



COUNTY OF OSCODA

**Board of Commissioners
Telephone (989) 826-1130
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Oscoda County Courthouse Annex 105 S. Court Street, P.O. Box 399, Mio, MI 48647

**Oscoda County Board of Commissioners
Work Session
9:00 a.m. Tuesday, June 11, 2019**

Members Present: Commissioners Yoder, Varner, McCauley, Bondar and Marsh.

Members Excused:

Others Present: 9 members of the public were in attendance.

Chairman Yoder called the Work Session Meeting to order at 9:00 a.m.

****Agenda Items for the B.O.C “Work Session” included:**

****Ms. Brenda Moore, Executive B.O.C Secretary, reviewed the May 2019 General and Special Funds Budget Summary’s.**

****Mr. Steven Noble, Electronics Recycling Specialist and Mr. Brian Burke, Recycling and Waste Minimization Specialist, Materials Management Division, from Michigan Department of Environment Great Lakes and Energy. Mr. Noble addressed the B.O.C regarding the Rural Electronics Recycling Grant. The primary objective of the grant is to establish permanent electronics recycling drop off sites; the program grants are limited to a maximum of \$10,000 per location and certain criteria is required. Mr. Burke addressed the B.O.C regarding Materials Management Planning, required Benchmark Recycling Standards and addressed different funding ideas. Recycling is not free it is a service to the residents and benefits the County. The B.O.C is a member of NEMCOG. Commissioner Yoder, as the liaison, will research their role. Oscoda County Townships do have existing recycling programs in place but are limited. Commissioner McCauley will reach out to the Townships to schedule a meeting with Mr. Noble and Mr. Burke in the near future.**

****Mr. Paul Badoni, Apex Lock & Safe Service asked to address the B.O.C. Mr. Badoni, who is a resident of the County, offered his service and spoke of his expertise with door locks that could possibly save the County money in the new Governmental Building. Mr. Badoni provide three different options from Mechanical Locks, Electronic Lock, to Safe & Vault Locks. Commissioner Libby Marsh, as the point of contact for the re-build, will share Mr. Badoni’s information and recommendations with Wolgast Cooperation.**

****Chairman Yoder called to end the Work Session (10:06 a.m.) with a five minute recess.**

**Official Minutes
June 11, 2019**

A Regular Meeting of the Oscoda County Board of Commissioner’s was held on **Tuesday, June 11, 2019 at 10:11 a.m.** in the Commissioner’s Room, Courthouse Annex Mio Michigan 48647.

Chairman Yoder called the meeting to order at 10:11 a.m.

Pledge to the Flag

Roll Call of Members:

Members Present: Commissioners Yoder, Varner, McCauley, Bondar and Marsh.

Members Excused:

Others Present: 6 members of the public were in attendance.

The Agenda for **June 11, 2019, was approved.

Varner/McCauley a motion to approve the Agenda for **June 11, 2019**, as presented.
2019-139

5 yes: 0 no: **Motion Carried.**

The B.O.C approved the Consent Agenda for **June 11, 2019.

Item #1 Official Minutes & Closed Session Minutes for **May 28, 2019**, as presented.

**A noted correction to Motion 2019-135, discovered during the budget amendment, Trial Court purchase expense line 101-130-775.00.

Item #2 EMS Notification – Shift Leader.

**The B.O.C acknowledged that Ms. Annette Chalmers has been removed as the EMS Shift Leader, effective June 4, 2019 and Ms. Natasha Dettmer has been appointed as the EMS Shift Leader, effective June 10, 2019; as requested by Robert Hunter, EMS Director.

Item #3 Expenditures for **May 2019**; Total **\$794,269.30**, as received from the County Clerk’s Office.

	PAYROLL	EXPENSES	TOTAL
101 General Fund	\$245,759.72	\$247,004.70	\$492,764.42
102 Ambulance Equip	\$0.00	\$3,061.53	\$3,061.53
103 Sheriff Equip	\$0.00	\$1,928.41	\$1,928.41
104 911 Emergency	\$12,013.96	\$14,384.36	\$26,398.32
205 Officer Training	\$0.00	\$0.00	\$0.00
208 Park Fund	\$5,922.80	\$3,156.84	\$9,079.64
209 D.A.R.E.	\$0.00	\$0.00	\$0.00
210 Ambulance Fund	\$90,700.38	\$14,124.82	\$104,825.20
215 Friend/Court	\$8,485.55	\$750.84	\$9,236.39
216 Public Guardian	\$0.00	\$140.55	\$140.55

217	Fairgrounds	\$681.21	\$1,635.29	\$2,316.50
218	Smith Lake	\$0.00	\$0.00	\$0.00
230	Hazmat	\$0.00	\$0.00	\$0.00
232	Historical Commission	\$0.00	\$60.99	\$60.99
239	Gypsy Moth	\$0.00	\$0.00	\$0.00
245	Public Improvement	\$0.00	\$0.00	\$0.00
249	Building Dept.	\$6,556.34	\$4,274.53	\$10,830.87
256	R.O.D. Automation	\$0.00	\$0.00	\$0.00
258	May 4 Courthouse Fire	\$0.00	\$0.00	\$0.00
260	MIDC	\$0.00	\$402.25	\$402.25
263	Concealed Pistol Licensing	\$0.00	\$5.50	\$5.50
265	Drug Law Enforcement	\$0.00	\$42.19	\$42.19
269	Law Library	\$0.00	\$434.51	\$434.51
271	Library	\$0.00	\$0.00	\$0.00
274	Council/Aging	\$0.00	\$21,000.00	\$21,000.00
281	EDC Revolving Loan	\$0.00	\$30.00	\$30.00
285	RSRF	\$0.00	\$0.00	\$0.00
290	Social Services	\$0.00	\$0.00	\$0.00
292	Child Care	\$6,136.22	\$26,239.68	\$32,375.90
293	Soldiers / Sailors Relief	\$0.00	\$369.46	\$369.46
294	Veterans Trust	\$0.00	\$385.93	\$385.93
295	Airport	\$1,085.10	\$3,217.63	\$4,302.73
296	Basic Grant	\$0.00	\$2,812.50	\$2,812.50
297	Smile/Counseling	\$0.00	\$0.00	\$0.00
298	Veterans Affairs	\$2,988.36	\$3,646.01	\$6,634.37
470	Courthouse Preservation	\$0.00	\$0.00	\$0.00
616	Tax Revolving	\$0.00	\$64,831.14	\$64,831.14
	<i>SUB TOTALS</i>	\$380,329.64	\$413,939.66	\$794,269.30
201	Road Commission			\$275,163.90
	<i>Grand Total</i>		\$1,069,433.20	

Item #4 Claims and Audit Docket for **June 11, 2019**, as received from the County Clerk's Office. Total **\$19,631.02**.

Varner/Bondar a motion to approve the Consent Calendar Items for **June 11, 2019**, as presented. **2019-140**

Roll Call Vote: Varner, yes; Marsh, yes; Yoder, yes;
Bondar, yes; McCauley, yes. **Motion Carried.**

Public Matters & Comments (Regarding today's Agenda- limited to three minutes per person).

Appointments:

**Mr. Casey Guthrie, Equalization Director, presented the Annual 2019 Tax Rate. The B.O.C discussed Mr. Guthrie request to rescission his resignation. Commissioner Varner and Bondar met with Mr. Guthrie and there was no compensation discussed if Mr. Guthrie was to stay. The Equalization Director AD has been placed with the position left open for B.O.C consideration to hire a full-time, part-time and/or Contracted Equalization Director; Mr. Guthrie is welcome to apply. The following motions were made:

Marsh/McCauley a motion to authorize the Chair and County Clerk to sign the L-4029 2019 Tax Rate
2019-141 Form, as requested by the Equalization Director.

5 yes: 0 no: **Motion Carried.**

Varner/Bondar a motion to deny Casey Guthrie, Equalization Director, rescission of resignation, dated
2019-142 May 28, 2019; motion 2019-132 to stand.

Roll Call Vote: Bondar, yes; McCauley, yes; Varner, yes;
Yoder, yes; Marsh, yes. **Motion Carried.**

Correspondence/Reports/Resolutions:

**The B.O.C approved to advertise for 2019 Title III Funds available.

McCauley/Varner a motion to advertise for Title III Funds, in the amount of \$18,364.58; Title III
2019-143 Projects must include one or more of the following: Fire Wise Community Programs, Reimburse for Emergency Services Performed on Federal Land, and/or Develop Community Wildfire Protection Plans.

5 yes: 0 no: **Motion Carried.**

Unfinished Business/New Business:

**Commissioner Yoder asked the B.O.C to decrease the number of members on the EDC & Brownfield Board due to the consist lack of a quorum; the EDC & Brownfield currently has eight members. Commissioner Yoder stated the B.O.C has received two letters of interest to sit on the EDC & Brownfield Board and would recommend Ms. Mysty Berry. Commissioner Yoder also asked the B.O.C to make a motion to request the EDC & Brownfield Board to provide an end-of-year report for 2018 and to provide a five year objective plan to the B.O.C. The following motions were made:

Marsh/Bondar a motion to decrease the number of Economic Development Corporation & Brownfield
2019-144 Board Members from (11) eleven to (9) nine; superseding motion 2018-043.

5 yes: 0 no: **Motion Carried.**

Bondar/Varner a motion to appoint Mysty Berry to the EDC & Brownfield Board, effective
2019-145 June 11, 2019.

5 yes: 0 no: **Motion Carried.**

Varner/Marsh a motion to request the Economic Development Corporation to provide the Board of
2019-146 Commissioners an annual report of its activities in 2018, as required by Act 338 of 1974 Section 125.1623, and to request they provide a report of the Corporation's objectives for the next 5 years.

5 yes: 0 no: **Motion Carried.**

**The Nor'easter Lighting Project is completed. The B.O.C made a motion to send a thank you to Ms. Chris McLaughlin for taking the initiative to get volunteers to provide the Oscoda County Fairground's ticket booth with electric and lighting.

Bondar/McCauley a motion to send a letter of appreciate to Ms. Chris McLaughlin for her initiative and **2019-147** work to provide electric and lighting in the Oscoda County Fairground's ticket booth.
5 yes: 0 no: **Motion Carried.**

Financial:

**Commissioner Yoder stated the Park & Recreation Advisory Committee submitted the Region 3 "Community & Economic Development & Marketing Mini-Grant Program" for 2019 for "Thing's to do" Video Kiosk" however the project was not selected and asked the B.O.C if they would consider approving the project in whole or part, to promote Oscoda County. The B.O.C agreed to approve a portion of the project, at this time.

Varner/Marsh a motion to approve the "Oscoda County "Thing's to do" Video Kiosk" to be located at **2019-148** the Oscoda County Park, not to exceed \$650, paid from Gov't Admin. (101-115-807.08) Civic Projects moved from Contingency, and so amend the 2019 Budget.

Roll Call Vote: Marsh, yes; Yoder, yes; McCauley, yes; Varner, yes; Bondar, yes; **Motion Carried.**

**Commissioner Varner stated that Commissioner Bondar and I meet with Mr. Robert Hunter, EMS Director, on a regular basis and we highly recommend a salary increase for Mr. Robert Hunter, EMS Director. Mr. Hunter, as the EMS Director, and the Ambulance Department, under his direction, continuously make positive strides and Mr. Hunter is doing a great job.

McCauley/Bondar a motion to increase the EMS Director's, Robert Hunter, salary from \$44,500.00 to **2019-149** \$45,500.00, retro back (90-day review) to March 18, 2019; and so, amend the 2019 Budget.

Roll Call Vote: McCauley, yes; Varner, yes; Marsh, yes; Yoder, yes; Bondar, yes. **Motion Carried.**

**Commissioner Yoder asked the Board to allow himself and Commissioner Marsh, as the Building Committee, to authorize any unexpected cost and/or changes that would delay the rebuild of the new Governmental Building, immediately if necessary; it was the consensus of the B.O.C to allow. Commissioner Varner asked about the insurance status. Commissioner Bondar asked that local vendors and companies be used and thanked Mr. Tim Whiting, Building Inspector, for keeping a watchful eye on behalf of the County. Commissioner Yoder stated that himself and Commissioner Marsh will be meeting with Mr. Luke Gerhart, Senior Project Manager, soon and will discuss any concerns. Commissioner Marsh asked that she be notified, as the point of contact, regarding questions and/or any concerns when it comes to the rebuild.

Varner/Bondar a motion to allow the Building Committee to make necessary amendments to the design **2019-150** or cost of the build project, in the case that postponing such decision would delay the Governmental Building project, with any change not exceeding \$10,000 and with all changes being made known to the Board of Commissioners at their next regular meeting.

Roll Call Vote: Varner, yes; Marsh, yes; Yoder, yes; Bondar, yes; McCauley, yes. **Motion Carried.**

Committee Reports:

Commissioner Yoder

**Attended the Comins Township Board Meeting.

**Participated in the POAM Negotiation Meeting along with Commissioner Bondar, Gary King, Labor Attorney, and POAM Representatives.

**Reviewed the Claims & Audit Docket for June 11, 2019; as part of the Finance Committee.

**Attended the Veteran Affairs Board Meeting.

*Note - Commissioner Yoder asked the VA Board about the Purple Heart Flag. It was the VA understanding that the flag was donated. Ms. Terry Shattuck stated the first Purple Heart Flag was donated and the last two were purchased one by herself and the other by the County. The VA Director, Mr. AJ Welser, Jr. was asked if the Veteran Affairs could purchase and stated that the VA did not budget for it. Commissioner Yoder asked the B.O.C to consider purchasing. Commissioner Varner and Bondar both voiced their disappointment with the VA.

Varner/Marsh to purchase a new Purple Heart Flag, not to exceed \$150.00, paid from Gov't Admin. **2019-151** (101-115) moved from Contingency, and so amend the 2019 Budget.

Roll Call Vote: McCauley, yes; Varner, yes; Marsh, yes; Yoder, yes; Bondar, yes. **Motion Carried.**

**Met with a couple local businessmen regarding bringing back the Forestry Expo to the County.

**Met with the Ogemaw & Arenac Contracted Housing Director along with Commissioner Varner to discuss the Housing program.

Commissioner Varner

**Met with Mr. Casey Guthrie, Equalization Director, along with Commissioner Bondar.

**Participated in a conference call along with Commissioner Bondar, EMS Director, Mr. Robert Hunter, and Mr. Gary King, Labor Attorney.

**Met with Mr. Robert Hunter, EMS Director, along with Commissioner Bondar regarding his performance review.

**Attended the NEMSCA Board Meeting.

**Reviewed the Claims & Audit Docket for June 11, 2019; as part of the Finance Committee.

**Met with the Ogemaw & Arenac Contracted Housing Director along with Commissioner Yoder to discuss the Housing program.

**Met out at the Airport with Mr. Dave Kauffman, Airport Manager, along with Commissioners Bondar, Fire Department, EMS Director, and by conference call with MEAD & Hunt regarding Landing Zones for Helicopters and Medivac procedures.

**Volunteered at the Nor'easter.

Commissioner Bondar

**Met with Mr. Casey Guthrie, Equalization Director, along with Commissioner Varner.

**Participated in a conference call along with Commissioner Varner, EMS Director, Mr. Robert Hunter, and Mr. Gary King, Labor Attorney.

**Met with Mr. Robert Hunter, EMS Director, along with Commissioner Varner regarding his performance review.

*Note: Mr. Robert Hunter introduced Ms. Natasha Dettmer, the new EMS Shift Leader.

**Attended the Council on Aging Board Meeting.

**Met out at the Airport with Mr. Dave Kauffman, Airport Manager, along with Commissioners Varner, Fire Department, EMS Director, and by conference call with MEAD & Hunt regarding Landing Zones for Helicopters and Medivac procedures.

**Attended the Big Creek Township Board Meeting.

Commissioner McCauley

- **Attended two Road Commission Meetings.
- **Attended the AuSable Valley Natural River Zone Review Board Meeting.
- **Attended the Library Board Meeting.

Commissioner Marsh

- **Attended the CHOICES Board Meeting.
- *Note: Oscoda County Project Connect, Mio AuSable School on June 19 2019 from 3 p.m. - 6 p.m.
- **Attended the Chamber of Commerce Board Meeting.

Public Comments & Matters:

- **A resident suggested naming the new Government Building.
- **BS & A has been installed and is on the County Website www.oscodacountymi.com; to look up property the County Treasurer, Bill Kendall, suggest using a parcel number.
- **Mr. Robert Hunter, EMS Director, thanked the B.O.C for their support.

**Commissioner Yoder called for a Closed Session in accordance with the “Open Meetings” (1976 PA267 MCL 15.261 et seq.) (Section 8-C); Strategy with the negotiations of a Collective Bargaining Agreement.

Varner/McCauley a motion to go into Closed Session (11:57 a.m.), Strategy with the negotiations of a **2019-152** Collective Bargaining Agreement, in accordance with the “Open Meetings” (1976 PA267 MCL 15.261 et seq.) (Section 8-C).

Marsh/McCauley a motion to return to the B.O.C Meeting (12:15 p.m.).
2019-153

5 yes: 0 no: **Motion Carried.**

**Upon returning from Closed Session. The following motions were made.

Marsh/McCauley a motion to ratify the extended Contract Agreement “between” County of Oscoda and **2019-154** Oscoda County Sheriff Office and Police Officers Association of Michigan, effective July 1, 2019 through December 31, 2019, as agreed upon by all parties.

Roll Call Vote: Marsh, yes; Yoder, yes; McCauley, yes;
Varner, yes; Bondar, yes; **Motion Carried.**

Marsh/Varner a motion to notify our agent of record, 44-North, that Oscoda County will be **2019-155** reviewing alternative options for insurance agents in 2020.

5 yes: 0 no: **Motion Carried.**

** Chairman Yoder asked if there was any further business before adjourning. Commissioner Bondar asked to discuss the new Governmental Building. Commissioner Bondar asked if the B.O.C could make changes to the design in the inside of the building, for example offices asking if it is necessary to have the Veteran Affairs Office in the new building. Commissioner Yoder stated that he mentioned the possibility of changes at the Veteran Affairs Board Meeting and the Veteran Affairs Board seem to be open to the idea of staying at their current location at the DNR Building. Commissioner Yoder and Marsh will discuss with Mr. Luke Gerhart, Senior Project Manager when they meet.

**Chairman Yoder called for a motion to adjourn.

Varner/Bondar a motion to adjourn today's meeting (12:24 p.m.).
2019-156

5 yes: 0 no: **Motion Carried.**

The next Regular B.O.C Meeting is scheduled for **Thursday, June 27, 2019. A B.O.C Work Session will be held at **5:30 p.m.** and the Regular B.O.C Meeting at **6:30 p.m.**

Kyle Yoder, Oscoda County
Board of Commissioners Chairman

Jeri Winton, Oscoda County
Clerk & Register of Deeds