



COUNTY OF OSCODA

Board of Commissioners
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Oscoda County Courthouse Annex 105 S. Court Street, P.O. Box 399, Mio, MI 48647

Official Minutes December 8, 2015

A Regular Meeting of the Oscoda County Board of Commissioner's was held on **Tuesday, December 8, 2015**, at 10:00 a.m., in the Commissioner's Room, Courthouse Annex Mio Michigan 48647.

Members Present: Commissioners Kischnick, Christenbery, Wilson, Boerner, and Grantner.

Members Excused:

Others Present: 11 members of the public were in attendance.

Chairman Kischnick called the meeting to order at 10:00 a.m.

Roll Call followed by the Pledge to the Flag.

The Board of Commissioners approved the Agenda for **December 8, 2015, as presented.

Wilson/Grantner a motion to accept the **Agenda** for **December 8, 2015**, as presented.
2015-208

5 ayes: 0 nays: **Motion Carried.**

The Board of Commissioners approved the **Consented Agenda for **December 8, 2015** with the listed Calendar Items.

Item #1 Official Minutes for **November 24, 2015**, as presented.

Item #2 MERS 2016 "Official Notification".

**The Board will send a letter of intent to Municipal Employees Retirement System of Michigan (MERS) to authorize them to continue the Blended Employer Contribution Rates for Division 10 & 11. Oscoda County will contribute to MERS, the Blended Employer Contribution Rates of 31.2%, as of January 1, 2016 until further notice and/or until the Blended Rate exceeds 31.2%, and combined funded percent's for Division 11(Employees New Hires) 1/93 and Division 10 (General Non-Union), and authorize the Chairman and County Clerk & Register of Deeds to sign.

Item #3 Oscoda County Park & Recreation Commission - Board Member reappointment.

**The Board approved the reappoint of Mr. Richard Burdis, as requested, to the Oscoda County Park & Recreation Commission, for the terms January 1, 2016 through January 1, 2019.

Item #4 Resolution 2015-013 “Oscoda County 2015/2016 Fair Housing”.

**The B.O.C appointed Cy Wakeley, Oscoda County Housing TPA as the contact person for the Oscoda County Housing program “Fair Housing”; where it is illegal to deny housing to any person because of race color, religion, gender, physical or mental disabilities or nation origin.

Item #5 Expenditures for **November 2015** as received from the County Clerk’s Office.

Total Expenditures **\$617,972.56

		PAYROLL	EXPENSES	TOTAL
101	General Fund	\$142,379.98	\$270,605.77	\$412,985.75
102	Ambulance Equip	\$0.00	\$1,080.00	\$1,080.00
103	Sheriff Equip	\$0.00	\$5,012.64	\$5,012.64
104	911 Emergency	\$6,078.83	\$8,948.77	\$15,027.60
205	Officer Training	\$0.00	\$0.00	\$0.00
208	Park Fund	\$3,202.52	\$8,215.46	\$11,417.98
209	D.A.R.E.	\$0.00	\$0.00	\$0.00
210	Ambulance Fund	\$43,227.37	\$64,199.09	\$107,426.46
215	Friend/Court	\$4,317.79	\$7,252.91	\$11,570.70
216	Public Guardian	\$870.45	\$1,028.28	\$1,898.73
217	Fairgrounds	\$0.00	\$157.76	\$157.76
218	Smith Lake	\$0.00	\$0.00	\$0.00
230	Hazmat	\$0.00	\$0.00	\$0.00
232	Historical Commission	\$0.00	\$35.00	\$35.00
239	Gypsy Moth	\$0.00	\$0.00	\$0.00
245	Public Improvement	\$0.00	\$0.00	\$0.00
249	Building Dept.	\$2,777.89	\$2,961.64	\$5,739.53
256	R.O.D. Automation	\$0.00	\$2,899.30	\$2,899.30
265	Drug Law Enforcement	\$3,741.11	\$5,021.32	\$8,762.43
269	Law Library	\$0.00	\$992.87	\$992.87
271	Library	\$0.00	\$0.00	\$0.00
274	Council/Aging	\$0.00	\$0.00	\$0.00
281	EDC Revolving Loan	\$0.00	\$0.00	\$0.00
282	BRYNE JAG GRANT	\$0.00	\$0.00	\$0.00
285	RSRF	\$0.00	\$0.00	\$0.00
290	Social Services	\$0.00	\$0.00	\$0.00
292	Child Care	\$0.00	\$20,836.14	\$20,836.14
293	Soldiers & Sailors	\$0.00	\$0.00	\$0.00
294	Veterans Trust	\$0.00	\$0.00	\$0.00
295	Airport	\$272.84	\$4,745.82	\$5,018.66
296	Basic Grant	\$0.00	\$0.00	\$0.00

297	Smile/Counseling	\$0.00	\$0.00	\$0.00
298	Veterans Affairs	\$1,515.71	\$4,310.40	\$5,826.11
598	Community Service	\$0.00	\$0.00	\$0.00
616	Tax Revolving	\$0.00	\$1,284.90	\$1,284.90
	<i>SUB TOTALS</i>	\$208,384.49	\$409,588.07	\$617,972.56
201	Road Commission			\$117,923.12
	<i>Grand Total</i>		\$735,895.68	

Item #6 Claims and Audit Docket for **December 8, 2015**, as received from the County Clerk's Office.

Total Claims & Audit **\$42, 826.04

Grantner/Wilson a motion to approve the **Consented Agenda**, with listed Calendar Items, for **2015-209** **December 8, 2015**, as presented.

Roll Call Vote: Kischnick, yes; Boerner, yes; Christenbery, yes; Grantner, yes; Wilson, yes. **Motion Carried.**

Public Comment: (Today's Agenda):

Appointments:

**Ms. Tammy Emig, Library Board Member, addressed the Board regarding the County and the Library entering into a retirement "MERS" Joint Agreement on behalf of the Library Director, Amy Knepp. After some discussion, the Board tabled for further review. Ms. Emig also gave a brief up-date on the Library. The Library accounts are in order, opened a Library Branch in Fairview, and hosting several Special Events at the Library.

**Ms. Becky Yunker, from the Northern Michigan Children's Assessment Center, presented an up-date on the CAC. In November 2015 they received their accreditation and 202 children came through the center, with 37 of them from Oscoda County. In 2016 they will expand services and will be able to provide medical exams at the center. Funding for the CAC comes some from the State, fundraisers and the continued community support and county appropriations.

Old Business:

**The Board tabled the renewal of Oscoda County Liability Insurance, through Municipal Underwriters of Michigan, for further review.

New Business:

**The Board made a motion regarding the Annual B.O.C Organization Meeting.

Christenbery/Grantner a motion to hold the "**2016 Organizational Board Meeting**" at the Regular **2015-210** Board of Commissioners Meeting on **Tuesday, January 12, 2016** at 10:00 a.m.; and to continue with the same 2015 B.O.C Officer's until the Organizational Meeting.
5 ayes: 0 nays: **Motion Carried.**

Financial: (Motions Needed)

**The B.O.C reviewed the "General & Special Fund 2016 Budgets" after holding four Budget Workshops. A copy of the 2016 Budgets are available for "Public" review at the Treasurer's Office at the

B.O.C Office and/or on the County Website, www.oscodacountymi.com. A “Public Hearing” will be held at the December 22, B.O.C Meeting; where the B.O.C intends to adopt the 2016 General and Special Fund County Budgets.

GENERAL FUND

	Summary	2016 Proposed
101	COMMISSIONERS	\$76,959.75
102	EXEC. SECRETARY	\$31,046.79
115	GOVT. ADMIN.	\$202,879.26
130	TRIAL COURT	\$645,384.35
164	JURY COMMISSION	\$6,650.00
191	ELECTIONS	\$34,235.00
215	CLERK	\$117,860.22
225	EQUALIZATION	\$119,669.58
229	PROSECUTOR	\$177,355.19
236	DEEDS	\$90,868.48
253	TREASURER	\$91,676.83
258	IT/GOVT.ADMIN	\$78,342.80
265	MAINTENANCE	\$230,457.89
270	MOTORPOOL	\$52,301.53
301	SHERIFF	\$743,568.30
331	MARINE	\$10,202.30
333	TRAFFIC SAFETY	\$40,504.81
335	SNOWMOBILE	\$5,481.00
351	JAIL	\$311,200.00
400	PLANNING	\$1,826.50
426	EMERGENCY MGMT.	\$53,280.00
430	ANIMAL CONTROL	\$37,792.49
600	HEALTH/WELFARE	\$130,565.40
728	EDC	\$14,422.40
851	INS/BONDS/FRINGES	\$1,094,384.00
890	CONTINGENCY	\$250,000.00
965	APPROPRIATIONS	\$200,689.00
	Total Expense	\$4,849,603.87

2016 APPROPRIATIONS

218	PARK FUND (Smith Lake)	\$1,500.00	January
218	PARK FUND (Smith Lake)	\$1,500.00	As Requested
215	FRIEND OF THE COURT	\$16,300.00	As Requested
216	PUBLIC GUARDIAN	\$985.00	January
217	FAIRGROUNDS	\$5,000.00	As Requested
230	HAZMAT	\$1,000.00	As Requested
232	HISTORICAL	\$5,000.00	January
245	PUBLIC IMPROVEMENT	\$0.00	As Requested
256	ROD AUTOMATION	\$16,000.00	As Requested
269	LAW LIBRARY	\$6,000.00	Quarterly
290	SOCIAL SERVICES (DHS)	\$8,904.00	As Requested
292	CHILD CARE	\$125,000.00	As Requested
293	SOLDIERS & SAILORS	\$0.00	As Requested
295	AIRPORT	\$13,500.00	As Requested

SPECIAL FUNDS

SUMMARY

102	AMBULANCE EQUIP	2016 Proposed Budget
	REV	\$50.00
	EXP	\$0.00
103	SHERIFF EQUIP	
	REV	\$103,934.00
	EXP	\$183,500.00
104	911-EMERGENCY	
	REV	\$166,000.00
	EXP	\$185,974.51
205	OFFICER TRAINING	
	REV	\$2,500.00
	EXP	\$2,800.00
208	COUNTY PARK	
	REV	\$110,250.00
	EXP	\$110,492.38
209	D.A.R.E.	
	REV	\$1,000.00
	EXP	\$2,000.00
210	AMBULANCE	
	REV	\$1,036,675.00

	EXP	\$1,038,743.72
215	FRIEND/COURT	
	REV	\$117,711.00
	EXP	\$117,531.00
216	PUBLIC GUARDIAN	
	REV	\$15,885.00
	EXP	\$15,885.00
217	FAIRGROUNDS	
	REV	\$13,000.00
	EXP	\$13,139.06
218	SMITH LAKE	
	REV	\$3,000.00
	EXP	\$2,049.01
230	HAZMAT	
	REV	\$875.81
	EXP	\$875.81
232	HISTORICAL COMM	
	REV	\$7,070.00
	EXP	\$6,900.00
249	BUILDING DEPARTMENT	
	REV	\$78,185.00
	EXP	\$79,106.18
256	ROD AUTOMATION FUND	
	REV	\$17,010.00
	EXP	\$17,010.00
263	CONCEALED PISTOL LICENSING	
	REV	\$4,430.00
	EXP	\$1,100.00
265	DRUG ENFORCEMENT	
	REV	\$97,584.00
	EXP	\$97,528.81
269	LAW LIBRARY	
	REV	\$8,000.00
	EXP	\$5,525.42
271	LIBRARY	
	REV	\$252,225.00
	EXP	\$252,225.00
274	COUNCIL ON AGING	
	REV	\$206,249.00
	EXP	\$206,249.00

280	HUD	
	REV	\$161,700.00
	EXP	\$161,700.00
281	EDC REVOLVING LOAN	
	REV	\$55,000.00
	EXP	\$55,000.00
290	SOCIAL SERVICES	
	REV	\$8,904.00
	EXP	\$8,904.00
292	CHILD CARE	
	REV	\$309,863.45
	EXP	\$262,100.00
293	SOLDIERS/SAILORS	
	REV	\$0.00
	EXP	\$0.00
294	VETERANS TRUST	
	REV	\$1,500.00
	EXP	\$1,500.00
295	AIRPORT	
	REV	\$33,750.00
	EXP	\$33,799.93
296	BASIC GRANT	
	REV	\$15,000.00
	EXP	\$15,000.00
297	SMILE/COUNSELING	
	REV	\$1,000.00
	EXP	\$1,000.00
298	VETERANS AFFAIRS	
	REV	\$130,320.00
	EXP	\$112,419.67
470	COURTHOUSE PRESERVATION FUND	
	REV	\$10,490.00
	EXP	\$0.00

Grantner/Wilson a motion to approve the “Proposed” 2016 General Budget, in the amount of **2015-211** \$4,849,603.87, including the 2016 Appropriations and 2016 Special Fund Budgets, as presented.

Roll Call Vote: Christenbery, yes; Grantner, yes; Wilson, yes; Kischnick, yes; Boerner, yes. **Motion Carried.**

**Commissioner Kischnick stated that the request, as received from Ms. Morse-Bills, Prosecutor’s for a part-time employee for the Prosecutor’s Office, is not included in the 2016 Budget, however it is the

consensus of the Board to allow the Prosecutor to move forward in January of 2016, and make the necessary amendment to the Prosecutor's Budget at that time. The County Clerk & Register of Deeds, Jeri Winton's, request for a title & wage change by promoting an employee to a higher level position, currently held through the Steelworkers Union, and William Kendall, County Treasurers, request for a title & wage change within the Treasurer's Office, a position currently held under the Steelworker Union, is not included in the 2016 Budget; both items will be considered and addressed during the negotiations process, at the end of the current Steelworkers Contract. The Sheriff's request for additional wage increases for his Undersheriff and Administrative Secretary was reconsidered; the 2016 Proposed Budget approved for the Sheriff's Department will stand.

**The Board approved the request for "Petty Cash" at the Ambulance EMS Department.

Boerner/Christenbery a motion to authorize the Oscoda County EMS Department to have "Petty Cash" **2015-212** in the amount of \$100.00, to be reconciled on daily basis and part of the annual County Audit.

5 ayes: 0 nays: **Motion Carried.**

Correspondence, Reports, Resolutions (acknowledge receipt):

**Commissioner Kischnick announced the correspondence received at the October 27, 2015 B.O.C Meeting regarding the black fly's has been researched. The Maintenance Supervisor, Joe Breaugh, has called a Pest Control (Exterminator) Agency and was given a quote of a minimum of \$70.00 per month for just the Annex Building; it was the consensus of the Board to review again in the spring of 2016.

Committee Reports:

Commissioner Boerner

**Attended the Veteran Affairs Board Meeting.

**Attended the Park Board Meeting.

Commissioner Wilson:

**Reviewed the County's Claims & Audit Docket Report.

**Attended the NE MI Consortium Board Meeting.

**Attended the Clinton Township Board Meeting.

Commissioner Kischnick:

**Attended the Road Commission Board Meeting.

**Attended the N. MI Association of Counties Board Meeting.

**Met with State Representative James Stamos along with other representatives of the County.

**Met with Commissioner Christenbery regarding 2016 Budget request.

Commissioner Christenbery:

**Met with Commissioner Kischnick regarding 2016 Budget request.

**Reviewed the County's Claims & Audit Docket Report.

**Attended the Annual MDOT Aeronautics Meeting, down in Lansing MI, along with Dave Kauffman, Airport Manager.

Commissioner Grantner:

**Attended the NEMSCA Board Meeting.

**Attended the ASVCMH Board Meeting.

Public Comments & Matters:

**Tammy Emig thanked the Board for the 2016 County appropriations proposed to support the Community Mediation Programs.

**Sheriff Kevin Grace thanked everyone that assisted with the roll-over cruel oil spill from the emergency personnel to the cleanup crew. Also, he wanted to express his total support of the Northern Michigan Children's Assessment Center and thanked the Board for their support.

**Commissioner Kischnick called for a motion to adjourn.

Wilson/Boerner a motion to adjourn today's meeting, **December 8, 2015** (11:11 a.m.)
2015-213

5 ayes: 0 nays: **Motion Carried.**

The next Regular Board of Commissioners Meeting is scheduled for **Tuesday, December 22, 2015 at 10:00 a.m.

**John A. Kischnick, Oscoda County
Board of Commissioners, Chairman**

**Jeri Winton, Oscoda County
Clerk & Register of Deeds**