



COUNTY OF OSCODA

Board of Commissioners
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Oscoda County Courthouse Annex 105 S. Court Street, P.O. Box 399, Mio, MI 48647

Official Minutes

December 22, 2015

A Regular Meeting of the Oscoda County Board of Commissioner's was held on Tuesday, December 22, 2015, at 10:00 a.m., in the Commissioner's Room, Courthouse Annex Mio Michigan 48647.

Members Present: Commissioners Kischnick, Christenbery, Wilson, Boerner, and Grantner.

Members Excused:

Others Present: 9 members of the public were in attendance.

Chairman Kischnick called the meeting to order at 10:00 a.m.

Roll Call followed by the Pledge to the Flag.

**The Board of Commissioners approved the Agenda for December 22, 2015, with one addition.

New Business: Oscoda County Attorney Service

Wilson/Boerner a motion to accept the **Agenda** for December 22, 2015, with one addition.
2015-214

5 ayes: 0 nays: **Motion Carried.**

The Board of Commissioners approved the **Consented Agenda for December 22, 2015 with the listed Calendar Items.

Item #1 Official Minutes for December 8, 2015, as presented.

Item #2 Law Library & Child Care Budget Appropriations.

**After review of the 2015 Budget, the Board moved \$1,500.00 from Contingency to Appropriations and authorized the Treasurer to transfer \$1,500.00, immediately, from Appropriations (101-965-999.03) Law Library Transfer Out to Law Library Transfer In (269-000-699.00), to avoid a budget fund deficient, and so amend the 2015 Budget.

**As requested by Jean Cardinal, Trial Court Administrator, and with the recommendation of the Treasurer, Wm. Kendall, the balance of the appropriations budgeted in 2015 for Child Care, in the amount of \$24,000.00, will be transferred to the Child Care Budget to avoid a budget fund deficient, and so amend the 2015 Budget.

Item #3 Building Department 2015 Bond Forfeitures.

**The Board has authorized the Treasurer's Office to transfer \$700.00 from the bond escrow account to the County General Fund, as requested by Mr. Tim Whiting, Building Inspector.

Item #4 2016 Delta Dental – Pediatric Coverage.

**The B.O.C has made a decision on the Delta Dental for 2016, in regards to Pediatric requirements. The groups under 100 FTE's are required to carry Pediatric Dental, come 2016, unless they are otherwise covered by their medical carrier, our BCN Plan does not carry Pediatric Dental at this time. It is the recommendation of our Insurance Agent, 44-North that the County go with the High Pediatric Dental Plan; which is the closes match to the current adult plan and is a better benefit.

Item #5 Trustmark – 44-North Appointment.

**The B.O.C has authorized the Chairman to send a letter appointing our Insurance Agent 44-North, as our representative and producer of all records, on behalf of Oscoda County to Trustmark.

Item #6 EMS & Steelworkers “Memorandum of Understanding” Extension.

**The B.O.C approved the extension of the “Letter of Understanding” between County of Oscoda and Oscoda County EMS Department and the United Steelworkers AFL-CIO-CLC Local Union 14540-01 regarding the full-time hours increased from 36 to 48, until the end of the Union Contract Agreement, December 31, 2016, and has authorized the Chairman to sign.

Item #7 Veterans New Board Appointment.

**The B.O.C appointed Ms. LaNita Olsen, to the Oscoda County Veterans Affairs Board, effective immediately, this will fill the vacancy on the VA Board taking them backup to a 5-member Board, as recommend by the Veterans Affair's Board.

Item #8 Claims and Audit Docket for **December 22, 2015**, as received from the County Clerk's Office.

Total Claims & Audit **\$61,640.97

Grantner/Wilson a motion to approve the **Consented Agenda**, with listed Calendar Items, for **2015-215** **December 22, 2015**, as presented.

Roll Call Vote: Christenbery, yes; Grantner, yes; Wilson, yes; Kischnick, yes; Boerner, yes. **Motion Carried.**

Public Comment: (Today's Agenda):

**Commissioner Kischnick welcomed Ms. LaNita Olsen to the Veteran's Affairs Board.

Appointments:

**Commissioner Kischnick called for a motion to hold a “Public Hearing” to discuss the 2016 General and Special Fund County Budgets. The following motions were made:

Christenbery/Wilson a motion to hold a Public Hearing (10:07 a.m.) for the 2016 County Proposed **2015-216** Budgets, as advertised.

Roll Call Vote: Grantner, yes; Wilson, yes; Kischnick, yes; Boerner, yes; Christenbery, yes. **Motion Carried.**

Wilson/Grantner a motion to adjourn the Public Hearing (10:08 a.m.) and return to the Regular Board
2015-217 Meeting.

5 ayes: 0 nays: **Motion Carried.**

GENERAL FUND

	Summary	2016 Adopted Budget
101	COMMISSIONERS	\$76,959.75
102	EXEC. SECRETARY	\$31,046.79
115	GOVT. ADMIN.	\$202,879.26
130	TRIAL COURT	\$645,384.35
164	JURY COMMISSION	\$6,650.00
191	ELECTIONS	\$34,235.00
215	CLERK	\$117,860.22
225	EQUALIZATION	\$119,669.58
229	PROSECUTOR	\$177,355.19
236	DEEDS	\$90,868.48
253	TREASURER	\$91,676.83
258	IT/GOVT.ADMIN	\$78,342.80
265	MAINTENANCE	\$230,457.89
270	MOTORPOOL	\$52,301.53
301	SHERIFF	\$743,568.30
331	MARINE	\$10,202.30
333	TRAFFIC SAFETY	\$40,504.81
335	SNOWMOBILE	\$5,481.00
351	JAIL	\$311,200.00
400	PLANNING	\$1,826.50
426	EMERGENCY MGMT.	\$53,280.00
430	ANIMAL CONTROL	\$37,792.49
600	HEALTH/WELFARE	\$130,565.40
728	EDC	\$14,422.40
851	INS/BONDS/FRINGES	\$1,094,384.00
890	CONTINGENCY	\$250,000.00
965	APPROPRIATIONS	\$200,689.00
	Total Expense	\$4,849,603.87

2016 APPROPRIATIONS

218	PARK FUND (Smith Lake)	\$1,500.00	January
218	PARK FUND (Smith Lake)	\$1,500.00	As Requested
215	FRIEND OF THE COURT	\$16,300.00	As Requested
216	PUBLIC GUARDIAN	\$985.00	January
217	FAIRGROUNDS	\$5,000.00	As Requested
230	HAZMAT	\$1,000.00	As Requested
232	HISTORICAL	\$5,000.00	January
245	PUBLIC IMPROVEMENT	\$0.00	As Requested
256	ROD AUTOMATION	\$16,000.00	As Requested
269	LAW LIBRARY	\$6,000.00	Quarterly
290	SOCIAL SERVICES (DHS)	\$8,904.00	As Requested
292	CHILD CARE	\$125,000.00	As Requested
293	SOLDIERS & SAILORS	\$0.00	As Requested
295	AIRPORT	\$13,500.00	As Requested

SPECIAL FUNDS

SUMMARY

102	AMBULANCE EQUIP	2016 Adopted Budget
	REV	\$50.00
	EXP	\$0.00
103	SHERIFF EQUIP	
	REV	\$103,934.00
	EXP	\$183,500.00
104	911-EMERGENCY	
	REV	\$166,000.00
	EXP	\$185,974.51
205	OFFICER TRAINING	
	REV	\$2,500.00
	EXP	\$2,800.00
208	COUNTY PARK	
	REV	\$110,250.00
	EXP	\$110,492.38
209	D.A.R.E.	
	REV	\$1,000.00
	EXP	\$2,000.00
210	AMBULANCE	
	REV	\$1,036,675.00

	EXP	\$1,038,743.72
215	FRIEND/COURT	
	REV	\$117,711.00
	EXP	\$117,531.00
216	PUBLIC GUARDIAN	
	REV	\$15,885.00
	EXP	\$15,885.00
217	FAIRGROUNDS	
	REV	\$13,000.00
	EXP	\$13,139.06
218	SMITH LAKE	
	REV	\$3,000.00
	EXP	\$2,049.01
230	HAZMAT	
	REV	\$875.81
	EXP	\$875.81
232	HISTORICAL COMM	
	REV	\$7,070.00
	EXP	\$6,900.00
249	BUILDING DEPARTMENT	
	REV	\$78,185.00
	EXP	\$79,106.18
256	ROD AUTOMATION FUND	
	REV	\$17,010.00
	EXP	\$17,010.00
263	CONCEALED PISTOL LICENSING	
	REV	\$4,430.00
	EXP	\$1,100.00
265	DRUG ENFORCEMENT	
	REV	\$97,584.00
	EXP	\$97,528.81
269	LAW LIBRARY	
	REV	\$8,000.00
	EXP	\$5,525.42
271	LIBRARY	
	REV	\$252,225.00
	EXP	\$252,225.00
274	COUNCIL ON AGING	
	REV	\$206,249.00
	EXP	\$206,249.00
280	HUD	

	REV	\$161,700.00
	EXP	\$161,700.00
281	EDC REVOLVING LOAN	
	REV	\$55,000.00
	EXP	\$55,000.00
290	SOCIAL SERVICES	
	REV	\$8,904.00
	EXP	\$8,904.00
292	CHILD CARE	
	REV	\$309,863.45
	EXP	\$262,100.00
293	SOLDIERS/SAILORS	
	REV	\$0.00
	EXP	\$0.00
294	VETERANS TRUST	
	REV	\$1,500.00
	EXP	\$1,500.00
295	AIRPORT	
	REV	\$33,750.00
	EXP	\$33,799.93
296	BASIC GRANT	
	REV	\$15,000.00
	EXP	\$15,000.00
297	SMILE/COUNSELING	
	REV	\$1,000.00
	EXP	\$1,000.00
298	VETERANS AFFAIRS	
	REV	\$130,320.00
	EXP	\$112,419.67
470	COURTHOUSE PRESERVATION FUND	
	REV	\$10,490.00
	EXP	\$0.00

Boerner/Wilson 2015-218 a motion to adopt the 2016 General Budget, in the amount of **\$4,849,603.87** along with the approved 2016 Appropriations and the 2016 Special Fund Budgets, as presented.

Roll Call Vote: Wilson, yes; Kischnick, yes; Boerner, yes; Christenbery, yes; Grantner, yes. **Motion Carried.**

Grantner/Boerner 2015-219 a motion to authorize the Finance Committee and the County Treasurer to balance the 2015 Budget with the necessary funds from the Tax Revolving Fund.
5 ayes: 0 nays: **Motion Carried.**

Old Business:

**The B.O.C renewed the Northern Michigan Children’s Assessment Center (CAC) “Professional Services Agreement”. CAC is a child focused center that coordinates the investigation by providing a safe and secure setting, prosecution and treatment of a child abuse if need be, while helping an abused child heal. CAC currently provides services for Roscommon, Ogemaw, Crawford and Oscoda County, as a non-profit center.

Boerner/Wilson a motion to accept the “Professional Services Agreement” with Northern Michigan
2015-220 Children’s Assessment Center, as written and authorize the Chairman to sign, effective January 1, 2016 through December 31, 2016; and authorize payment of \$2,500.00, as budgeted in 2016, upon invoiced.

Roll Call Vote: Boerner, yes; Christenbery, yes; Grantner, yes; Wilson, yes; Kischnick, yes. **Motion Carried.**

**The B.O.C renewed the Municipal Underwriters of Michigan, Inc. (MUM) County’s Liability Insurance.

Grantner/Boerner a motion to accept the summary and premium proposed, and continue with Municipal
2015-221 Underwrites of Michigan (M.U.M), in the amount of **\$58,597.00**, for Oscoda County’s Liability Coverage, effective January 1, 2016 through January 1, 2017.

Roll Call Vote: Christenbery, yes; Grantner, yes; Wilson, yes; Kischnick, yes; Boerner, yes. **Motion Carried.**

New Business:

**The B.O.C approved the request to fill the open position of the Trial Court Juvenile Officer, as recommended by the Trial Court Administrator, Jeanne Cardinal.

Grantner/Wilson a motion to hire Ms. Sarah Hart, Trial Court Juvenile Officer, full-time with County
2015-222 benefits, at the beginning salary of \$32,403.96, effective January 4, 2016, in accordance to the 23rd Circuit Court Employee Association Contract and the Oscoda County Personnel Policy Manual.

Roll Call Vote: Grantner, yes; Wilson, yes; Kischnick, yes; Boerner, yes; Christenbery, yes. **Motion Carried.**

**It was the consensus of the B.O.C to discontinue the legal service from Braun Kendrick Finkbeiner, P.L.C Attorneys at Law, and to send an official letter to Ms. Ellen Crane to thank her personally and her staff’s for their legal assistance, on behalf of Oscoda County over the last two years. Also, the B.O.C authorized Chairman Kischnick to approach Mr. Gary P. King, the 81st Circuit Courts Labor Attorney, from Keller Thoma, Professional Corporation Counselors at Law for future Legal Service.

Christenbery/Boerner a motion to send an official letter to Ms. Ellen Crane to discontinue the legal
2015-223 service from Braun, Kendrick, and Finkbeiner P.L.C Attorneys at Law, out of Saginaw, effective December 31, 2015 and to allow Chairman Kischnick to meet with Mr. Gary P. King, the 81st Circuit Courts Labor Attorney, from Keller Thoma, Professional Corporation Counselors at Law out of Detroit to discuss representing Oscoda County for future legal service.

5 ayes: 0 nays: **Motion Carried.**

Financial: (Motions Needed)

Correspondence, Reports, Resolutions (acknowledge receipt):

Just a reminder the 2016 Organizational Meeting” is scheduled at the Regular Board of Commissioners Meeting on **Tuesday, January 12, 2016 at 10:00 a.m.

Committee Reports:

Commissioner Boerner

**No Meetings to report on.

Commissioner Wilson:

- **Attended the EDC & Brownfield Board Meeting.
- **Attended the Landfill Board Meeting.
- **Attended the MTA Board Meeting.
- **Met with the Animal Control Officer, Andrew Thompson.
- **Attended the Elmer Township Board Meeting.
- **Reviewed the County’s Claims & Audit Docket Report.

Commissioner Kischnick:

- **Attended the Greenwood Township Board Meeting.
- **Attended the Landfill Board Meeting.
- **Attended the Road Commission Board Meeting.
- **Attended the NEMCOG Board Meeting.
- **Attended the Big Creek Township Board Meeting.

Commissioner Christenbery:

- **Attended the District Health Department #2 Board Meeting.
- **Attended the Library Board Meeting.
- **Reviewed the County’s Claims & Audit Docket Report.

Commissioner Grantner:

- **Attended the District Health Department #2 Board Meeting.
- **Attended the Department of Human Services Board Meeting.

Public Comments & Matters:

**Merry Christmas & Happy New Year wishes.

**Commissioner Kischnick called for a motion to adjourn.

Christenbery/Boerner a motion to adjourn today’s meeting, **December 22, 2015** (10:48 a.m.)
2015-224

5 ayes: 0 nays: **Motion Carried.**

The 2016 Organizational Meeting” is scheduled at the Regular Board of Commissioners Meeting on **Tuesday, January 12, 2016 at 10:00 a.m.

**John A. Kischnick, Oscoda County
Board of Commissioners, Chairman**

**Jeri Winton, Oscoda County
Clerk & Register of Deeds**