



# COUNTY OF OSCODA

Board of Commissioners  
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Oscoda County Courthouse Annex 105 S. Court Street, P.O. Box 399, Mio, MI 48647

## Oscoda County Board of Commissioners

### Work Session

9:00 a.m. Tuesday, July 24, 2018

Members Present: Commissioners Olsen, Kelly, Kischnick, Wilson and Nutt.

Members Excused:

Others Present: 8 members of the public were in attendance.

Chair Olsen called the Work Session Meeting to order at 9:00 a.m.

\*\*Agenda Items for the B.O.C "Work Session" included:

\*\*Ms. Kelly Sinnaeve, Conservation District Forester, serving Ogemaw and Oscoda Counties, addressed the B.O.C regarding the Forestry Assistance Programs. The Memorial Tree Program is still available; details are still being worked out. Ms. Sinnaeve stated a second meeting with Commissioner Wilson regarding the Oak Wilt, at the Oscoda County Park, will be schedule in the near future. For more information regarding the Conservation District Forester; e-mail Ms. Sinnaeve at [oscodacd@gmail.com](mailto:oscodacd@gmail.com) or call the Oscoda County Office at 989-826-8824.

\*\*Mr. Casey Guthrie, Equalization Director, gave a brief overview on BS & A Software. The Treasurer and Equalization Offices were informed that the Counties current software Manatron will no longer be supporting tax collection, assessing or equalization programs in Michigan beginning in June of 2019. A meeting will be scheduled to review BS & A Software and their proposal in the near future.

\*\*Chair Olsen called for a recess (9:25 a.m.) before the Regular B.O.C Meeting.

## Official Minutes

July 24, 2018

A Regular Meeting of the Oscoda County Board of Commissioner's was held on **Tuesday, July 24, 2018 at 10:00 a.m.** in the Commissioner's Room, Courthouse Annex Mio Michigan 48647.

Chair Olsen called the meeting to order at 10:00 a.m.

Pledge to the Flag:

Roll Call of Members:

Members Present: Commissioners Olsen, Kelly, Kischnick, Wilson and Nutt.

Members Excused:

Others Present: 10 members of the public were in attendance.

\*\*The B.O.C approved the Agenda for July 24, 2018, with one removal.

Appointments: Sheriff Kevin Grace, North Central Michigan Collaboration Group (Viper).

**Wilson/Kelly** a motion to accept the Agenda for July 24, 2018, with one appointment scheduled **2018-153** removed.

5 yes: 0 no: **Motion Carried.**

\*\*Commissioner Kischnick removed Item #4 General and Special Fund Budget Amendments and Commissioner Wilson added to Item#5 Sheriff's Department Hire. The Board approved the remaining listed items on the Consented Agenda for July 24, 2018.

**Item #1** Official Minutes for July 10, 2018, as presented.

**Item #2** Resolution 2018-011 HB 6049 & SB 1025.

\*\*The B.O.C adopted Resolution 2018-011 "Opposing House Bill (HB) 6049 and Senate Bill (SB) 1025" which is the restructure of tax assessing qualification, process and boundaries of local assessing units in MI.

**Item #3** EDC & Brownfield Board Resignation.

\*\*The B.O.C acknowledged and accepted the resignation received from Anthony Kachiros, from the EDC & Brownfield Board, effective July 11, 2018.

**Item #4** General and Special Fund Budget Amendments.

\*\*Removed by Commissioner Kischnick.

**Item #5** Sheriff Department - New Hire.

\*\*The B.O.C acknowledged the hiring of Jacob Hughes, full-time Deputy Sheriff effective July 16, 2018 and the hiring of Joey Bryce DeGrammont, part-time Deputy Sheriff, effective July 28, 2018; that was added by Commissioner Wilson.

**Item #6** Expenditures Report - **June 2018**.

\*\*Total Expenditures: \$640,147.32.

	<b>PAYROLL</b>	<b>EXPENSES</b>	<b>TOTAL</b>
<b>101</b> General Fund	\$236,343.21	\$160,722.06	\$397,065.27
<b>102</b> Ambulance Equip	\$0.00	\$0.00	\$0.00
<b>103</b> Sheriff Equip	\$0.00	\$4,392.80	\$4,392.80
<b>104</b> 911 Emergency	\$12,283.58	\$4,088.14	\$16,371.72
<b>205</b> Officer Training	\$0.00	\$0.00	\$0.00
<b>208</b> Park Fund	\$6,859.72	\$5,885.69	\$12,745.41

209	D.A.R.E.	\$0.00	\$0.00	\$0.00
210	Ambulance Fund	\$67,316.79	\$20,418.86	\$87,735.65
215	Friend/Court	\$7,928.72	\$5,871.85	\$13,800.57
216	Public Guardian	\$0.00	\$42.87	\$42.87
217	Fairgrounds	\$1,362.41	\$614.46	\$1,976.87
218	Smith Lake	\$681.21	\$0.00	\$681.21
230	Hazmat	\$0.00	\$0.00	\$0.00
232	Historical Commission	\$826.48	\$958.13	\$1,784.61
239	Gypsy Moth	\$0.00	\$0.00	\$0.00
245	Public Improvement	\$0.00	\$0.00	\$0.00
249	Building Dept.	\$6,417.43	\$4,975.68	\$11,393.11
256	R.O.D. Automation	\$0.00	\$1,190.00	\$1,190.00
258	May 4 Courthouse Fire	\$0.00	\$17,858.50	\$17,858.50
263	Concealed Pistol Licensing	\$0.00	\$16.45	\$16.45
265	Drug Law Enforcement	\$6,049.34	\$2,789.78	\$8,839.12
269	Law Library	\$0.00	\$391.75	\$391.75
271	Library	\$0.00	\$0.00	\$0.00
274	Council/Aging	\$0.00	\$20,000.00	\$20,000.00
281	EDC Revolving Loan	\$0.00	\$6,474.00	\$6,474.00
285	RSRF	\$0.00	\$0.00	\$0.00
290	Social Services	\$0.00	\$0.00	\$0.00
292	Child Care	\$3,306.50	\$15,040.53	\$18,347.03
293	Soldiers & Sailors	\$0.00	\$0.00	\$0.00
294	Veterans Trust	\$0.00	\$0.00	\$0.00
295	Airport	\$1,073.05	\$9,134.02	\$10,207.07
296	Basic Grant	\$0.00	\$1,250.00	\$1,250.00
297	Smile/Counseling	\$0.00	\$0.00	\$0.00
298	Veterans Affairs	\$2,626.66	\$3,513.74	\$6,140.40
470	Courthouse Preservation	\$0.00	\$0.00	\$0.00
616	Tax Revolving	\$0.00	\$1,442.91	\$1,442.91
	<b><i>SUB TOTALS</i></b>	\$353,075.10	\$287,072.22	<b>\$640,147.32</b>
201	Road Commission			\$282,654.64
	<b><i>Grand Total</i></b>		\$922,801.96	

**Item #7** Claims and Audit Docket for **July 24, 2018**, as received from the County Clerk's Office.

\*\*Total Claims & Audit: **\$58,935.78**.

**Kelly/Wilson** a motion to remove Item#4 and add to Item#5 on the Consent Calendar Items, all other **2018-154** Items approved as listed, for **July 24, 2018**.

**Roll Call Vote:** Wilson, yes; Olsen, yes; Nutt, yes;

Kischnick, yes; Kelly, yes. **Motion Carried.**

\*\*The B.O.C discussed the General and Special Fund Budget Amendments, pulled out of the Consent Agenda. Commissioner Kischnick and Wilson stated they did not support the non-union 2018 wage increases therefore could not approve the amendments as requested. Executive B.O.C Secretary, Brenda Moore, stated that the amendments listed also include budget amendments previously discussed with the Finance Committee, Commissioner Olsen and Wilson, and the negotiated and ratified wage increases for the 23<sup>rd</sup> Circuit Court Steelworkers Union employees. After some further discussion, Commissioner Nutt made the motion to approve the amendments; motion carried. Commissioner Kischnick and Wilson cast no votes.

**Budget Amendments**

Sheriff Equip. Repair/Main.	101-301-931.00	increase	\$17,668.12
MUM Ins. Premium	101-851-912.00	increase	\$3,561.00
Contingency	101-890-965.00	decrease	\$3,561.00
Per Diem	208-751-708.00	decrease	\$2,400.00
Workman's Comp	208-751-721.00	increase	\$507.12
Supplies	208-751-729.00	increase	\$400.00
LP Gas	208-751-922.00	increase	\$239.46
Reimbursements	258-000-676-00	increase	\$42,881.82
Business Supplies	258-115-729.00	increase	\$359.99
Non-Physical Expense	258-115-955.00	increase	\$2,996.29
Building Replacement	258-115-806.00	increase	\$79,021.87
Code Upgrade	258-115-806.01	increase	\$34,427.02
Historical Upgrade	258-115-806.02	increase	\$8,454.80
Veterans Relief	298-682-800.00	increase	\$12,000.00
Veterans Travel	298-682-861.00	increase	\$12,000.00
101/102 B. Moore	101-102-703.02	increase	\$607.88
101/102 FICA	101-102-715.00	increase	\$46.51
101/130 M. Bennett	101-130-703.02	increase	\$618.80
101/130 S. West	101-130-703.03	increase	\$489.58
101/130 J. Pfaff	101-130-704.02	increase	\$744.80
101/130 D. Yoder	101-130-704.03	increase	\$186.20
101/130 P. Wysocki	101-130-705.01	increase	\$678.57
101/130 L. DesGravis	101-130-705.02	increase	\$382.93
101/130 J. Cardinal	101-130-705.03	increase	\$1,060.50
101/130 S. Fleszar	101-130-705.11	increase	\$382.93
101/130 FICA	101-130-715.00	increase	\$347.64
101/215 D. Gusler	101-215-705.00	increase	\$607.88
101/215 FICA	101-215-715.00	increase	\$46.51
101/225 C. Guthrie	101-225-703.00	increase	\$1,092.00
101/225 FICA	101-225-715.00	increase	\$83.54
101/229 B. Wright	101-229-704.00	increase	\$558.74
101/229 K. Dochenetz	101-229-705.00	increase	\$892.50
101/229 L. Moscato	101-229-705.01	increase	\$635.18

101/229 FICA	101-229-715.00	increase	\$159.62
101/253 S. Holtslander	101-253-705.00	increase	\$1,011.92
101/253 FICA	101-253-715.00	increase	\$77.42
101/258 D. Kauffman	101-258-703.01	increase	\$850.50
101/258 FICA	101-258-715.00	increase	\$65.07
101/265 J. Breaugh	101-265-703.00	increase	\$4,160.00
101/265 FICA	101-265-715.00	increase	\$318.24
101/270 R. Marsh	101-270-703.00	increase	\$773.28
101/270 FICA	101-270-715.00	increase	\$59.16
101-301 E. Pok	101-301-703.00	increase	\$1,664.00
101-301 A. Wyckoff	101-301-713.00	increase	\$707.20
101-301 FICA	101-301-715.00	increase	\$181.40
101/851 MERS (Retirement)	101-851-718.00	increase	\$4,242.80
101/890 Contingency	101-890-965.00	decrease	\$23,733.30
208 D. Money Park	208-751-703.00	increase	\$798.87
208 FICA	208-751-715.00	increase	\$61.12
208 MERS	208-751-718.00	increase	\$262.83
215 A. Dawson	215-141-704.01	increase	\$632.98
215 E. Anderson	215-141-705.00	increase	\$744.80
215 FICA	215-141-715.00	increase	\$105.40
249 T. Whiting	249-371-705.01	increase	\$722.01
249 FICA	249-371-715.00	increase	\$55.24
295 D. Kauffman	295-442-705.00	increase	\$145.60
295 FICA	295-442-415.00	increase	\$11.14

**Nutt/Kelly** a motion to approve the amendments, as listed, previously discussed with the Finance **2018-155** Committee and the 2018 non-union wage increases and the 23<sup>rd</sup> Circuit Court Steelworkers Union wage increases previously approved.

**Roll Call Vote:** Kelly, yes; Wilson, no; Kischnick, no; Olsen, yes; Nutt, yes. **Motion Carried.**

**Public Matters & Comments** (Regarding today's Agenda- limited to two minutes per person).

**Appointments:**

\*\* Mr. Tim Whiting, Building Inspector, announced that Mr. Gerald Abbe, after 15 years serving Oscoda County as the Mechanical & Plumbing Inspector, is retiring and asked that the Board allow him to advertise. Mr. Whiting explain the ISO Report; which is simply a survey from a private company that collects data that is used by insurance companies to give a rate to individuals who purchase or build a new home. The Building Department participates in the ISO Report every four years.

**Wilson/Kischnick** a motion to acknowledge the retirement of Mr. Gerald Abbe, Mechanical and **2018-156** Plumbing Inspector, as of September 1 2018.

5 yes: 0 no: **Motion Carried.**

**Kelly/Wilson** a motion to authorize the Building Inspector to advertise for a State of Michigan Certified **2018-157** Mechanical and Plumbing Inspectors.

5 yes: 0 no: **Motion Carried.**

\*\*Ms. Cristy Slocum, Arenac Court Administrator, addressed the Board regarding the resent changes here in Oscoda County with the Trial Court System. Ms. Slocum stated with Ms. Jean Cardinal retirement, Judge Vollbach has asked myself and Alysa Pichler to assume the interim administrative duties, as stated in his letter. Ms. Slocum stated that the main goal was to assist Oscoda County without any additional cost to the County that is why the compensation was set up for herself and Alysa as contractors. Commissioner Olsen stated that it was recommended by Gary King, Oscoda County Labor Attorney, to hire you two on a temporary basis; it would be best for Oscoda County. Ms. Slocum reiterated that hiring herself and Alysa could cost Oscoda County more. Ms. Slocum asked the Board to honor a 2.1% wage increase for the Public Guardian, Janice Handrich, which is still working as the Public Guardian for Oscoda County. Ms. Slocum asked the Board to allow the Trial Courts Part-time Deputy Probate Clerk work an additional five hours on a temporary basis due to Ms. Cardinal's retirement who served as the Probate Register. Ms. Slocum also wants to warn the Board that unfortunately additional fees for Indigence Counsel for Specialist for a future trial, that the Courts cannot deny, may cost the County approximately \$6,000.00, therefore the Trial Court Budget may need additional funds from the Board. Ms. Slocum stated that Alysa is looking into the Child Care Budget and should have an up-date for you soon. Ms. Slocum asked the Board to reconsider locking the Annex Courthouse "Public Entrance" door during the lunch hour on Judge Root's behalf; due to Court running over. Commissioner Kelly and Wilson will discuss at the next Security Committee Meeting. The following motions were made.

**Kischnick/Kelly** a motion to acknowledge the letter dated, July 6, 2018, from Chief Judge Vollbach, **2018-158** and to approve the appointment of "Interim" Trial Court Administrators in Oscoda County, pending a full-time replacement, Alcona Court Administrator Alysa Pichler, and Arenac Court Administrator Cristy Slocum, who will serve as co-administrators, as temporary part-time salary employees, in the monthly amount of \$2,300.00 each, plus mileage, with no other benefits except those required by law, effective July 6, 2018 through December 31, 2018, and so amend the 101/130 Budget.

**Roll Call Vote:** Kischnick, yes; Olsen, yes; Nutt, yes;  
Kelly, yes; Wilson, yes. **Motion Carried.**

**Kischnick/Nutt** a motion to authorize a 2.1% wage increase for Janice Handrich, Public Guardian, retro **2018-159** back to January 1, 2018, and so amend the Public Guardianship Budget 216.

**Roll Call Vote:** Olsen, yes; Nutt, yes; Kelly, yes;  
Wilson, yes; Kischnick, yes. **Motion Carried.**

**Kischnick/Wilson** a motion to allow Sherry Fleszar, (Non-Union Court) part-time Trial Court Deputy **2018-160** Probate Clerk, to work full-time (additional hours, up to 35 per week) on a temporary basis (Employee is NOT eligible for County benefits) as of July 24, 2018 through December 31, 2018, and so amend the Trial Court 101/130 Budget.

**Roll Call Vote:** Nutt, yes; Olsen, yes; Kischnick, yes;  
Wilson, yes; Kelly, yes. **Motion Carried.**

### **Correspondence/Reports/Resolutions:**

### **Unfinished Business/New Business:**

\*\*The Board approved the amended Oscoda County Planning Commission Ordinance 2010-001, to reflect a seven member Board and Appointments & Terms. A Public Notice will be placed in the County Herald and on the County Website [www.oscodacountymi.com](http://www.oscodacountymi.com) for review. A copy is available at the County Clerk's Office or at the Board of Commissioners Office

**Kelly/Wilson** a motion to amend Ordinance 2010-001 “Oscoda County Planning Commission” **2018-161** (#2013-387), Section 102 Membership (A) Commission; to reflect a (7) seven member board (#2017-066) and Section 102 Membership (B) Appointment/Terms; according to the MI Planning Enabling ACT 33 of 2008; and to advertise in the Oscoda County Herald; approved by the Planning Commission Board at their July 10, 2018 Meeting.

5 yes: 0 no: **Motion Carried.**

\*\*The Board approved terms for the Planning Commission Board as listed.

Ryan Blair: 3 Years 2017-2019

Bob Hoffman: 3 Years 2017-2019

Rob Murphy: 2 Years 2017-2018 (Full-filling term of vacant position)

Dave Yoder: 2 Years 2017-2018

Ron Bruner: 1 Year 2017; Reappointed for a 3-year term 2018-2020

Kyle Yoder: 1 Year 2017; Reappointed for a 3-year term 2018-2020

**Kischnick/Wilson** a motion to coincide with the appointments of the new Planning Commission Board, **2018-162** motion 2017-067 and assign terms, as listed, effective 3/14/2017; approved at the Planning Commission Board at their July 10, 2018 Meeting.

5 yes: 0 no: **Motion Carried.**

\*\*Commissioner Olsen presented the information from National Insurance Service. The 2018 Short & Long Term Disability Policy has no increase to the County. A small language change was made to the policy it will now state “All eligible Full-time Employees”. Commissioner Olsen presented two employee programs, offered by National Insurance Service, to those eligible employees, at NO cost to the County. The Board approved the renewal of the Short & Long Term Disability Policy, however the motion failed to accept the Identity Theft Assistance Services Program and no motion was cast for the Embedded Employee Assistant Program. The Board stated they were not interested at this time.

**Kelly/Nutt** a motion to authorize the Chair to sign the renewal for the Long Term Disability Policy **2018-163** #8846 and the Short Term Disability Policy #8847 effective August 1, 2018 through August 1, 2019.

**Roll Call Vote:** Kischnick, yes; Olsen, yes; Nutt, yes;  
Kelly, yes; Wilson, yes. **Motion Carried.**

**Nutt/Kelly** a motion of accept the Identity Theft Assistance Services Program, offered by National **2018-164** Insurance Services, provided by AMT Consumer Services, Inc., to County employees covered by Long & Short Term Disability, at no cost to the County.

**Roll Call Vote:** Wilson, no; Olsen, yes; Nutt, no;  
Kischnick, no; Kelly, yes. **Motion Failed.**

### **Financial:**

\*\*The Board readdressed the Title III Funds. Commissioner Olsen reiterated that the project must include: 1. Fire Wise Community Programs 2. Reimburse for Emergency Services Performed on Federal Land. 3. Develop Community Wildfire Protection Plans. Mr. Brad Bolton, District Ranger Forest Service, reviewed both applicants and supports the funding, stating both the Tri-Town Fire Department and the Mentor Township/McKinley Fire Department fulfill the criteria for expenditures. The following Title III was awarded. An AD will be placed in the County Herald and on the County Website; public comments will be accepted until September 7, 2018, at the Board of Commissioners Office.

**Wilson/Kelly** a motion to award a total of **\$16,063.04** from 2018 Title III Funds, awarding Tri-Town **2018-165** Fire Department \$6,726.00 and awarding Mentor Township/McKinley Fire Department \$9,337.04, and authorize the County Treasurer to issue checks, in the awarded amounts, at the end of the advertised 45-days,

**Roll Call Vote:** Kelly, yes; Wilson, yes; Kischnick, yes; Olsen, yes; Nutt, yes. **Motion Carried.**

### **Committee Reports:**

#### **Commissioner Wilson:**

- \*\*Visited Tawas and Ogemaw Courthouses; on behalf of the Annex Building Security Committee.
- \*\*Attended the Landfill Board Meeting.
- \*\*Stopped in at the Airport Annual Fly-In.
- \*\*Attended the NE Michigan Consortium (Michigan Works).
- \*\*Attended the Elmer Township Board Meeting.
- \*\*Attended the LEPC/LPT Meeting.
- \*\*Attended the DHSS Board Meeting.
- \*\*Met with Mead & Hunt, Inc. along with Commissioner Kelly regarding the Airport.
- \*\*Attended the Steiner Museum Board Meeting.
- \*\*Reviewed the Claims & Audit Docket for July 24, 2018; as part of the Finance Committee.

#### **Commissioner Kischnick**

- \*\*Attended the Greenwood Township Board Meeting.
- \*\*Met a couple of times with District Health Department #2; regarding “Regional Forum Plan” and DHD#2 Mio Building.
- \*\*Participated in a meeting along with Commissioner Kelly regarding Michigan Indigent Defense Commission (MIDC).
- \*\*Attended the Big Creek Township Board Meeting.
- \*\*Attended the Landfill Board Meeting.
- \*\*Attended the DHD#2 Board Meeting.
- \*\*Attended the Community Mediation Services Committee Meeting.

#### **Commissioner Nutt:**

- \*\*Met with Dan Money, Park Manager.
- \*\*Attended the ASVCMH Board Meeting.
- \*\*Attended the Library Board Meeting.
- \*\*Met with Brenda Moore, Executive B.O.C Secretary.

#### **Commissioner Kelly**

- \*\*Attended the Planning Commission Board Meeting.
- \*\*Acting Interim EMS Director duties.
- \*\*Attended the EDC & Brownfield Board Meeting.
- \*\*Met with Mead & Hunt, Inc. along with Commissioner Wilson regarding the Airport.
- \*\*Attended a “Public Health Round Table” along with Commissioner Olsen; held in Gaylord.

#### **Commissioner Olsen**

- \*\*Acting Interim EMS Director duties.
- \*\*Attended the EDC & Brownfield Board Meeting.
- \*\*Attended a “Public Health Round Table” along with Commissioner Kelly; held in Gaylord.
- \*\*Attended the LEPC/LPT Meeting.
- \*\*Attended the DHD#2 Board Meeting.



\*\*Reviewed the Claims & Audit Docket for July 24, 2018; as part of the Finance Committee.

**Public Comments & Matters:**

\*\*Commissioner Kischnick thanked Yoder Industries for creating a brick holder for “The Memorial Tree Program” at the Oscoda County Park; donating the material and their time.

\*\*VA GDX Report showed an increase to Oscoda County Veterans. For more information contact our local Veterans Affairs Office.

\*\*911 Equipment is installed. CAC is holding a fund raiser; if interested give the Sheriff’s Department a call. Sheriff Grace asked for support for the “Sheriff Equipment Millage”.

\*\*Chair Olsen asked for a motion to adjourn.

**Kelly/Wilson** a motion to adjourn today’s meeting (12:12 p.m.).  
**2018-166**

5 yes: 0 no: **Motion Carried.**

\*\*The next Regular B.O.C Meeting is scheduled for **Tuesday, August 14, 2018.**  
A B.O.C Work Session will be held at **9:00 a.m.** and the Regular B.O.C Meeting at **10:00 a.m.**

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**LaNita Olsen, Oscoda County  
Board of Commissioners Chair**

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**Jeri Winton, Oscoda County  
Clerk & Register of Deeds**