



COUNTY OF OSCODA

Board of Commissioners
Telephone (989) 826-1130
Fax Line (989) 826-1173

Oscoda County Courthouse Annex 105 S. Court Street, P.O. Box 399, Mio, MI 48647

**Oscoda County Board of Commissioners
Work Session
5:30 p.m. Thursday, December 19, 2019**

Members Present: Commissioners Yoder, Varner, Bondar and Marsh.
Members Excused: McCauley
Others Present: 6 members of the public were in attendance.

Chairman Yoder called the Work Session Meeting to order at 5:30 p.m.

**Agenda Items for the B.O.C “Work Session” included:

**The Board discussed the Board of Commissioners By-laws and the County’s Personnel Policy Manual. Commissioner Yoder went over some of his suggested changes. The Board was asked to review and to submit any changes they would like to see before the Organization Meeting scheduled for January 14th, 2020; the Board can amend their By-laws and the County Personnel Policy Manual at any time.

**Chairman Yoder called to end the Work Session (6:26 p.m.).

**Official Minutes
December 19, 2019**

A Regular Meeting of the Oscoda County Board of Commissioner’s was held on **Thursday, December 19, 2019 at 6:30 p.m.** in the Commissioner’s Room, Courthouse Annex Mio Michigan 48647.

Chairman Yoder called the meeting to order at 6:30 p.m.

Pledge to the Flag

Roll Call of Members:

Members Present: Commissioners Yoder, Varner, Bondar and Marsh.

Members Excused: Commissioner McCauley

Others Present: 9 members of the public were in attendance.

The B.O.C approved the Agenda for **December 19, 2019, with three financial additions that included changing the end of the year Claims & Audit date to December 27, 2019, adding the purchase of an EMS Ambulance and approve County Appropriations to the County Park to avoid an end of year deficient.

Varner/Marsh to accept the Agenda for **December 19, 2019**, with noted additions.
2019-332 as presented.

4 yes: 0 no: **Motion Carried.**

The B.O.C approved the Consent Agenda for **December 19, 2019.

Item #1 Official Minutes for **December 10, 2019**.

Item #2 Library Board - Reappointment of Stephanie King.

**The B.O.C acknowledged the re-appointment of Ms. Stephanie King to the Library Board, for a term beginning January 1, 2020 through December 31, 2024, as requested by the Library Board.

Item #3 Claims and Audit Docket for **December 19, 2019** as received from the County Clerk's Office. Total Claims & Audit **\$35,371.80**.

Marsh/McCauley a motion to approve the Consent Calendar for **December 19, 2019**, as presented.
2019-333

Roll Call Vote: Varner, yes; Marsh, yes; Yoder, yes;
Bondar, yes; McCauley, absent. **Motion Carried.**

Public Matters & Comments (Limited to three minutes per person).

Appointments:

Correspondence/Reports/Resolutions:

**The Board adopted Resolution 2019-011 "Honoring Retired Oscoda County Park Manager, Mr. Dan Money"; who has served the County for thirty-two years. The Board presented him with the Resolution and thanked Mr. Money for his years of service and dedication in serving Oscoda County and wished him the best in his retirement years.

Bondar/Varner a motion to adopt **Resolution #2019-011** "Honoring Retired Oscoda County Park
2019-334 Manager, Mr. Dan Money.

Roll Call Vote: Marsh, yes; Yoder, yes; McCauley, absent;
Varner, yes; Bondar, yes. **Motion Carried.**

Unfinished Business/New Business:

**The B.O.C scheduled their 2020 Organizational Meeting and will continue with the same officer's.

Marsh/Bondar a motion to hold the "2020 Organizational Board Meeting" at the Regular Board of
2019-335 Commissioners Meeting on **Tuesday, January 14, 2020 at 10:00 a.m.**, and to continue with the same 2019 B.O.C Officer's until the Organizational Meeting.

4 yes: 0 no: **Motion Carried.**

Financial:

**Commissioner Yoder and Bondar met with Wolgast on December 17, 2019 and the new Government Building is moving forward, however it looks like it will be late January before it can be officially occupied; due to the entrance doors being delayed and the holidays. However, looking ahead "The Warehouse" has given a quote to assist the County with the move. The Board was asked to approve the Wolgast BTE Interior Conduit Change Order, that includes PVC Conduits for future fiber, and to

purchase a Firewall Server specifically for the phones. The County received a response from the Insurance Company, from the Board's letter dated November 27, 2019, and the Insurance Company's response is not acceptable, therefore Commissioner Yoder stated that it is time to bring in an Attorney; Commissioner Bondar agreed and asked the Board to retain Attorney Joseph E. Quandt, Kuhn Rogers PLC to assist. Commissioner Yoder also asked the Board to approve the Wolgast Invoice #11. The Board approved the following motions regarding the new Government Building.

Marsh/Bondar a motion to authorize the County Treasurer to transfer \$200,769.93 out of general fund
2019-336 101 from line 101-965-999.32 (transfers out May 4 Courthouse Fire) to special fund 258 line 258-000-699.00 (transfers in May 4 Courthouse Fire), and so amend the Budget. This amount will be reimbursed to the general fund once funds are received from the insurance company. The funds from insurance will be deposited into special fund 258 and then transferred to reimburse the general fund.

Roll Call Vote: Bondar, yes; McCauley, absent; Varner, yes; Yoder, yes; Marsh, yes. **Motion Carried.**

Varner/Bondar a motion to authorize the County Treasurer and County Clerk to issue a check to
2019-337 Wolgast Corporation for Invoice #11, in the amount of \$180,692.93 (minus the 10% retainage of \$20,077.00), and so amend the 2019 FIRE Budget 258.

Roll Call Vote: Varner, yes; Marsh, yes; Yoder, yes; Bondar, yes; McCauley, absent. **Motion Carried.**

Varner/Marsh a motion to approve "Change Event #19 for (2) 3" PVC Conduits for future Fiber, in
2019-338 the amount of \$1,108.00, and authorize the Chair to sign.

Roll Call Vote: Yoder, yes; Bondar, yes; Marsh, yes; McCauley, absent; Varner, yes. **Motion Carried.**

Varner/Bondar a motion to retain Attorney Joseph E. Quandt, Kuhn Rogers PLC to assist the B.O.C
2019-339 with the County's Liability Insurance Carrier, Tokio Marine HCC, regarding Claim# 180364 (May 4, 2016 Courthouse Fire), not to exceed in the amount of \$5,000, paid out of the Gov't Admin. 101/115 Legal Fee's, and so amend the Budget.

Roll Call Vote: Marsh, yes; Yoder, yes; McCauley, absent; Varner, yes; Bondar, yes. **Motion Carried.**

Marsh/Varner a motion to accept the quote from NETEXPRESS/AVD to purchase a Firewall/Router for
2019-340 County Phones, in the amount of \$1,630.00, moved from Contingency to the General Fund 101/371 Re-Build Fund, and so amend the 2020 Budget.

Roll Call Vote: Bondar, yes; McCauley, absent; Varner, yes; Yoder, yes; Marsh, yes. **Motion Carried.**

Bondar/Varner a motion to accept the quote from "The Warehouse" to assist with the moving of County
2019-341 Offices to the new Government Building, not to exceed \$5,000.00, funds upon invoice moved from Contingency to the General Fund 101/371 Re-Build Fund, and so amend the 2020 Budget.

Roll Call Vote: McCauley, absent; Varner, yes; Marsh, yes; Yoder, yes; Bondar, yes. **Motion Carried.**

**The Board approved adding the Judge and Trial Court employee's to the Oscoda County Life Insurance Policy and increasing its coverage for Elected Officials, Non-Union Employees and Court Employees.

Varner/Bondar a motion to add the Oscoda County Probate Judge and eligible Trial Court Employees **2019-342** to the County Life Insurance Benefit, with Mutual of Omaha Insurance, effective January 1, 2020.

Roll Call Vote: Marsh, yes; Yoder, yes; McCauley, absent; Varner, yes; Bondar, yes. **Motion Carried.**

Varner/Marsh a motion to increase the Life Insurance Benefit for eligible Elected Officials, Non-Union **2019-343** and Non-Union Court County employees from \$15,000.00 to \$30,000.00 with Mutual of Omaha Insurance, effective January 1, 2020, and so amend the County Personnel Policy, Article XI Wages & Benefits (H), and so amend the 2020 County Budgets.

Roll Call Vote: Yoder, yes; Bondar, yes; Marsh, yes; McCauley, absent; Varner, yes. **Motion Carried.**

**The B.O.C authorized the Finance Committee to review last minute 2019 invoices and authorized the Clerk's Office to cut checks.

Marsh/Varner a motion to authorize the Finance Committee to review the Claims & Audit Docket for **2019-344** December 27, 2019 and authorize the Clerk's Office to pay those invoices submitted; B.O.C to approve at the January 14, 2020 B.O.C Regular Board Meeting.

Roll Call Vote: McCauley, absent; Varner, yes; Marsh, yes; Yoder, yes; Bondar, yes. **Motion Carried.**

**The B.O.C approved the purchase of a new EMS Ambulance.

Varner/Bondar a motion to authorize the purchase of a 2017 McCoy-Miller Type III GM 4500 **2019-345** Ambulance, in the amount of \$165,000.00 and authorize the County Treasurer & Clerk to issue a check for 10% \$16,500.00, paid out of Special Fund 102 Ambulance Equipment (102-651-977.00), balance due upon delivery, and so amend the Budget.

Roll Call Vote: Varner, yes; Marsh, yes; Yoder, yes; Bondar, yes; McCauley, absent. **Motion Carried.**

**The B.O.C approved to move funds to the Oscoda County Park to avoid an end of year deficient.

Varner/Bondar a motion to appropriate \$10,000.00, moved from Contingency, to the County Park **2019-346** Budget (208) and authorize the Treasurer's Office to move those funds, to avoid an end of year deficient, and so amend the 2019 Budget.

Roll Call Vote: Bondar, yes; McCauley, absent; Varner, yes; Yoder, yes; Marsh, yes. **Motion Carried.**

Committee Reports:

Commissioner Bondar

**Participated in a "TPOAM Negotiations Meeting" along Commissioner Varner, Bob Hunter, EMS Director, Diane Gusler, Administration Clerk Assistant, Gary King, County Attorney and Representatives for the new EMS and Professional Employees Association (TPOAM Union).

**Attended the Landfill Board Meeting.

**Attended the N. MI County of Association Board Meeting.

**Participated in a meeting along with Commissioner Yoder and Wolgast Corporation, regarding the rebuild of the new Government Building.

**Attended the Landfill Claims & Accounts Committee Meeting.

Commissioner Varner

**Participated in a “TPOAM Negotiations Meeting” along Commissioner Bondar, Bob Hunter, EMS Director, Diane Gusler, Administration Clerk Assistant, Gary King, County Attorney and Representatives for the new EMS and Professional Employees Association (TPOAM Union).

**Attended the Landfill Board Meeting.

**Attended the District Health Department#2 Board Meeting.

**Attended the Elmer Township Board Meeting.

**Reviewed the Claims & Audit Docket for December 19, 2019; as part of the Finance Committee.

Commissioner Yoder

**Attended the Veteran Affairs Board Meeting.

**Participated in a meeting along with Commissioner Bondar and Wolgast Corporation, regarding the rebuild of the new Government Building.

**Met with the EDC Administrator, Lee Ann Fischer, and a business owner with an EDC Loan.

**Reviewed the Claims & Audit Docket for December 19, 2019; as part of the Finance Committee.

**Attended NEMCOG Board Meeting.

Commissioner Marsh

**No meetings to report on.

Commissioner McCauley

**Excused.

Public Comments & Matters:

**Employee’s disappointed in the HSA Meeting.

**The Sheriff is participating in another “Holiday Turkey Giveaway” to show appreciation for community support; the County Clerk, Register of Deeds, Treasurer and Equalization Offices donated their dress down donations to the Sheriff’s Holiday Turkey Giveaway.

**Happy Holidays!

**Commissioner Yoder called for a Closed Session in accordance with the “Open Meetings” (1976 PA267 MCL 15.261 et seq.) (Section 8-C); Strategy with the negotiations of a Collective Bargaining Agreement.

Varner/Bondar a motion to go into Closed Session (8:02 p.m.), Strategy with the negotiations of a **2019-347** Collective Bargaining Agreement, in accordance with the “Open Meetings” (1976 PA267 MCL 15.261 et seq.) (Section 8-C).

Roll Call Vote: Yoder, yes; Bondar, yes; Marsh, yes; McCauley, absent; Varner, yes. **Motion Carried.**

Varner/Bondar a motion to return to the B.O.C Meeting (8:43 p.m).

2019-348

4 yes: 0 no: **Motion Carried**

**Chairman Yoder called for a motion to adjourn.

Marsh/Bondar a motion to adjourn tonight’s meeting (8:44 p.m).

2019-349

4 yes: 0 no: **Motion Carried.**

The B.O.C will hold their “Organizational Meeting” at their next Regular B.O.C Meeting scheduled for **Tuesday, January 14, 2020. A B.O.C Work Session will be held at **9:00 a.m.** and the Regular B.O.C Meeting at **10:00 a.m.**

**Kyle Yoder, Oscoda County
Board of Commissioners Chairman**

**Jeri Winton, Oscoda County
Clerk & Register of Deeds**