



COUNTY OF OSCODA

Board of Commissioners
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Oscoda County Courthouse Annex ~ 105 S. Court Street, P.O. Box 399, Mio, MI 48647

Official Minutes June 23, 2015, 2015

A Regular Meeting of the Oscoda County Board of Commissioner's was held on Tuesday, June 23, 2015, at 10:00 a.m., in the Commissioner's Room, Courthouse Annex Mio Michigan 48647.

Members Present: Commissioners Kischnick, Christenbery, Wilson, Boerner, and Grantner.

Members Excused:

Others Present: 9 members of the public were in attendance.

Chairman Kischnick called the meeting to order at 10:00 a.m.

Roll Call followed by the Pledge to the Flag.

The Board of Commissioners approved the **Agenda, for June 23, 2015 as presented.

Wilson/Christenbery a motion to accept the **Agenda** for June 23, 2015, as presented.
2015-113

5 ayes: 0 nays: **Motion Carried.**

The Board of Commissioners approved the **Consented Agenda, for June 23, 2015, with noted corrections to the Agenda. Item #2 Resolution # 2015-005 corrected to reflect 2015-004 and Item#3 revenue line corrected to reflect expense line.

**Calendar Items for June 23, 2015.

Item #1 Official Minutes for **June 9, 2015**, as presented.

Item #2 Resolution 2015-004 "Amended MOA Solid Waste Management Plan (2013)

**The Board adopted Resolution 2015-004 to Support of Concurrence with Consistency Determination of Montmorency County and Oscoda County Amended Solid Waste Management Plan 2013.

Item #3 Treasurer's Request – New transfer-out expense line.

A request to create a new transfer-out expense line to **CLOSE OUT** an **INACTIVE** Special Fund 598 Community Service Program Fund, as part of the 2014 Audit, and to allow the necessary budget amendments to the reflected revenue & expense lines.

Item #4 Claims and Audit Docket for June 23, 2015, as received from the County Clerk's Office.

Total Claims & Audit **\$35,869.84

Christenbery/Wilson a motion to approve the **Consented Agenda**, for June 23, 2015, with noted

2015-114 corrections.

Roll Call Vote: Wilson, yes; Kischnick, yes; Boerner, yes;
Christenbery, yes. Grantner, yes. **Motion Carried.**

Public Comments:

Appointments:

**Mr. James Anderson, Certified Public Accountant, presented the 2014 County Audit Report. The 2014 County Audit is available for review on the County Website www.oscodacountymi.com, at the County Treasurer's Office, County Clerk's Office and/or at the Board of Commissioners Office. The following motion was made:

Wilson/Boerner a motion to accept the Oscoda County Comprehensive Annual Financial Report, **2015-115** for year-ended December 31, 2014, as prepared and presented by Mr. James M. Anderson, C.P.A., for Oscoda County.

Roll Call Vote: Kischnick, yes; Boerner, yes; Christenbery, yes;
Grantner, yes; Wilson, yes. **Motion Carried.**

Old Business:

**Ms. Cristy Slocum, Circuit Court Administrator, addressed the Board regarding Resolution 2015-005 "Courthouse Preservation Fund" that would allow a \$10.00 surcharge to be imposed on some violations to be deposited in this fund for future court/building improvement cost; both the Board of Commissioners and the Circuit and District Courts must be in total agreement to expend, a motion passed by 3/2 with Commissioner Christenbery and Wilson with nay votes. Also, Ms. Jeanne Cardinal accepted the position as Oscoda County Trial Court Administrator/Attorney/Referee/Magistrate/Probate Register. As of July 1, 2015 Oscoda County will no longer pay for a portion of Cristy Slocum, Circuit Court Administrator, or Jennifer Huebel, District Court Administrator wage & benefits. The Trial Court Administrator position will be paid out of Probate 101/148 until a new Trial Court Budget for 2016 has been established, with Circuit Court, Probate, Family, and District Court Budgets combined. This is the first step in the "Jurisdiction Plan" moving forward to a single trial court in our County. Commissioner Kischnick asked Ms. Slocum about the two other open court positions and asked how the Courts plan on staying within their current budgets taking a part-time position to a full-time position in District Court. Ms. Slocum, stated she did not come prepared to discuss that issue and that documentation and information had previously been explained and she did not realize there were still questions. Ms. Slocum stated that she and Ms. Jennifer Huebel, District Court Administrator, had crushed the budget numbers and reviewed them with both Judge Yenior and Judge Root and the Courts feel confident they will stay within their 2015 budgets. Ms. Slocum stated she would welcomed any questions and/or additional information anyone may have.

Grantner/Kischnick a motion to adopt **Resolution 2015-005** "Courthouse Preservation Fund", as **2015-116** written, and to authorize the Treasurer's Office to create a new "Special Fund" with new revenue and expense lines, as requested.

Roll Call Vote: Boerner, yes; Christenbery, no. Grantner, yes;
Wilson, no; Kischnick, yes. **Motion Carried.**

Christenbery/Grantner a motion to hire Jeanne Cardinal as the Oscoda County Trial Court **2015-117** Administrator, with the qualifications, job duties and salary outlined in the advertisement, and as requested and recommended by the Chief Judge and Presiding Family Court Judge, effective July, 6, 2015.

5 ayes: 0 nays: **Motion Carried.**

New Business:

**The Oscoda County Board of Commissioners made a motion to expend its 2015 Title III Grant Funds, in the amount of \$19,871.09 on the following projects. Public comments will be accepted until August 14, 2015. Title III Awards are available for review on the County Website at www.oscodacountymi.com

\$5,518.00 was awarded to Luzerne Volunteer Fire Department to purchase “Turnout Wild-land Gear” for the safety and to protect our firefighters when caught in a dangerous situation while fighting on Federal land.

\$14,353.09 awarded to Tri-Town Fire Department to assist with the replace of old/obsolete/non-compliant/broken/worn-out wild land firefight equipment and personal protection equipment used specifically on and about USFS lands.

Boerner/Wilson a motion to award a total of **\$19,871.09** from 2015 Title III Funds, as listed, and **2015-118** authorize the County Treasurer to issue checks, in the awarded amounts, at the end of the advertised 45-days, as required by Title III, and so amend the budget.

Roll Call Vote: Grantner, yes; Wilson, yes; Kischnick, yes;
Boerner, yes; Christenbery, yes. **Motion Carried.**

Financial: (Motions Needed)

**The Board opened 3-three sealed bids received, as advertised, to tear off and re-roof the South/East Section of the MDOT Building/Motor Pool Maintenance Garage. After some discussion, the following motion was made:

JM - Jeff McMullen Construction, from Lewiston, \$11,995.00

Britton Roofing, from Harrison, \$11,830.00

TRC Roofing, from Alpena, \$13,868.00

Wilson/Grantner a motion to turn over the 3-three sealed bids received, to tear off and re-roof the **2015-119** South/East Section of the MDOT Building/Motor Pool Maintenance Garage, to Joe Breagh, Maintenance Supervisor and Tim Whiting, Building Inspector, for review and ask them to bring back a recommendation for the next B.O.C Meeting.

5 ayes: 0 nays: **Motion Carried.**

Correspondence, Reports, Resolutions (acknowledge receipt):

**The B.O.C received a retirement notice, as of August 14, 2015, from Ms. Chris Gerber, Equalization Director, after 42 years of serving the department as both appraiser and the Equalization Director.

**The B.O.C received a retirement notice from Mr. Jeff Keister, D/Lt. STING Officer, whom retired on June 19, 2015, after 28 years with the last 12 years at STING.

Committee Reports:

Commissioner Boerner:

**Attended the HSCC Board Meeting.

**Participated in a meeting along with Commissioner Wilson, Liz Cuddington, Regional Veterans Representative and the Prosecutor Attorney, Cassie Morse-Bills.

Commissioner Wilson:

**Participated in a meeting along with Commissioner Boerner, Liz Cuddington, Regional Veterans Representative and the Prosecutor Attorney, Cassie Morse-Bills.

**Participated in the County Ordinance Committee Meeting.

**Attended the EDC & Brownfield Board Meeting.

**Participated in a Pre-Audit Meeting along with Commissioner Christenbery, County Clerk & Register of Deeds, Jeri Winton, County Treasurer, and James Anderson, Auditor.

- **Attended the Landfill Board Meeting.
- **Attended the Elmer Township Board Meeting.
- **Reviewed the County's Claims & Audit Docket Report.

Commissioner Kischnick:

- **Attended the Landfill Board Meeting.
- **Attended the Landfill Claims & Audit Committee Meeting.
- **Attended the NEMCOG Board Meeting.
- **Attended the Big Creek Township Board Meeting.

Commissioner Christenbery:

- **Participated in a Pre-Audit Meeting along with Commissioner Wilson, County Clerk & Register of Deeds, Jeri Winton, County Treasurer, and James Anderson, Auditor.
- **Reviewed the County's Claims & Audit Docket Report.
- **Attended the District Health Department #2 Board Meeting.

Commissioner Grantner:

- **Participated in the County Ordinance Committee Meeting.
- **Attended the ASVCMH Building Committee Meeting.
- **Attended the Library Board Meeting.
- **Attended the District Health Department #2 Board Meeting.
- **Attended the ASVCMH Finance Committee Meeting.
- **Attended the Department of Human Services Board Meeting.

Public Comments & Matters:

**A comment received regarding the Courts restructure and staying within their budgets; especially moving the part-time position to a full-time position.

**Commissioner Kischnick called for a motion to adjourn.

Wilson/Boerner a motion to adjourn today's meeting, **June 23, 2015** (12:02 p.m.).
2015-120 5 ayes: 0 nays: **Motion Carried.**

The next Regular Board of Commissioners Meeting is scheduled for **Tuesday, July 14, 2015 at 10:00 a.m.

**John A. Kischnick, Oscoda County
Board of Commissioners, Chairman**

**Jeri Winton, Oscoda County
Clerk & Register of Deeds**