



COUNTY OF OSCODA

Board of Commissioners
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Oscoda County Courthouse Annex 105 S. Court Street, P.O. Box 399, Mio, MI 48647

Oscoda County Board of Commissioners

Work Session

9:00 a.m. Tuesday, July 11, 2017

Members Present: Commissioners Olsen, Nutt, Kischnick, Wilson and Kelly.

Members Excused:

Others Present: 7 members of the public were in attendance.

Chair Olsen called the Work Session Meeting to order at 9:00 a.m.

**Agenda Items for the B.O.C "Work Session" included:

- 1.) A "Proposed" copy of the Personnel Policy was e-mailed out to the Union Representatives, Courts, and Elective Officials. The Personnel Policy is scheduled to be on the July 25th Agenda for B.O.C consideration.
- 2.) The B.O.C discussed the 71st Annual MERS Conference, held on September 21 & 22, 2017, at the Detroit Marriott, at the Renaissance Center, Detroit MI. An e-mail will be sent out to Elective Officials, the Steelworkers, P.O.A.M and 23rd Circuit Court Steelworkers Unions. The MERS Conference is scheduled to be on the July 25th Agenda for B.O.C consideration.
- 3.) The B.O.C discussed the Annual Fall MAC Conference, held on September 24th through the 26th, 2017, at Grand Hotel, Mackinaw Island, MI. At this time, Commissioner Olsen and Wilson will be attending. It was the consensus of the Board to move the Tuesday, September 24th B.O.C Meeting to Thursday, September 28th, 2017. The MAC Conference is scheduled to be on the July 25th Agenda for B.O.C consideration.
- 4.) The B.O.C reviewed several EMS Millage Language options. Options include asking for an additional 1 mill to 2 mills. After a lot of discussion, it was the consensus of the Board to ask for a 2 mill EMS Millage and call for a "Special Election" in November of this year and not put another EMS Millage on the ballot in 2018, as scheduled. The Board discussed the option to not collect the 1 mill currently approved by voters if the 2 mill was passed, however Commissioner Olsen stated that the EMS Department is in need of new equipment including Ambulances and the 1 mill already approved could be used for those purchases to get the EMS Department back on track. Commissioner Wilson expressed his concern and was in favor of an additional 1 mill millage for 2017 and then place a 2 mill EMS Millage on the ballot in 2018.
- 5.) Ms. Brenda Moore, B.O.C Executive Secretary, presented the June 2017 General and Special Fund

Budget Summary. Commissioner Olsen asked Commissioner Kelly to following up with the Park & Recreation Board and Commissioner Wilson to follow-up with the Courts, Building Department, and the Airport on the recommendations made by Jim Anderson, County Auditor, during the 2016 Audit presentation and report back on how those concerns are being corrected.

6.) Mr. Will Olsen, RFP Consultant, provided an up-date on the Government Building. The Cost Analysis completed by WTA has been reviewed by Wolgast and Mr. Olsen and those findings will be put in a format to send to the Insurance Adjuster for consideration. Wolgast Corporation visited SERVPRO, and provided a report that indicated the County should keep some of the Historical Items to incorporate in new Government Building and/or replica. The B.O.C will look into making arrangements to bring those items back.

**Chair Olsen called for a recess (9:48 a.m.) before the Regular B.O.C Meeting.

Official Minutes

July 11, 2017

A Regular Meeting of the Oscoda County Board of Commissioner's was held on **Tuesday, July 11, 2017 at 10:00 a.m.** in the Commissioner's Room, Courthouse Annex Mio Michigan 48647.

Chair Olsen called the meeting to order at 10:00 a.m.

Pledge to the Flag:

Roll Call of Members:

Members Present: Commissioners Olsen, Nutt, Kischnick, Wilson and Kelly.

Members Excused:

Others Present: 11 members of the public were in attendance.

The B.O.C approved the Agenda for **July 11, 2017, as presented.

Kischnick/Nutt a motion to accept the Agenda for **July 11, 2017**, as presented.
2017-218

5 ayes: 0 nays: **Motion Carried.**

The B.O.C approved the Official Minutes for **June 13, 2017 with one correction to motion 2017-211 for the Stucco Project for the Annex Building, total amount is \$9,600.00 not \$8,287.00. The Closed Session Minutes were approved as presented.

Wilson/Nutt a motion to accept the Official Minutes, with noted correction to motion 2017-211, and the **2017-219** Closed Session Minutes for June 27, 2017.

5 ayes: 0 nays: **Motion Carried.**

Public Matters & Comments (Regarding today's Agenda- limited to two minutes per person).

Appointments:

Correspondence, Reports, Resolutions (acknowledge receipt):

Unfinished Business/New Business:

**Commissioner Olsen called for a "Special B.O.C Meeting" regarding the EMS Investigation, as requested by our Labor Attorney.

Nutt/Kelly 2017-220 a motion to hold a “Special B.O.C Meeting” on Thursday, July 13th at 9:00 a.m. regarding the EMS Investigation.

5 ayes: 0 nays: **Motion Carried.**

**Commissioner Olsen and Kelly, as Acting Interim Directors, since the EMS Director resigned, spent a lot of time the last two weeks over at the EMS Department. Commissioner Olsen and Kelly have met with EMS Employees. The current shift leader could not full-fill those duties, therefore Mr. Chris Wilson was appointment as new shift leader. Working with the Steelworkers Union, it was recommended that, a “Letter of Understandings” to allow the Part-time employees to work additional hours on a temporary basis, and a second “Letter of Understanding” to allow Mr. Chris Wilson to assist Commissioner Olsen and Kelly on the day to day operations for 30 days as the Assistant Interim Director. Commissioner Wilson questioned the selection process and the qualification of a shift leader, stating it should have been posted. Commissioner Olsen stated the section of a shift leader is at the discretion of the Director and/or Acting Directors and Mr. Chris Wilson is qualified. Commissioner Kischnick questioned how Mr. Wilson could be the Union Representative and the Shift Leader and Assistant Interim Director, Commissioner Olsen stated that Mr. Wilson has stepped down for 30 days as the Steelworkers Union Representative. Commissioner Nutt stated that the recommendations by Commissioner Olsen and Kelly are just temporary in order to move forward at the EMS Department. After some discussion, the following motions were made:

Kelly/Nutt 2017-221 a motion to accept the temporary “Letter of Understanding” between the Oscoda County Board of Commissioners and Steelworkers Union, as written.

Roll Call Vote: Olsen, yes; Wilson, yes; Kischnick, yes; Kelly, yes; Nutt, yes. **Motion Carried.**

Nutt/Kelly 2017-222 a motion to official remove Craig Frank as the EMS Shift Leader, retro back to July 6, 2017.

Roll Call Vote: Olsen, yes; Nutt, yes; Kelly, yes; Wilson, yes; Kischnick, yes. **Motion Carried.**

Kischnick/Nutt 2017-223 a motion to official place Chris Wilson as the EMS Shift Leader, retro back to July 6, 2017.

Roll Call Vote: Wilson, no; Olsen, yes; Nutt, yes; Kischnick, yes; Kelly, yes. **Motion Carried.**

Nutt/Kelly 2017-224 a motion to accept the temporary “Assistant Interim Director” “Letter of Understanding” between the Oscoda County Board of Commissioners, Mr. Chris Wilson and Steelworkers Union, as written.

Roll Call Vote: Kelly, yes; Wilson, no; Kischnick, no; Olsen, yes; Nutt, yes. **Motion Carried**

*As previously discussed at the Work Session. It was the consensus of the B.O.C that a “Special Election” is necessary and that it is necessary to ask for an additional Operating and Equipment Millage. The EMS Millage Language would be for a 2.0 mill’s (which is equal to \$2.00 per \$1,000.00 of taxable value of all such property) for a period of three (3) years, 2017 through 2019 inclusive, for the purpose of paying increased costs of operating the Oscoda County Ambulance Emergency Medical Service including acquiring and maintaining emergency vehicles, equipment, and inventory. Commissioner Wilson reintegrated he is not in favor of a 2 mill EMS Millage. The following motion was made:

Kelly/Nutt a motion to hold a “Special Election” on November 7, 2017, for an Ambulance Emergency **2017-225** Medical Service Additional Millage for 2.0 mill’s (which is equal to \$2.00 per \$1,000) for a (3)-three year period, and to send the “Proposed” Millage Language to Paul Wyzgoski, Bond Attorney Dickinson Wright PLLC for review.

Roll Call Vote: Wilson, no; Kischnick, yes; Kelly, yes; Nutt, yes; Olsen, yes. **Motion Carried.**

**The B.O.C approved the renewal for the County’s Long Term Disability and Short Term Disability Policy with National Insurance Services.

Nutt/Wilson a motion to authorize the Chair to sign the renewal for the Long Term Disability Policy **2017-226** #8846 and the Short Term Disability Policy #8847 effective August 1, 2017 through August 1, 2018.

Roll Call Vote: Wilson, yes; Nutt, yes; Kelly, yes; Kischnick, yes; Olsen, yes. **Motion Carried.**

**Commissioner Olsen gave a brief up-date on the Government Building. Wolgast Corporation and Mr. Will Olsen, RFP Consultant, reviewed the Cost Analysis, those findings will be put in a format to be sent to the Insurance Company for consideration. A tentative meeting has been scheduled for July 14, 2017 to review. It has been summarized that 107 people would occupy the new Government Building at one time, based on the information received from those offices that will occupy the new Government Building; this information is only for average occupancy requirements in order to provide a basis for things like load, egress, sanitation, heating, cooling and fire protection requirements. This is not a count of how many rooms or spaces and what they require to be equipped with or support. Commissioner Kischnick question why the Department of Corrections was not included. Commissioner Olsen stated that the intent was for that office to be in the Annex Building with the rest of the Court affiliated offices.

Financial:

**The B.O.C approved the Expenditures for June 2017, in the amount of \$1,041,615.20.

	PAYROLL	EXPENSES	TOTAL
101 General Fund	\$240,331.48	\$441,529.55	\$681,861.03
102 Ambulance Equip	\$0.00	\$0.00	\$0.00
103 Sheriff Equip	\$0.00	\$816.17	\$816.17
104 911 Emergency	\$10,630.53	\$14,448.53	\$25,079.06
205 Officer Training	\$0.00	\$0.00	\$0.00
208 Park Fund	\$7,612.54	\$14,216.20	\$21,828.74
209 D.A.R.E.	\$0.00	\$0.00	\$0.00
210 Ambulance Fund	\$86,547.39	\$110,961.21	\$197,508.60
215 Friend/Court	\$7,777.24	\$10,518.56	\$18,295.80
216 Public Guardian	\$2,211.15	\$2,212.74	\$4,423.89
217 Fairgrounds	\$1,362.41	\$2,284.00	\$3,646.41
218 Smith Lake	\$681.21	\$681.21	\$1,362.42
230 Hazmat	\$0.00	\$0.00	\$0.00
232 Historical Commission	\$795.21	\$1,052.80	\$1,848.01

239	Gypsy Moth	\$0.00	\$0.00	\$0.00
245	Public Improvement	\$0.00	\$0.00	\$0.00
249	Building Dept.	\$6,053.07	\$6,170.75	\$12,223.82
256	R.O.D. Automation	\$0.00	\$640.96	\$640.96
258	May 4 Courthouse Fire	\$0.00	\$1,554.45	\$1,554.45
263	Concealed Pistol Licensing	\$0.00	\$44.42	\$44.42
265	Drug Law Enforcement	\$4,357.91	\$6,204.14	\$10,562.05
269	Law Library	\$0.00	\$259.85	\$259.85
271	Library	\$0.00	\$0.00	\$0.00
274	Council/Aging	\$0.00	\$24,000.00	\$24,000.00
281	EDC Revolving Loan	\$0.00	\$0.00	\$0.00
285	RSRF	\$0.00	\$0.00	\$0.00
290	Social Services	\$0.00	\$0.00	\$0.00
292	Child Care	\$0.00	\$18,344.24	\$18,344.24
293	Soldiers & Sailors	\$0.00	\$0.00	\$0.00
294	Veterans Trust	\$0.00	\$0.00	\$0.00
295	Airport	\$1,067.03	\$5,581.44	\$6,648.47
296	Basic Grant	\$0.00	\$0.00	\$0.00
297	Smile/Counseling	\$0.00	\$0.00	\$0.00
298	Veterans Affairs	\$2,454.42	\$6,838.31	\$9,292.73
470	Courthouse Preservation	\$0.00	\$0.00	\$0.00
616	Tax Revolving	\$0.00	\$1,374.08	\$1,374.08
	<i>SUB TOTALS</i>	\$371,881.59	\$669,733.61	\$1,041,615.20
201	Road Commission			\$196,710.94
	<i>Grand Total</i>		\$1,238,326.14	

Kischnick/Nutt a motion to accept the June 2017 Expenditure Report, as received by the County Clerk's Office.

Roll Call Vote: Kischnick, yes; Olsen, yes; Nutt, yes; Kelly, yes; Wilson, yes. **Motion Carried.**

**The B.O.C approved the Claims & Audit Docket for July 11, 2017.

Wilson/Kelly a motion to approve the Claims & Audit Docket for July 11, 2017, in the amount of \$56,730.39.

Roll Call Vote: Kelly, yes; Wilson, yes; Nutt, yes; Olsen, yes; Kischnick, yes. **Motion Carried.**

Committee Reports:

Commissioner Nutt:

**Met with the Animal Control Officer, Andrew Thompson.

**Met with the B.O.C Executive Secretary, Brenda Moore.

**Visited the EMS Department.

**Reviewed the Claims & Audit Docket for July 11, 2017 for Commissioner Olsen.

Commissioner Kischnick:

- **Attended the Michigan Indigent Defense Commission Committee Meeting.
- **Attended the Luncheon with Triston Cole, MI House Representative.
- **Attended the Veterans Affairs Board Meeting.
- **Attended the Council on Aging Board Meeting.

Commissioner Kelly:

- **Participated in an EOC Training.
- **Attended the Michigan Indigent Defense Commission Committee Meeting.
- **Several meetings, as acting EMS Ambulance Director, along with Commissioner Olsen.
- **Met with the Chair of the Planning Commissioner regarding the Vision Quest (Grant Committee).
- **Participated in a meeting along with Commissioner Olsen and a Workman Comp. Representatives.

Commissioner Wilson:

- **Participated in an EOC Training.
- **Attended the Luncheon with Triston Cole, MI House Representative.
- **Reviewed the Claims & Audit Docket for July 11, 2017.

Commissioner Olsen:

- **Participated in an EOC Training.
- **Several meeting as acting EMS Ambulance Director along with Commissioner Kelly.
- **Attended the Luncheon with Triston Cole, MI House Representative.
- **Participated in a meeting along with Commissioner Kelly and a Workman Comp. Representatives.
- **Attended the Road Commission Board Meeting.

Public Comments & Matters:

- **Comments received regarding EMS:
 - County is wasting Tax Payers Money.
 - What is the County contingency plans if an EMS Millage fails?
 - Ask County Residents with EMS experience.
 - Negative Comments from Board Member shows no EMS support.
 - EMS Budget Concerns not addressed in a timely manner.

** The Annual “Badges for a Cause” 5K Walk/Run, Saturday, August 12th, 2017

** Post a picture of your ROCK - Find a rock, paint a rock and hind a rock!

**Chair Olsen called for a motion to adjourn.

Nutt/Wilson a motion to adjourn today’s meeting, **July 11, 2017** (11:12 a.m.).
2017-229

5 ayes: 0 nays: **Motion Carried.**

A Special B.O.C Meeting is scheduled for **Thursday, July 13, 2017 at 9 a.m.

The next Regular B.O.C Meeting is scheduled for **Tuesday, July 25, 2017.

A B.O.C Work Session will be held at **9:00 a.m.** and the Regular B.O.C Meeting at **10:00 a.m.**

**LaNita Olsen, Oscoda County
Board of Commissioners Chair**

**Jeri Winton, Oscoda County
Clerk & Register of Deeds**