



COUNTY OF OSCODA

Board of Commissioners
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Oscoda County Courthouse Annex 105 S. Court Street, P.O. Box 399, Mio, MI 48647

OFFICIAL MINUTES DECEMBER 30, 2013

A REGULAR MEETING OF THE OSCODA COUNTY BOARD OF COMMISSIONERS WAS HELD ON MONDAY **DECEMBER 30, 2013 AT 10:00 A.M.** IN THE COMMISSIONER'S ROOM, COURTHOUSE ANNEX MIO, MICHIGAN

Members Present: Commissioners Kischnick, Christenbery, Wilson, Boerner, and Grantner.

Members Excused:

Others Present: 16 members of the public were in attendance.

Chairman Kischnick called the meeting to order at 10:00 a.m.

Roll Call, followed by the Pledge to the Flag.

The Board approved the Agenda for today's meeting, **December 30, 2013, with three additions.

Appointments: Sheriff Kevin Grace- Smart 911 Proposal
Financial: Law Library & Child Care 2013 Amendments
Financial: Register of Deeds- Scan Pro 800 Purchase

Wilson/Boerner a motion to accept the **Agenda for December 30, 2013**, with three items
2013-377 added.

5 ayes: 0 nays: **Motion Carried.**

The Board reviewed and approved the **Unofficial Minutes (with spelling corrections) and the **Closed Session Minutes** from the **December 10, 2013**, Board of Commissioners Meeting, as they were presented.

Wilson/Christenbery a motion to approve the **Unofficial Minutes**, from the **December 10, 2013**
2013-378 B.O.C Meeting, with noted corrections.

5 ayes: 0 nays: **Motion Carried.**

Christenbery/Wilson a motion to approve the **Closed Session Minutes**, from the **December 10, 2013**
2013-379 B.O.C Meeting, as presented.

5 ayes: 0 nays: **Motion Carried.**

Public Comments (Regarding Agenda):

Appointments:

**Mr. Cy Wakeley, Housing Administrator, appointment will be rescheduled.

**Mr. Randy Booth, Big Creek Township Supervisor, addressed the Board regarding an outstanding ATV runs invoice with Big Creek Township. After an in-depth explanation from Mr. Booth and some discussion, the Board of Commissioners made a motion to pay the invoice in full as requested. Mr. Booth also asked the B.O.C to waive the rental fees for the Fairgrounds for the "Heritage Days" scheduled in 2014; no action was taken. Commissioner Kischnick asked that the new "Citizen's Youth Counsel Advisory Board" come up with a Budget to present to the Board.

Boerner/Kischnick a motion to pay the ATV invoice to Big Creek Township, in the amount of \$541.33, **2013-380** paid out of the Ambulance Operational (210) Budget.

Roll Call Vote Grantner, yes; Wilson, no; Kischnick, yes; Boerner, yes; Christenbery, yes. **Motion Carried.**

**Sheriff Kevin Grace presented the Smart 911 Proposal of Service. Smart 911 allows residents of Oscoda County to register and provide information about themselves, their family members, their homes and workplaces, medical conditions and other pertinent information; the Board of Commissioners were in total support.

Grantner/Boerner a motion to approve the Smart 911 Proposal of Service, with the Oscoda County's **2013-381** Sheriff's Office, as presented and recommended by Sheriff Kevin Grace.

5 ayes: 0 nays: **Motion Carried.**

Old Business:

**Commissioner Grantner spoke on the Committee Meeting held with Commissioner Boerner, Rod Marsh, Motor Pool Supervisor, Mr. Dave Bugg, and Jason Beck, Ambulance Director to review the pro's and con's of purchasing (2) Ambulances and remounting (2) Ambulances with gas chassis with propane conversion. After a lengthy discussion with the entire Board and the public audience, Commissioner Grantner made a motion to purchase of (2) Ambulances and to remount (2) Ambulances with gas chassis with propane conversion.

Grantner/Christenbery a motion to purchase (2) new ambulances and to remount (2) two ambulance, **2013-382** from Kodiak Emergency Vehicles, in Lansing Michigan, in the amount of \$569,746.00, with gas engines with propane conversion; to be paid out of (102) Ambulance Equipment (Expense line 102-651-977.00), and so amend the 2014 Budget.

Roll Call Vote: Kischnick, yes; Boerner, yes; Christenbery, yes; Grantner, yes Wilson, no. **Motion Carried.**

**Commissioner Kischnick called for five minute recess.

Christenbery/Boerner a motion to take a five minute recess (11:18 a.m.). **2013-383**

5 ayes: 0 nays: **Motion Carried.**

New Business:

**At the November 26, 2013 B.O.C Meeting the Board of Commissioners approved the request to dissolve the Common Board membership between the Planning Commission and the EDC & Brownfield Board. Commissioner Grantner stated that himself and Commissioner Wilson met and reviewed all the

applicants and it is their recommendation, in the best interest of the County that each Board goes to 3-members, with a non-voting B.O.C Liaison and meets once a month and appoint our selected members. The following motions were made:

Grantner/Wilson 2013-384 a motion to restructure the Oscoda County Economical Development Corporation (EDC) & Brownfield Board, as of January 1, 2014, by reducing the membership to a (3)-three member Board and (1)-one B.O.C Liaison (non-voting), hold (1)-one Board meeting per month; subject to the County per-diem.
5 ayes: 0 nays: **Motion Carried.**

Grantner/Boerner 2013-385 a motion to appoint Tim Jenks, Andy Welser Jr. and Michael Smith to represent the Oscoda County Economical Development Corporation (EDC) & Brownfield Board, as of January 1, 2014; with the first order of business to amend the by-laws to reflect the restructure of the EDC & Brownfield Board, by January 28, 2014, therefore superseding all previous EDC & Brownfield Board appointments & terms and by-laws.
5 ayes: 0 nays: **Motion Carried.**

Grantner/Wilson 2013-386 a motion to send a letter of appreciation to the current EDC & Brownfield Board Members not selected in the restructure of the Oscoda County Economical Development Corporation (EDC) & Brownfield Board, as of January 1, 2014 and to send notification to the new appointed EDC & Brownfield Board Members.
5 ayes: 0 nays: **Motion Carried.**

Grantner/Christenbery 2013-387 a motion to restructure the Planning Commission Board, as of January 1, 2014, by reducing the membership to a (3)-three member Board and (1)-one B.O.C Liaison (non-voting), hold (1)-one Board meeting per month; subject to the County per-diem.
5 ayes: 0 nays: **Motion Carried.**

Grantner/Wilson 2013-388 a motion to appoint Tim Jenks, Robert Matteson, and Ann Galbraith to represent the Oscoda County Planning Commission Board, as of January 1, 2014; with the first order of business to amend the County Planning Commission Ordinance 2010-001, to reflect the restructure of the Planning Commission Board, by January 28, 2014, therefore superseding all previous motions regarding the Planning Commission appointments & terms and the County Ordinance (**Motion 2013-253**).
5 ayes: 0 nays: **Motion Carried.**

Grantner/Wilson 2013-389 a motion to send a letter of appreciation to the current Planning Commission Board Members not selected in the restructure of the Oscoda County Planning Commission Board, as of January 1, 2014 and to send notification to the new appointed Planning Commission Board Members.
5 ayes: 0 nays: **Motion Carried.**

Financial:

**The Board of Commissioners approved the request, received from Mr. Dan Kauffman, IT Director, to enter into an agreement with Echelon Web Design to redesign the County's Website.

Boerner/Christenbery 2013-390 a motion to approve the proposal for the "Website Development" for Oscoda County, by Echelon Web Design, as outlined, and authorize \$2,500.00 retainer, payable out of the IT Department Budget (101-258-775.00) with the balance of \$1,000.00 upon completion and so forth, and so amend the 2013/2014 Budget.

Roll Call Vote: Boerner, yes; Christenbery, yes; Grantner, yes; Wilson, yes; Kischnick, yes. **Motion Carried.**

**The Board of Commissioners approved, the request received by Sheriff Kevin Grace to amend, Ms. Amy Krupa, the Sheriff's Department's Administrative Assistant/Confidential Secretary step-increase schedule.

Boerner/Christenbery a motion to amend the approved step-increase schedule, (per motion 2011-303),
2013-391 by .38 cents, for the Sheriff's Department's Administrative Assistant/Confidential Secretary, and supersede as follows; with a start wage of \$13.78 per hour, 90-day \$14.19, 1-year \$14.61, 2-year \$15.05, and a 3-year at \$15.50, and so amend the 2014 Budget; retro-pay back to 12-7-2013.

5 ayes: 0 nays: **Motion Carried.**

The Board of Commissioners approved the **Claims & Audit Docket for December 30, 2013, as presented.

Christenbery/ Wilson a motion to accept the **Claims & Audit Docket**, for **December 30, 2013**, in
2013-392 the amount of **\$57,930.63**.

Roll Call Vote: Grantner, yes; Wilson, yes; Kischnick, yes; Boerner yes; Christenbery, yes. **Motion Carried.**

**The following Budget Amendments for the Law Library and Child Care were approved to avoid a 2013 fund deficient.

Grantner/Christenbery a motion to move \$500.00 from Contingency to Appropriations and authorize
2013-393 the Treasurer to transfer \$500.00, immediately, from Appropriations (101-965-999.03) Law Library Transfer Out to Law Library Transfer In (269-000-699.00), and so amend the 2013 Budget.

Roll Call Vote: Boerner, yes; Christenbery, yes; Grantner, yes; Wilson, yes; Kischnick, yes. **Motion Carried.**

Boerner/Wilson a motion to authorize the Treasurer to transfer \$5,000.00, immediately, from
2013-394 Appropriations (101-965-999.02) Child Care Transfer Out to Child Care Transfer In (232-000-699.00), and so amend the 2013 Budget.

Roll Call Vote: Kischnick, yes; Boerner, yes; Christenbery, yes; Grantner, yes Wilson, yes. **Motion Carried.**

** The Board of Commissioners approved the purchase of a Scan Pro 800, as requested by the County Clerk & Register of Deeds.

Christenbery/Boerner a motion to authorize the Register of Deeds to purchase a Scan Pro 800, in the
2013-395 amount of \$5,175.00, to be paid out of Special Fund ROD (256).

Roll Call Vote: Grantner, yes; Wilson, yes; Kischnick, yes; Boerner yes; Christenbery, yes. **Motion Carried.**

Correspondence, Reports, Resolutions (acknowledge receipt):

**The Board received the Equalization Departments Quarterly Report.

Committee Reports:

Commissioner Boerner:

**Participated in a meeting along with Commissioner Grantner, Rod Marsh, Motor Pool Supervisor, Dave Bugg, and Jason Beck, Ambulance EMS Director.

Commissioner Wilson:

**Met with Commissioner Grantner to review the EDC & Brownfield Board and Planning Commission Board Applicants.
**Assisted moving the Department of Veterans Affairs Office.
**Attended the Landfill Board Meeting. (Gasification moving forward)
**Reviewed the County Claims & Audit, Finance Committee, along with Commissioner Christenbery.

Commissioner Kischnick:

**Attended the Council on Aging Board Meeting.
**Attended the Road Commission Board Meeting.
**Attended the Landfill Claims & Audit Committee Board Meeting.
**Attended the Landfill Board Meeting. (Organizational Meeting January 10th).

Commissioner Christenbery:

**Attended the District Health Department #2 Board Meeting.
**Reviewed the County Claims & Audit, Finance Committee, along with Commissioner Wilson.

Commissioner Grantner:

**Met with Commissioner Wilson to review the EDC & Brownfield Board and Planning Commission Board Applicants.
**Participated in a meeting along with Commissioner Boerner, Rod Marsh, Motor Pool Supervisor, Dave Bugg, and Jason Beck, Ambulance EMS Director.

Public Comments & Matters:

**Comments received regarding the “Citizens Ambulance Advisory Board” and the EMS Ambulances converting to gas/propane.
**The Board of Commissioners will hold their Annual 2014 Organizational Board Meeting on Tuesday, January 7, 2014 at 10:00 a.m.
**Happy New Year!

**Commissioner Kischnick called for a motion to adjourn.

Christenbery/Boerner a motion to adjourn today’s meeting, **December 30, 2013** (11:57 a.m.).
2013-396

5 ayes: 0 nays: **Motion Carried.**

**The 2014 Organizational Board Meeting is scheduled for Tuesday, January 7, 2014 at 10:00 a.m.

**A Regular B.O.C Meeting is scheduled for Tuesday, January 14, 2014 at 10:00 a.m.

**John A. Kischnick, Oscoda County
Board of Commissioners, Chairman**

**Jeri Winton, Oscoda County
Clerk & Register of Deeds**