



COUNTY OF OSCODA

Board of Commissioners
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Oscoda County Courthouse Annex 105 S. Court Street, P.O. Box 399, Mio, MI 48647

Oscoda County Board of Commissioners

Work Session

9:00 a.m. Tuesday, June 27, 2017

Members Present: Commissioners Olsen, Nutt, Kischnick, Wilson and Kelly.

Members Excused:

Others Present: 28 members of the public were in attendance.

Chair Olsen called the Work Session Meeting to order at 9:00 a.m.

**Agenda Items for the B.O.C "Work Session" included:

1.) Ms. Jean Cardinal, Trial Court Administrator, provided an Organization Chart of the 23rd Circuit Trial Courts for Oscoda County. Ms. Cardinal stated that the Trial Court System is still a work in process and the reorganization continues among the different Court Offices and employee positions and their responsibilities. Child Care reporting continues to be a state wide problem with the new regulations; Ms. Cardinal will keep the Board informed. Court collections include Circuit, Probate and Juvenile now; District collection will be added in the future.

2.) The Personnel Policy was discussed. The policy will be sent out to Department Heads, Union Representatives and the Courts for review; the B.O.C is scheduled to address at their July 11th B.O.C Meeting. Commissioner Nutt and Wilson along with Jeri Winton, County Clerk & Register of Deeds and Bill Kendall, County Treasurer, will review the Hiring Procedures on behalf of the County.

3.) The County IT Director, provided a quote from Dell on notepads that are very compatible with the programs the County uses now. The purpose of the notepads is to eliminate some of the paperwork during the B.O.C Meetings, to allow each of the B.O.C to have a County device, rather than having to use a personal one for County business, and to assist each of our Board Member keep in contact better; some training will be done. Also, the B.O.C approved the funds to purchase servers for the County, those servers are covered by our insurance, as result to the May 4, 2016 FIRE therefore those funds can be used for the purchase of these notepads and software. The B.O.C will consider later on today's Agenda.

4.) The Fairgrounds Septic System Project received two quotes. Commissioner Kischnick and Commissioner Olsen along with Mr. Breaugh' opened the two bids and Morse Concrete & Excavating was selected, in the amount of \$8,600.00. The Project is scheduled to begin this week.

5.) Mr. Will Olsen, RFP Consultant, provided an up-date on the Government Building. The Cost Analysis completed by WTA is being reviewed. Mr. Olsen is working with Wolgast to see if there is any

value to the County performing a new estimate. The Historical Items were discussed and the B.O.C will look into making arrangements to bring those items back. The B.O.C have scheduled further discussion, of the Historical Items, at the July 11, 2017 Meeting.

**Chair Olsen called for a ten minute recess (9:28 a.m.) before the Regular B.O.C Meeting.

Official Minutes

June 27, 2017

A Regular Meeting of the Oscoda County Board of Commissioner's was held on **Tuesday, June 27, 2017 at 10:00 a.m.** in the Commissioner's Room, Courthouse Annex Mio Michigan 48647.

Chair Olsen called the meeting to order at 10:00 a.m.

Pledge to the Flag:

Roll Call of Members:

Members Present: Commissioners Olsen, Nutt, Kischnick, Wilson and Kelly.

Members Excused:

Others Present: 31 members of the public were in attendance.

The B.O.C approved the Agenda for **June 27, 2017, with the following removal and addition.

1. Correspondence/Reports/Resolutions. Remove - Trial Court Correspondence
2. Unfinished Business/New Business. ADD - EMS Director

Wilson/Kischnick a motion to accept the Agenda for **June 27, 2017**, with noted changes.
2017-201

5 ayes: 0 nays: **Motion Carried.**

The B.O.C approved the Official Minutes for **June 13, 2017 as presented.

Kischnick/Wilson a motion to approval of Official Minutes for the B.O.C Meeting held on
2017-202 June 13, 2017.

5 ayes: 0 nays: **Motion Carried.**

Public Matters & Comments (Regarding today's Agenda- limited to two minutes per person).

**Comment on the EMS Department Status. Commissioner Olsen stated that is not on the Agenda to be addressed today.

Appointments:

**Mr. James Anderson, Certified Public Accountant, presented the 2016 County Audit Report. The 2016 County Audit will be available for review on the County Website www.oscodacountymi.com at the County Treasurer's Office, County Clerk's Office and at the Board of Commissioners Office.

Nutt/Wilson a motion to accept the Oscoda County Comprehensive Annual Financial Report, for
2017-203 year-ended December 31, 2016, as prepared and presented by Mr. James M. Anderson, C.P.A., for Oscoda County.

Roll Call Vote: Kelly, yes; Wilson, yes; Olsen, yes;
Nutt, yes; Kischnick, yes. **Motion Carried.**

**Ms. Marianne Tappan, Director/Medicare Counselor, Council on Aging, presented the Implementation COA Community Plan for Region 9.

Kelly/Wilson a motion to support the “2018 COA Implementation Community Plan” programs and **2017-204** services for area seniors, and the hard work provided by the Oscoda County Council on Aging.

5 ayes: 0 nays: **Motion Carried.**

**Mr. Bill Kendall, County Treasurer, presented the Annual Land Sale Proceeds Accounts, in accordance with MCL 211.78m (8) (h). Mr. Kendall requested that the proceeds stay within the current accounts, the Board agreed.

Correspondence, Reports, Resolutions (acknowledge receipt):

**The B.O.C removed the notification from the Trial Court Administrator for further review.

**Commissioner Wilson announced “Patriots Day” at the Steiner Museum for Saturday, September 9, 2017 from 11 a.m. to 2 p.m.

Unfinished Business/New Business:

**Commissioner Olsen stated the EMS Investigation is still pending.

**The B.O.C discussed creating a Grant Committee. After a lot of discussion, the B.O.C tabled and is scheduled to address at the July 25, 2017 Board Meeting. Commissioner Kelly will research further.

**The Board approved the Oscoda County Dennis Kauffman Memorial Airport Block Grant that acknowledges the Federal/State/Local Grant Funds to Acquire Land for Approaches for Parcels E10 & E11 that include all cost affiliated including the 95% reimbursement cost, that the B.O.C have previously approved.

Wilson/Kelly a motion to accept the Contract (2017-0563) for the Acquire Land for Approaches for **2017-205** Parcels E10 & E11 between the Oscoda County Board of Commissioners and Michigan Department of Transportation for the Federal Project No. B-23-0156-1213 at the Dennis Kauffman Memorial Airport, as written, and authorize the Chair to sign.

Roll Call Vote: Olsen, yes; Nutt, yes; Kischnick, yes; Kelly, yes; Wilson, yes. **Motion Carried.**

**The B.O.C discussed the resignation of the EMS Director, Susan White. Commissioner Kischnick stated that a text message of resignation is unprofessional and he could not accept it. Although it was the consensus of the Board that a text message is not a professional way for an employee to resign, after a lot of discussion, the following motions were made:

Wilson/Nutt a motion to accept the text message sent to Chair Olsen by Susan White, Oscoda **2017-206** County EMS Director, of her resignation, effective Friday, June 23, 2017.

Roll Call Vote: Wilson, yes; Kischnick, no; Kelly, no; Nutt, yes; Olsen, yes. **Motion Carried.**

Nutt/Wilson a motion to appoint Commissioner Olsen and Kelly to act as the Interim Ambulance EMS **2017-207** Director, to oversee the current daily EMS Department Operations, (authorize \$40.00 County Per-diem) until a new Ambulance EMS Director has been hired, effective June 27, 2017.

Roll Call Vote: Olsen, yes; Kelly, yes; Nutt, yes; Kischnick, yes; Wilson, yes. **Motion Carried.**

Kischnick/Kelly a motion to allow Sherry Wilson, Oscoda County Ambulance Secretary, Steelworkers Union Employee, to work up to an additional 5 hours per week, as needed, at her current rate of pay, extra hours are to be paid out of a separate payroll line 210-651- 708.00, on a temporary basis, until a new Ambulance EMS Director has been hired, to assist with the current daily EMS Department Operations, effective June 27, 2017.

Roll Call Vote: Kelly, yes; Wilson, abstained; Nutt, yes; Olsen, yes; Kischnick, yes. **Motion Carried.**

Financial:

**The B.O.C approved the Claims & Audit Docket for June 27, 2017.

Wilson/Nutt a motion to approve the Claims & Audit Docket for June 27, 2017, in the amount of \$24,736.92.

Roll Call Vote: Nutt, yes; Olsen, yes; Kischnick, yes; Wilson, yes; Kelly, yes. **Motion Carried.**

**The B.O.C approved the “Partial Proof of Loss” as previously discussed that included the Content Inventory, EDP Inventory, and the Extra Expenses submitted from May 2016 through February 2017. The \$225,000.00 advancement and the \$500.00 deductible were both deducted and applied against this section of the County policy.

Kischnick/Wilson a motion to approve the partial “Proof of Loss”, and authorize the Chair to sign, for the Contents Inventory (\$125,067.75), EDP Inventory (\$69,047.25), and the Extra Expense (\$31,270.31) from May 2016 through February 2017, as a result of the May 4, 2016 FIRE, Insurance Claim #180364, less the insurance advancements of \$225,000.00 and less the \$500 deductible, balance Insurance Claim amount of \$2,885.31, and so amend the Special Fund Budget (258).

Roll Call Vote: Kischnick, yes; Wilson, yes; Kelly, yes; Olsen, yes; Nutt, yes. **Motion Carried.**

**The B.O.C approved the Annex Building Stucco Project, as previously presented by Mr. Joe Breaugh at the June 13, 2017 B.O.C Meeting.

Nutt/Kischnick a motion to approve the Stucco Project for the Annex Building, exempt from the bidding policy, and accept the quote from Perma Log Co., in the amount of \$8, 287.50, paid out the General Fund (101-265), Grounds Capital Projects (101-265-977.01) moved from Contingency and so amend the Budget.

Roll Call Vote: Wilson, yes; Kischnick, yes; Kelly, yes; Nutt, yes; Olsen, yes. **Motion Carried.**

**The B.O.C approved the purchase of the Dell Tablets, as previously discussed at the Work Session today.

Wilson/Kelly a motion to purchase (8) - Dell Latitude 12 5285 & Travel Keyboard and software, exempt from the purchasing policy, not to exceed \$10,000.00, paid out of the General Fund (101-258), IT/Govt. Admin, Equipment Non-Capital, and so amend the Budget

Roll Call Vote: Kischnick, yes; Olsen, yes; Nutt, no; Kelly, yes; Wilson, yes. **Motion Carried.**

Committee Reports:

Commissioner Kischnick:

- **Attended the Greenwood Township Board Meeting.
- **Attended the EDC & Brownfield Meeting. (Vision Quest Presentation).
- **Landfill Claims & Audit Committee Meeting.
- **Attended the 23rd Circuit Court Judicial Committee Meeting.
- **NE MI Counties Board Meeting.
- **Met with Susan White, EMS Director, and Steelworkers Union Steward, along with Commissioner Olsen regarding EMS Department.
- **Attended "Project Connect" at the Mio AuSable High School.
- **Attended the Landfill Board Meeting.
- **Participated in a meeting along with Commissioner Kelly and Jean Cardinal, Trial Court Administrator regarding the Michigan Indigent Defense Commission.
- **Met with the Prosecuting Attorney, Cassie Morse-Bills, Gary King, Labor Attorney, along with Commissioner Olsen regarding the EMS Investigation.
- **Attended the District Health Department #2 Board Meeting.

Commissioner Nutt:

- **Attended the EDC & Brownfield Meeting. (Vision Quest Presentation).
- **Attended the Steiner Museum (Friends) Board Meeting.

Commissioner Wilson:

- **Participated in a pre-audit meeting with James Anderson, CPA, along with Commissioner Olsen, County Clerk & Register of Deeds, Jeri Winton, and County Treasurer, Bill Kendall.
- **Attended the DHS Board Meeting.
- **Attended the Steiner Museum (Friends) Board Meeting.
- **Met with Ms. Brenda Oaks, Medical Examiner, along with Commissioner Olsen and County Clerk & Register of Deeds, Jeri Winton.
- **Attended Elmer Township Board Meeting.
- **Attended "Project Connect" at the Mio AuSable High School.
- **Attended the Landfill Board Meeting.
- **Reviewed the Claims & Audit Docket for June 27, 2017.

Commissioner Kelly:

- **Attended the Park & Recreation Board Meeting.
- **Attended the Big Creek Township Board Meeting.
- **Attended the OC River fest Meeting.
- **Participated in a meeting along with Commissioner Olsen, County Treasurer, Bill Kendall, NICE, Cy & Jessica Wakeley and B.O.C Executive Secretary, Brenda Moore, regarding EDC Revolving Loan Funds.
- **Attended the EDC & Brownfield Meeting. (Vision Quest Presentation).
- **Attended the 23rd Circuit Court Judicial Committee Meeting.
- **Participated in a meeting along with Commissioner Kischnick and Jean Cardinal, Trial Court Administrator regarding the Michigan Indigent Defense Commission.
- **Participated in a phone conference with Mr. Will Olsen, RFP Consultant, along with Commissioner Olsen and B.O.C Executive Secretary, Brenda Moore regarding the status of the rebuild.
- **Met with Mr. John Rouse, Boy Scouts of America, along with Commissioner Olsen regarding the County Youth Programs.
- **Attended the HSCC Board Meeting.

Commissioner Olsen:

- **Participated in a meeting along with Commissioner Kelly, County Treasurer, Bill Kendall, NICE, Cy & Jessica Wakeley and B.O.C Executive Secretary, Brenda Moore, regarding EDC Revolving

Loan Funds.

**Participated in a pre-audit meeting with James Anderson, CPA, along with Commissioner Wilson, County Clerk & Register of Deeds, Jeri Winton, and County Treasurer, Bill Kendall.

**Attended the NEMCOG Board Meeting.

**Participated in a phone conference with Mr. Gary King, Labor Attorney, along with BOC Executive Secretary, Brenda Moore regarding the Personnel Policy.

**Met with Ms. Brenda Oaks, Medical Examiner, along with Commissioner Wilson and County Clerk & Register of Deeds, Jeri Winton.

**Met with Susan White, EMS Director, and Steelworkers Union Steward, along with Commissioner Kischnick regarding EMS Department.

**Met with Mr. John Rouse, Boy Scouts of America, along with Commissioner Kelly regarding the County Youth Programs.

**Met with the B.O.C Executive Secretary, Brenda Moore, regarding B.O.C business.

**Participated in a phone conference with Mr. Will Olsen, RFP Consultant, along with Commissioner Kelly and B.O.C Executive Secretary, Brenda Moore regarding the status of the rebuild.

**Met with the Prosecuting Attorney, Cassie Morse-Bills, Gary King, Labor Attorney, along with Commissioner Kischnick regarding the EMS Investigation.

**Reviewed the Claims & Audit Docket for June 27, 2017.

**Attended the District Health Department #2 Board Meeting.

**Attended the Road Commission Board Meeting.

Public Comments & Matters:

**Comments received:

** Several audience members had comments on the EMS Department.

- What is the plan for the EMS Department, the vision for the B.O.C.?
- EMS is a life service to all our County residents and the B.O.C wants to continue with that service but needs to stay within the EMS Budget
- What about our county residence EMS life concerns compared to the fire department concerns with a burning house?
- Higher level of care for what the millage supports.
- Medical transfers increase revenue
- The B.O.C wants EMS to be successful
- Social smears unprofessional.
- Misinformation
- EMS employees going to local business during working hours
- Public perception both positive & negative
- EMS employees spend money locally
- Ambulance Rigs must be left running – Medication cannot get too hot or cold.
- Educate the Public
- Ask the EMS employee's what they think will work.
- BLS vrs. ALS
- Budget for the future
- Laws & Regulations have changed
- Board should work with staff
- Offer Clinics
- Susan White, was a good director.
- Morale is low
- Better Communication
- Is the Board looking a Privatizing? No

- Possible Special Millage
- Work together
- Offer Ambulance Rig ride along – Commissioner Nutt volunteered.
- Public Awareness

**Chair Olsen called for a recess (12:32 p.m.) before going into a CLOSED SESSION as scheduled, for Land Acquisition, in accordance to the Open Meetings Act 176 PA 267, MCL 15.261 et seq. - Section X - #1.

**Commissioner Nutt was excused.

Wilson/Kelly a motion to go into **Closed Session** (12:42 p.m.), for Land Acquisition.
2017-213

Roll Call Vote: Olsen, yes; Nutt, Excused; Kelly, yes;
Wilson, yes; Kischnick, yes. **Motion Carried.**

Wilson/Kischnick a motion to return to the B.O.C Meeting (1:09 p.m.).
2017-214

4 ayes: 0 nays: **Motion Carried.**

**Chair Olsen asked if there was any further business. The following motions were made:

Kischnick/Wilson - a motion to approve the acquisition of an aviation easement for Parcel E9, as
2017-215 discussed and agreed upon in Closed Session, as presented by Mead & Hunt.

Roll Call Vote: Kelly, yes; Wilson, yes; Kischnick, yes;
Olsen, yes; Nutt, Excused. **Motion Carried.**

Wilson/Kelly a motion to approve the contract amendment for \$5,197.50 with Mead & Hunt to provide
2017-216 additional services related to the acquisition of easements E9, E10 and E11, and authorize the Chair to sign.

Roll Call Vote: Wilson, yes; Kischnick, yes; Kelly, yes;
Nutt, Excused; Olsen, yes. **Motion Carried.**

Chair Olsen called for a motion to adjourn.

Kischnick/Wilson a motion to adjourn today's meeting, **June 27, 2017** (1:15 p.m.).
2017-217

4 ayes: 0 nays: **Motion Carried.**

The next Regular B.O.C Meeting is scheduled for **Tuesday, July 11, 2017.

A B.O.C Work Session will be held at **9:00 a.m.** and the Regular B.O.C Meeting at **10:00 a.m.**

LaNita Olsen, Oscoda County
Board of Commissioners Chair

Jeri Winton, Oscoda County
Clerk & Register of Deeds