



EDC

Christina Southwell EDC Activity Report

Mid- February 2026– Mid-March 2026

Monitoring emails and voicemails.

Processed payments and sent out notices.

The Treasurer's Office has changed the way we process payments. They are going to a more digital system. Rene gets the checks in the mail or dropped off and takes them to the Treasurer's Office. They hold it there until I email a deposit and transmittal for them to process it. Then they email me a receipt. As soon as I figure out the best method to do this on my end, this will be a time saver. I am hoping I can process payments throughout the week like this instead of having to wait for Wednesdays. I did 6 today and think I have the hang of it.

Worked on my bio and sending all of your bios into Sydney.

Wrote a piece on the Policy Conference and submitted it with a picture to Sydney.

Also started the Constant Contact account for us. The sale price is not available to us as you have to pay monthly for it. We need a 6 month or year subscription. I need to know which one we want and I will check the credit card out and get it ordered next week. We are on a 30 day free trial right now. 6 months is \$64.80 and 12 months is \$122.40. Just let me know what we want.

Calls and emails in to any medical type businesses I could find in Oscoda County to check in and set up a potential youth job shadowing site for Michigan Works. I reached out to Munson, North Sport and Ausable Chiropractic. Waiting to hear back.

Check ins with Cooper Standard, Lands of Nostalgia, Ma Deeter's, and Mio Pizza.

I need to revisit the swag we all agreed on, what we want that to be, and how to order it. I would like to start the Where's Chris in April and the Coffee Chats pretty soon as well.

Will be getting USDA quarterly's ready to send out in April.

Made a loan holder contact list. There was not a list with loan holder phone numbers or emails really. I am building that now.