



# COUNTY OF OSCODA

Board of Commissioners  
Telephone (989) 826-1130  
Fax Line (989) 826-1173

Oscoda County Courthouse Annex ~ 105 S. Court Street, P.O. Box 399, Mio, MI 48647

## Official Minutes February 10, 2015

A Regular Meeting of the Oscoda County Board of Commissioner's was held on **Tuesday, February 10, 2015**, at 10:00 a.m., in the Commissioner's Room, Courthouse Annex Mio Michigan

Members Present: Commissioners Kischnick, Christenbery, Wilson, Boerner, and Grantner.

Members Excused:

Others Present: 10 members of the public were in attendance.

Chairman Kischnick called the meeting to order at 10:00 a.m.

Roll Call followed by the Pledge to the Flag.

\*\*The Board of Commissioners approved the Agenda, for **February 10, 2015**, with one addition:

\*\*New Business: Veterans Affairs Office

**Wilson/Boerner** a motion to accept the **Agenda** for **February 10, 2015**, with one noted addition.  
**2015-026**

5 ayes: 0 nays: **Motion Carried.**

\*\*The Consented Agenda, for **February 10, 2015** was approved, as presented.

\*\*Calendar Items for **February 10, 2015**.

**Item #1** Official Minutes for **January 27, 2015**, as presented.

**Item #2** **Resolution 2015-001** "Proclaim April as Social Host Awareness Month".

\*\*The B.O.C proclaimed April 2015 is Social Host Awareness Month and calls upon all parents, citizens, homeowners and property owners to host gatherings responsibly and take measures to eliminate access of alcohol to persons under the age of 21.

**Item #3** General and Special Fund Budget Amendments.

\*\*The B.O.C approved the following 2014 un-used PTO pay-outs to employees, and so amend the following:

|                       |                |          |          |
|-----------------------|----------------|----------|----------|
| Clerk's Office (215)  | 101-215-719.01 | increase | \$474.07 |
| Family Division (132) | 101-132-719.01 | increase | \$685.31 |

|                            |                |          |            |
|----------------------------|----------------|----------|------------|
| Sheriff's Department (301) | 101-301-719.01 | increase | \$5,281.08 |
| District Court (148)       | 101-136-719.01 | increase | \$1,095.69 |
| Equalization (187)         | 101-225-719.01 | increase | \$566.16   |
| Circuit Court (131)        | 101-131-719.01 | increase | \$25.00    |
| Contingency (890)          | 101-890-965.00 | decrease | \$8,127.31 |
| Ambulance (210)            | 210-651-719.01 | increase | \$1,246.87 |
| Drug Enforcer (265)        | 265-301-719.01 | increase | \$477.50   |

\*\*The B.O.C approved the Budget Amendments to the General Fund (101/851) Ins/Bonds/Fringes, which includes two employee changes in insurance status.

|                       |                |          |             |
|-----------------------|----------------|----------|-------------|
| BCBS in-lieu-of (851) | 101-851-716.00 | decrease | \$1,500.00  |
| BCBS RX/VSP/Dental    | 101-851-716.01 | increase | \$1,500.00  |
| BCBS RX/VSP/Dental    | 101-851-716.01 | increase | \$23,336.88 |
| Contingency (890)     | 101-890-965.00 | decrease | \$23,336.88 |

\*\*The B.O.C approved the Ambulance Equipment (102) Budget Amendment, to reflect true revenue and the carry over and expected true expenditures, as requested by Jason Beck, Ambulance EMS Director.

|                         |                |          |              |
|-------------------------|----------------|----------|--------------|
| Revenue –Salvage (102)  | 102-000-643.00 | increase | \$40,000.00  |
| New Equip-Capital (102) | 102-651-977.00 | increase | \$140,000.00 |

\*\*The B.O.C approved the 23<sup>rd</sup> Circuit Court- Public Guardian Budget Amendment request to purchase office furnishings; within the sufficient fund balance in their Special Fund Budget.

|                             |                |          |          |
|-----------------------------|----------------|----------|----------|
| Equipment-Non-Capital (216) | 216-148-775.00 | increase | \$700.00 |
|-----------------------------|----------------|----------|----------|

**Item #4** Planning Commission 2015 Officers, New Member and scheduled Board Meetings & Times.

\*\*The B.O.C approved the Planning Commission's 2015 Officers, appointment of Mr. Tom Siegler and the scheduled quarterly meetings & times; for more information [www.oscodacountymi.com](http://www.oscodacountymi.com) .

**Item #5** EDC & Brownfield 2015 Officers, scheduled Board Meetings & Times.

The B.O.C approved the EDC & Brownfield Board 2015 Officers, the scheduled monthly meetings & times; for more information [www.oscodacountymi.com](http://www.oscodacountymi.com) .

**Item #6** Oscoda County Park & Receptions Commission new member.

\*\*The B.O.C approved the appointment of Eric Spann to the Park & Recreation Commission Board, for a term ending January 1, 2018.

**Item #7** Sheriff's Department-Special Deputy H. Wideman Wage Increase.

\*\*The B.O.C approved the request received from Sheriff Kevin Grace, to increase H. Wideman's wage from \$8.50 to \$9.00 per hour, as of April 1, 2015.

**Item #8** Expenditures for **January 2015**, as received from the County Clerk's Office.

\*\*Total Expenditures **\$779,296.33.**

|                           | <b>PAYROLL</b>      | <b>EXPENSES</b>     | <b>TOTAL</b>        |
|---------------------------|---------------------|---------------------|---------------------|
| 101 General Fund          | \$219,106.32        | \$547,512.79        | \$468,672.08        |
| 102 Ambulance Equip       |                     | \$106,691.40        | \$1,238.80          |
| 103 Sheriff Equip         |                     | \$3,632.98          | \$10,297.59         |
| 104 911 Emergency         | \$9,950.79          | \$13,412.45         | \$13,881.23         |
| 205 Officer Training      |                     |                     | \$168.00            |
| 208 Park Fund             | \$4,352.55          | \$10,065.22         | \$10,157.22         |
| 209 D.A.R.E.              |                     |                     | \$0.00              |
| 210 Ambulance Fund        | \$73,004.99         | \$128,874.56        | \$122,273.06        |
| 215 Friend/Court          | \$5,884.44          | \$9,214.24          | \$12,878.38         |
| 216 Public Guardian       | \$2,463.60          | \$2,780.04          | \$2,473.83          |
| 217 Fairgrounds           |                     | \$138.60            | \$306.17            |
| 218 Smith Lake            |                     | \$545.00            | \$0.00              |
| 230 Hazmat                |                     |                     | \$0.00              |
| 232 Historical Commission |                     |                     | \$53.92             |
| 239 Gypsy Moth            |                     |                     | \$0.00              |
| 245 Public Improvement    |                     |                     | \$0.00              |
| 249 Building Dept.        |                     | \$6,918.82          | \$10,172.44         |
| 256 R.O.D. Automation     |                     | \$2,543.80          | \$0.00              |
| 265 Drug Law Enforcement  | \$3,854.39          | \$9,310.10          | \$8,512.39          |
| 269 Law Library           | \$6,871.35          | \$162.31            | \$572.00            |
| 271 Library               | \$6,508.56          | \$24,836.89         | \$44,315.14         |
| 274 Council/Aging         |                     | \$24,000.00         | \$24,520.43         |
| 281 EDC Revolving Loan    |                     |                     | \$22,000.00         |
| 282 BRYNE JAG GRANT       |                     |                     | \$0.00              |
| 285 RSRF                  |                     |                     | \$0.00              |
| 290 Social Services       |                     |                     | \$0.00              |
| 292 Child Care            |                     | \$21,797.66         | \$18,699.54         |
| 293 Soldiers & Sailors    |                     |                     | \$782.76            |
| 294 Veterans Trust        |                     | \$17.16             | \$1,200.00          |
| 295 Airport               | \$264.00            | \$1,818.25          | \$1,215.18          |
| 296 Basic Grant           |                     | \$1,250.00          | \$1,250.00          |
| 297 Smile/Counseling      |                     |                     | \$250.00            |
| 298 Veterans Affairs      | \$424.00            | \$1,446.05          |                     |
| 598 Community Service     |                     |                     | \$0.00              |
| 616 Tax Revolving         |                     | \$3,889.34          | \$3,406.17          |
| <b><i>SUB TOTALS</i></b>  | <b>\$332,684.99</b> | <b>\$920,857.66</b> | <b>\$779,296.33</b> |
| 201 Road Commission       |                     |                     | \$187,282.41        |

*Grand Total*

|              |
|--------------|
| \$966,578.74 |
|--------------|

**Item #9** Claims and Audit Docket for **February 10, 2015**, as received from the County Clerk's Office.

\*\*Total Claims & Audit **\$51,551.20**.

**Wilson/Boerner** a motion to approve the **Consented Agenda**, as presented, for **February 10, 2015**.  
**2015-027**

**Roll Call Vote:** Wilson, yes; Kischnick, yes; Boerner, yes; Christenbery, yes; Grantner, yes. **Motion Carried.**

**Public Comments (Regarding Agenda):**

**Appointments:**

\*\*Mr. Doug Getty, Environmental Health Director, District Health Department #2, addressed the key changes to the proposed "Environmental Health Regulations". Mr. Getty stated these changes have been a work in process for several years. Commissioner Grantner announced that Mr. Getty was recently named "State of Michigan Sanitarian of the Year" and has been with DHD#2 for 33 years. After some discussion the following motion was made:

**Grantner/Christenbery** a motion to approve the revised "Environmental Health Regulations" as  
**2015-028** approved by the Board of Health for District Health Department No. 2 on January 26, 2015; with an effective date of 45 days after all of the Boards of Commissioners, within the District Health Department #2, approves the revised Regulations.

5 ayes: 0 nays: **Motion Carried.**

\*\*Mr. Jason Beck, Ambulance EMS Director, gave an up-date on the Ambulance Rigs and Propane. The Board approved, back in December of 2013, \$569,746.00, to purchase (2) new ambulances and to remount (2) two ambulance, from Kodiak Emergency Vehicles, in Lansing Michigan, with gas engines with propane conversion, however the original quote was reduced by \$42,000.00 for the expected sale of two ambulances, the Board should have approved \$611,746.00. After some discussion, the Board made a motion to adjust the original motion, in the amount of \$50,000.00, which includes \$40,000.00 for the actual sale of the two ambulances (that has been receipted back into the Ambulance Equipment Budget 102) and for an additional \$10,000.00 to complete the process. Also, Mr. Beck provided a "Contract Agreement" from Forward Energy, Inc. to provide the propane supply and lease of equipment. Mr. Beck, also approached the Board to purchase three new heart monitors. The information Mr. Beck provided included the total amount to purchase the three heart monitors minus the amount expected to receive from a company to purchase the three old heart monitors from the Ambulance Department. After some discussion the B.O.C asked Mr. Beck to provide written documentation, from the Company, to confirm the total amount due, after the purchase of the three heart monitors and all transactions have been processed. No action was take on this request.

**Grantner/Boerner** a motion to adjust motion 2013-382, in the amount of \$50,000.00, in order to  
**2015-029** finalize the process of purchasing the (2) new ambulances and the remount of the (2) two ambulance, with gas engines with propane conversion, graphics, lights, dock bumpers, and cot hooks, and so amend the Equipment 102 Ambulance Budget.

**Roll Call Vote:** Boerner, yes; Christenbery, yes; Grantner, yes; Wilson, no; Kischnick, yes. **Motion Carried.**

**Grantner/Boerner 2015-030** a motion to authorize the Chair to sign the Forward Energy, Inc. Propane Supply Agreement and Equipment Lease, as written and recommended by the Ambulance EMS Director, Jason Beck.

5 ayes: 0 nays: **Motion Carried.**

**Old Business:**

**New Business:**

\*\*The B.O.C discussed setting a Direct Deposit Policy. After some discussion, all new hires and appointed Board Members will be subject to direct deposit, however a letter will be sent out to current employees and Board Members strongly requesting that they also following the County's Direct Deposit Policy.

**Grantner/Christenbery 2015-031** a motion to set a new Direct Deposit Policy, as of **March 1, 2015**, all new hires and/or appointed Board Members of Oscoda County will be subject to the Direct Deposit Policy Agreement and will be required to sign and authorize the County Clerk's Office to initiate automatic deposits to their selected Financial Institutions.

5 ayes: 0 nays: **Motion Carried.**

\*\*After some discussion, the B.O.C made a motion to change their Regular B.O.C Meeting, to allow them all to attend the ICS 400 Class on April 28<sup>th</sup> & 29<sup>th</sup> in West Branch.

**Grantner/Wilson 2015-032** a motion to change the Regular B.O.C Meeting scheduled for Tuesday, April 28<sup>th</sup> to Thursday, April 30<sup>th</sup>, 2015; to allow the B.O.C to attend the ICS 400 class.

5 ayes: 0 nays: **Motion Carried.**

\*\*The Board accepted the resignation received from the Veterans' Affairs Director, and approved the Veteran's Affairs Board request to advertise for a new director.

**Grantner/Boerner 2015-033** a motion to accept the written resignation from Susie Distelrath, Director of the Oscoda County Veterans Affairs; contingent upon the Veterans Affairs Board official acceptance.

5 ayes: 0 nays: **Motion Carried.**

**Boerner/Wilson 2015-034** a motion to advertise, for two weeks, for a new Oscoda County Veterans Affairs Service Director, as requested by the Veterans Affairs Board.

5 ayes: 0 nays: **Motion Carried.**

**Financial:** (Motions Needed)

\*\*The B.O.C received and opened (3)-three sealed bids for the sale of a 2002 Polaris Trail Touring 2-up 550 fan cooled snowmobile, as advertised, all proceeds will be returned to the General Fund (Snowmobile Grant).

**Wilson/Boerner 2015-035** a motion to accept the sealed bid received from David Hughes, in the amount of \$707.00 for a 2002 Polaris Trail Touring 2-up 550 fan cooled Snowmobile, as advertised; proceeds are to be returned to the General Fund Snowmobile Budget (101-335) and so amend the Budget.

**Roll Call Vote:** Christenbery, yes; Grantner, yes; Wilson, yes;  
Kischnick, yes; Boerner, yes. **Motion Carried.**

**Correspondence, Reports, Resolutions (acknowledge receipt):**

\*\*Veterans Affairs 2015 Board Meetings & Times.

\*\*Michigan Works will be accepting applications for Meijer in Alpena, 270 jobs!

**Committee Reports:**

**Commissioner Boerner:**

\*\*Attended the N. MI Regional Entity SUD Board Meeting.

\*\*Attended the Veterans' Affairs Board Meeting.

\*\*Attended a Special Veterans' Affairs Board Meeting.

\*\*Reviewed the County's Claims & Audit Docket Report.

**Commissioner Wilson:**

\*\*Attended the Annual MTA Conference in Grand Rapids, January 27<sup>th</sup> - 30<sup>th</sup>.

\*\*Attended the Clinton Township Board Meeting.

\*\*Attended a Landfill Personnel Committee Meeting.

\*\*Reviewed the County's Claims & Audit Docket Report.

\*\*Attended the MTA Board Meeting.

**Commissioner Kischnick:**

\*\*Attended the NEMCOG Board Meeting.

\*\*Attended the MI Northern Counties Board Meeting.

\*\*Attended the Council of Aging Board Meeting.

\*\*Attended the Road Commission Board Meeting.

**Commissioner Christenbery:**

\*\*NE Health Plan Board Meeting- Board has dissolved.

\*\*Reviewed the County's Claims & Audit Docket Report.

**Commissioner Grantner:**

\*\*Attended the NEMSCA Board Meeting.

**Public Comments & Matters:**

\*\*"Hoops for the House" was a great success.

\*\*The Ambulance Department receives praise for their service and request to up-grade equipment, from a County Resident that had to call upon the EMS Service, he asked the Board to support the Directors request to up-grade the heart monitors.

\*\*Commissioner Kischnick called for a motion to adjourn.

**Wilson/Boerner** a motion to adjourn today's meeting, **February 10, 2015** (11:22 a.m.).  
**2015-036** 5 ayes: 0 nays: **Motion Carried.**

\*\*The next Regular Board of Commissioners Meeting is scheduled for **Tuesday, February 24, 2015** at 10:00 a.m.

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**John A. Kischnick, Oscoda County  
Board of Commissioners, Chairman**

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**Jeri Winton, Oscoda County  
Clerk & Register of Deeds**