



COUNTY OF OSCODA

Board of Commissioners
Telephone (989) 826-1130
Fax Line (989) 826-1173

Oscoda County Courthouse Annex 105 S. Court Street, P.O. Box 399, Mio, MI 48647

Oscoda County Board of Commissioners

Work Session

9:00 a.m. Tuesday, March 12, 2019

Members Present: Commissioners Yoder, Varner, Bondar, McCauley, and Marsh.

Members Excused:

Others Present: 13 members of the public were in attendance.

Chairman Yoder called the Work Session Meeting to order at 9:00 a.m.

**Agenda Items for the B.O.C “Work Session” included:

**Ms. Brenda Moore, Executive B.O.C Secretary, reviewed the February 2019 General and Special Funds Budget Summary’s.

**Ms. Donna Lowe, Trial Court Administrator, addressed the Board regarding a Trial Courts County Credit Card, for County business. Ms. Lowe explained the need and presented a policy. The County Treasurer, Bill Kendall, will have the ultimate control and is agreement with Ms. Lowe that the Courts could use their own credit card. The Board will consider at their next scheduled B.O.C Meeting.

**Commissioner Yoder gave a brief up-date on the new Government Building that was received from Wolgast Corporation, Mr. Luke Gerhart, Senior Project Manager. At this time, Wolgast Architect and Engineers are in the process of finalizing plans. Wolgast intent is to be completed by the end of March to use the 2019 pricing to present to the Board for approval in April. Commissioner Yoder did state one of the changes is to eliminate the operable partition wall and the unnecessary components affiliated. Commissioner Bondar questioned the consolidation of vaults and asked Commissioner Yoder to look into; the County Clerk and Register of Deeds vaults must be separated.

**The Board discussed, due to having additional time, the Veteran Affairs request for the Director’s hours and wage increase. The Veteran Affairs Board is asking for a \$6 wage increase for the VA Director and an additional 4 hours per week. Commissioner Bondar presented a comparison of surrounding Counties VA Director’s hours and wages. Commissioner Yoder stated after doing some research the VA Director has not been treated as a County non-union employee and did not receive the wage increases for the last few years, which calculated to .98 cents and reiterated that it is the Board of Commissioners that set the wage for the VA Director. The VA Director, AJ Welser, Jr. spoke on some of the duties that he is responsible for as the Director, which include but are not limited to assisting Oscoda County Veterans with the paperwork to receive assistance, based on what they are qualified for, scheduling and travel assistance. Commissioner Marsh asked about future Veteran Programs and how the Veterans Office could

reach out to more County Veterans. Commissioner Yoder stated that the Board appreciates what the Veteran Affairs Office does for the County and thanked Mr. Welser, Jr.

**Chairman Yoder called to end the Work Session (9:47 a.m.).

Official Minutes

March 12, 2019

A Regular Meeting of the Oscoda County Board of Commissioner's was held on **Tuesday, March 12, 2019 at 10:00 a.m.** in the Commissioner's Room, Courthouse Annex Mio Michigan 48647.

Chairman Yoder called the meeting to order at 10:00 a.m.

Pledge to the Flag

Roll Call of Members:

Members Present: Commissioners Yoder, Varner, Bondar, McCauley, and Marsh.

Members Excused:

Others Present: 15 members of the public were in attendance.

The B.O.C approved the Agenda for **March 12, 2019, with one addition.

Consented Agenda: **Item#4** EMS Employee K. Atkins Status Change.

Varner/McCauley a motion to approve the Agenda for **March 12, 2019** with one noted addition.
2019-055 5 yes: 0 no: **Motion Carried.**

The B.O.C approved the Consent Agenda for **March 12, 2019, with a change to Item#3 and the addition of Item#4.

Item #1 Official Minutes for **February 26, 2019**, was approved as presented.

Item #2 Expenditures for **February 2019**. Total **\$533,910.19**.

	PAYROLL	EXPENSES	TOTAL
101 General Fund	\$158,276.26	\$163,904.72	\$322,180.98
102 Ambulance Equip	\$0.00	\$9,615.49	\$9,615.49
103 Sheriff Equip	\$0.00	\$10,496.37	\$10,496.37
104 911 Emergency	\$6,582.47	\$6,124.64	\$12,707.11
205 Officer Training	\$0.00	\$399.00	\$399.00
208 Park Fund	\$3,210.89	\$2,937.75	\$6,148.64
209 D.A.R.E.	\$0.00	\$0.00	\$0.00
210 Ambulance Fund	\$57,488.07	\$25,417.61	\$82,905.68
215 Friend/Court	\$5,541.40	\$3,217.23	\$8,758.63
216 Public Guardian	\$0.00	\$195.55	\$195.55
217 Fairgrounds	\$0.00	\$215.31	\$215.31
218 Smith Lake	\$0.00	\$0.00	\$0.00
230 Hazmat	\$0.00	\$0.00	\$0.00

232	Historical Commission	\$0.00	\$241.76	\$241.76
239	Gypsy Moth	\$0.00	\$0.00	\$0.00
245	Public Improvement	\$0.00	\$0.00	\$0.00
249	Building Dept.	\$4,122.00	\$2,500.25	\$6,622.25
256	R.O.D. Automation	\$0.00	\$0.00	\$0.00
258	May 4 Courthouse Fire	\$0.00	\$0.00	\$0.00
260	MIDC	\$0.00	\$7,300.00	\$7,300.00
263	Concealed Pistol Licensing	\$0.00	\$3.50	\$3.50
265	Drug Law Enforcement	\$966.49	\$1,060.88	\$2,027.37
269	Law Library	\$0.00	\$202.89	\$202.89
271	Library	\$0.00	\$0.00	\$0.00
274	Council/Aging	\$0.00	\$20,000.00	\$20,000.00
281	EDC Revolving Loan	\$0.00	\$0.00	\$0.00
285	RSRF	\$0.00	\$0.00	\$0.00
290	Social Services	\$0.00	\$0.00	\$0.00
292	Child Care	\$2,360.03	\$28,288.19	\$30,648.22
294	Veterans Trust	\$0.00	\$0.00	\$0.00
295	Airport	\$723.42	\$807.50	\$1,530.92
296	Basic Grant	\$0.00	\$937.50	\$937.50
297	Smile/Counseling	\$0.00	\$0.00	\$0.00
298	Veterans Affairs	\$1,894.64	\$5,856.53	\$7,751.17
470	Courthouse Preservation	\$0.00	\$0.00	\$0.00
616	Tax Revolving	\$0.00	\$3,021.85	\$3,021.85
	<i>SUB TOTALS</i>	\$241,165.67	\$292,744.52	\$533,910.19
201	Road Commission			\$190,783.02
	<i>Grand Total</i>		\$724,693.21	

Item #3 Claims and Audit Docket for **March 12, 2019**, approved after Claim #21 (\$261.38) was pulled for further review. Total for Claims & Audit **\$26,625.06**.

Item#4 EMS Employee K. Atkins Status Change.

**The B.O.C acknowledged the status change for EMS employee Kayla Atkins, from an EMT Contingency status to an EMT part-time status, effective March 12, 2019.

Marsh/Varner a motion to approve the Consent Calendar Items for **March 12, 2019**, with the noted **2019-056** change to Item#3 and the addition of Item#4.

Roll Call Vote: Bondar, yes; McCauley, yes; Varner, yes; Yoder, yes; Marsh, yes. **Motion Carried.**

Public Matters & Comments (Regarding today's Agenda- limited to two minutes per person).

Appointments:

**Mr. Norm Caldwell presented the Annual Remonumentation Appointments & Contracts. The following motions were made:

Marsh/Bondar a motion to continue with the appointment of Jeremy Card, P.S. from J. Card Surveying, **2019-057** Rose City, MI, a licenses surveyor, as the Oscoda County Representative, as required by the Michigan Remonumentation Statue.

5 yes: 0 no: **Motion Carried.**

Bondar/Varner a motion to allow Mr. Norman C. Caldwell, to continue to serve as the Oscoda County **2019-058** Remonumentation Grant Administrator.

5 yes: 0 no: **Motion Carried.**

McCauley/Bondar a motion to approve the 2019 Remonumentation Contracts for Rowe/ Myers, Card **2019-059** Surveying and Herman, Huron Engineering & Surveying, Inc. for Remonumentation in Oscoda County, as they were presented, and authorize the B.O.C Chairman to sign.

5 yes: 0 no: **Motion Carried.**

Varner/Marsh a motion to appoint the following Professional Surveyors, to sit on the Oscoda County **2019-060** Remonumentation Peer Review Group, Marvin Myers, P.S. (Rowe PSC, Grayling), Mark Herman, P.S. (Huron Engineering & Surveying, Alpena), Jeremy Card, P.S. (Card Surveying, Rose City) Larry Beauregard, P.S. (retired, Lewiston), and Lisa Martin, P.S. USDA/Forest Service, Cadillac, as recommended by Norman Caldwell as the Oscoda County Remonumentation Grant Administrator.

5 yes: 0 no: **Motion Carried.**

**Lt. Mark Pintar from the Strike Team Investigative Narcotics Group (S.T.I.N.G) addressed the Board. The County is a member of the Strike Team Investigative Narcotics Group. The Drug Enforcement Officer operates through the County Sheriff's Department through a Millage and provides Drug Enforcement and Drug Awareness Programs to our schools and citizens in Oscoda County. STING cooperates with all entities to enhanced law enforcement to provide and protect property and health, safety, and welfare of the public. Last year STING was able to get a Meth Trailer through a grant, with the assistance of the United Forest Service, which has been an asset to the County. Lt. Pintar thanked the Board for the opportunity to address them and looks forward to the assignment of a new Drug Enforcement Officer soon.

Correspondence/Reports/Resolutions:

**The Board acknowledged a new hire for the Sheriff's Department.

Varner/McCauley a motion to acknowledge the hiring of Connor Corbin, as a full-time Sheriff Deputy, **2019-061** effective February 25, 2019.

5 yes: 0 no: **Motion Carried.**

**The Board acknowledged the "Letter of Understanding" as it was received and signed by the 23rd United Steelworkers Union Representative and the Presiding Judge of the 23rd Judicial Circuit Court and Probate Court. Commissioner Varner and Marsh met with Judge Morse-Bills and Donna Lowe, Trial Court Administrator and the B.O.C received legal opinion from Gary King, Labor Attorney for clarification regarding.

McCauley/Bondar a motion to acknowledge the "Letter of Understanding", regarding Trial Courts, as **2019-062** requested per motions 2019-038,039,040,041, and 042.

5 yes: 0 no: **Motion Carried.**

Unfinished Business/New Business:

**Commissioner Yoder and Bondar had met with the Prosecuting Attorney, Kristi McGregor, and talked with Judge Morse-Bills regarding the current lunchroom, used by the County and Court employee's located in Annex Courthouse Building. The current lunchroom is actually considered a Jury Room, however it will be available to be used for a Victims Room when necessary. The Boardroom will be used for an employee lunchroom temporarily until the new Government Building is built. The following motions were made:

Marsh/McCauley a motion to send out notification to the employees of the Annex Courthouse that the employee lunchroom will be moved to the Board of Commissioner's Boardroom, until further notice, with the exception of B.O.C Meetings as previously scheduled, as of April 1, 2019.

5 yes: 0 no: **Motion Carried.**

Varner/McCauley a motion to purchase a mini refrigerator for the Family Division Office and a storage cabinet for supplies for the Boardroom, not to exceed \$500.00, funds to be moved out of contingency and to be paid out of Govt' Admin (101-115); and so amend the budget.

Roll Call Vote: Varner, yes; Marsh, yes; Yoder, yes; Bondar, yes; McCauley, yes. **Motion Carried.**

**The Board approved the five-members to the volunteered Oscoda County Park & Recreation System Advisory Committee.

McCauley/Varner a motion to appoint the five-members to the volunteered Oscoda County Park & Recreation System Advisory Committee (per motion 2019-035), Commissioner Kyle Yoder, Commissioner Jackie Bondar, Ryan Wyckoff, Rob Murphy and Linda Jagiello.

5 yes: 0 no: **Motion Carried.**

Financial:

**Commissioner Marsh made a motion to increase the Veteran Affairs Director's hours, effective March 12, 2019 and increase the Veteran Affairs Director's wage, retro back to January 1, 2019; as discussed during the Work Session.

Marsh/McCauley a motion to approve the increase in hours from 24 to 28 per week for the part-time Veteran Affairs Director, Andrew Welser, Jr.

Roll Call Vote: Marsh, yes; Yoder, yes; McCauley, yes; Varner, yes; Bondar, yes. **Motion Carried.**

Marsh/Bondar a motion to approve the wage increase per hour from \$15.00 to \$16.00 for the Veteran Affairs Director, Andrew Welser, Jr, retro back to January 1, 2019, and so amend the Veteran Affairs (298) 2019 Budget.

Roll Call Vote: Varner, yes; Marsh, yes; Yoder, yes; Bondar, yes; McCauley, yes. **Motion Carried.**

**The Board approved the appraisal of the DNR property, as requested by the Oscoda County Dennis Kauffman Memorial Airport, for residence access to their property.

Varner/McCauley a motion to accept the appraised value, in the amount of \$2,300.00, for the DNR property (Parcel ID#2039582) and authorize the Chair to sign the formal "Land Transaction Agreement" for the sale to Oscoda County.

Roll Call Vote: Bondar, yes; McCauley, yes; Varner, yes;
Yoder, yes; Marsh, yes. **Motion Carried.**

**The Board approved to change the EMS Billing Fees, as previously discussed at the February 26, 2019 Board Meeting.

McCauley/Bondar a motion to change the current EMS Fees for Medicaid, Medicare and BCBS for the **2019-069** Oscoda County Emergency Medical Service, as presented and recommended by the EMS Director, Bob Hunter effective April 1, 2019.
5 yes: 0 no: **Motion Carried.**

Committee Reports:

Commissioner Marsh

**Participated in a meeting along with Commissioner Varner, Judge Morse-Bills and Donna Lowe, Trial Court Administrator.

**Attended the Veterans Affairs Board Meeting along with VA Liaison Commissioner Yoder.

**Attended the CHOICE Board Meeting.

Commissioner Yoder

**Attended a "Special" Planning Commission Board Meeting.

**Dealt with several correspondence and/or phone calls regarding the rebuild.

**Attended the Veterans Affairs Board Meeting.

**Reviewed the Claims & Audit Docket for March 12, 2019; as part of the Finance Committee.

**Attended the Comins Township Board Meeting.

**Attended the MTA Board Meeting.

Commissioner Varner

**Participated in a meeting along with Commissioner Marsh, Judge Morse-Bills and Donna Lowe, Trial Court Administrator.

**Attended the Clinton Township Board Meeting.

**Participated in a phone conference call with Mead & Hunt, Inc. Stephanie Ward and Ben Hoover, along with Commissioner Bondar, Dave Kauffman, Airport Manager and Ms. Brenda Moore, B.O.C Executive Secretary.

**Participated in a meeting with Commissioner Bondar, Bob Hunter, EMS Director and the United Steelworkers Union Representatives.

**Reviewed the Claims & Audit Docket for March 12, 2019; as part of the Finance Committee.

**Attended training for the AuSable Valley Community Mental Health (ASVCMH).

Commissioner Bondar

**Participated in a phone conference call with Mead & Hunt, Inc. Stephanie Ward and Ben Hoover, along with Commissioner Varner, Dave Kauffman, Airport Manager and Ms. Brenda Moore, B.O.C Executive Secretary.

**Participated in a meeting with Commissioner Varner, Bob Hunter, EMS Director and the United Steelworkers Union Representatives.

**Spoke with Chris McLaughlin, part of the Nor'easter group, regarding a fundraiser for lights at the ticket booth out at the Fairgrounds.

Commissioner McCauley

**Attended the Road Commission Board Meeting.

**Attended a speaking event with Triston Cole, House Representative.

Public Comments & Matters:

**VA Director stated it is a privilege to work for the Veterans and thanked the Board for the increase in hours and wage.

**Invitation to the Public: The Luzerne American Legion will have Ruben Sandwiches, Saturday, March 16th at noon.

**Off Road Vehicle (ORV) Safety Course will be offered on Saturday, April 27 and a Motor Boat Safety Course will be offered on Saturday, May 11th for more information call the Sheriff's Department.

**Sheriff Grace shared information on some roadwork scheduled for Oscoda County; anticipate delays.

**Planning Commission Board will have the "Capital Improvement Program" on the County Website www.oscodacountymi.com for the public to review.

**A resident thanked the Board for addressing things in a timely manner.

**A resident would like the ORV Ordinance to be reviewed, especially regarding East Kurtz Road and to look at opening access for snowmobiles on Weaver Road. Commissioner Yoder will follow-up.

**A resident questioned the brine well situation in Big Creek. Commissioner Bondar commented and the County Herald provided some information.

**EMS participated at the Fairview School, as part of "March Reading Month" reading to 4th graders.

**EMS offering blood pressure checks at the Council on Aging.

**Chairman Yoder called for a motion to adjourn.

Varner/McCauley a motion to adjourn today's meeting (11:57 a.m.).

2019-070

5 yes: 0 no: **Motion Carried.**

The next Regular B.O.C Meeting is scheduled for **Thursday, March 28, 2019. A B.O.C Work Session will be held at **5:30 p.m.** and the Regular B.O.C Meeting at **6:30 p.m.**

**Kyle Yoder, Oscoda County
Board of Commissioners Chairman**

**Jeri Winton, Oscoda County
Clerk & Register of Deeds**