



COUNTY OF OSCODA

Board of Commissioners
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Oscoda County Courthouse Annex 105 S. Court Street, P.O. Box 399, Mio, MI 48647

Oscoda County Board of Commissioners

Work Session

5:30 p.m. Thursday, March 28, 2019

Members Present: Commissioners Yoder, Bondar, McCauley, and Marsh.

Members Excused: Commissioner Varner

Others Present: 17 members of the public were in attendance.

Chairman Yoder called the Work Session Meeting to order at 5:30 p.m.

**Agenda Items for the B.O.C “Work Session” included:

**Ms. Buffy Carr, EOC Coordinator, provided a report on the Oscoda County Emergency Management. The report included meetings & assignments, recurring tasks & reports, primary activities, major projects and up-coming events & goals. Ms. Carr confirmed that she will be leaving Oscoda County, August 31, 2019 and has suggested the County hire her replacement by August 1, 2019; a one month overlap for training purposes. Commissioner Yoder will work closely with Ms. Carr during this process.

**Commissioner Yoder open the floor for the Board & audience to discuss the USFS Order to Ban Alcohol on AuSable River; the Forest Service has postponed implementation of the closure order. A community work group composed of community leaders, business owners and private citizens are working with the United States Forest Service, Law Enforcement, and the MI Department of Natural Resources. Working suggestions included education, social/traditional medial presence, law enforcement, clean-up, cooperation, livery owners and other concerns. Sgt. Lively, Conservation Officer, addressed the Board regarding the DNR’s role and their willingness to assist. After a lot of discussion, education seem to be the big consensus along with simple public respect for the river. The working group encourages the public to share comments and suggestions by e-mail (r9_hmnf_website@fs.fed.us) or post (Huron-Manistee National Forests, ATTN: Community Working Group, 1755 S Mitchell Street Cadillac MI 49601).

**Commissioner Yoder asked the Board members to review the B.O.C By-laws, County Personnel Policy and the two Steelworkers & POAM Union Contracts for future discussion.

**Chairman Yoder called to end the Work Session (6:23 p.m.).

Official Minutes

March 28, 2019

A Regular Meeting of the Oscoda County Board of Commissioner's was held on **Thursday, March 28, 2019 at 6:30 p.m.** in the Commissioner's Room, Courthouse Annex Mio Michigan 48647.

Chairman Yoder called the meeting to order at 6:30 p.m.

Pledge to the Flag

Roll Call of Members:

Members Present: Commissioners Yoder, Bondar, McCauley, and Marsh.

Members Excused: Commissioner Varner

Others Present: 19 members of the public were in attendance.

The B.O.C approved the Agenda for **March 28, 2019, as presented.

Bondar/McCauley a motion to approve the Agenda for **March 28, 2019**
2019-071 4 yes: 0 no: **Motion Carried.**

The B.O.C approved the Consent Agenda for **March 28, 2019, as presented.

Item #1 Official Minutes for **March 12, 2019**, approved as presented.

Item #2 Annex Building Boardroom Use.

**All future request to use the Boardroom, for a meeting, is to be scheduled through the Board of Commissioners Office by the Executive Secretary.

Item #3 General and Special Fund Budget Amendments.

**The B.O.C approved the amendments, as requested, to reflect the change in the 2019 Chair, 2018 PTO unused and to reflect the Short/Long Term Benefits for eligible employees, with Madison National, and transfer cost to the appropriate 2019 department's budget.

District #4	101-101-702.04	increase	\$500.00
District #5	101-101-702.05	decrease	\$500.00
Equalization 101/225	101-225-719.01	increase	\$15.63
Sheriff Dept. 101/301	101-301-719.01	increase	\$4,512.82
Contingency 101/890	101-890-965.00	decrease	\$4,528.45
Ambulance 210	210-651-719.01	increase	\$2,614.27
Child Care 292	292-662-719.01	increase	\$382.39
BOC Sec. 101/102	101-102-838.00	increase	\$467.52
Trial Courts 101/130	101-130-838.00	increase	\$2,641.20
Clerks 101/215	101-215-838.00	increase	\$902.40
Prosecutor 101/229	101-229-838.00	increase	\$917.76
Reg. of Deeds 101/236	101-236-838.00	increase	\$836.04
Equalization 101/225	101-225-838-00	increase	\$868.92
Treasurer 101/253	101-253-838.00	increase	\$450.12

Maintenance 101/265	101-265-838.00	increase	\$1,982.16
Sheriff 101/301	101-301-838.00	increase	\$8,434.68
Gov't Admin. 101/115	101-115-838.00	decrease	\$17,500.80
911 104	104-301-838.00	increase	\$1,384.56
Ambulance 210	210-651-838.00	increase	\$7,777.92
FOC 215	215-141-838.00	increase	\$1,054.20

Item #4 Claims and Audit Docket for **March 28, 2019**, as received from the County Clerk’s Office. Total Claims & Audit **\$81,896.62.**

Marsh/Bondar a motion to approve the Consent Calendar Items for **March 28, 2019, 2019-072**

Roll Call Vote: McCauley, yes; Varner, absent; Marsh, yes; Yoder, yes; Bondar, yes. **Motion Carried.**

Public Matters & Comments (Regarding today’s Agenda- limited to two minutes per person).

Appointments:

**Ms. Chris McLaughlin, a member of the Nor’easter group, addressed the B.O.C regarding a project to put in lights at the entrance gate and at the ticket booth out at the Fairgrounds; at no cost to the County. Ms. McLaughlin has local businesses, a license electrician and volunteers to assist with the labor has received a license to hold a raffle to off-set the cost of the project. The goal is to have the project completed by June before the Nor’easter event. Ms. McLaughlin also asked the B.O.C to look into the refrigeration at the Fairgrounds. After some discussion, the following motion was made.

McCauley/Bondar a motion to approve the Nor'easter's proposal for the lighting project out at the **2019-073** Fairgrounds, contingent upon Miss Dig called, volunteer qualifications verified and an electrical permit (by licensed electrician) pulled; working with Joe Breaugh, Maintenance Supervisor.

4 yes: 0 no: **Motion Carried.**

**Mr. Rob Murphy, Planning Commission Chair, addressed the B.O.C regarding Oscoda County “Capital Improvement Program” for FY2019-2024. The Planning Commission is to assist the County in future decisions and to better inform Oscoda County residents by using our County’s resources for future infrastructure, physical improvements, major repairs and equipment purchases. A capital improvement includes new constructions, repairs to existing facilities, renovations to County structures, purchases of large equipment or vehicles, the acquisition of land and other substantial investments meant to be used over a long period of time; the capital improvements are prioritize based on the needed or desire that can be completed within 6-years. The Oscoda County Planning Commission is responsible for yearly reviewing and updating this plan, both to remove completed improvements, make needed changes and to add new planned improvements. The “Capital Improvement Program” for FY2019-2024 is available for review on the County website www.oscodacountymi.com.

Marsh/McCauley a motion to accept the Oscoda County “Capital Improvement Program” for **2019-074** FY2019-2024, as recommended by the Planning Commission Board.

4 yes: 0 no: **Motion Carried.**

Correspondence/Reports/Resolutions:

**Ms. Laura Kendall was appointed to the Jury Board.

McCauley/Marsh a motion to acknowledge the appointment of Laura Kendall to the Oscoda County Jury Board, for a six (6) year term beginning April 30, 2019.
2019-075 4 yes: 0 no: **Motion Carried.**

Unfinished Business/New Business:

**The B.O.C denied the appointment of Mr. Ron Knott to the EDC & Brownfield Board. The B.O.C approved to advertise for new members.

Marsh/Yoder a motion to appoint Ron Knott to the EDC & Brownfield Board, as approved and recommend by the EDC & Brownfield Board, at their February 21, 2019 Meeting.
2019-076 **Roll Call Vote:** Marsh, no; Yoder, no. McCauley, no; Varner, absent; Bondar, no; **Motion Failed.**

Marsh/Bondar a motion to advertise for EDC & Brownfield Board Members in the Oscoda County Herald and on the County Website, for two weeks.
2019-077 4 yes: 0 no: **Motion Carried.**

**Commissioner Yoder explained the County may have some employee's that will qualify for Public Act 369 of 2018 "Paid Medical Leave Act" that goes into effect on March 29, 2019, therefore the County will need to comply. The Board will have to decide how they will implement in the near future.

McCauley/Bondar a motion for Oscoda County to comply with Public Act 369 of 2018, "Paid Medical Leave Act" effective March 29, 2019.
2019-078 4 yes: 0 no: **Motion Carried.**

Financial:

**The B.O.C approved to amend the "Letter of Understanding" for NICE to be paid as a contractor and not as an employee of the County changing the word per-diem to per-visit and authorized the immediate payment for services.

McCauley/Marsh a motion to amend motion 2018-203 "Letter of Understanding" between Oscoda County and NICE to act as "Consultant" for the Oscoda County EDC and Housing Director, from January 1, 2019 through May 31, 2019, at a rate of \$60 per-visit plus mileage.
2019-079

Roll Call Vote: Yoder, yes; Bondar, yes; Marsh, yes; McCauley, yes; Varner, absent. **Motion Carried.**

Marsh/McCauley a motion to authorize the County Clerk's Office to pay NICE, in the amount of \$376.00, for services rendered immediately.
2019-080 **Roll Call Vote:** Bondar, yes; McCauley, yes; Varner, absent; Yoder, yes; Marsh, yes. **Motion Carried.**

**The B.O.C approved the request by the Trial Courts to have their own County credit card to use for County business.

Marsh/Bondar a motion to approve the Oscoda County Trial Courts own credit card, following the guidelines of Resolution 2014-011 and the Trial Courts Department Credit Card Policy, as written and as approved by the Board of Commissioners and the Oscoda County Treasurer.
2019-081

Roll Call Vote: McCauley, yes; Varner, absent; Marsh, yes; Yoder, yes; Bondar, yes. **Motion Carried.**

Committee Reports:

Commissioner Varner

**Excused.

Commissioner Yoder

**Attended the Planning Commission Board Meeting.
**Attended the EDC & Brownfield Board Meeting.
**Attended the Park & Recreation System Advisory Committee Meeting.
**Attended the MI Works Consortium Board Meeting.
**Attended the NEMCOG Board Meeting.
**Attended the Comins Township Board Meeting.
**Participated in three different meetings along with Commissioner Marsh regarding County insurance including health, liability and MERS.
**Reviewed the Claims & Audit Docket for March 28, 2019; as part of the Finance Committee.
**Participated in a conference call along with Commissioner Bondar and Luke Gerhart, Wolgast Corporation regarding the design plan moving forward for the rebuild.
**Several correspondence and/or phone calls regarding the rebuild to Mr. Will Olsen, Contract Manager; with no response since March 10, 2019.

Commissioner Bondar

**Attended the Big Creek Township
**Attended the Park & Recreation System Advisory Committee Meeting.
**Attended the Landfill Claims & Audit Committee Meeting.
**Attended the Landfill Board Meeting.
**Participated in a conference call along with Commissioner Yoder and Luke Gerhart, Wolgast Corporation regarding the design plan moving forward for the rebuild.
**Attended the Annual MAC Conference in Lansing, MI on March 25, 26, and 27, 2019.

Commissioner McCauley

**Attended the Greenwood Township Board Meeting.
**Attended the Library Literacy Council Board Meeting.
**Attended the Big Creek Board Meeting.
**Attended the Road Commission Board Meeting.
**Attended the DHD#2 Board Meeting.

Commissioner Marsh

**Participated in three different meetings along with Commissioner Yoder regarding County insurance including health, liability and MERS.
**Attended the Mentor Township Board Meeting.
**Attended the DHHS Board Meeting.
**Attended the HSCC Board Meeting.
**Reviewed the Claims & Audit Docket for March 28, 2019; for Commissioner Varner.

Public Comments & Matters:

**Off Road Vehicle (ORV) Safety Course will be offered on Saturday, April 27 and a Motor Boat Safety Course will be offered on Saturday, May 11th for more information call the Sheriff's Department.

**Sheriff Grace announced that Saturday, April 27, 2019 is “Take Back Drug Day” and again is collecting unwanted or expired non-prescription or prescription drugs.

**The B.O.C was thanked for holding an evening meeting.

**Joe Breaugh, Maintenance Supervisor and his staff were recognized for keeping the County parking lots free of snow, ice, etc. this winter. Good Job!

**Chairman Yoder called for a motion to adjourn.

McCauley/Bondar a motion to adjourn today’s meeting (7:46 p.m.).

2019-082 4 yes: 0 no: **Motion Carried.**

The next Regular B.O.C Meeting is scheduled for **Tuesday, April 9, 2019. A B.O.C Work Session will be held at **9:00 a.m.** and the Regular B.O.C Meeting at **10:00 a.m.**

**Kyle Yoder, Oscoda County
Board of Commissioners Chairman**

**Jeri Winton, Oscoda County
Clerk & Register of Deeds**