Confine
2012-298 Deer Baiting to Core Area 452", as presented.
Roll Call Vote: Trimmer, yes; Hunt, yes; Monk, yes;
Stone, yes; Marsh, yes. **Motion Carried.**

**The Board approved the appointments of two new Park Board Members, as recommended.

Hunt/Marsh a motion to accept the recommendations of the Oscoda County Park Board and
2012-299 appoint Lewis Gemmell and Richard Burdis, as new members, to the Park Board for
three- (3) year term, January 1st of 2013-2016.
5 ayes: 0 nays: **Motion Carried.**

Financial:

**After some discussion, the Board approved to stay with Mr. Paul Olson, Municipal Underwriters of Michigan (M.U.M), for Oscoda County's Liability Coverage, for 2013.

Monk/Trimmer a motion to accept the summary and premium proposed, and continue with
2012-300 Municipal Underwrites of Michigan (M.U.M), in the amount of \$55,128.00, for
Oscoda County's Liability Coverage, effective January 1, 2013 through January 1,
2014.

Roll Call Vote: Monk, yes; Stone, yes; Marsh, yes;
Trimmer, yes; Hunt, no. **Motion Carried.**

**Commissioner Stone explained the “Secure Access System” for the Courthouse Annex and recommended the Board approve the “Capital Expenditure” as requested by Judge Root. Also, the Board discussed a security window or a half-door for the B.O.C Office, which is directly across the courtroom. After some discussion the following motions were made:

**Hunt/Marsh
2012-301** a motion to activate Special Fund (289) Strong Families/Safe Children and authorize the “Capital Expenditure” for Key Card Access for Courtrooms and Court Offices, \$8,369.24 paid out SF/SC Fund Balance, out of expense line 289-669-997.00 Immediately and \$8,901.76 to be paid out Family Division, expense line 101-132-977.00 upon Completion; funds moved from Contingency, and so amends the 2012 Budget.

Roll Call Vote: Stone, yes; Marsh, yes; Trimmer, yes;
Hunt, yes; and Monk, yes. **Motion Carried.**

**Monk/Trimmer
2012-302** a motion to authorize the Maintenance Department to construct or purchase a half door with shelf, for security purposes, for the following offices, the B.O.C Office and Equalization Office, to be completed by December 28, 2012, and the County Clerk, Register of Deeds, and the County Treasurer’s Office doors, to be completed by January 31, 2013; to be paid out of expense line 101-265-775.01.

Roll Call Vote: Marsh, yes; Trimmer, yes; Hunt, yes,
Monk, yes; Stone, yes. **Motion Carried.**

**The Board approved the request received from the Building Inspector.

**Monk/Trimmer
2012-303** a motion to authorize the County Treasurer to transfer the Building Department bond forfeiture money, in the amount of \$2,600.00 to the General Fund, and so amend the 2012 Budget.

Roll Call Vote: Trimmer, yes; Hunt, yes; Monk, yes;
Stone, yes; Marsh, yes. **Motion Carried**

The Board reviewed & approved the Claims & Audit Docket, presented on **December 11, 2012, by the Oscoda County Clerk’s Office; total Claims & Audit **\$27,756.27**.

**Monk/Marsh
2012-304** a motion to accept the **Claims & Audit Docket, for December 11, 2012**, as presented.

Roll Call Vote: Hunt, yes; Monk, yes; Stone, yes;
Marsh, yes; Trimmer, yes. **Motion Carried.**

**The Board approved the request received from the Ambulance Director.

**Hunt/Marsh
2012-305** a motion to authorize the Treasurer’s Office to create a new expense line (210-651-726.00) for Ambulance Maint. /Supplies, as requested.

5 ayes: 0 nays: **Motion Carried.**

Correspondence, Reports, Resolutions (acknowledge receipt):

**Sheriff Grace sent over notification of two new hires, Deputy Michael Smith and Dispatcher Tyler Bradley.

Committee Reports:

Commissioner Hunt:

- **Attended the Landfill Board Meeting.
- **Attended the Road Commission Meeting.
- **Participated in a meeting along with Commissioner Stone to review Liability Insurance.
- **Participated in a Steelworkers Union Meeting.
- **Attended the Substance Abuse Financial Committee Meeting.

Commissioner Marsh:

- **Attended the Great Start Collaborative Board Meeting.
- **Attended the MI Northern Counties Board Meeting.
- **Attended the Park Board Meeting.
- **Participated in a Steelworkers Union Meeting.
- **Attended the NEMSCA Board Meeting.

Commissioner Trimmer:

- **Attended the Council on Aging Board Meeting.
- **Attended the NE MI Consortium Board Meeting, held in Gaylord, along with the Work Force Development Board.

Commissioner Monk:

- **Joined Sheriff Grace in a meeting with Ogemaw County, to discuss the Jail Lodging Agreement along with Inmate Medical Billings.

Commissioner Stone:

- **Attended the Landfill Board Meeting.
- **Participated in a meeting along with Commissioner Hunt to review Liability Insurance.
- **Participated in a meeting with Brian Watros, Family Division, regarding the Secure Access System for the Courthouse Annex and discussed the DHS Youth/Mentoring Program.

Public Comments:

- **Mr. Bob Matteson, Economic Development Alliance (EDA) Chairman, invited everyone to the next “Agency Breakfast”, Wednesday December 12, 2012 at 7:30 am at the Paddle Inn Restaurant. The County Art Council “Timberland Quilt Trail” will display block #12 at Lydia’s Gate Emergency Shelter. Mr. Matteson also gave an up-date on the Revolving Loan Fund and invited everyone to a meeting on December 17, 2012 in the Boardroom at 1:00 p.m., to discuss Broadband.

Closed Session:

- **Commissioner Stone called for a “Closed Session” (11:20 a.m.), in accordance with the “Open Meetings Act” (1976 PA267 MCL 15.261 et seq.), a strategy and negotiation session of a collective bargaining agreement.

Trimmer/Marsh a motion to go into Closed Session for “Union Negotiations” (11:20 a.m.).
2012-306

Roll Call Vote: Stone, yes; Marsh, yes; Trimmer, yes;
Hunt, yes; and Monk, yes. **Motion Carried.**

Trimmer/Monk a motion to return to the Regular B.O.C Meeting (12:24 p.m.)
2012-307

5 ayes: 0 nays: **Motion Carried.**

**Upon returning from Closed Session, the Board discussed the County Insurance Options, and the following motion was made:

Trimmer/Monk a motion to adopt **Resolution 2012-026** “Oscoda County to OPT OUT of the
2012-308 PA-152 for calendar year 2013” as presented.

Roll Call Vote: Trimmer, yes; Hunt, yes; Monk, yes;
Stone, yes; Marsh, yes. **Motion Carried.**

**Chairman Stone adjourned today’s meeting (12:25 p.m.).

The next Regular B.O.C Meeting is scheduled for **Thursday, December 27, 2012 at 10:00 a.m.

Joseph L. Stone, Chair
Oscoda County Board of Commissioners

Jeri Winton, Oscoda County
Clerk/Register of Deeds