



COUNTY OF OSCODA

Board of Commissioners
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Oscoda County Courthouse Annex 105 S. Court Street, P.O. Box 399, Mio, MI 48647

Official Minutes

July 22, 2014

A Regular Meeting of the Oscoda County Board of Commissioner's was held on **Tuesday, July 22, 2014**, at 10:00 a.m., in the Commissioner's Room, Courthouse Annex, Mio Michigan

Members Present: Commissioners Kischnick, Christenbery, Wilson, Boerner and Grantner

Members Excused:

Others Present: 16 members of the public were in attendance.

Chairman Kischnick called the meeting to order at 10:00 a.m.

Roll Call, followed by the Pledge to the Flag

The Board approved the Agenda, as presented, for **July 22, 2014, and the Consented Agenda (Calendar Items), as presented.

Wilson/Christenbery a motion to accept the **Agenda for July 22, 2014**, as presented.
2014-113

5 ayes: 0 nays: **Motion Carried.**

Consented Agenda Calendar Items:

Item #1 Official Minutes for **July 8, 2014**, as presented.

Item #2 The 2013 County Audit Approved.

**Mr. James Anderson, Certified Public Accountant, presented the 2013 County Audit Report, at the July 8, 2014 Board of Commissioners Meeting, the B.O.C has reviewed and has official accepted the Oscoda County Comprehensive Annual Financial Report, for year-ended December 31, 2013. The 2013 County Audit is available for review on the County Website, at the County Treasurer's Office, County Clerk's Office and/or at the Board of Commissioners Office.

Item #3 EDC & Brownfield AD for new members.

**The B.O.C approved the request received from the EDC & Brownfield Board to place an AD in the Herald and on the County Website, for two weeks, for new members.

Item #4 F.O.C Temporary Office Receptionist Extension (Motion 2014-098).

**The Board approved, for the Friend of Court, to hire a temporary Receptionist through August 1st (Motion 2014-098). The Board has extended the temporary Receptionist position through Friday, August 29th as requested, by Mike Friedgen, F.O.C Administrator.

Item #5 Treasurer's Office- Investments 2nd Quarterly Report.

**The Board accepted the County Investments 2nd Quarterly Report, as received from the County Treasurer's Office.

Item #6 Expenditures for May and June 2014, as received from the County Clerk's Office.

MAY	EXPENDITURES	PAYROLL	EXPENSES	TOTAL
101	General Fund	\$132,271.28	\$333,057.93	\$465,329.21
102	Ambulance Equip		\$912.66	\$912.66
103	Sheriff Equip		\$59,943.45	\$59,943.45
104	911 Emergency	\$5,811.79	\$6,899.80	\$12,711.59
205	Officer Training			\$0.00
208	Park Fund	\$4,161.70	\$9,228.01	\$13,389.71
209	D.A.R.E.		\$377.65	\$377.65
210	Ambulance Fund	\$38,998.50	\$57,497.78	\$96,496.28
215	Friend/Court	\$3,554.98	\$9,288.71	\$12,843.69
216	Public Guardian	\$810.80	\$1,168.31	\$1,979.11
217	Fairgrounds	\$593.60	\$1,123.24	\$1,716.84
218	Smith Lake			\$0.00
230	Hazmat		\$92.14	\$92.14
232	Historical Commission	\$177.60	\$412.96	\$590.56
239	Gypsy Moth			\$0.00
245	Public Improvement			\$0.00
249	Building Dept.	\$3,060.82	\$8,467.77	\$11,528.59
256	R.O.D. Automation			\$0.00
265	Drug Law Enforcement	\$3,395.03		\$3,395.03
269	Law Library		\$5,069.54	\$5,069.54
271	Library	\$5,068.17	\$1,560.37	\$6,628.54
274	Council/Aging		\$28,398.71	\$28,398.71
281	EDC Revolving Loan		\$24,000.00	\$24,000.00
282	BRYNE JAG GRANT			\$0.00
285	RSRF			\$0.00
290	Social Services			\$0.00
292	Child Care		\$28,862.33	\$28,862.33
293	Soldiers & Sailors		\$540.86	\$540.86
294	Veterans Trust		\$2,000.00	\$2,000.00
295	Airport		\$1,833.59	\$1,833.59
296	Basic Grant		\$1,250.00	\$1,250.00
297	Smile/Counseling			\$0.00
598	Community Service			\$0.00
616	Tax Revolving		\$1,983.19	\$1,983.19

<i>SUB TOTALS</i>	\$197,904.27	\$583,969.00	\$781,873.27
201 Road Commission			\$152,543.32
<i>Grand Total</i>		\$934,416.59	

**Total amount of expenditures for May 2014, \$781,873.27.

JUNE	EXPENDITURES	PAYROLL	EXPENSES	TOTAL
101	General Fund	\$133,003.23	\$365,395.86	\$498,399.09
102	Ambulance Equip		\$102.00	\$102.00
103	Sheriff Equip		\$4,341.74	\$4,341.74
104	911 Emergency	\$5,926.25	\$7,035.73	\$12,961.98
205	Officer Training			\$0.00
208	Park Fund	\$5,239.10	\$9,734.77	\$14,973.87
209	D.A.R.E.			\$0.00
210	Ambulance Fund	\$40,528.74	\$60,014.64	\$100,543.38
215	Friend/Court	\$2,534.28	\$5,197.59	\$7,731.87
216	Public Guardian	\$775.40	\$880.19	\$1,655.59
217	Fairgrounds	\$519.40	\$4,266.44	\$4,785.84
218	Smith Lake	\$593.60	\$1,555.85	\$2,149.45
230	Hazmat			\$0.00
232	Historical Commission	\$680.80	\$842.86	\$1,523.66
239	Gypsy Moth			\$0.00
245	Public Improvement			\$0.00
249	Building Dept.	\$3,522.52	\$6,394.47	\$9,916.99
256	R.O.D. Automation		\$1,917.98	\$1,917.98
265	Drug Law Enforcement	\$3,614.68	\$6,077.66	\$9,692.34
269	Law Library		\$82.35	\$82.35
271	Library	\$5,319.51	\$10,737.65	\$16,057.16
274	Council/Aging		\$24,000.00	\$24,000.00
281	EDC Revolving Loan			\$0.00
282	BRYNE JAG GRANT			\$0.00
285	RSRF			\$0.00
290	Social Services			\$0.00
292	Child Care		\$27,615.14	\$27,615.14
293	Soldiers & Sailors		\$994.83	\$994.83
294	Veterans Trust		\$2,611.08	\$2,611.08
295	Airport		\$2,846.62	\$2,846.62
296	Basic Grant		\$1,250.00	\$1,250.00
297	Smile/Counseling			\$0.00
598	Community Service			\$0.00

616	Tax Revolving		\$216.18	\$216.18
	<i>SUB TOTALS</i>	\$202,257.51	\$544,111.63	\$746,369.14
201	Road Commission			\$261,837.75

Grand Total

\$1,008,206.89

Total amount of expenditures for **June 2014, \$746,369.14.

Item #7 Claims and Audit for **July 8, 2014** as received from the County Clerk’s Office.

Total amount of Claims & Audit **\$62,408.17.

Grantner/Wilson 2014-114 a motion to approve the **Consented Agenda**, for **July 22, 2014**, as presented.

Roll Call Vote: Grantner, yes; Wilson, yes; Kischnick, yes; Boerner, yes; Christenbery, yes. **Motion Carried.**

Public Comments (Regarding Agenda):

Appointments:

**Ms. Sandy Handrich, representing the Youth Citizens Council and the Heritage Days Boards, presented an up-date along with a financial report. The “Heritage Days” event was a success.

**Mr. Jason Beck, EMS Ambulance Director, presented and reviewed the Ambulance Departments Quarterly Report. Mr. Beck, also asked the Board to allow the Ambulance Department to purchase and enter into an agreement for a time clock. After some discussion, the following motion was made, with Commissioner Wilson stating he felt a time clock was not necessary, with the opposing vote.

Grantner/Christenbery 2014-115 a motion to allow the EMS Ambulance Director, Jason Beck, to purchase a time-clock, in the amount of \$900.00, and enter into an agreement, as written, with Netime Solutions, and so amend the Budget.

Roll Call Vote: Wilson, no; Kischnick, yes; Boerner, yes; Christenbery, yes; Grantner, yes. **Motion Carried.**

**Ms. Stephanie Ward and Mr. Jeff Thomas, from Mead & Hunt, Inc., addressed the Board regarding the status of the Airport’s FAA Classification and Oscoda Counties future funding, the current “Survey” project and the 5-Year Capital Improvement Plan. After a lot of discussion, the following motions were made to allow Mead & Hunt, Inc. to continue to move forward on Oscoda Counties behalf.

Grantner/Boerner 2014-116 a motion to accept the “Oscoda County Dennis Kauffman Memorial Airport”, 5-Year Capital Improvement Plan for FY2015-2019, prepared by Mead & Hunt Inc., as presented, authorized the Chairman to sign the “Agreement for Services” authorization for payment, in the amount of \$500.00, to be paid out of the Airport Special Fund (295).

Roll Call Vote: Kischnick, yes; Boerner, yes; Christenbery, yes; Grantner, yes; Wilson, yes. **Motion Carried.**

Grantner/Christenbery 2014-117 a motion to authorize the Chairman, on behalf of the County Board of Commissioners, as the “SPONSOR” for the Dennis Kauffman Memorial Airport, to sign the Agreement for Professional Planning Services with Mead & Hunt, Inc., for the Airport Project “Approach Survey to Support Approach Clearing”, as presented, and authorize \$1,700.00 payable to MDOT moved from

Contingency and authorize the Treasurer's Office to appropriate funds to the Airport, and so amend the revenue and expense lines affiliated.

Roll Call Vote: Boerner, yes; Christenbery, yes; Grantner, yes; Wilson, yes; Kischnick, yes. **Motion Carried.**

Old Business:

**The Board discussed the "Feasibility Study" presented by Ms. Diane Mills from AMERESCO an Energy Savings Performance Contracting and Funding Strategy to Enable Improved Facilities Management firm, at the June, 24, 2014 B.O.C Meeting. The "Feasibility Study" phase one is at no cost to the County. In order to get started, AMERESCO is requesting, copies of the Counties utility bills for the last two years. After some discussion, the following motion was made:

Wilson/Boerner 2014-118 a motion to authorize AMERESCO, to conduct a "Feasibility Study", on the Oscoda County Building's, at no cost to the County, and to appoint Commissioner Wilson and Commissioner Boerner and Joe Breagh, Maintenance Supervisor, as the project committee, to work closely with AMERESCO.
5 ayes: 0 nays: **Motion Carried.**

New Business:

Financial: (Motions Needed)

**The Board approved the purchase of 1000 gallons of 100LL Aviation Fuel for "The Oscoda County Dennis Kauffman Memorial Airport", as requested by Mr. David Kauffman, Airport Manager.

Christenbery/Grantner 2014-119 a motion to approve the purchase of 1000 gallons of 100LL Aviation Fuel, from AvFuel Corporation, in the amount of \$5,424.16, moved from Contingency and authorize the Treasurer's Office to appropriate funds to the Airport, and so amend the revenue and expense lines affiliated.

Roll Call Vote: Grantner, yes; Wilson, yes; Kischnick, yes; Boerner, yes; Christenbery, yes. **Motion Carried.**

Correspondence, Reports, Resolutions (acknowledge receipt):

**June 2014 General and Special Fund Reports.

**Correspondence letter was received from the County Clerk & Register of Deeds, regarding the resignation of the "Payroll Specialist" in the Clerk's Office and the request to hire a replacement immediately.

Committee Reports:

Commissioner Boerner:

**Attended the "Heritage Days", held out at the Fairgrounds.

**Attended the EDA Board Meeting.

Commissioner Wilson:

**Participated in a meeting along with Commissioner Kischnick, William Kendall, County Treasurer, Buffy Carr, Emergency Management Coordinator, and Mr. Tim London, Region 3 Planner, from AuSable Valley Emergency Management, LCC, regarding Oscoda County serving as the Region 3-Homeland Security Fiduciary.

**Attended the AuSable River Board Meeting.

**Attended the EDC Board Meeting.

**Attended the Meet & Greet with Governor Snyder, held at the AuSable River Restaurant.

**Attended the Steiner Museum Board Meeting.

**Reviewed the County's Claims & Audit Docket Report.

**Attended Elmer Township Board Meeting.

Commissioner Kischnick:

**Participated in a meeting along with Commissioner Wilson, William Kendall, County Treasurer, Buffy Carr, Emergency Management Coordinator, and Mr. Tim London, Region 3 Planner, from AuSable Valley Emergency Management, LCC, regarding Oscoda County serving as the Region 3-Homeland Security Fiduciary.

**Participated in two different meetings along with Commissioner Christenbery, Jeri Winton County Clerk & Register of Deeds, William Kendall, County Treasurer, and Brenda Moore, B.O.C Executive Secretary, to review the Personnel Policy Manual.

**Attended the Oscoda County Connect Continental Breakfast Meeting.

**Attended the Landfill Board Meeting.

**Attended the "Heritage Days", held out at the Fairgrounds.

**Attended the Annual "Fly-In" held out at the "Dennis Kauffman Memorial Airport".

**Attended the Council on Aging Board Meeting.

**Attended the Road Commission Board Meeting.

**Attended the Big Creek Township Board Meeting.

**Attended the Landfill Claims & Audit Committee Meeting.

**Participated in a Budget Review Meeting with Brenda Moore, B.O.C Executive Secretary.

**Attended the NEMCOG Board Meeting.

**Attended the Michigan Northern Counties Association Board Meeting.

Commissioner Christenbery:

**Participated in two different meetings along with Commissioner Kischnick, Jeri Winton County Clerk & Register of Deeds, William Kendall, County Treasurer, and Brenda Moore, B.O.C Executive Secretary, to review the Personnel Policy Manual.

**Attended the Annual "Fly-In" held out at the "Dennis Kauffman Memorial Airport".

**Attended the Planning Commission Board Meeting in conjunction with Comins Planning Board.

**Participated in a "Telephone Conference" Board Meeting, with Northeast Health Plan Board members.

**Reviewed the County's Claims & Audit Docket Report.

Commissioner Grantner:

**Attended the AuSable Valley Community Mental Health Building Committee Meeting

**Attended the AuSable Valley Community Mental Health Finance Committee Meeting

**Announcement: The Ski Line Event Center would like to invite Business and Community Leaders to discuss "Take the Scenic Route to the Bridge".

Public Comments & Matters:

1. Comments were received regarding the Ambulance Departments request to purchase a time clock and if this expense was necessary with the current budget concerns.
2. The "Water and Boat Rescue Class", held on Saturday, July 19th and Sunday, July 20th, 2014, was well attended and members of the Sheriff's Department, Local Fire Departments and EMS Staff are now "Certified" as a Water & Boat Rescue Team Member.
3. The "Badges for a Cause" 5K Run/Walk is scheduled for Saturday, August 16, 2014.
4. Sheriff Grace warns everyone to lock their car doors due to the increase in recent larceny cases.
5. The EMS Ambulance Department will host an "Open House" on July 31st, 2014.
6. As a reminder: The Sheriff's Equipment Millage, The EMS Operational/Equipment Combined Millage and the Veteran's Affairs Operational Millage are on the August 5th Primary Ballots.

**Commissioner Kischnick called for a motion to adjourn.

Wilson/Boerner a motion to adjourn today's meeting, **July 22, 2014** (11:29 a.m.).
2014-120

5 ayes: 0 nays: **Motion Carried.**

The next Regular B.O.C Meeting is scheduled for **Tuesday, August 12, 2014 at 10:00 a.m.

**John A. Kischnick, Oscoda County
Board of Commissioners, Chairman**

**Jeri Winton, Oscoda County
Clerk & Register of Deeds**