



COUNTY OF OSCODA

Board of Commissioners
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Oscoda County Courthouse Annex 105 S. Court Street, P.O. Box 399, Mio, MI 48647

Oscoda County Board of Commissioners Work Session 9:00 a.m. Tuesday, February 11, 2020

Members Present: Commissioners Yoder, Varner, Bondar, Marsh and McCauley.

Members Excused:

Others Present: 5 members of the public were in attendance.

Chairman Yoder called the Work Session Meeting to order at 9:00 a.m.

**Agenda Items for the B.O.C "Work Session" included:

**Ms. Brenda Moore, Executive B.O.C Secretary gave an overview of the January 2020 General and Special Funds Budget Summary.

**The B.O.C discussed setting the 2021-2024 Elected Official Salaries; April 24, 2020 is the deadline for anyone wishing to run for office. It was the consensus of the B.O.C to have the Finance Committee (Commissioner Yoder and Varner) meet to discuss and review 2020 Elected Official wages along with non-union employees to bring back a recommendation to the entire B.O.C for consideration, at their February 25, 2020 B.O.C Meeting. The B.O.C will set the 2021-2024 Elected Official Salaries at their March 10, 2020 B.O.C Meeting.

**The B.O.C reviewed and discussed the Oscoda County Council on Aging Operating Millage, Oscoda County Library Operating Millage, Oscoda County Sheriff Operating Millage and the Oscoda County Drug Enforcement Officer Operating Millage. The COA and Library Boards are in the process of meeting to discuss and review their options. The Finance Committee (Commissioner Yoder and Varner) will meet with Sheriff Grace to discuss and review the County Sheriff and the Drug Enforcement Officer's Operating Millages.

**The B.O.C discussed the County Veteran Service Fund Grant, in the amount of \$55,186.00, that the County has been awarded. Commissioner Yoder participated in a webinar regarding the requirements of the Grant. The CVSF can be used in addition to the everyday activities and expenses accrued by the Veteran Affairs Millage, however it does require an administrator. Commissioner Yoder will be discussing the CVSF with the Veteran Affairs Board at their February 13, 2020 Board Meeting.

**The B.O.C discussed signage for the Departments at new Government Building; Commissioner Yoder will address with Wolgast.

*Chairman Yoder called to end the Work Session (9:53 a.m.).

Official Minutes

February 11, 2020

A Regular Meeting of the Oscoda County Board of Commissioner's was held on Tuesday, February 11, 2020 at 10:00 a.m. in the Commissioner's Room, Courthouse Annex Mio Michigan 48647.

Chairman Yoder called the meeting to order at 10:00 a.m.

Pledge to the Flag

Roll Call of Members:

Members Present: Commissioners Yoder, Varner, Bondar, Marsh, and McCauley.

Members Excused:

Others Present: 8 members of the public were in attendance.

**The B.O.C approved the Agenda for February 11, 2020.

Varner/Bondar a motion to accept the Agenda for February 11, 2020, as presented.
2020-038

5 yes: 0 no: **Motion Carried.**

**The B.O.C approved the Consent Agenda for February 11, 2020.

Item #1 Official Minutes for January 28, 2020, were approved as presented.

Item #2 2019 Un-used PTO Budget Amendments.

**The B.O.C approved the payouts for the 2019 Unused PTO hours for the General and Special Funds, as received from payroll.

Maintenance Unused PTO	101-265-719.01	Increase	\$88.20
Sheriff Dept. Unused PTO	101-301-719.01	Increase	\$4,554.23
Contingency	101-890-965.00	Decrease	\$4,642.43
Ambulance Dept. Unused PTO	210-651-719.01	Increase	\$4,242.86
Child Care Unused PTO	292-662-719.01	Increase	\$449.55

Item #3 Claims and Audit Docket for February 11, 2020, were approved as received from the County Clerk. Total Claims & Audit \$33,784.11.

McCauley/Marsh a motion to approve the Consent Calendar for February 11, 2020, as presented.
2020-039

Roll Call Vote: Marsh, yes; Yoder, yes; McCauley, yes;
Varner, yes; Bondar, yes. **Motion Carried.**

Public Matters & Comments (Limited to three minutes per person).

**A Clinton Township Resident addressed the B.O.C regarding Gypsy Moth. Commissioner Yoder stated that the Conservation District will be reaching out to a service that will spray for Gypsy Moth, at the owner's expense, in the spring. The Conservation District can be reached at 989-826-8824.

**A representative from C.O.O.R (Crawford, Oscoda, Ogemaw and Roscommon) Intermediate School District addressed the B.O.C regarding the March 10, 2020 Election. C.O.O.R is asking for support for “Restoration of Headlee Reduction” for 10 years 2020-2029. For more information petris@coorisd.net.

Appointments:

**Ms. Mischelle Warner, M.S.U Extension District #4 Director, gave an up-date on the 4-H AmeriCorp Position. The position has been filled and will split their time between the Mio AuSable and Fairview Schools from February through September. The B.O.C was asked if they would honor the \$1,000 previously approved back in July of 2019. The following motion was made.

Varner/Marsh a motion to honor the \$1,000 appropriation towards the support of a full-time 4-H
2020-040 AmeriCorp position, per motion 2019-191, paid out of the General Fund (101-115-807.08 Civic Projects), moved from Contingency and so amend the 2020 budget.

Roll Call Vote: Varner, yes; Marsh, yes; Yoder, yes;
Bondar, yes; McCauley, yes. **Motion Carried.**

Correspondence/Reports/Resolutions:

**The B.O.C approved the request from Mr. Joe Breaugh, Maintenance Supervisor, to advertise for a seasonal employee.

McCauley/Bondar a motion to advertise, for a Seasonal Employee to work up to 28 hours per week from
2020-041 April 20, 2020 through September 11, 2020 at \$11.30 per hour.

Roll Call Vote: McCauley, yes; Varner, yes; Marsh, yes;
Yoder, yes; Bondar, yes. **Motion Carried.**

**The B.O.C accepted the letter received from Ms. Michelle Bennett, to terminate the “Contract Agreement” with First Step Screening.

Varner/McCauley a motion to terminate the “Memorandum of Understanding” between First Step
2020-042 Screening and Oscoda County, effective March 3, 2020.

Roll Call Vote: Bondar, yes; McCauley, yes; Varner, yes;
Yoder, yes; Marsh, yes. **Motion Carried.**

Unfinished Business/New Business:

**Commissioner Bondar gave an up-date on the new Government Building. Commissioner Bondar along with Commissioner McCauley did a walk-through, then Commissioner Varner along with Commissioner McCauley did a walk-through and then Commissioner Bondar along with Ms. Jeri Winton, County Clerk & Register of Deeds and County Treasurer, Bill Kendall did a walk-through, all in preparation for the walk-through that Commissioner Yoder and Bondar scheduled with Wolgast on Wednesday, February 12, 2020, where a punch-list would be created. Commissioner Bondar stated she is still not happy with Wolgast answer regarding the culture stone that was removed and still has issues with the chair moldings, floor moldings, carpet installation, the vaults air system and ceiling, and some of the painting. County Clerk & Register of Deeds, Ms. Winton stated that the work is unacceptable in her opinion. Ms. Winton expressed her disappointment in the way the building was designed and the lack of input that herself and others that were displaced had. Commissioner Yoder stated that the design of the building was already approved by the previous B.O.C and the B.O.C was faced with the decision to move forward with the design as previously approved or to start over, the B.O.C decided to move forward. Commissioner Yoder stated that the County has to give Wolgast the opportunity to correct anything the County is not satisfied with. Commissioner Bondar questioned if the County should continue to pay Wolgast until the punch list is corrected. Commissioner Yoder stated that the County is responsible to pay their sub-contractors and the County is holding back a retainage for possible future disputes. Commissioner Varner stated although

he is disappointed in the recent findings from the walk-through that the invoice should be paid and Wolgast should be given the opportunity to correct those items on the punch-list; Commissioner McCauley agreed. Commissioner Yoder stated that Attorney Joseph E. Quandt, from Kuhn Rogers PLC has not received any word from Tokio Marine, the Insurance Company.

Financial:

**The B.O.C approved Wolgast Invoice #13, as received.

Marsh/McCauley a motion to authorize the County Treasurer and County Clerk to issue a check to **2020-043** Wolgast Corporation for Invoice #13, in the amount of **\$183,404.62** (minus the 10% retainage of **\$20,378.29**), and so amend the FIRE Budget 258.

Roll Call Vote: Yoder, yes; Bondar, yes; Marsh, yes; McCauley, yes; Varner, yes. **Motion Carried.**

McCauley/Marsh a motion to authorize the County Treasurer to transfer **\$203,782.91** out of **2020-044** General Fund 101 from line 101-965-999.32 (transfers out May 4 Courthouse Fire) to Special Fund 258 line 258-000-699.00 (transfers in May 4 Courthouse Fire), and so amend the Budget. This amount will be reimbursed to the General Fund once funds are received from the Insurance Company. The funds from insurance will be deposited into special fund 258 and then transferred to reimburse the general fund.

Roll Call Vote: Bondar, yes; McCauley, yes; Varner, yes; Yoder, yes; Marsh, yes. **Motion Carried.**

**The B.O.C approved the two “Contract Agreements” with Ms. Jennifer A. Izvorski, Attorney to work with Ms. Lee Ann Fischer a behalf of the County.

Varner/McCauley a motion to approve the “Contract Agreement” between the Oscoda County Board of **2020-045** Commissioners and the Oscoda County Home Improvement Program and Ms. Jennifer A. Izvorski, Attorney, as written and authorize the Chair to sign.

Roll Call Vote: Marsh, yes; Yoder, yes; McCauley, yes; Varner, yes; Bondar, yes. **Motion Carried.**

Varner/Marsh a motion for the B.O.C to accept the “Contract Agreement” between the Oscoda County **2020-046** Board of Commissioners and the Oscoda County Economic Development Corporation and Ms. Jennifer A. Izvorski, Attorney, as written and authorize the Chair to sign.

Roll Call Vote: Varner, yes; Marsh, yes; Yoder, yes; Bondar, yes; McCauley, yes. **Motion Carried.**

**The B.O.C was very sympathetic, but denied the request of an employee to replace their eye glass.

Marsh/Varner a motion to **DENY** the request of an Oscoda County Employee to cover the replacement **2020-047** of their eye glasses (broken at work).

Roll Call Vote: McCauley, yes; Varner, yes; Marsh, yes; Yoder, yes; Bondar, yes. **Motion Carried.**

Committee Reports:

Commissioner Marsh

**No meetings to report on.

Commissioner Varner

- **Attended the NEMSCA Board Meeting.
- **Reviewed the Claims & Audit Docket for February 11, 2020; as part of the Finance Committee.
- **Participated in a conference call with Mead & Hunt, Inc. along with Commissioner Bondar, Dave Kauffman, Airport Manager and Brenda Moore, B.O.C Executive Secretary.
- **Participated in a walk-through of the new Government Building with Commissioner McCauley.
- **Participated in a conference call along with Commissioner Bondar and a VA Representative to discuss the Veteran Service Fund Grant.

Commissioner Bondar

- **Attended the N. MI County of Association Board Meeting.
 - **Participated in several walk-throughs of the new Government Building with Commissioner McCauley, County Clerk & Register of Deeds, Jeri Winton and County Treasurer, Bill Kendall.
 - **Met with the Park Manager, Holly Stoner.
 - **Participated in a meeting along with Commissioner Yoder and Wolgast Corporation, regarding the rebuild of the new Government Building.
 - **Participated in a conference call with Mead & Hunt, Inc. along with Commissioner Varner, Dave Kauffman, Airport Manager and Brenda Moore, B.O.C Executive Secretary.
 - **Participated in a conference call along with Commissioner Varner and a VA Representative to discuss the Veteran Service Fund Grant.
 - **Attended the MTA Board Meeting.
- Note: Big Creek will host an “Electronic Recycling Day” on September 12th, 2020.

Commissioner McCauley

- **Attended the Road Commission Meeting.
- **Participated in two different walk-throughs of the new Government Building one with Commissioner Bondar and the other with Commissioner Varner.
- **Attended the MTA Board Meeting.

Commissioner Yoder

- **Participated in a tour of the Kirtland Community College and met with the President, Mr. Tom Quinn.
- **Participated in a Webinar regarding the Veteran Service Fund Grant.
- **Participated in a meeting along with Commissioner Bondar and Wolgast Corporation, regarding the rebuild of the new Government Building.
- **Reviewed the Claims & Audit Docket for February 11, 2020; as part of the Finance Committee.

Public Comments & Matters:

- **EMS Director stated that runs were up this month, in the process of changing oxygen carriers that will save the County money and the new Ambulance is on schedule to be delivered in March.

**Chairman Yoder called for a motion to adjourn.

McCauley/Bondar a motion to adjourn today’s meeting (11:49 a.m.).
2020-048

5 yes: 0 no: **Motion Carried.**

The next Regular B.O.C Meeting is scheduled for **Tuesday, February 25, 2020. A B.O.C Work Session will be held at **9:00 a.m.** and the Regular B.O.C Meeting at **10:00 p.m.**

**Kyle Yoder, Oscoda County
Board of Commissioners Chairman**

**Jeri Winton, Oscoda County
Clerk & Register of Deeds**