



COUNTY OF OSCODA

Board of Commissioners
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Oscoda County Courthouse Annex 105 S. Court Street, P.O. Box 399, Mio, MI 48647

Official Minutes

July 12, 2016

A Regular Meeting of the Oscoda County Board of Commissioner's was held on Tuesday, July 12, 2016, at 10:00 a.m. held at the Mio Community Center, Mio Michigan 48647.

Members Present: Commissioners Kischnick, Wilson, Christenbery, Boerner, and Grantner.

Members Excused:

Others Present: 17 members of the public were in attendance.

Chairman Kischnick called the meeting to order at 10:00 a.m.

Roll Call, followed by the Pledge to the Flag

**The B.O.C approved the Agenda, as presented.

Wilson/Boerner a motion to accept the **Agenda** for July 12, 2016; as presented.

2016-123

5 ayes: 0 nays: **Motion Carried.**

**The B.O.C approved the Consented Calendar for July 12, 2016, with the Calendar Items listed, as presented.

Item #1 Official Minutes for June 28, 2016, as presented.

Item #2 Claims and Audit Docket for July 12, 2016, as received from the County Clerk's Office.

**Total Claims & Audit \$109,881.18

Wilson/Grantner a motion to approve the **Consented Agenda**, with the listed Calendar Items as

2016-124 presented, for July 12, 2016.

Roll Call Vote: Grantner, yes; Wilson, yes; Kischnick, yes;
Boerner, yes; Christenbery, yes. **Motion Carried.**

Public Comments:

Appointments:

**Mr. Gerard Ahlers, Trial Court Juvenile Officer, gave an up-date on the Child Care Fund Reimbursements. Child Care reimbursement reports are submitted on a monthly basis. Due to the previous Juvenile Officer leaving and the new Trial Court System implemented, those reimbursement

reports were not submitted since September of 2015. The September 2015 reimbursement report was submitted and has been approved. The single monthly reporting for Child Care expenses has been waived and Mr. Ahlers has been given the go ahead to submit the remaining months, all at once, to get caught up. Mr. Ahlers anticipates those reports will be submitted within the next four weeks. The Board will continue to monitor.

Mr. David Riffel, Candidate for Circuit Court Judge, spoke to the Board and the audience regarding what he would like to bring to Oscoda County if he is elected as the 23rd Circuit Court Judge. Mr. Riffel asked for everyone's support and vote during the Primary on August 2nd and again in November 8th.

Old Business:

**Commissioner Kischnick gave an up-date on the May 4, 2016 Court House Fire. The County has been informed that the paving of the parking lot and the sidewalk leading to the temporary offices will not be covered by our insurance. The County will be responsible, Morse Concrete has been asked to provide a quote for a limestone parking lot and a sidewalk. The Clerk & Register of Deed Mobile Unit is almost complete. Vaults are built and the furniture is expected to be delivered next week and the electric wiring should be completed. The Treasurer's & Equalization Mobile Unit is also being worked on and expected to be completed by the end of next week. Commissioner Kischnick has a call into SERVPRO and the Executive General Adjuster, to find out the status and a time frame to tear down the old County Building.

**Commissioner Wilson and Grantner along with Bill Kendall, County Treasurer, were assign in the task to fill the Equalization Director position. The committee received five applicants. Commissioner Wilson and Bill Kendall, County Treasurer, interviewed four applicants. Commissioner Grantner was off due to health reason but communicated through e-mail. After some discussion, regarding the wage scale, Commissioner Wilson made the following motion:

Wilson/Grantner a motion to hire Mr. Casey Guthrie, as the Oscoda County Equalization Director, at a **2016-125** part-time status, minimum 24 hour work week, at a salary of \$48,000.00, effective July 26, 2016, as recommended; and to accept the signed job description.

Roll Call Vote: Wilson, yes; Kischnick, yes; Boerner, no; Christenbery, yes; Grantner, yes. **Motion Carried.**

**Commissioner Wilson & Christenbery met with Dave Kauffman, Airport Manager. In the best interest of the Oscoda County Dennis Kauffman Memorial Airport, Commissioner Christenbery made a motion to have Dave Kauffman take over the grounds keeping and maintenance along with the Manager duties at the Airport. Also, Commissioner Christenbery asked to reduce the Animal Control Officer hours. Commissioner Kischnick stated that Commissioner Wilson and Grantner will be meeting to discuss the Animal Control Officer hours and it will be addressed at the July 26th Board of Commissioners Meeting.

Christenbery/Wilson a motion to end the contract with Dave Kauffman, Airport Manager, as of July 18, **2016-126** 2016, and hire Dave Kauffman as a County Irregular Employee, at 14 hours per week, NOT eligible for County Benefits, at an hourly rate of \$11.50, as the Airport Manager to include the Grounds Keeping and Maintenance as stated in the updated job description, effective July 18, 2016; and so amend the 2016 Budget.

Roll Call Vote: Kischnick, yes; Boerner, yes; Christenbery, yes; Grantner, yes; Wilson, yes. **Motion Carried.**

Christenbery/Boerner a motion to authorize the County Clerk's Office to pro-rate and pay Mr. Dave **2016-127** Kauffman his annual pay of **\$3,750.00** in his Contract Agreement, up to July 18, 2016.

Roll Call Vote: Boerner, yes; Christenbery, yes; Grantner, yes;
Wilson, yes; Kischnick, yes. **Motion Carried.**

New Business:

**Commissioner Christenbery sent out a letter to Morse Concrete & Excavating and Precision Excavating of Mio requesting a quote to include total clean-up of the two property's located at Popp's Road, purchased by the County (Motion 2016-069, Tax ID# 68.001-301-080-25 & 68-001-301-080-50), to include the tires, buildings, everything to be removed with the work expected to be completed by October 28, 2016. Commissioner Christenbery and Wilson met and reviewed the quotes. The following motion was made:

Christenbery/Wilson a motion to accept the quote, as received, from Precision Excavating of Mio, Inc. **2016-128** to include total clean-up of the property including the tires, buildings; everything to be removed (work is expected to be completed by October 28, 2016), at 64 Popp's Road and 66 Popp's Road, Mio, MI, in the amount of \$11,250.00, and so amend the 2016 Budget.

Roll Call Vote: Christenbery, yes; Grantner, yes; Wilson, yes;
Kischnick, yes; Boerner, yes. **Motion Carried.**

**Commissioner Kischnick called for a motion to close the office of the County Clerk's, Register of Deeds, Treasurers and Equalization Office to the public, for two days once a move in date is determined, to move into their Temporary Office Mobile Units.

Wilson/Boerner a motion to authorize the County Clerk's, Register of Deeds, Treasurers and **2016-129** Equalization Office to CLOSED to the PUBLIC for two days, (dates to be determined and to be POSTED at the Annex Building), to allow them time to move and organize their temporary offices located at 205 E. 11th Street.

5 ayes: 0 nays: **Motion Carried.**

**The B.O.C received notification that an Ambulance Service employee reached the minimum hours to attain a full-time status. Commissioner Boerner and Christenbery will meet with the Ambulance Director, Susan White, to discuss this issue. The following motion was made:

Boerner/Grantner a motion to change the employment status of Joel Monk, EMS, from regular part- **2016-130** time to full-time status, with benefits, and authorize the County Clerk's Office to retro back to June 11, 2016.

5 ayes: 0 nays: **Motion Carried.**

**The B.O.C appointed Jeri Winton, County Clerk & Register of Deeds as the MERS Officer Delegate and after discussion regarding the annual MERS Conference the following motions were made:

Wilson/Boerner a motion to appoint Jeri Winton, County Clerk & Register of Deeds, as a MERS Officer **2016-131** Delegate, to represent Oscoda County.

5 ayes: 0 nays: **Motion Carried.**

Christenbery/Boerner a motion to authorize those Elective Officials who wish to attend and (1) one **2016-132** employee from the Steelworkers, P.O.L.C and 23rd Circuit Court Employee Unions to attend the Annual MERS Conference, September 28-29, 2016 at the Grand Traverse Resort, Acme, MI, representing Oscoda County.

5 ayes: 0 nays: **Motion Carried.**

Financial: (Motions Needed)

**The County received \$4,239.85 as a reimbursement from Michigan Township Par Plan. The B.O.C made a motion to once again use these funds toward a premium payment to MERS, with an additional \$5,760.15 moved from Contingency to equal a \$10,000.00 premium payment to the County's Retirement Plan.

Grantner/Wilson a motion to authorize the Oscoda County Clerk's Office to make a premium employer contribution to MERS, in the amount of \$10,000.00, paid out expense line 101-851-718.00, to be applied against Division 11 (Employees 1/93), moving \$5,760.15 from Contingency and so amend the 2016 Budget.

Roll Call Vote: Boerner, yes; Christenbery, yes; Grantner, yes; Wilson, yes; Kischnick, yes. **Motion Carried.**

Correspondence, Reports, Resolutions (acknowledge receipt):

Committee Reports:

Commissioner Boerner:

**Attended the Veteran Affairs Board Meeting.

**Participated in a conference call with an Asset Recovery and Management Service, Concierge Corrections, along with Commissioner Christenbery and Sheriff Kevin Grace.

Commissioner Wilson:

**Met with County Treasurer, Bill Kendall, to review and discuss the Equalization Director Applications.

**Participated in 4-four Equalization Director Interviews along with County Treasurer, Bill Kendall.

**Attended the Landfill Board Meeting.

**Participated in a meeting along with Commissioner Christenbery and Dave Kauffman, Airport Manager, regarding the future grounds keeping/maintenance at the Airport.

**Participated in a meeting along with Commissioner Christenbery, Mike Smith, EDC Chairman, LaNita Olsen, EDC Board Member, Cy and Jessica Wakeley, NICE, Housing Administrator, to discuss the future of the Revolving Loan Fund.

**Reviewed the Claims & Audit Docket.

**Participated in a meeting along with Commissioner Christenbery and Brenda Moore, B.O.C Executive Secretary regarding the Budget.

Commissioner Kischnick:

**Met with the County Attorney, Cassie Morse-Bills, regarding the WTA Architects Contract.

**Attended the Landfill Board Meeting.

**Attended the Road Commission Board Meeting.

**Working with SERVPRO, Mr. John Hawthorne Project Manager.

**Working with Mr. Clare Wasek, Executive General Adjuster,

**Working with Mr. Kurt Fogelsonger, WTA Architects.

Commissioner Christenbery:

**Participated in a meeting along with Commissioner Wilson, Mike Smith, EDC Chairman, LaNita Olsen, EDC Board Member, Cy and Jessica Wakeley, NICE, Housing Administrator, to discuss the future of the Revolving Loan Fund.

*Participated in a meeting along with Commissioner Wilson and Dave Kauffman, Airport Manager, regarding the future grounds keeping/maintenance at the Airport.

**Attended the Library Board Meeting.

**Participated in a meeting along with Commissioner Wilson and Brenda Moore, B.O.C Executive Secretary regarding the Budget.

**Reviewed the Claims & Audit Docket.

**Participated in a conference call with an Asset Recovery and Management Service, Concierge Corrections, along with Commissioner Boerner and Sheriff Kevin Grace.

Commissioner Grantner:

**No Reports.

Public Comments & Matters:

**Comments received:

- 1.) Is the Veterans Office going to have an internal audit? The County Treasurer stated he was contacted by the VA Director and told him to contact an outside source rather than the County, however he would assist. Commissioner Kischnick state he did speak with the VA Director regarding a personally statement in a letter, dated 2/12//2016. The statement in the letter was a misunderstanding or a bad choice of words, but feels this matter has been taken care of.
- 2.) Sheriff Grace touched on the conference call with an Asset Recovery and Management Service, Concierge Corrections. This company would assist in recovery of an inmates medical insurance for medical cost occurred during the inmate's incineration.
- 3.) Sheriff Grace thanked the Sheriff's Department staff and volunteers during the 4th of July weekend festivities.
- 4.) Sheriff Grace asked that everyone be an educated voter and asked for the support of the "Sheriff Operating Millage" and "Library Operating Millage".
- 5.) Thoughts and prayers go out to Berrien County.

**Commissioner Kischnick called for a motion to adjourn.

Wilson/Boerner a motion to adjourn today's meeting, **July 12, 2016** (11:22 a.m.)
2016-134

5 ayes: 0 nays: **Motion Carried.**

The next Regular Board of Commissioners Meeting is scheduled for **Tuesday, July 26, 2016 at 10:00 a.m.

John A. Kischnick, Oscoda County
Board of Commissioners, Chairperson

Jeri Winton, Oscoda County
Clerk & Register of Deeds