



COUNTY OF OSCODA

**Board of Commissioners
Telephone (989) 826-1130
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Oscoda County Courthouse Annex 105 S. Court Street, P.O. Box 399, Mio, MI 48647

**Oscoda County Board of Commissioners
Work Session
9:00 a.m. Tuesday, July 23, 2019**

Members Present: Commissioners Yoder, Varner, McCauley, Bondar and Marsh.

Members Excused:

Others Present: 17 members of the public were in attendance.

Chairman Yoder called the Work Session Meeting to order at 9:00 a.m.

****Agenda Items for the B.O.C “Work Session” included:**

****Mr. Doug Roehm, President, from Strategic Service Group United Benefit Advisors (UBA Firm), addressed the B.O.C regarding Health Insurance Benefits. Mr. Roehm asked the Board what they were looking for. The B.O.C stated they are looking at different options to offer to the employees without a major increase to the employee’s and to the County; plus an agent that is proactive and works with the County. Mr. Roehm reviewed Strategic Service Group services from employee benefits and education, data analytics and capabilities, benchmarking, cost containment strategies, HR guidance and support, communication to consulting wellness solutions and programs. Commissioner Yoder thanked Mr. Roehm for the information presented and attending.**

****The B.O.C discussed the “Trial Court Funding Commission Interim Report” and the request from the County Clerk & Register of Deeds, Jeri Winton, to support by a resolution. Ms. Winton stated that the State is proposing to remove Circuit Court Clerks from the Court System and state-fund the Court System by transferring funding to the state currently under the County. The report recommends altering the MI Constitution to provide that Circuit Court Clerks are employed by the court and under the supervision of state government rather than the County Clerk. Ms. Winton is requesting the B.O.C adopt a resolution “Opposing the Trial Court Funding Commission Interim Report” and support the County Clerks in Michigan to maintain local control and accountability of the Court System.**

****Chairman Yoder called to end the Work Session (9:55 a.m.).**

**Official Minutes
July 23, 2019**

A Regular Meeting of the Oscoda County Board of Commissioner’s was held on **Tuesday, July 23, 2019 at 10:00 a.m.** in the Commissioner’s Room, Courthouse Annex Mio Michigan 48647.

Chairman Yoder called the meeting to order at 10:00 a.m.

Pledge to the Flag

Roll Call of Members:

Members Present: Commissioners Yoder, Varner, McCauley, Bondar and Marsh.

Members Excused:

Others Present: 17 members of the public were in attendance.

**The Agenda for July 23, 2019, was approved with one item removed under Unfinished Business/New Business:

2.) Courthouse (Annex Building) Security Improvements - 2018 HSGP (Homeland Security Grant Project).

Varner/McCauley a motion to approve the Agenda for July 23, 2019, with noted changes.
2019-182

5 yes: 0 no: **Motion Carried.**

**The B.O.C approved the Consent Agenda for July 23, 2019.

Item #1 Official Minutes for July 9, 2019, were approved as presented.

Item #2 Expenditures Report for June 2019, were approved as received from the County Clerk's Office. Total Expenditures \$534,404.35.

	PAYROLL	EXPENSES	TOTAL
101 General Fund	\$168,464.50	\$160,756.81	\$329,221.31
102 Ambulance Equip	\$0.00	\$3,909.52	\$3,909.52
103 Sheriff Equip	\$0.00	\$4,985.02	\$4,985.02
104 911 Emergency	\$5,924.77	\$4,322.45	\$10,247.22
205 Officer Training	\$0.00	\$0.00	\$0.00
208 Park Fund	\$5,199.70	\$4,969.83	\$10,169.53
209 D.A.R.E.	\$0.00	\$0.00	\$0.00
210 Ambulance Fund	\$59,755.19	\$25,265.73	\$85,020.92
215 Friend/Court	\$5,652.96	\$3,717.81	\$9,370.77
216 Public Guardian	\$0.00	\$0.00	\$0.00
217 Fairgrounds	\$681.21	\$829.57	\$1,510.78
218 Smith Lake	\$681.21	\$0.00	\$681.21
230 Hazmat	\$0.00	\$0.00	\$0.00
232 Historical Commission	\$0.00	\$38.00	\$38.00
239 Gypsy Moth	\$0.00	\$0.00	\$0.00
245 Public Improvement	\$0.00	\$0.00	\$0.00
249 Building Dept.	\$3,829.18	\$214.78	\$4,043.96
256 R.O.D. Automation	\$0.00	\$2,837.10	\$2,837.10
258 May 4 Courthouse Fire	\$0.00	\$0.00	\$0.00
260 MIDC	\$0.00	\$12,618.98	\$12,618.98

263	Concealed Pistol Licensing	\$0.00	\$862.14	\$862.14
265	Drug Law Enforcement	\$0.00	\$127.19	\$127.19
269	Law Library	\$0.00	\$279.84	\$279.84
271	Library	\$0.00	\$0.00	\$0.00
274	Council/Aging	\$0.00	\$5,000.00	\$5,000.00
281	EDC Revolving Loan	\$0.00	\$0.00	\$0.00
285	RSRF	\$0.00	\$0.00	\$0.00
290	Social Services	\$0.00	\$0.00	\$0.00
292	Child Care	\$3,306.19	\$43,219.01	\$46,525.20
293	Soldiers / Sailors Relief	\$0.00	\$0.00	\$0.00
294	Veterans Trust	\$0.00	\$0.00	\$0.00
295	Airport	\$723.42	\$963.74	\$1,687.16
296	Basic Grant	\$0.00	\$0.00	\$0.00
297	Smile/Counseling	\$0.00	\$0.00	\$0.00
298	Veterans Affairs	\$2,187.44	\$6,209.62	\$8,397.06
470	Courthouse Preservation	\$0.00	\$0.00	\$0.00
616	Tax Revolving	\$0.00	-\$3,128.56	-\$3,128.56
	<i>SUB TOTALS</i>	\$256,405.77	\$277,998.58	\$534,404.35
201	Road Commission			\$350,423.13
	<i>Grand Total</i>		\$884,827.48	

Item #3 Claims and Audit Docket for **July 23, 2019**, were approved as received from the County Clerk's Office. Total Claims & Audit **\$41,077.79**.

Bondar/Varner a motion to approve the Consent Calendar for **July 23, 2019**, as presented.
2019-183

Roll Call Vote: Marsh, yes; Yoder, yes; McCauley, yes;
Varner, yes; Bondar, yes. **Motion Carried.**

Public Matters & Comments (Regarding today's Agenda- limited to three minutes per person).

Appointments:

**Mr. Shawn Petri, Superintendent C.O.O.R, from Intermediate School District (Crawford, Oscoda, Ogemaw & Roscommon), addressed the B.O.C. COOR ISD provides programs and services with their partners to support current and emerging teaching and learning needs of the schools and communities including Instructional Services, Special Education, and Career and Technical Education (CTE). For more information visit www.coorisd.net.

Correspondence/Reports/Resolutions:

**The B.O.C acknowledged the Steiner Museum and the Veteran Affairs Board changes. The following motions were made:

Varner/Bondar a motion to acknowledge the resignation of John Elsner, as the Steiner Museum Grounds
2019-184 Keeper, effective June 1, 2019 and to acknowledge the hire of Cody Rossen as the Steiner

Museum Annual Seasonal Grounds Keeper, from May 1st through September 30th, working up to 14 hours per week, at minimum wage, not eligible for any county benefits, effective June 8, 2019, and authorize payroll to pay Cody Rossen retro pay.

Roll Call Vote: McCauley, yes; Varner, yes; Marsh, yes; Yoder, yes; Bondar, yes. **Motion Carried.**

McCauley/Varner a motion to acknowledge the resignation of LaNita Olsen, Veteran Affairs Board **2019-185** Member, as of July 10, 2019 and to advertise for a new VA Board Member.

5 yes: 0 no: **Motion Carried.**

Unfinished Business/New Business:

**Commissioner Varner addressed the Equalization Director Position; the County received three interested applicants. Commissioner Varner stated that Commissioner Bondar, County Treasurer, Bill Kendall and myself interviewed one applicant, held a phone interview with another and did speak to one applicant on the phone personally; they were no longer interested. Commissioner Varner stated the interview committee has an applicant that comes highly recommended and the applicant is a good fit for Oscoda County, however they are currently taking the final MAAO test to be certified on August 5, 2019. Commissioner Varner stated he will bring back a recommendation to the B.O.C Meeting, on August 13, 2019.

**The B.O.C removed discussing the Courthouse (Annex Building) Security Improvements - 2018 HSGP (Homeland Security Grant Project). Commissioner Yoder stated Commissioner Varner and myself met with Judge Morse-Bills and Sheriff Grace regarding the HSG project. The door lock system and card readers for the Annex Building are top priority and will be the same as the new Governmental Building; further discussion is needed.

**The B.O.C discussed the Oscoda County Fairground Rates 2019/2020. Commissioner Yoder asked the B.O.C if they had time to review. Commissioner Bondar said that she met with Joe Breaugh, Maintenance Supervisor and came up with different increases other than what was suggested by the Park & Recreation Advisory Committee. The B.O.C discussed the different options and were in agreement on the suggested increases for the Storage Rental Rates but still had questions on the Event Fee's, therefore it was the consensus of the B.O.C to have Joe Breaugh, Maintenance Supervisor, attend the August 13, 2019 B.O.C Work Session to discuss.

Varner/Marsh a motion to increase the Fairgrounds storage rates per foot, cement from \$7.00 to \$9.00 **2019-186** and dirt from \$6.00 to \$7.00, effective September 1, 2019, and to advertise new rates in the County Herald and on the County Website.

Roll Call Vote: Varner, yes; Marsh, yes; Yoder, yes; Bondar, yes; McCauley, yes. **Motion Carried.**

**The B.O.C at their last meeting, held on Tuesday, July 9, 2019, discussed the Annual MERS Conference. The B.O.C sent a memo to Elected Officials, Department Heads and employees regarding the MERS conference to see who was interested in attending this year and received little response. The B.O.C discussed and the following motion was made.

Varner/Bondar a motion to appoint Jeri Winton, County Clerk & Register of Deeds, as a MERS Officer **2019-187** Alternate Delegate, to represent Oscoda County at the MERS Conference.

5 yes: 0 no: **Motion Carried.**

Bondar/Varner a motion to authorize Commissioner Varner, Commissioner McCauley, Jeri Winton, **2019-188** County Clerk & Register of Deeds and Sheriff Grace, representing Oscoda County and Dave Barve, representing the 23rd Circuit Court Steelworkers Union, to attend the “Annual MERS Conference” October 3 & 4, 2019 at the Grand Traverse Resort, Traverse City, MI; paid by the County.

Roll Call Vote: Bondar, yes; McCauley, yes; Varner, yes; Yoder, yes; Marsh, yes. **Motion Carried.**

**Commissioner Yoder asked the B.O.C to appoint an Oscoda County Ordinance Committee to review current County Ordinance and look at future County Ordinance. The previous Board of Commissioners adopted Resolution 2018-021 that repeal Oscoda County Ordinances 1, 100,101,103,104, and 2012-001 as recommended by the Oscoda County Prosecutor at the time, Casey Morse-Bills. Commissioner Yoder stated we have residents that have requested the Township and/or County look at a “Noise Ordinance”; due to the recent noise complaints over the weekend from a County business located in Luzerne.

Varner/Marsh a motion to create a volunteered Oscoda County Ordinance Committee, for the purpose **2019-189** of preparing suggested County Ordinances, membership to include Kyle Yoder, Chair of the Oscoda County Board of Commissioners, Tom McCauley, Oscoda County Board of Commissioner, the Oscoda County Sheriff, the Oscoda County Prosecuting Attorney and the township supervisor, or designated appointee, from each of the County's townships." 5 yes: 0 no: **Motion Carried.**

**Commissioner Marsh gave a brief up-date on the rebuild project. A meeting was held with Wolgast, Commissioner Marsh, Commissioner Yoder, Dan Kauffman, IT Director and Jeri Winton County Clerk & Register of Deeds to look at some changes. Commissioner Marsh stated that the County has not received confirmation if those changes can be done or a cost analysis on those changes to present to the Board. A meeting has been scheduled with County Prosecutor, Kristi McGregor, as the County Attorney, to discuss sending out an official letter to the Insurance Company on the County’s behalf.

Financial:

** The B.O.C awarded **\$18,364.58** Title III Funds. Mr. Brad Bolton, District Ranger Forest Service, reviewed the three applicants and supported the funding, stating that all applicants fulfill the criteria for expenditures. Title III project must include: 1. Fire Wise Community Programs 2. Reimburse for Emergency Services Performed on Federal Land. 3. Develop Community Wildfire Protection Plans. An AD will be placed in the Herald and on the County Website; public comments will be accepted until September 6, 2019, at the B.O.C. Office.

**Mentor Township/McKinley Fire Dept. #1 = \$7,069.77 to purchase a new Compressed Air Foam System to assist with U.S. Forest Service on Forest Fires.

**Tri-Town Fire Department = \$6,000.00 to rebuild a Champion Darley Pump to be used for fighting Structural Fires as well as Wildland Fires on USF’s Lands.

**Luzerne Fire Department = \$5,294.81 to be used towards the purchase of Fire Equipment to be used for Emergency Services performed on Federal Land.

Yoder/Varner a motion to award a total of **\$18,364.58** from 2019 Title III Funds, awarding Mentor **2019-190** Township/McKinley Fire Dept#1, in the amount of \$7,069.77, Tri Town Fire Dept., in the amount of \$6,000.00 and Luzerne Fire Dept., in the amount of \$5,294.81, and authorize the County Treasurer to issue checks, in the awarded amounts, at the end of the advertised

45-days, and so amend the budget.

Roll Call Vote: Yoder, yes; Bondar, yes; Marsh, yes;
McCauley, yes; Varner, yes. **Motion Carried.**

**The B.O.C discussed the 4-H STEAM Corps Program, as presented by Ms. Mischelle Warner, District #4 Director, at the June 27, 2019 B.O.C Work Session and agreed to financially support and appropriate \$1,000.00 towards a full-time AmeriCorps position.

Varner/Bondar 2019-191 a motion to appropriate funds, in the amount of \$1,000.00 towards the support of a 4-H AmeriCorps full-time position in Oscoda County, October 2019 through August 2020, and so amend the budget; contingent upon the 4-H AmeriCorps full-time position being filled.

Roll Call Vote: Marsh, yes; Yoder, yes; McCauley, yes;
Varner, yes; Bondar, yes. **Motion Carried.**

Committee Reports:

Commissioner McCauley

- **Attended the Greenwood Township Board Meeting.
- **Received correspondence's from the AuSable Valley Natural River Zone Review Board.
- **Attended the Greenwood Township Planning & Zoning Board Meeting.
- **Attended the Big Creek Township Board Meeting.
- **Attended the DHD#2 Board Meeting.
- **Attended the Road Commission Meeting.

Commissioner Bondar

- **Met with Dan Money, Park Manager along with Commissioner Yoder regarding the County Park.
- **Attended the Landfill Board Meeting.
- **Attended the Annual Airport Fly-In Pancake Breakfast.
- **Attended the N. MI County Association Board Meeting.
- **Met with Stephanie Ward, Mead & Hunt, Inc. along with Commissioner Varner and Dave Kauffman, Airport Manager regarding the Airport 5-Year Plan.
- **Participated in meetings with Commissioner Varner and County Treasurer, Bill Kendall regarding the Equalization Director position.
- **Attended the Big Creek Township Board Meeting.
- **Attended the Landfill Claims & Audit Committee Meeting.
- **Met with Mr. Joe Breaugh, Maintenance Supervisor, regarding Fairgrounds.
- *Note the Annex Building will turn 100 years old this year.

Commissioner Varner

- **Attended the Landfill Board Meeting.
- **Attended the Annual Airport Fly-In Pancake Breakfast.
- **Dealt with an Animal Control Compliant.
- **Met with Stephanie Ward, Mead & Hunt, Inc. along with Commissioner Bondar and Dave Kauffman, Airport Manager regarding the Airport 5-Year Plan.
- **Participated in meetings with Commissioner Bondar and County Treasurer, Bill Kendall regarding the Equalization Director position.
- **Participated in a Landfill Personnel Committee Meeting.
- **Attended the Community Mediation Services Board Meeting.
- **Met with Mr. Paul Ciske, Superintendent & Elementary Principal, Mio AuSable School.
- **Reviewed the Claims & Audit Docket for July 23, 2019; as part of the Finance Committee.

- **Participated in a meeting along with Commissioner Yoder, Judge Morse-Bills and Sheriff Grace to discuss the HPG Project and Annex Building Security.
- **Met with EMS Director, Bob Hunter, regarding an EMS Personnel matter.
- **Attended the DHD#2 Board Meeting.
- **Attended the ASVCMH Board Meeting.

Commissioner Marsh

- **Participated in a meeting along with Commissioner Yoder, Dan Kauffman, IT Director, Jeri Winton, County Clerk & Register of Deeds and Wolgast Corporation, regarding the rebuild.
- **Attended the DHHS Board Meeting.
- **Attended the HSCC Board Meeting.

Commissioner Yoder

- **Attended the Planning Commission Board Meeting.
 - **Participated in a meeting with Buffy Carr, EOC, Bill Kendall, County Treasurer, and Duane Roddy regarding Hazmat.
 - **Met with Dan Money, Park Manager, along with Commissioner Bondar regarding the County Park.
 - **Attended the Veteran Affairs Board Meeting.
 - **Attended the meeting with Senator Jim Stamas and Oscoda County Business Owners.
 - **Participated in a meeting along with Commissioner Marsh, Dan Kauffman, IT Director, Jeri Winton, County Clerk & Register of Deeds and Wolgast Corporation, regarding the rebuild.
 - **Met with Ms. Lee Ann Fischer, Housing Consulting Services LLC, regarding Oscoda County Housing.
 - **Attended the LEPC Meeting.
 - *Note: Mr. Michael Bowers introduced himself, as the new Emergency Management Coordinator, replacing Ms. Buffy Carr.
 - **Attended the EDC & Brownfield Board Meeting.
 - **Attended the Historical Commission (Steiner Museum) Board Meeting.
 - **Reviewed the Claims & Audit Docket for July 23, 2019; as part of the Finance Committee.
 - **Participated in a meeting along with Commissioner Varner, Judge Morse-Bills and Sheriff Grace to discuss the HPG Project and Annex Building Security.
 - **Attended a Special Planning Commission Board Meeting.
- **Commissioner Yoder called for a recess.

Public Comments & Matters:

- **The B.O.C thanked the Sheriff's Department, EMS and all the Volunteers who assisted in the search for the missing two-year old in Comins. Sheriff Grace thanked everyone for their support and could not be happier with the outcome.
- **The B.O.C received several comments expressing the excess noise, vulgar language and lack of respect for neighbors from a gathering at a local business in Luzerne, over the weekend. Sheriff Grace apologized and stated that a complaint has been filed and turned over to the County Prosecutor.
- **The B.O.C was asked to look at "Noise Ordinance" as soon as possible.
- **County Clerk & Register of Deeds, Jeri Winton, thanked the Sheriff's Department and especially EMS for their professionalism taking care of one of her family members.

**Commissioner Yoder called for a Closed Session in accordance with the "Open Meetings" (1976 PA267 MCL 15.261 et seq.) (Section 8-C); Strategy with the negotiations of a Collective Bargaining Agreement.

Varner/McCauley a motion to go into Closed Session (12:50 p.m.), Strategy with the negotiations of a
2019-192 Collective Bargaining Agreement, in accordance with the “Open Meetings” (1976 PA267
MCL 15.261 et seq.) (Section 8-C).

Roll Call Vote: McCauley, yes; Varner, yes; Marsh, yes;
Yoder, yes; Bondar, yes. **Motion Carried.**

McCauley/Bondar a motion to return to the B.O.C Meeting (1:45 p.m.).
2019-193

5 yes: 0 no: **Motion Carried.**

**Upon returning from Closed Session, Commissioner Yoder asked if there was any other business to be addressed. Commissioner Bondar asked the B.O.C to make a motion to accept an e-mail of resignation from an EMS Paramedic that Commissioner Varner and she received. The following motion was made:

McCauley/Varner a motion to accept Jason Budzinski, EMS Paramedic, resignation by e-mail dated July
2019-194 19, 2019, effective August 2, 2019 and allow EMS Director to advertise for a full-time
EMS Paramedic.

Roll Call Vote: Bondar, yes; McCauley, yes; Varner, yes;
Yoder, yes; Marsh, yes. **Motion Carried.**

Varner/McCauley a motion to adjourn today’s meeting (1:48 p.m.).
2019-195

5 yes: 0 no: **Motion Carried.**

The next Regular B.O.C Meeting is scheduled for **Tuesday, August 13, 2019. A B.O.C Work Session will be held at **9:00 a.m.** and the Regular B.O.C Meeting at **10:00 a.m.**

Kyle Yoder, Oscoda County
Board of Commissioners Chairman

Jeri Winton, Oscoda County
Clerk & Register of Deeds