



COUNTY OF OSCODA

Board of Commissioners
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Oscoda County Courthouse Annex 105 S. Court Street, P.O. Box 399, Mio, MI 48647

OFFICIAL MINUTES JULY 23, 2013

A REGULAR MEETING OF THE OSCODA COUNTY BOARD OF COMMISSIONERS WAS HELD ON TUESDAY **JULY 23, 2013 AT 10:00 A.M.** IN THE COMMISSIONER'S ROOM, COURTHOUSE ANNEX MIO, MICHIGAN

Members Present: Commissioners Kischnick, Christenbery, Wilson, Boerner, and Grantner.

Members Excused:

Others Present: 17 members of the public were in attendance.

Chairman Kischnick called the meeting to order at 10:00 a.m.

Roll Call, followed by the Pledge to the Flag.

The Board approved the Agenda for today's meeting, **July 23, 2013, as presented.

Wilson/Boerner a motion to accept the **Agenda** for **July 23, 2013**, as presented.
2013-169

5 ayes: 0 nays: **Motion Carried.**

The Board reviewed & approved the Unofficial Minutes from the **July 9, 2013 Board of Commissioners Meeting, as presented.

Grantner/Wilson a motion to approve the **Unofficial Minutes** from the **July 9, 2013** B.O.C
2013-170 as presented.

5 ayes: 0 nays: **Motion Carried.**

Public Comments (Regarding Agenda):

Appointments:

**Ms. Jennifer Huebel, District Court Administrator, and Cristy Slocum, Circuit Court Administrator, addressed the Board regarding the 2013-2014 Court Appointed Attorney Contract. This year the 23rd Circuit Court has been added to the Contract along with misdemeanor charges and some felony offenses. Also, Ms. Huebel requested the Court Appointed Attorney funds budgeted for the Circuit Court be transferred to the District Court budget. The B.O.C approved the Court Appointed Attorney Contract; however, the Board will review both budgets after August 1, 2013.

**Grantner/Boerner
2013-171** a motion to accept the 23rd Circuit and 81st District 2013 Court Appointed Attorney Contract for Oscoda County, as presented by Jennifer Huebel, District Court Administrator, and authorize the Chairman to sign; effective August 1, 2013.

Roll Call Vote: Boerner, yes; Christenbery, yes; Grantner, yes; Wilson, yes; Kischnick, yes. **Motion Carried.**

**Sheriff Kevin Grace- addressed the Board regarding the Agreement with ABS (Advanced Benefit Solutions, Inc.) to administer the “Inmate Billing” for the Sheriff’s Department; the change in this agreement is now a monthly charge of \$350.00 (\$4,200.00 annually) from CIC. Sheriff Grace recommended the County continue with this agreement, despite the additional fee, at this time.

**Christenbery/Wilson
2013-172** a motion to accept the Master Administrative Agreement, as written, between Advanced Benefit Solutions, Inc and Oscoda County, to act as the Administrator for Inmate Billing for the Oscoda County Sheriff’s Department, as of 7/01/2013 to 06-30-2014, and authorize the immediate payment, upon receipt of invoice.

Roll Call Vote: Christenbery, yes; Grantner, yes; Wilson, yes; Kischnick, yes; Boerner, yes. **Motion Carried.**

**Mr. Bill Kendall, County Treasurer, presented the 2nd Investment Report, and reviewed the Revenue Sharing Reserve Fund and the Delinquent Tax Revolving Fund. The following motions were made:

**Boerner/Wilson
2013-173** a motion to move \$10,000 from the restricted account within the DTRF to cover costs involved in administrating the delinquent tax foreclosure process in the Treasurer’s office and so amends the 2013 Budget.

Roll Call Vote: Grantner, yes; Wilson, yes; Kischnick, yes; Boerner yes; Christenbery, yes. **Motion Carried.**

**Wilson/Boerner
2013-174** a motion to move \$240,000 from the DTRF to the General Fund; the interest and admin fees collected in 2011 on delinquent taxes that were used to balance the 2013 budget, and so amend the 2013 Budget.

Roll Call Vote: Wilson, yes; Kischnick, yes; Boerner, yes; Christenbery, yes; Grantner, yes. **Motion Carried.**

**Christenbery/Wilson
2013-175** a motion to move \$190,578 from the RSRF to the General Fund, as allowed by Michigan Statute, and so amend the 2013 Budget.

Roll Call Vote: Kischnick, yes; Boerner, yes; Christenbery, yes; Grantner, yes Wilson, yes. **Motion Carried.**

**Mr. Jason Beck, Ambulance Director, presented a status up-date of the department, addressed the Board regarding a Stryker Protect Service Agreement, and requested a motion to officially make a decision on the name of the department. After some discussion, the Board agreed on the Stryker Protect Service Agreement, but were at odds with the departments name change, after a lot of discussion the following motions were made:

**Grantner/Wilson
2013-176** a motion to allow the Ambulance Director, Jason Beck, to sign a 1-Year Stryker Protect Service Agreement, as written, effective July 1, 2013 through June 30, 2014.

Roll Call Vote: Boerner, yes; Christenbery, yes; Grantner, yes; Wilson, yes; Kischnick, yes. **Motion Carried.**

Grantner/Christenbery a motion for the B.O.C, as the governing agency, to authorize a name change for the Ambulance Service Department, to be recognized as the “Oscoda County Emergency Medical Service (EMS)”, based on the Prosecuting Attorney legal opinion on 02/25/2013 and the Ambulance Director’s recommendation, effective immediately.

Roll Call Vote: Christenbery, yes; Grantner, yes; Wilson, no; Kischnick, yes; Boerner, no. **Motion Carried.**

Old Business:

New Business:

**The Board approved the “Housing Preservation Grant for 2013” Resolution, as requested, and authorized the Chairman to sign the 2013 HPG pre-application.

Christenbery/Grantner a motion to adopt Resolution 2013-006 “Housing Prevention Grant 2013” and authorize the Chairman to sign the 2013 HPG pre-application, for Oscoda County.

Roll Call Vote: Grantner, yes; Wilson, yes; Kischnick, yes; Boerner yes; Christenbery, yes. **Motion Carried.**

**The following motions were made in regards to the Oscoda County Dennis Kauffman Memorial Airport.

Christenbery/Boerner a motion to select Mead & Hunt, Inc., as recommended by the Airport Selection Committee, to provide ‘Professional Airport Consulting Services’ for the Oscoda County Dennis Kauffman Memorial Airport, to assist in Airport Development Projects between 2013-2018.

5 ayes: 0 nays: **Motion Carried.**

Grantner/Wilson a motion to approve the 5-Year Capital Improvement Plan (2014-2018) for the Oscoda County Dennis Kauffman Memorial Airport, as prepared by Mead & Hunt, Inc.

5 ayes: 0 nays: **Motion Carried.**

Grantner/Wilson a motion to move \$10,059.00 from Contingency to Appropriations (101-865-999.23 Airport Transfer out) and authorize the Treasurer’s Office to appropriate that \$10,059.00 to the Airport Special Fund (295), to cover the initial purchase of aviation fuel for the “Fuel Farm Project” out at the Dennis Kauffman Memorial Airport and so amends the reflected revenue and expense lines.

Roll Call Vote: Boerner, yes; Christenbery, yes; Grantner, yes; Wilson, yes; Kischnick, yes. **Motion Carried.**

**Commissioner Wilson gave an up-date on the Oscoda County Veteran Affairs Office. A contract for a shared Veteran’s Affairs Coordinator with the Roscommon Veterans Office is being worked on, along with the details of a \$10,000.00 Grant. The Oscoda County Veterans Affairs Office will be holding an “Open House” on July 30th at the Mio Community Center at 6-8 pm.

**The Board approved the following request received from the EDC & Brownfield and Planning Commission Board.

Wilson/Grantner 2013-182 a motion to accept the resignation of Michael Warren from the Planning, Commission EDC & Brownfield Board, and Park Board Commission; and to advertise, for two weeks, for new membership.
5 ayes: 0 nays: **Motion Carried.**

**The Board approved the 2013 Committee Appointments in January, however the Board was asked to review, reconfirmed, and to approved the amended appointments, to include those Committee's that were added.

Grantner/Boerner 2013-183 a motion to amend (Motion 2013-009), the 2013 Committee Appointments as assigned.
5 ayes: 0 nays: **Motion Carried.**

Financial:

**The Brian Stutesman Animal Control Shelter invoices will be reviewed and considered at a later date. Chairman Kischnick asked Commissioner Wilson and Commissioner Grantner to meet with the County Prosecutor, Sheriff, Animal Control Officer, and Mr. Stutesman.

**After some research on Perry Lake Dam, the County Drain Commissioner, as the delegated authority, is required under section 30722(I) of Act 451 to cause an inspection to be made of the dam every third year and an inspection report to be submitted to MDEQ; the Board received two quotes and accepted the quote from the Spicer Group.

Kischnick/Christenbery 2013-184 a motion to approve the quote received from the Spicer Group, for Engineering Services, in the amount of \$550.00, for the required Perry Lake Level-Dam Re-Certification Inspection, to be paid out of expense line 101-115-806.00 (Gov. Admin. Drain Commission), moved from Contingency, and so amend the 2013 Budget, and to authorize Ron Bruner, County Drain Commissioner, and the Chairman of the Board to act on the County's behalf, on this Inspection.
Roll Call Vote: Wilson, yes; Kischnick, yes; Boerner, yes; Christenbery, yes; Grantner, yes. **Motion Carried.**

**The following 2013 Budget Amendments were approved.

Revenue

101-000-430.00	Federal In Lieu	Increase	\$31,504.00
101-000-505.01	Title III	Increase	\$1,201.36
101-000-629.00	Motor pool	Increase	\$5,000.00
101-000-667.04	Rent/Various	Increase	\$150.00
101-000-667.09	Rent/Mental H.	Increase	\$13,400.00
101-000-679.00	Elections	Increase	\$10,000.00
101-000-699.01	Basic Grant	Increase	\$1,250.00

Expenses

101-101-775.00	B.O.C Non-Equip.	Increase	\$518.00
101-115-729.00	Banking Supplies	Increase	\$800.00
101-115-807.00	Jaws Training & Main.	Increase	\$1,500.00
101-115-807.10	Chamber dues	Increase	\$120.00

101-132-977.00	Family/New Equip.	Increase	\$8,901.36
101-229-775.00	Prosecutor/Non-Equip.	Increase	\$1,518.52
101-257-704.00	Extension	Increase	\$542.25
101-257-715.00	Extension	Increase	\$41.48
101-400-735.00	Planning Training	Decrease	\$150.00
101-400-861.00	Planning Travel	Increase	\$75.00
101-400-900.00	Planning Printing	Increase	\$75.00
101-600-825.00	Autopsy/Misc.	Increase	\$2,000.00
101-682.734.00	Veterans/Internet	Increase	\$210.00
101-682-775.00	Veterans/Non-Equip.	Increase	\$700.00
101-682-850.00	Veterans/Telephone	Increase	\$490.00
101-851-721.00	Workman's Comp.	Increase	\$4,040.73
101-890.965-00	Contingency	Decrease	\$21,382.34

Wilson/Boerner a motion to amend, per list, the General Fund Revenue & Expense Lines, and so
2013-185 amend the 2013 Budget.

Roll Call Vote: Kischnick, yes; Boerner, yes; Christenbery, yes;
Wilson, yes; Grantner, yes **Motion Carried.**

**The Expenditures for the Month of June were approved, as presented by the County Clerk's Office.

	PAYROLL	EXPENSES	TOTAL
101 General Fund	\$131,678.73	\$197,154.77	\$328,833.50
102 Ambulance Equip		\$20,646.00	\$20,646.00
103 Sheriff Equip		\$1,260.98	\$1,260.98
104 911 Emergency	\$5,830.98	\$5,671.36	\$11,502.34
205 Officer Training		\$1,058.76	\$1,058.76
208 Park Fund	\$4,644.54	\$6,464.95	\$11,109.49
209 D.A.R.E.		\$0.00	\$0.00
210 Ambulance Fund	\$36,621.68	\$18,009.62	\$54,631.30
215 Friend/Court	\$4,375.01	\$2,481.25	\$6,856.26
216 Public Guardian	\$1,128.00	\$146.29	\$1,274.29
217 Fairgrounds	\$1,187.20	\$1,103.07	\$2,290.27
218 Smith Lake	\$0.00	\$135.00	\$135.00
230 Hazmat		\$44.38	\$44.38
232 Historical Comm.	\$740.00	\$318.76	\$862.47
239 Gypsy Moth		\$0.00	\$0.00
245 Public Improvement		\$0.00	\$0.00
249 Building Dept.	\$3,368.22	\$5,189.77	\$8,557.99
256 R.O.D. Automation		\$0.00	\$0.00
Drug Law			
265 Enforcement	\$3,199.00	\$2,279.65	\$5,478.65
269 Law Library		\$190.84	\$190.84

271	Library	\$5,156.76	\$4,606.31	\$9,763.07
274	Council/Aging EDC Revolving		\$0.00	\$0.00
281	Loan BRYNE JAG		\$0.00	\$0.00
282	GRANT		\$0.00	\$0.00
285	RSRF		\$0.00	\$0.00
290	Social Services		\$0.00	\$0.00
292	Child Care		\$8,625.13	\$8,625.13
293	Soldiers & Sailors		\$4,565.99	\$4,565.99
294	Veterans Trust		\$0.00	\$0.00
295	Airport	\$0.00	\$1,491.46	\$1,491.46
296	Basic Grant		\$0.00	\$0.00
297	Smile/Counseling		\$0.00	\$0.00
598	Community Service		\$0.00	\$0.00
616	Tax Revolving		\$2,269.64	\$2,269.64
	<i>SUB TOTALS</i>	\$197,930.12	\$283,713.98	\$481,447.81
201	Road Commission			\$290,271.70
	<i>Grand Total</i>		\$771,719.51	

Christenbery/Wilson a motion to allow the **Expenditures** for the month of **June 2013**, as presented by **2013-186** the County Clerk's Office, in the amount of **\$481,447.81**.

Roll Call Vote: Boerner, yes; Christenbery, yes; Grantner, yes; Wilson, yes; Kischnick, yes. **Motion Carried.**

The Board reviewed & approved the **Claims & Audit Docket, for July 23, 2013, as presented by the County Clerk's Office; total Claims & Audit **\$76,292.02**.

Grantner/Wilson a motion to accept the **Claims & Audit Docket, for July 23, 2013**, as presented **2013-187** by the County Clerk's Office.

Roll Call Vote: Christenbery, yes; Grantner, yes; Wilson, yes; Kischnick, yes; Boerner, yes. **Motion Carried.**

Correspondence, Reports, Resolutions (acknowledge receipt):

Commissioner Boerner:

**No Meetings to report on.

Commissioner Wilson:

**Attended a Leachate Evaporator Demonstration at the Landfill.

**Attended the EDC & Brownfield & Planning Board Meeting.

**Attended the Landfill Board Meeting.

**Attended the Elmer Township Board Meeting.

**Attended the Local Planning Team (LPT) Board Meeting.

**Reviewed the County Claims & Audit, Finance Committee, along with Commissioner Christenbery.

Commissioner Kischnick:

- **Attended a Leachate Evaporator Demonstration at the Landfill.
- **Attended the Landfill Board Meeting.
- **Attended a Landfill Claims & Audit Committee Meeting.
- **Assisted with the setting up the Fueling System, in time for the fly in at the Airport.
- **Attended the MI Northern Counties.
- **Attended the Big Creek Township Board Meeting.
- **Attended the “Joseph Pillars” Fishing Pier Dedication, July 12th.
- **Attended the “Oscoda County Fair”.

Commissioner Christenbery:

- **Attended the District Health Department #2 Board Meeting.
- **Reviewed the County Claims & Audit, Finance Committee, along with Commissioner Wilson.

Commissioner Grantner:

- **Attended the ASVCMH Finance Committee Meeting.
- **Attended the ASVCMH Building Committee Meeting.
- **Attended the ASVCMH Board Meeting.
- **Attended the Department of Human Services (DHS) Board Meeting.
- **Attended the District Health Department #2 Board Meeting.

Public Comments & Matters:

**Comments received regarding the Oscoda County Fair, Boy Scouts of America and the future of the County Youth Programs. Ron Bruner, Road Commission commented on the recent results of the fire hydrant inspections. Sheriff Grace reminded everyone of the 5K Walk/Run is on August 10th.

**Chairman Kischnick called for a motion to adjourn.

Wilson/Christenbery a motion to adjourn today’s meeting, **July 23, 2013**, (11:55 a. m).
2013-188

5 ayes: 0 nays: **Motion Carried.**

****The next Regular B.O.C Meeting is scheduled for Tuesday, August 13, 2013 at 10:00 a.m.**

**John A. Kischnick, Oscoda County
Board of Commissioners, Chairman**

**Jeri Winton, Oscoda County
Clerk & Register of Deeds**