



COUNTY OF OSCODA

Board of Commissioners
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Oscoda County Courthouse Annex 105 S. Court Street, P.O. Box 399, Mio, MI 48647

**Oscoda County Board of Commissioners
Work Session
9:00 a.m. Tuesday, July 9, 2019**

Members Present: Commissioners Yoder, Varner, McCauley, Bondar and Marsh.

Members Excused:

Others Present: 8 members of the public were in attendance.

Chairman Yoder called the Work Session Meeting to order at 9:00 a.m.

**Agenda Items for the B.O.C “Work Session” included:

**Ms. Brenda Moore, Executive B.O.C Secretary, reviewed June 2019 General and Special Funds Budget Summary’s.

**Ms. Julie Hock & Mr. Kevin Elliott, Diebold Insurance Company, addressed the B.O.C regarding options for Health Insurance Benefits and what Diebold Insurance Company could offer. Mr. Elliott spoke on the importance of engaging and educating employees. Mr. Elliott discussed sending out a survey to employees, Health Savings Accounts (HAS), Health Reimbursement Accounts (HRA), offering one, two or more health insurance plans for employees to choose from to many other employee volunteered health insurance plans that Diebold Insurance offers. Ms. Hock stated that open and strong communication with employees is important and Diebold Insurance works closely with the employee and the insurance company. Mr. Elliot stated that benefits are benefits it comes to the County selecting an insurance agent to work in the best interest for the County. Commissioner Yoder thanked Ms. Hock and Mr. Elliott for attending and the information.

**Commissioner Yoder moved Ms. Diane Pelts, CEO of AuSable Valley CMHA, discussion on Mental Health Training to the Regular Agenda.

**Chairman Yoder called to end the Work Session (9:58 a.m.).

**Official Minutes
July 9, 2019**

A Regular Meeting of the Oscoda County Board of Commissioner’s was held on **Tuesday, July 9, 2019 at 10:00 a.m.** in the Commissioner’s Room, Courthouse Annex Mio Michigan 48647.

Chairman Yoder called the meeting to order at 10:00 a.m.

Pledge to the Flag

Roll Call of Members:

Members Present: Commissioners Yoder, Varner, McCauley, Bondar and Marsh.

Members Excused:

Others Present: 7 members of the public were in attendance.

**The Agenda for July 9, 2019, were approved with one addition.

Financial - Elmer Township Tax Billing.

Varner/Bondar a motion to approve the Agenda for July 9, 2019, with one addition.

2019-172

5 yes: 0 no: **Motion Carried.**

**The B.O.C approved the Consent Agenda for July 9, 2019.

Item #1 Official Minutes for June 27, 2019, were approved as presented.

Item #2 Claims and Audit Docket for July 9, 2019, were approved as received from the County Clerk's Office. Total Claims & Audit \$21,682.65.

Bondar/McCauley a motion to approve the Consent Calendar for July 9, 2019, as presented.

2019-173

Roll Call Vote: Bondar, yes; McCauley, yes; Varner, yes;
Yoder, yes; Marsh, yes. **Motion Carried.**

Public Matters & Comments (Regarding today's Agenda- limited to three minutes per person).

Appointments:

**Ms. Diane Pelts, CEO of AuSable Valley CMHA, addressed the B.O.C regarding Mental Health Services in Michigan. AuSable Valley Community Mental Health Authority provides quality prevention, education and training in Iosco, Ogemaw and Oscoda Counties which are aimed at improving the health and welfare of persons served promoting greater independence and are aimed at improving the quality of life for people in these counties with developmental disabilities, mental illness and substance use disorders. For more information visit www.avcmh.org. Ms. Pelts addressed the removal of Section 928, which is the local match drawdown from the FY2020 budget boilerplate. Ms. Pelts stated that Section 928 has outlived its purposes and limits ASVCMHA's ability to provide local programs and services for people in need and to maintain a financial sound Fund Balance. Ms. Pelts asked the B.O.C to support the removal of Section 928 through a Resolution. The following motion was made:

Varner/Marsh a motion to adopt **Resolution 2019-006** "Support ASCMHA of the Removal of Section **2019-174** 928", as written and recommend by AuSable Valley Community Mental Health Authority.

Roll Call Vote: McCauley, yes; Varner, yes; Marsh, yes;
Yoder, yes; Bondar, yes. **Motion Carried.**

**Mr. James Anderson, Certified Public Accountant, presented the 2018 County Audit Report. The 2018 County Audit is available for review on the County Website www.oscodacountymi.com under the County Treasurer's Department.

McCauley/Varner a motion to accept the Oscoda County Comprehensive Annual Financial Report, for **2019-175** year-ended December 31, 2018, as prepared and presented by Mr. James M. Anderson, C.P.A., for Oscoda County.

Roll Call Vote: Yoder, yes; Bondar, yes; Marsh, yes; McCauley, yes; Varner, yes. **Motion Carried.**

**Commissioner Yoder called for a recess.

Varner/Bondar a motion to take a recess (11:58 a.m.)
2019-176

5 yes: 0 no: **Motion Carried.**

Correspondence/Reports/Resolutions:

Unfinished Business/New Business:

**Commissioner Yoder stated that the County received six applicants interested in serving as the Emergency Management Coordinator. Emergency Management Coordinator, Buffy Carr, Ogemaw County BOC Chair, Bruce Reetz and Commissioner Yoder selected three out of the six to interview. Commissioner Yoder along with Ogemaw County BOC Chair, Bruce Reetz; Sheriff, Kevin Grace; Ogemaw 911 Authority Director, Amy Beach; MSP-EMHSD 3rd District Coordinator, Lt Rich Martin; DHD32 Emergency Preparedness Director, Cori Upper; Ogemaw RACES (HAM Radio) Emergency Coordinator, Chris Barbb; Ogemaw EMS Director, Trista Spencer; Oscoda County Road Commission Manager, Steve Defour; and Emergency Management Coordinator, Buffy Carr were the interview panel that held the interviews and Mr. Michael Bowers, Bowers Training Services Inc., is the interview panel's recommendation.

Varner/McCauley a motion to hire Michael Bowers, Bowers Training Services Inc., to serve Oscoda **2019-177** County as the Emergency Management Services Coordinator, in cooperation with Ogemaw County, effective August 1, 2019 and authorize the Chair to sign the Independent Contractor Agreement between Michael Bowers, Bowers Training Services Inc., and Oscoda County; contingent upon Mr. Bowers' acceptance.

Roll Call Vote: Varner, yes; Marsh, yes; Yoder, yes; Bondar, yes; McCauley, yes. **Motion Carried.**

**The following motion was made regarding County Public Act 369 (Paid Medical Leave Act).

McCauley/Varner a motion to authorize the County Clerk's Office (Payroll) to front-load 40 hours to **2019-178** those eligible employees under the Paid Medical Leave Act, at the beginning of each fiscal year to be in compliance with the Paid Medical Leave Act that went into effect on March 29, 2019; Paid Medical Leave will not carry-over unused paid medical leave to another year.

Roll Call Vote: Marsh, yes; Yoder, yes; McCauley, yes; Varner, yes; Bondar, yes. **Motion Carried.**

**The B.O.C discussed the Annual MERS Conference which is held this year in Traverse City on October 3rd and 4th. Commissioner Varner and Commissioner McCauley will attend to represent the B.O.C. A memo will be sent out to invite Elected Officials, Department Heads and Employee's to see who is interested in attending this year, before a final decision is made by the B.O.C. on who else to send. Commissioner Varner was selected to be the MERS Officer Delegate.

Bondar/McCauley a motion to appoint Chuck Varner, County Commissioner, as a MERS Officer
2019-179 Delegate, to represent Oscoda County.

5 yes: 0 no: **Motion Carried.**

Financial:

**Commissioner Varner and Bondar were contacted by Mr. Marty Galbraith, Elmer Township Supervisor, regarding a 1% administration fee that was added in error on the tax bills recently sent out. The error was researched and a default in the program was discovered. The Equalization Department will send out corrected tax bills.

Bondar/Varner a motion to authorize the Equalization Department to send out a revised tax bill to those
2019-180 affected in Elmer Township/Fairview Schools due to an error, as a result from a default in the program, on their previous tax bill.

Roll Call Vote: Yoder, yes; Bondar, yes; Marsh, yes;
McCauley, yes; Varner, yes. **Motion Carried.**

Committee Reports:

Commissioner Bondar

- **Attended the Landfill Board Meeting.
- **Met with a resident regarding the “Airport Residence Entrance” project.
- *Note - Annual Airport Fly-In Pancake Breakfast Saturday, July 13th at 7:30 a.m.
- **Attended the Council on Aging Board Meeting.
- **Met with Commissioner Varner to discuss Equalization issue.
- *Note - Attended Luzerne 4th of July festivities.

Commissioner Varner

- **Attended the Landfill Board Meeting.
- **Reviewed the Claims & Audit Docket for July 9, 2019; as part of the Finance Committee.
- **Met with Commissioner Bondar to discuss Equalization issue.

Commissioner Yoder

- **Participated in the Emergency Management Coordinator Interviews
- **Met with Ms. Sandy Handrich and Mr. Jake Straub, Boy Scouts of America regarding the Citizen Advisory Youth Council Board.
- **Participated in a meeting along with Commissioner Marsh and Wolgast Corporation, regarding the rebuild.
- **Reviewed the Claims & Audit Docket for July 9, 2019; as part of the Finance Committee.
- *Note - Senator Jim Stamas will meet with some Oscoda County Business Owners on July 15, 2019.
- *Note - Attended Comins 4th of July festivities.

Commissioner Marsh

- **Participated in a meeting along with Commissioner Yoder and Wolgast Corporation, regarding the rebuild.
- *Note: Re-build is on target, trusses are scheduled for the end of the month, Clerk & Reg. of Deed’s office changes have been submitted for consideration (daily office functions) and there has been no update on insurance; Commissioner Marsh will be looking into sending out an official letter.
- **Attended the CHOICES Board Meeting.

Commissioner McCauley

- **Attended the Road Commission Meeting.

*Note - Attended the Sky Line Center 4th of July festivities.

Public Comments & Matters:

**Thank you to all the “Emergency Personnel” that worked over the 4th of July. The County appreciates you & your staff.

**Sheriff Grace and EMS Director, Bob Hunter, both praised their staff.

**EMS Department will hold a Grievance Meeting.

**County Clerk & Register of Deeds, Jeri Winton, thank the B.O.C for working together in the best interest of the County and County staff.

**County Treasurer, Bill Kendall, stated for the Equalization Department to send out new tax bills it will cost approximately \$500.00.

McCauley/Varner a motion to adjourn today’s meeting (1:00 p.m.).
2019-181

5 yes: 0 no: **Motion Carried.**

The next Regular B.O.C Meeting is scheduled for **Tuesday, July 23, 2019. A B.O.C Work Session will be held at **9:00 a.m.** and the Regular B.O.C Meeting at **10:00 a.m.**

**Kyle Yoder, Oscoda County
Board of Commissioners Chairman**

**Jeri Winton, Oscoda County
Clerk & Register of Deeds**