



COUNTY OF OSCODA

Board of Commissioners
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Oscoda County Courthouse Annex 105 S. Court Street, P.O. Box 399, Mio, MI 48647

Oscoda County Board of Commissioners

Work Session

9:00 a.m. Tuesday, June 13, 2017

Members Present: Commissioners Olsen, Kischnick, Wilson, Nutt and Kelly.

Members Excused:

Others Present: 4 members of the public were in attendance.

Chair Olsen called the Work Session Meeting to order at 9:00 a.m.

**Agenda Items for the B.O.C “Work Session” included:

1.) Mr. Joe Breagh, Maintenance Supervisor, present a quote from Perma Log to re-stucco the squares/rectangles along the top two feet of the Annex Building. Mr. Breagh has attempted to get additional quotes with no luck. The B.O.C will consider at their June 27, 2017 Meeting. Mr. Breagh also explained that the septic system out at the Fairground had to be pumped twice over the weekend. The District Health Dept. has been contacted and will evaluate the situation. Mr. Breagh is requesting the Board allow him to move forward if necessary. It was the consensus of the B.O.C to add it to the Agenda at today’s Regular Board Meeting. Commissioner Kischnick thanked Mr. Breagh for his dedication to the County.

2.) Mr. Rod Marsh, Motor Pool Supervisor, gave the Board an overview of his duties as the County Mechanic; which includes overseeing over 40 County vehicles including the Sheriff’s Department. Mr. Marsh would like to sell two/three county vehicles this fall.

3.) Commissioner Olsen stated that all questions regarding the Personnel Policy have been submitted to Gary King, Attorney. A conference call to finalize the Personnel Policy has been scheduled for June 15, 2017. The Personnel Policy Manual will be on the June 27th Agenda for B.O.C consideration.

4.) The B.O.C Executive Secretary, Brenda Moore, provided and reviewed the General and Special Fund Budget Summary Report for May 2017.

5.) The B.O.C Executive Secretary, Brenda Moore, provide an up-date on Contents Inventory and EDP Inventory from May 2016 through end of February 2017, received from the Insurance Company. It was the consensus of the Board to move forward.

6.) Mr. Olsen provided an up-date on the new Government Building. Mr. Luke Gerhart has been assigned as the Project Manager for Wolgast Corporation. A meeting with the Insurance Adjuster, Wolgast

Corporation and Mr. Olsen, RFP Consultant, has tentatively been scheduled for the end of this week. Commissioner Olsen reiterated that the B.O.C has appointed Mr. Will Olsen as the point of contact on behalf of the county regarding the new Government Building Project and to send all questions and/or correspondence to him to address through the rebuild.committee@oscodacountymi.com e-mail.

**Chair Olsen called for a ten minute recess (9:53 a.m.) before the Regular B.O.C Meeting.

Official Minutes

June 13, 2017

A Regular Meeting of the Oscoda County Board of Commissioner's was held on **Tuesday, June 13, 2017 at 10:00 a.m.** in the Commissioner's Room, Courthouse Annex Mio Michigan 48647.

Chair Olsen called the meeting to order at 10:05 a.m.

Pledge to the Flag:

Roll Call of Members:

Members Present: Commissioners Olsen, Nutt, Wilson, Kischnick and Kelly.

Members Excused:

Others Present: 6 members of the public were in attendance.

The B.O.C approved the Agenda for **June 13, 2017, adding one item under Financial; the Fairgrounds Septic System.

Kischnick/Nutt a motion to accept the Agenda for **June 13, 2017**, with one addition.
2017-189

5 ayes: 0 nays: **Motion Carried.**

**The B.O.C approved the Official Minutes and the Closed Session Minutes, for May 23, 2017 as presented. Also, the Official Minutes for the "Special" B.O.C Meeting, held on June 5, 2017 were approved, as presented.

Kischnick/Olsen a motion to approval of Official Minutes and Closed Session Minutes for the B.O.C
2017-190 Meeting held on **May 23, 2017**.

5 ayes: 0 nays: **Motion Carried.**

Wilson/Olsen a motion to approval of the Official Minutes from the "Special B.O.C Meeting", held on
2017-191 **June 5, 2017**.

5 ayes: 0 nays: **Motion Carried.**

Public Matters & Comments (Regarding today's Agenda- limited to two minutes per person).

Appointments:

**Mr. Casey Guthrie, Equalization Director, presented the 2017 Tax Rate for approval.

Kischnick/Nutt a motion to accept the 2017 Tax Rate, presented by the Equalization Director, and
2017-192 authorize the County B.O.C Chair and the County Clerk & Register of Deeds to sign.

Roll Call Vote: Kelly, yes; Wilson, yes; Olsen, yes;
Nutt, yes; Kischnick, yes. **Motion Carried.**

Correspondence, Reports, Resolutions (acknowledge receipt):

**The B.O.C received the Department of Environmental Quality (DEQ) PBB Report that stated there was no detectable levels of PBB found in any of the monitoring wells.

Kischnick/Wilson a motion to acknowledge the receipt and file the PBB Report, submitted by the DEQ **2017-193** dated May 26, 2017.

5 ayes: 0 nays: **Motion Carried.**

Unfinished Business/New Business:

**The Investigator has turn in the EMS Investigation Report. The EMS Investigation is still open at this time. A meeting will be schedule with Commissioner Olsen and Kischnick to meet with both the County and Labor Attorney’s.

**The B.O.C, as requested by the Chief Judge, made a motion to terminate an employee of the Trial Court System.

Nutt/Kischnick a motion to terminate Trial Court employee Loree Bones, immediately, as requested by **2017-194** Chief Judge, Richard E. Vollbach, in his letter dated 6/13/2017, and to continue her Health Insurance coverage through the County until June 30, 2017.

Roll Call Vote: Kischnick, yes; Olsen, yes; Nutt, yes; Kelly, yes; Wilson, yes. **Motion Carried.**

**The B.O.C approved the Claims & Audit Docket for June 13, 2017.

Wilson/Kischnick a motion to approve the Claims & Audit Docket for **June 13, 2017**, in the amount of **2017-195** \$50,105.96.

Roll Call Vote: Kelly, yes; Wilson, yes; Nutt, yes; Olsen, yes; Kischnick, yes. **Motion Carried.**

**The request to purchase Aviation Fuel was approved.

Kischnick/Wilson a motion to purchase 1000 gallons of 100LL Aviation Fuel, from AvFuel, in the **2017-196** estimated amount of \$4,000.00 for the Oscoda County Dennis Kauffman Memorial Airport, and so amend the 2017 budget.

Roll Call Vote: Nutt, yes; Olsen, yes; Kischnick, yes; Wilson, yes; Kelly, yes. **Motion Carried.**

**The Expenditures for May 2017 were approve.

	PAYROLL	EXPENSES	TOTAL
101 General Fund	\$162,989.68	\$336,761.18	\$499,750.86
102 Ambulance Equip	\$0.00	\$0.00	\$0.00
103 Sheriff Equip	\$0.00	\$702.73	\$702.73
104 911 Emergency	\$6,036.61	\$9,160.95	\$15,197.56
205 Officer Training	\$0.00	\$0.00	\$0.00
208 Park Fund	\$4,143.76	\$11,348.18	\$15,491.94
209 D.A.R.E.	\$0.00	\$0.00	\$0.00
210 Ambulance Fund	\$54,810.83	\$78,664.84	\$133,475.67
215 Friend/Court	\$5,529.35	\$11,243.74	\$16,773.09
216 Public Guardian	\$0.00	\$127.04	\$127.04

217	Fairgrounds	\$681.21	\$1,858.18	\$2,539.39
218	Smith Lake	\$0.00	\$0.00	\$0.00
230	Hazmat	\$0.00	\$0.00	\$0.00
232	Historical Commission	\$277.84	\$1,657.67	\$1,935.51
239	Gypsy Moth	\$0.00	\$0.00	\$0.00
245	Public Improvement	\$0.00	\$0.00	\$0.00
249	Building Dept.	\$3,443.38	\$10,039.56	\$13,482.94
256	R.O.D. Automation	\$0.00	\$1,371.33	\$1,371.33
258	May 4 Courthouse Fire	\$0.00	\$96,753.63	\$96,753.63
263	Concealed Pistol Licensing	\$0.00	\$709.80	\$709.80
265	Drug Law Enforcement	\$764.11	\$3,550.22	\$4,314.33
269	Law Library	\$0.00	\$2,340.54	\$2,340.54
271	Library	\$0.00	\$100,009.99	\$100,009.99
274	Council/Aging	\$0.00	\$24,011.00	\$24,011.00
281	EDC Revolving Loan	\$0.00	\$0.00	\$0.00
285	RSRF	\$0.00	\$0.00	\$0.00
290	Social Services	\$0.00	\$0.00	\$0.00
292	Child Care	\$0.00	\$22,141.79	\$22,141.79
293	Soldiers & Sailors	\$0.00	\$0.00	\$0.00
294	Veterans Trust	\$0.00	\$0.00	\$0.00
295	Airport	\$711.35	\$32,311.33	\$33,022.68
296	Basic Grant	\$0.00	\$0.00	\$0.00
297	Smile/Counseling	\$0.00	\$0.00	\$0.00
298	Veterans Affairs	\$1,808.52	\$5,797.79	\$7,606.31
470	Courthouse Preservation	\$0.00	\$0.00	\$0.00
616	Tax Revolving	\$0.00	\$1,297.64	\$1,297.64
	<i>SUB TOTALS</i>	\$241,196.64	\$751,859.13	\$993,055.77

201 Road Commission \$300,719.51

Grand Total

\$1,293,775.28

Kischnick/Wilson a motion to accept the **Expenditures** for **May 2017**, in the amount of **\$993,055.77**.
2017-197

Roll Call Vote: Nutt, yes; Olsen, yes; Kischnick, yes;
Wilson, yes; Kelly, yes. **Motion Carried.**

**The B.O.C approved the request, from the Clerk's Office, regarding the Nationwide Investment Plan.

Kischnick/Kelly a motion to consent to the changes, as the Plan Sponsor, to the Nationwide Investment
2017-198 Plan, to improve and enhance its competitiveness and simplify investments choices for
our participates.

Roll Call Vote: Kischnick, yes; Wilson, yes; Kelly, yes;
Olsen, yes; Nutt, yes. **Motion Carried.**

**As previously discussed at today's work session, the following motion was made regarding the Fairgrounds Septic System.

Nutt/Kischnick 2017-199 a motion to authorize Joe Breaugh, Maintenance Supervisor, to oversee the replacement of the Septic System at the Fairgrounds, up to \$10,000.00 and waive the Oscoda County Bid Policy and to authorize the Treasurer's Office to transfer the necessary funds from the General Fund (101) (paid out of Contingency) to the Fairgrounds (217), and so amend the 2017 Budget.

Roll Call Vote: Wilson, yes; Kischnick, yes; Kelly, yes; Nutt, yes; Olsen, yes. **Motion Carried.**

Committee Reports:

Commissioner Kelly:

- **Attended the NEMSCA Board Meeting.
- **Attended the "Special" B.O.C Meeting, held on June 5, 2017.
- **Attended the Park & Recreation Board Meeting.
- **Attended the Big Creek Township Board Meeting.

Commissioner Wilson:

- **Attended the Clinton Township Board Meeting.
- **Attended the Comins Township Board Meeting.
- **Participated in the "Training Session" for the Open Meetings Act, Robert Rules of Order, and B.O.C Commissioners Training on May 31, 2017.
- **Participated in a meeting along with Commissioner Olsen with Jean Cardinal, Trail Court Administrator.
- **Attended a couple of Landfill Board Meetings.
- **Attended the "Special" B.O.C Meeting, held on June 5, 2017.
- **Participated in the Michigan Indigent Defense Commission Meeting.
- **Reviewed the Claims & Audit Docket for June 13, 2017.
- **Attended the MI Works Consortium Board Meeting.

Commissioner Nutt:

- **Participated in the Annual Pancake Breakfast", held on May 27th. It was a big success!
- **Participated in the "Training Session" for the Open Meetings Act, Robert Rules of Order, and B.O.C Commissioners Training on May 31, 2017.
- **Participated by telephone conference for the "Special" B.O.C Meeting, held on June 5, 2017.
- **Attended the Library Board Meeting.

Commissioner Kischnick:

- **Participated in the "Training Session" for the Open Meetings Act, Robert Rules of Order, and B.O.C Commissioners Training on May 31, 2017.
- **Met with the Prosecuting Attorney, Cassie Morse-Bills, along with Commissioner Olsen regarding the EMS Investigation.
- **Attended the "Special" B.O.C Meeting, held on June 5, 2017.
- **Participated in the Michigan Indigent Defense Commission Meeting.
- **Met with the Albert Township Fire Chief regarding EMS.
- **Attended the Big Creek Township Board Meeting.
- **Attended a couple of Landfill Board Meetings.
- **Attended the Veteran Affairs Board Meeting.
- **Attended the Council on Aging Board Meeting.

Commissioner Olsen:

- **Met with the Prosecuting Attorney, Cassie Morse-Bills.
- **Participated in a meeting along with Commissioner Wilson with Jean Cardinal, Trail Court Administrator.
- **Participated in the “Training Session” for the Open Meetings Act, Robert Rules of Order, and B.O.C Commissioners Training on May 31, 2017.
- **Met with the Prosecuting Attorney, Cassie Morse-Bills along with Commissioner Kischnick regarding the EMS Investigation.
- **Attended the “Special” B.O.C Meeting, held on June 5, 2017.
- **Participated in the Michigan Indigent Defense Commission Meeting.
- **Attended two of the Road Commission Board Meetings.
- **Held a couple of phone conversations with the EMS Investigator.
- **Reviewed the Claims & Audit Docket for June 13, 2017.

Public Comments & Matters:

**Comments received:

- 1.) The EDC Board will host a Vision Quest Meeting tonight June 14, 2017 at 6:30 p.m.
- 2.) Mr. Robert (Rob) Ellis was hired as the Big Creek Blight Enforcement Officer.

Chair Olsen called for a motion to adjourn.

Nutt/Kelly a motion to adjourn today’s meeting, **June 13, 2017** (11:01 a.m.).
2017-200

5 ayes: 0 nays: **Motion Carried.**

The next Regular B.O.C Meeting is scheduled for **Tuesday, June 27, 2017.
A B.O.C Work Session will be held at **9:00 a.m.** and the Regular B.O.C Meeting at **10:00 a.m.**

**LaNita Olsen, Oscoda County
Board of Commissioners Chair**

**Jeri Winton, Oscoda County
Clerk & Register of Deeds**