



COUNTY OF OSCODA

Board of Commissioners
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Oscoda County Courthouse Annex 105 S. Court Street, P.O. Box 399, Mio, MI 48647

Oscoda County Board of Commissioners

Work Session

9:00 a.m. Tuesday, January 22, 2019

Members Present: Commissioners Yoder, Varner, Bondar, McCauley, and Marsh.

Members Excused:

Others Present: 9 members of the public were in attendance.

Chairman Yoder called the Work Session Meeting to order at 9:00 a.m.

**Agenda Item's for the B.O.C "Work Session" included:

**Ms. Kristi McGregor, County Prosecutor is requesting the County hire a full-time Assistant Prosecutor. The Budget for 2019 was approved for a part-time AP at a salary of \$30,000.00. Ms. McGregor stated the Prosecutor's Office handles several different duties including acting as the County Attorney. Ms. McGregor is concern with the newly Michigan Indigent Defense Compliance Plan (MIDC) in place now, that will create additional duties for the Prosecutor's Office. The Assistant Prosecutor would assist with the current overlapping in Court that Ms. McGregor currently experiences and the Prosecutor's Office workload. Commissioner Yoder stated the Board would consider.

**The B.O.C discussed the new Government Building. Commissioner Yoder stated that he and Commissioner Bondar have had two different conference calls one with Mr. Will Olsen, Contract Manager, and another with Mr. Will Olsen, Contract Manager, Mr. Luke Gerhart and Mr. Steve Salyers from Wolgast. Commissioner Yoder stated that they were informed of the status of the rebuild as of today and that Wolgast was waiting to hear back from the Insurance Company, regarding the last proposal they submitted back in July; as the previous Board has been saying. Wolgast confirmed that there are things that Wolgast submitted that the Insurance may not cover. Mr. Olsen did reach out to the insurance company and they did state they should have a completed report in the next two weeks. Commissioner Yoder stated that after talking with Mr. Olsen and Wolgast that moving forward with the current design and plans is important; changing any engineering and/or design plans could be costly and result in further delays. Commissioner Yoder allowed Public Comment and after some further discussion, it was the consensus of the Board to continue with the current design and plans at this time. Commissioner Yoder stated again this is top priority.

**Chairman Yoder called to end the Work Session (9:47 a.m.).

Official Minutes

January 22, 2019

A Regular Meeting of the Oscoda County Board of Commissioner's was held on **Tuesday, January 22, 2019 at 10:00 a.m.** in the Commissioner's Room, Courthouse Annex Mio Michigan 48647.

Chairman Yoder called the meeting to order at 10:00 a.m.

Pledge to the Flag

Roll Call of Members:

Members Present: Commissioners Yoder, Varner, Bondar, McCauley, and Marsh.

Members Excused:

Others Present: 13 members of the public were in attendance.

The B.O.C approved the Agenda for **January 22, 2019, with one edition.

Financial - Assistant of Prosecutor

McCauley/Varner a motion to accept the Agenda for **January 22, 2019**, with one addition.
2019-019

5 yes: 0 no: **Motion Carried.**

The B.O.C approved the Consent Agenda for **January 22, 2019, with the Calendar Items, as listed.

Item #1 Official Minutes for **January 8, 2019**, approved as presented.

Item #2 Official Minutes for **January 14, 2019** "Special Meeting", approved as presented.

Item #3 Planning Commission Board Member Appointment of Jerry Kunnath.

**The B.O.C approved the appointment of Jerry Kunnath, as recommended and appointed by the Planning Commission Board.

Item #4 EDC & Brownfield Board Member Appointment of Dean Wilson.

**The B.O.C approved the appointment of Dean Wilson, as recommended and appointed by the EDC & Brownfield Board.

Item #5 2019 B.O.C Committee Appointments.

**The B.O.C approved the 2019 Committee Appointments Assigned.

Item #6 Expenditures for December 2018. Total Expenditures **\$491,674.16**.

	PAYROLL	EXPENSES	TOTAL
101 General Fund	\$168,562.62	\$185,661.95	\$354,224.57
102 Ambulance Equip	\$0.00	\$0.00	\$0.00
103 Sheriff Equip	\$0.00	\$2,694.21	\$2,694.21
104 911 Emergency	\$5,970.73	\$2,864.36	\$8,835.09
205 Officer Training	\$0.00	\$11.63	\$11.63

208	Park Fund	\$3,839.08	\$3,474.42	\$7,313.50
209	D.A.R.E.	\$0.00	\$0.00	\$0.00
210	Ambulance Fund	\$45,950.51	\$27,738.57	\$73,689.08
215	Friend/Court	\$5,505.25	\$4,242.19	\$9,747.44
216	Public Guardian	\$519.85	\$160.00	\$679.85
217	Fairgrounds	\$0.00	\$405.76	\$405.76
218	Smith Lake	\$0.00	\$0.00	\$0.00
230	Hazmat	\$0.00	\$0.00	\$0.00
232	Historical Commission	\$0.00	\$450.98	\$450.98
239	Gypsy Moth	\$0.00	\$0.00	\$0.00
245	Public Improvement	\$0.00	\$0.00	\$0.00
249	Building Dept.	\$3,714.74	\$6,844.19	\$10,558.93
256	R.O.D. Automation	\$0.00	\$1,734.35	\$1,734.35
258	May 4 Courthouse Fire	\$0.00	\$8,280.00	\$8,280.00
260	MIDC	\$0.00	\$0.00	\$0.00
263	Concealed Pistol Licensing	\$0.00	\$11.75	\$11.75
265	Drug Law Enforcement	\$3,805.01	\$1,696.87	\$5,501.88
269	Law Library	\$0.00	\$483.53	\$483.53
271	Library	\$0.00	\$0.00	\$0.00
274	Council/Aging	\$0.00	\$6,500.00	\$6,500.00
280	HUD	\$406.91	\$7,200.00	\$7,606.91
281	EDC Revolving Loan	\$0.00	\$3,557.06	\$3,557.06
285	RSRF	\$0.00	\$0.00	\$0.00
290	Social Services	\$0.00	\$0.00	\$0.00
292	Child Care	\$2,323.12	\$43,334.92	\$45,658.04
294	Veterans Trust	\$0.00	\$0.00	\$0.00
295	Airport	\$723.40	\$4,720.35	\$5,443.75
296	Basic Grant	\$0.00	\$937.50	\$937.50
297	Smile/Counseling	\$0.00	\$0.00	\$0.00
298	Veterans Affairs	\$1,808.34	\$1,844.27	\$3,652.61
470	Courthouse Preservation	\$0.00	\$0.00	\$0.00
616	Tax Revolving	\$0.00	\$1,142.32	\$1,142.32
	<i>SUB TOTALS</i>	\$243,129.56	\$315,991.18	\$559,120.74
201	Road Commission			\$491,674.16
	<i>Grand Total</i>		\$1,050,794.90	

Item #7 Claims and Audit Docket for **January 22, 2019**, as received from the County Clerk's Office. Total Claims & Audit **\$58,199.56**.

Marsh/McCauley a motion to approve the Consent Calendar Items for January 22, 2019, as presented.
2019-020

Roll Call Vote: McCauley, yes; Varner, yes; Marsh, yes;
Yoder, yes; Bondar, yes. **Motion Carried.**

Public Matters & Comments (Regarding today's Agenda- limited to two minutes per person).

Appointments:

**Ms. Donna Lowe, 23rd Circuit Court Administrator, addressed the B.O.C with a request to officially move the Deputy Probate Clerk's position from part-time to full-time. Ms. Lowe explained that the State Court Administrative Office by statute requires the County have a Probate Register available to the public during court hours. Ms. Sherry Fleszar has been filling the role of the Probate Register and has been working full-time on a temporary basis since July of last year. After some discussion, the B.O.C requested some additional information from Ms. Lowe and will consider her request at a later date.

Correspondence/Reports/Resolutions:

**The B.O.C acknowledged the Sheriff's Department notification.

Varner/McCauley a motion to acknowledge Deputy David Hughes promoted to Sergeant, effective
2019-021 January 1, 2019.

5 yes: 0 no: **Motion Carried.**

**Commissioner Yoder made the motion to acknowledge the increase in hours and wages for the VA Director, Andrew Welsch, Jr, effective January 1, 2019, as approved by the VA Board, and so amend their Budget which was seconded by Commissioner Marsh, however after discussion Commissioner Bondar made a motion to table the Veteran Affairs notification, seconded by Commissioner McCauley, to allow the Board time to review.

Bondar/McCauley a motion to table the Veterans Affairs notification, regarding the Director's
2019-022 hours & wage increase, until further notice.

5 yes: 0 no: **Motion Carried.**

**The B.O.C will advertise for the 2019 Animal Vaccination Clinic scheduled for February 9, 2019.

Varner/McCauley a motion to advertise for the 2019 Animal Vaccination Clinic.
2019-023

Roll Call Vote: Marsh, yes; McCauley, yes; Varner, yes;
Bondar, yes; Yoder, yes. **Motion Carried.**

Unfinished Business/New Business:

Financial:

**The B.O.C approved the purchase for an ID Badge Printer that will be used at the EMS and Sheriff Departments.

Marsh/Bondar a motion to authorize the purchase of an ID Card Printer, from AlphaCard, in the amount
2019-024 of \$1,847.00, paid out of the EMS Equipment (102) and the Sheriff Equipment (103) Special Fund Budgets equally, and so amend those Budgets

Roll Call Vote: Bondar, yes; McCauley, yes; Varner, yes;
Yoder, yes; Marsh, yes. **Motion Carried.**

**The B.O.C approved the two annual request made by the County Treasurer, Mr. Bill Kendall.
McCauley/Bondar a motion to waive the collection of fees and interest to those Senior Citizens,
2019-025 Paraplegic, Quadriplegic, eligible Servicemen, Veterans, and Widows, Blind Persons
and those who are Permanently Disabled that has applied for a Homestead Property
Tax Credit until 05/01/2019.

Roll Call Vote: Marsh, yes; McCauley, yes; Varner, yes;
Bondar, yes; Yoder, yes. **Motion Carried.**

Varner/McCauley a motion to create the 2019 Tax Revolving Fund for the purpose of purchasing the
2019-026 2018 delinquent taxes, funding it with the uncommitted Reserve of Fund (616), and
creating a GOF at Huntington National Bank.

Roll Call Vote: Yoder, yes; Bondar, yes; McCauley, yes;
Varner, yes; Marsh, yes. **Motion Carried.**

Varner/McCauley a motion to authorize the reimbursement of \$1,850.00 to the DNR, and authorize
2019-027 Real Estate Appraiser, Paul Rose of Jefferess-Dyer, Inc. to proceed on behalf of the
Oscoda County Dennis Kauffman Memorial Airport, to do the appraisal of the property.

Roll Call Vote: Varner, yes; Marsh, yes; Yoder, yes;
Bondar, yes; McCauley, yes. **Motion Carried.**

**The B.O.C approved the request from the County Prosecutor, Ms. Kristi McGregor, as previously
discussed at the Work Session.

McCauley/Varner a motion to hire a Full-Time Assistant Prosecutor, with benefits, as requested by
2019-028 Prosecutor Attorney, and so amend the budget.

Roll Call Vote: Bondar, yes; McCauley, yes; Varner, yes;
Yoder, yes; Marsh, abstain. **Motion Carried.**

Committee Reports:

Commissioner Bondar

- **Met with the Oscoda County Park Manager, Dan Money, along with Commissioner Yoder.
- **Participated in a conference call with Gary King, Labor Attorney, along with Commissioner Varner and the EMS Director Bob Hunter.
- **Attended the Big Creek Township Board Meeting.

Commissioner Varner

- **Met with the Oscoda County Dennis Kauffman Memorial Airport Manager, Dave Kauffman.
- **Participated in a conference call with Gary King, Labor Attorney, along with Commissioner Bondar and the EMS Director Bob Hunter.
- **Attended the Landfill Board Meeting.
- **Reviewed the Claims & Audit Docket for January 22, 2019; as part of the Finance Committee.
- **Met with the County Treasurer, Bill Kendall and Commissioner Yoder to finalize the 2018 Budget.

Commissioner McCauley

- Attended the Greenwood Township Board Meeting.
- Attended the Landfill Board Meeting.
- Attended the Road Commission Board Meeting.

Commissioner Marsh

**Attended the Department of Health & Human Services (DHHS) Board Meeting.

Commissioner Yoder

- **Attended the Planning Commission Board Meeting.
- **Met with the Oscoda County Park Manager, Dan Money, along with Commissioner Bondar.
- **Attended the EDC & Brownfield Board Meeting.
- **Attended the Veteran Affairs Board Meeting.
- **Attended the MTA Board Meeting.
- **Reviewed the Claims & Audit Docket for January 22, 2019; as part of the Finance Committee.
- **Met with the County Treasurer, Bill Kendall and Commissioner Varner to finalize the 2018 Budget.

Public Comments & Matters:

**No Comments

Closed Session:

**Chairman Yoder called for a motion to go into Closed Session, as scheduled, for consideration of a written legal opinion within the attorney-client privilege, in accordance to the Open Meetings Act 176 PA 267, MCL 15.261 et seq. - Section 8(h).

Varner/Bondar a motion to go into **Closed Session** (10:47 a.m.), for written legal opinion within the **2019-029** Attorney-Client privilege.

Roll Call Vote: Bondar, yes; McCauley, yes; Varner, yes; Yoder, yes; Marsh, yes. **Motion Carried.**

Marsh/McCauley a motion to return to the B.O.C Meeting (11:01a.m.). **2019-030**

5 yes: 0 no: **Motion Carried.**

**Upon returning from Closed Session Commissioner Marsh made the following motion.

Marsh/Bondar a motion to accept the “Grievance Settlement” as written and discussed in “Closed **2019-031** Session” as agreed upon by all parties, effective January 22, 2019 and authorize the Chair to sign.

Roll Call Vote: McCauley, yes; Varner, yes; Marsh, yes; Yoder, yes; Bondar, yes. **Motion Carried.**

**Chairman Yoder called for a motion to adjourn.

McCauley/Varner a motion to adjourn today’s meeting (11:06 a.m.) **2019-032**

5 yes: 0 no: **Motion Carried.**

The next Regular B.O.C Meeting is scheduled for **Tuesday, February 12, 2019. A B.O.C Work Session will be held at **9:00 a.m.** and the Regular B.O.C Meeting at **10:00 a.m.**

**Kyle Yoder, Oscoda County
Board of Commissioners Chairman**

**Jeri Winton, Oscoda County
Clerk & Register of Deeds**