



# COUNTY OF OSCODA

Board of Commissioners  
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Oscoda County Courthouse Annex 105 S. Court Street, P.O. Box 399, Mio, MI 48647

## Official Minutes

June 14, 2016

A Regular Meeting of the Oscoda County Board of Commissioner's was held on **Tuesday, June 14, 2016**, at 10:00 a.m. held at the Mio Community Center, Mio Michigan 48647.

Members Present: Commissioners Kischnick, Wilson, Christenbery, Boerner and Grantner.

Members Excused:

Others Present: 18 members of the public were in attendance.

Chairman Kischnick called the meeting to order at 10:00 a.m.

Roll Call, followed by the Pledge to the Flag

\*\*The B.O.C approved the Agenda, with one addition: Financial - Steiner Museum.

**Wilson/Christenbery** a motion to accept the **Agenda** for **June 14, 2016**; with one noted addition.  
**2016-100**

5 ayes: 0 nays: **Motion Carried.**

\*\*The B.O.C approved the Consented Calendar for **June 14, 2016**, after removing Item #7 Claims & Audit; all other listed Calendar Items were approved as presented.

**Item #1** Official Minutes for **May 24, 2016**, were approved, as presented.

**Item #2** Treasurer's Office- Annual request to Redistribute Bankhead Jones Federal Forest Funds.

\*\*The B.O.C approved the annual request from the County Treasurer to redistribute Bankhead Jones Federal Forest Funds received per PA 182 of 1990 (MCL 141.1302), in ratio of 75% to Local school districts for school purposes and 25% to townships for improvement to county roads within those townships in which National Forests are situated. Apportioned in the following amounts:

75% to schools (\$3,114.65)

25 % to townships (\$1,038.21)

**Schools:**

Mio AuSable 94.1% = \$2,930.88

Fairview Area 5.9% = \$183.77

**Townships:**

Big Creek 47.05% = \$488.48

Mentor 47.05% = \$488.48

Comins 5.9% = \$61.25

**Item #3** 2016 Tax Rate and Resolution 2016-009 “Tax Certification for Taxes Levied in 2016”

\*\*The B.O.C accepted the 2016 Tax Rate and Resolution 2016-009 “Tax Certification for Taxes Levied in 2016” for Oscoda County Summer Tax and authorized the Chairman, John A. Kischnick and County Clerk & Register of Deeds, Jeri Winton to sign.

**Item #4** Resolution 2016-010 NEMCOG FY2017 Community Corrections Grant Applications.

\*\*The B.O.C approved the annual Community Corrections Grant Application for the Northeast Michigan Council of Governments.

**Item #5** Northern Michigan Counties Association; support of dues for 2016.

\*\*The B.O.C approved to pay the requested dues to the Northern Michigan Counties Association, in the amount of \$75.00 for 2016.

**Item #6** Expenditures **May 2016**, as received from the County Clerk’s Office.

\*\*Total Expenditures **\$863,734.17**.

	<b>PAYROLL</b>	<b>EXPENSES</b>	<b>TOTAL</b>
<b>101</b> General Fund	\$148,647.41	\$390,551.21	\$539,198.62
<b>102</b> Ambulance Equip	\$0.00	\$0.00	\$0.00
<b>103</b> Sheriff Equip	\$0.00	\$1,803.71	\$1,803.71
<b>104</b> 911 Emergency	\$5,599.64	\$8,591.57	\$14,191.21
<b>205</b> Officer Training	\$0.00	\$0.00	\$0.00
<b>208</b> Park Fund	\$3,583.70	\$9,222.09	\$12,805.79
<b>209</b> D.A.R.E.	\$0.00	\$0.00	\$0.00
<b>210</b> Ambulance Fund	\$57,277.16	\$76,592.19	\$133,869.35
<b>215</b> Friend/Court	\$3,012.31	\$18,733.13	\$21,745.44
<b>216</b> Public Guardian	\$807.51	\$817.74	\$1,625.25
<b>217</b> Fairgrounds	\$663.12	\$1,976.33	\$2,639.45
<b>218</b> Smith Lake	\$0.00	\$0.00	\$0.00
<b>230</b> Hazmat	\$0.00	\$0.00	\$0.00
<b>232</b> Historical Commission	\$210.45	\$666.83	\$877.28
<b>239</b> Gypsy Moth	\$0.00	\$0.00	\$0.00
<b>245</b> Public Improvement	\$0.00	\$0.00	\$0.00
<b>249</b> Building Dept.	\$3,391.82	\$8,777.82	\$12,169.64
<b>256</b> R.O.D. Automation	\$0.00	\$0.00	\$0.00

258	May 4 Courthouse Fire	\$0.00	\$39,079.56	\$39,079.56
263	Concealed Pistol Licensing	\$0.00	\$6.05	\$6.05
265	Drug Law Enforcement	\$3,743.70	\$7,488.97	\$11,232.67
269	Law Library	\$0.00	\$1,689.69	\$1,689.69
271	Library	\$0.00	\$0.00	\$0.00
274	Council/Aging	\$0.00	\$24,000.00	\$24,000.00
281	EDC Revolving Loan	\$0.00	\$0.00	\$0.00
285	RSRF	\$0.00	\$0.00	\$0.00
290	Social Services	\$0.00	\$0.00	\$0.00
292	Child Care	\$0.00	\$38,939.02	\$38,939.02
293	Soldiers & Sailors	\$0.00	\$0.00	\$0.00
294	Veterans Trust	\$0.00	\$0.00	\$0.00
295	Airport	\$58.00	\$1,607.11	\$1,665.11
296	Basic Grant	\$0.00	\$0.00	\$0.00
297	Smile/Counseling	\$0.00	\$0.00	\$0.00
298	Veterans Affairs	\$1,739.52	\$4,456.81	\$6,196.33
470	Courthouse Preservation	\$0.00	\$0.00	\$0.00
616	Tax Revolving	\$0.00	\$0.00	\$0.00
	<b><i>SUB TOTALS</i></b>	\$228,734.34	\$634,999.83	<b>\$863,734.17</b>
201	Road Commission			\$171,132.73
	<b><i>Grand Total</i></b>		<b>\$1,034,866.90</b>	

**Item #7** Claims and Audit Docket for **June 14, 2016**, as received from the County Clerk's Office.

\*\*Item removed from Consented Agenda.

**Christenbery/Wilson** a motion to remove **Item #7** (Claims & Audit) from the **Consented Agenda**, and **2016-101** approve the rest of the Calendar Items, as presented, for **June 14, 2016**.

**Roll Call Vote:** Wilson, yes; Kischnick, yes; Boerner, yes; Christenbery, yes; Grantner, yes. **Motion Carried.**

\*\*Commissioner Kischnick addressed the Claims and Audit Docket for **June 14, 2016**. Commissioner Wilson and Christenbery, Finance Committee, ask that five invoices be removed to allow them time to research and talk with the appropriate department heads, regarding mileage reimbursement, meal reimbursement and a detailed invoice of hours covered by other Counties. Total Claims & Audit with those five invoices removed equaled **\$73,750.62**.

**Wilson/Boerner** a motion to remove 5-five invoices from the Claims Docket Report, for further **2016-102** review, and approve the rest of the invoices, as listed, on the **Claims & Audit Docket**, for **June 14, 2016**.

**Roll Call Vote:** Kischnick, yes; Boerner, yes; Christenbery, yes; Grantner, yes; Wilson, yes. **Motion Carried.**

**Public Comments:**

\*\*Comments received regarding the cost to rebuild the Courthouse, asking the B.O.C to be conservative and stay within budget and not put the County in debit. Also, to be conservative with future Airport Projects. Commissioner Kischnick thanked Mr. and Mrs. Shattuck representing the Purple Hearts and their granddaughter Serenity, for suppling the B.O.C and the audience with water.

**Appointments:**

\*\*Mr. Tim Whiting, Building Inspector, addressed the Board regarding replacing the late Joe Siefert, Oscoda County Electrical Inspector. Mr. William Uhouse, from St. Helen, has been filling in the last two weeks at \$50.00 per inspection. Mr. Whiting ask the Board to allow Mr. William Uhouse to take over the Electrical Inspector Contract Agreement. After some discussion, the following motion was made:

**Grantner/Christenbery** a motion to enter into a “Contract Agreement” with Mr. William Uhouse, as  
**2016-103** the Oscoda County Electrical Inspector, to full-fill the contract for Mr. Joe Siefert, effective July 1, 2016 and pay Mr. William Uhouse, as a temporary Electrical Inspector, at \$50.00 per inspection for the month of June 2016.

**Roll Call Vote:** Boerner, yes; Christenbery, yes; Grantner, yes; Wilson, yes; Kischnick, yes. **Motion Carried.**

\*\*Mr. Fred Lindsey, Greenwood Township Supervisor and Mr. Randy Booth, Greenwood Township Assessor, addressed the B.O.C regarding the Tax Tribunal Cost Sharing Agreement. Greenwood Township is currently involved in a Michigan Tax Tribunal dispute with New Frontiers Capital Partners, Garland Lodge & Resort, concerning the taxable, equalized and true cash values of the real property owned by Garland Lodge & Resort. After a lot of discussion, it was the consensus of the B.O.C that they would support Greenwood Township but would not commit to an amount at this time. Mr. Booth will keep the Board up-dated and bring back at a later date for further discussion.

\*\*Mr. Patrick Cudney, Associate MSU Extension Director, addressed the B.O.C to offer Oscoda County the opportunity to partner with MSU Extension to take advantage of the programs they have to offer from Agriculture & Agribusiness, Children & Youth Development, including 4-H, Health & Nutrition and Community & Economic Development and Natural Resources.

\*\*Commissioner Kischnick called for a 5-five minute recesses.

**Wilson/Boerner** a motion to take a 5-five minute recess (11:25 a.m.)  
**2016-104**

5 ayes: 0 nays: **Motion Carried.**

\*\*Mr. James Anderson, Certified Public Accountant, presented the 2015 County Audit Report. The 2015 County Audit will be available for review on the County Website [www.oscodacountymi.com](http://www.oscodacountymi.com) , at the County Treasurer’s Office, County Clerk’s Office and at the Board of Commissioners Office.

**Grantner/Wilson** a motion to accept the Oscoda County Comprehensive Annual Financial Report,  
**2016-105** for year-ended December 31, 2015, as prepared and presented by Mr. James M. Anderson, C.P.A., for Oscoda County.

**Roll Call Vote:** Grantner, yes; Wilson, yes; Kischnick, yes; Boerner, yes; Christenbery, yes. **Motion Carried.**

**Old Business:**

\*\*Commissioner Grantner gave a brief up-date on the Equalization Director's search. Previous candidates were called to see if anyone would be interested. An AD was placed on the MAAO website, resumes will be accepted until July 1<sup>st</sup>. The Committee is researching a couple other possibilities.

\*\*Commissioner Kischnick gave an up-date on the May 4, 2016 Court House Fire. The site for the temporary offices hit a snag during excavating, a tank was found and Safety-Kleen, Environmental Services, was called along with DEQ to take samples. The results have not been received, therefore further excavating cannot be done. The two 24x 60 Modular Units should arrive this week. The septic & sewer are schedule next week if the site is given clearance. The electric, gas, phone, and internet hookup will be scheduled once the modular units are set on the site.

**New Business:**

\*\*Commissioner Kischnick stated moving forward and looking ahead, it has been recommend by a committee consisting of Bob Hoffman, Mentor Township Zoning Administrator, Jeri Winton, County Clerk & Register of Deeds, Bill Kendall, County Treasurer, Commissioner Wilson, Vice-Chair and Commissioner Kischnick, Chairman, to hire WTA Architects, out of Saginaw as the County's Architect and as the Project Manager for the rebuild of the County Courthouse. After some discussion, the B.O.C approved WTA Architects and appointed a committee to assist. The first meeting is next week, it will not be open to the public at this time. Commissioner Kischnick addressed questions from the audience. The mobile units are being rented not purchased. The Courthouse has not been scheduled to be torn down. There are several historical items that were saved and will be used in the new Courthouse or items may be housed at Steiner Museum.

**Wilson/Boerner** a motion to hire WTA Architects, to provide full planning and Architectural Services  
**2016-106** to Oscoda County, to rebuild a new County Courthouse and authorize the Chairman to sign a "Contract Agreement" on behalf of Oscoda County.

5 ayes: 0 nays: **Motion Carried.**

**Wilson/Boerner** a motion to appoint a "Committee" to work with the WTA Architect Firm,  
**2016-107** representing Oscoda County.

5 ayes: 0 nays: **Motion Carried.**

\*\*The B.O.C accepted Mr. Mark Grantner, Council on Aging Director, request to continue to support the "Community Plan" for Oscoda County. Commissioner Grantner abstained from the vote regarding the Council on Aging "Community Plan."

**Boerner/Wilson** a motion to support the "Community Plan" programs and services for area seniors, and  
**2016-108** the hard work provided by the Oscoda County Council on Aging.

4 ayes: 1 abstained: **Motion Carried.**

**Financial:** (Motions Needed)

\*\*B.O.C accepted the proposal for the new plat books for the County, as recommended by the Equalization Director, John Gehres.

**Grantner/Christenbery** a motion to allow the Equalization Department enter into an Service Agreement  
**2016-109** with Mapping Solutions, for Plat Books for Oscoda County, in the amount of \$9,625.00, to be moved from Contingency and paid out of 101-115-830.00 (Gov't Plat Book Project), and so amend the budget.

**Roll Call Vote:** Kischnick, yes; Boerner, yes; Christenbery, yes; Grantner, yes; Wilson, yes. **Motion Carried.**

\*\*The B.O.C approved the invoice from Chowen & Associates, Inc., which is the Company that Dan Kauffman, IT Director Contracted with, (per motion 2016-080). The invoice is for Craig Ross, IT Assistant, hours provided in May. The Treasurer's office will create a new expense line in the Special Fund 258 (per motion 2016-092 Item#3).

**Christenbery/Boerner** a motion to charge the IT Assistant hours, from Chowen & Associates, Inc. **2016-110** against Special Fund 258, due to the May 4, 2016 Courthouse Fire, per the Contract Agreement and as invoiced.

**Roll Call Vote:** Boerner, yes; Christenbery, yes; Grantner, yes; Wilson, yes; Kischnick, yes. **Motion Carried**

\*\*On Saturday, May 28<sup>th</sup> the Steiner Museum experienced electrical problems ending with the entire electrical system being shut down and deactivated, during their annual pancake breakfast. It was determined that it was caused by a major power surge; the County insurance will cover minus the \$500.00 deductible. The B.O.C approved the full amount of the invoice from Gaylord Electric.

**Grantner/Wilson** a motion to approve the invoice from Gaylord Electric and authorize the Treasurer's **2016-111** Office to appropriate \$9,675.00 to the Historical Commission budget to cover the Power Surge at Steiner Museum, and so amend both the General Fund and Special Fund 232 Historical Commission.

**Roll Call Vote:** Christenbery, yes; Grantner, yes; Wilson, yes; Kischnick, yes; Boerner, yes. **Motion Carried.**

#### **Correspondence, Reports, Resolutions (acknowledge receipt):**

\*\*Sheriff's Department -New Hire for Part Time/Temporary

\*\*"Special Airport" Board of Commissioners Meeting, held at the Community Center, Tuesday, June 21<sup>st</sup> at 10 a.m.

\*\*Oscoda County Dennis Kauffman Memorial Airport Fly-In, Saturday, July 9, 2016

\*\*July 4<sup>th</sup> festivities start on Friday, July 1<sup>st</sup> with the Culpepper Circus at the Fairgrounds. July 2<sup>nd</sup>, Luzerne Celebration and fireworks. July 3<sup>rd</sup> Concert and Fireworks at the Skyline Event Center, July 4<sup>th</sup> Celebration at the Courthouse with parades in Mio and Comins and fireworks at dusk at M33 Sports Park.

#### **Committee Reports:**

##### **Commissioner Grantner:**

\*\*Participated in a couple of meetings along with Commissioner Wilson, and Bill Kendall, County Treasurer, regarding the Equalization Directors position.

\*\*Attended the NEMSCA Board Meeting.

\*\*Attended the ASVCMH Board Meeting.

\*\*Participated in the 23<sup>RD</sup> Circuit and 81<sup>st</sup> District Courts 4-County IT Meeting.

\*\*Commissioner Excused (12:10 p.m.)

##### **Commissioner Christenbery:**

\*\*Participated in a meeting along with Commissioner Wilson and Bill Kendall, County Treasurer, Jeri Winton, County Clerk & Register of Deeds and James Anderson, County Auditor, regarding the County 2015 Audit.

\*\*Attended the Comins Township Board Meeting.

\*\*Reviewed the Claims & Audit Docket.

\*\*Attended the Library Board Meeting.

**Commissioner Kischnick:**

- \*\*Participated in a meeting along with Commissioner Wilson and Mr. Clare Wasek, Executive General Adjuster.
- \*\*Attended two Landfill Board Meetings.
- \*\*Attended two Road Commission Board Meetings.
- \*\*Met with SERVPRO, Mr. John Hawthorne Project Manager.
- \*\*Participated in a meeting with Dan Kauffman, IT Director and Tim Whiting regarding litigation.
- \*\*Attended the NEMSCA Board Meeting.
- \*\*Participated in a meeting along with Commissioner Wilson, Jeri Winton County Clerk & Register of Deeds, Bill Kendall, County Treasurer, and Bob Hoffman, Mentor Zoning Administrator, with WTA Architects.

**Commissioner Wilson:**

- \*\*Attended two Landfill Board Meetings.
- \*\*Attended and participated in the Steiner Museum Annual Pancake Breakfast.
- \*\*Met with Gaylord Electric regarding the power surge at the Steiner Museum.
- \*\*Participated in a couple meetings along with Commissioner Grantner, and Bill Kendall, County Treasurer, regarding the Equalization Director position.
- \*\*Attended the Clinton Township Board Meeting.
- \*\*Attended the EDC & Brownfield Board Meeting.
- \*\*Participated in a meeting along with Commissioner Christenbery and Bill Kendall, County Treasurer, Jeri Winton, County Clerk & Register of Deeds and James Anderson, County Auditor, regarding the County 2015 Audit.
- \*\*Reviewed the Claims & Audit Docket.
- \*\*Participated in a meeting along with Commissioner Kischnick, Jeri Winton County Clerk & Register of Deeds, Bill Kendall, County Treasurer, and Bob Hoffman, Mentor Zoning Administrator, with WTA Architects.

**Commissioner Boerner**

- \*\*Attended the Veterans Board Meeting.
- \*\*Attended the Park Board Meeting.

**Public Comments & Matters:**

- \*\*Comments received:
  - 1) Verification that Steiner Museum power surge is covered by insurance.
  - 2) Ambulance EMS Generator is hooked up and running.
  - 3) Airshow in Gaylord this weekend featuring the “Thunderbirds”.
  - 4) No resolution at the Veteran’s Meeting with the issue brought forth by Teri Shattuck.
  - 5) Verification that the re-build Courthouse Committee will not be open to the Public. Commissioner Kischnick did state that there will be Public Meetings scheduled in the future.

\*\*Commissioner Kischnick called for a motion to adjourn.

**Wilson/Boerner** a motion to adjourn today’s meeting, **June 14, 2016** (1:00 p.m.)  
**2016-112**

5 ayes: 0 nays: **Motion Carried.**

\*\*A Board of Commissioners “Special Meeting” is scheduled for **Tuesday, June 21, 2016 a.m. 10:00 a.m.** Regarding the Oscoda County Dennis Kauffman Memorial Airport

**\*\*The next Regular Board of Commissioners Meeting is scheduled for Tuesday, June 28, 2016 at 10:00 a.m.**

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**John A. Kischnick, Oscoda County  
Board of Commissioners, Chairperson**

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**Jeri Winton, Oscoda County  
Clerk & Register of Deeds**