



COUNTY OF OSCODA

Board of Commissioners
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Oscoda County Courthouse Annex 105 S. Court Street, P.O. Box 399, Mio, MI 48647

Official Minutes

May 10, 2016

A Regular Meeting of the Oscoda County Board of Commissioner's was held on **Tuesday, May 10, 2016**, at 10:00 a.m. held at the Mio Community Center, Mio Michigan 48647.

Members Present: Commissioners Kischnick, Wilson and Boerner.
 Members Excused: Christenbery and Grantner
 Others Present: 18 members of the public were in attendance.
 Chairman Kischnick called the meeting to order at 10:00 a.m.
 Roll Call, followed by the Pledge to the Flag

**The B.O.C approved the Agenda, with one addition:

****Financial – County Purchase**

Item #1 Official Minutes for **April 26, 2016**, as presented.

Item #2 Official Minutes for **May 6, 2016 “Special Meeting”**, as presented.

Item #3 Building Dept. New Seasonal/Temporary Secretary hired.

**The B.O.C approved the Building Inspector's recommendation to hire Ms. Valerie Schweda, as the Building Department's Temporary/Seasonal Secretary, previously approved at the April 12, 2016 (motion 2016-065) B.O.C Meeting.

Item #4 Expenditures for **April 2016**

Total Expenditures **\$808,164.83

	PAYROLL	EXPENSES	TOTAL
101 General Fund	\$152,532.00	\$322,173.87	\$474,705.87
102 Ambulance Equip	\$0.00	\$0.00	\$0.00
103 Sheriff Equip	\$0.00	\$3,396.71	\$3,396.71
104 911 Emergency	\$6,304.95	\$8,887.25	\$15,192.20
205 Officer Training	\$0.00	\$0.00	\$0.00
208 Park Fund	\$3,233.30	\$7,358.03	\$10,591.33
209 D.A.R.E.	\$0.00	\$0.00	\$0.00

210	Ambulance Fund	\$66,640.06	\$80,949.06	\$147,589.12
215	Friend/Court	\$2,812.30	\$6,358.53	\$9,170.83
216	Public Guardian	\$1,066.51	\$1,284.51	\$2,351.02
217	Fairgrounds	\$2,805.66	\$106.57	\$2,912.23
218	Smith Lake	\$0.00	\$0.00	\$0.00
230	Hazmat	\$0.00	\$0.00	\$0.00
232	Historical Commission	\$0.00	\$384.06	\$384.06
239	Gypsy Moth	\$0.00	\$0.00	\$0.00
245	Public Improvement	\$0.00	\$0.00	\$0.00
249	Building Dept.	\$3,743.69	\$5,970.30	\$9,713.99
256	R.O.D. Automation	\$0.00	\$2,310.75	\$2,310.75
263	Concealed Pistol Licensing	\$0.00	\$0.00	\$0.00
265	Drug Law Enforcement	\$0.00	\$5,114.24	\$5,114.24
269	Law Library	\$0.00	\$553.98	\$553.98
271	Library	\$0.00	\$68,219.86	\$68,219.86
274	Council/Aging	\$0.00	\$24,000.00	\$24,000.00
281	EDC Revolving Loan	\$0.00	\$10,000.00	\$10,000.00
285	RSRF	\$0.00	\$0.00	\$0.00
290	Social Services	\$0.00	\$0.00	\$0.00
292	Child Care	\$0.00	\$13,777.72	\$13,777.72
293	Soldiers & Sailors	\$0.00	\$0.00	\$0.00
294	Veterans Trust	\$0.00	\$0.00	\$0.00
295	Airport	\$137.75	\$243.35	\$381.10
296	Basic Grant	\$0.00	\$0.00	\$0.00
297	Smile/Counseling	\$0.00	\$0.00	\$0.00
298	Veterans Affairs	\$1,359.62	\$3,898.26	\$5,257.88
470	Courthouse Preservation	\$0.00	\$0.00	\$0.00
616	Tax Revolving	\$0.00	\$2,541.94	\$2,541.94
	<i>SUB TOTALS</i>	\$240,635.84	\$567,528.99	\$808,164.83
201	Road Commission			\$257,366.27
	<i>Grand Total</i>		\$1,065,531.10	

Item #5 Claims and Audit Docket for **May 10, 2016**, as received from the County Clerk's Office.

**Removed from Consented Agenda.

Wilson/Boerner 2016-084 a motion to approve the **Consented Agenda**, with Item#5 Claims & Audit removed; all other listed Calendar Items were approved for **May 10, 2016**, as presented.

Roll Call Vote: Grantner, absent; Wilson, yes; Kischnick, yes; Boerner, yes; Christenbery, absent. **Motion Carried.**

Public Comments:

**Commissioner Kischnick welcomed the Oscoda County Fairview High School Seniors Mike Taylor, Garrett Naffien, Amanda Troyer, Chantz Yoder, Ethan Troyer and Tyler Hoffman to the Oscoda County Board of Commissioners, May 10, 2016, Board Meeting.

Appointments:

**Mr. Gordon Stryker, from MGT of America Inc., presented the Courts Cost Allocation Plan. After discussion, the following motion was made:

Boerner/Wilson a motion to approve the MGT of America, Inc. Consulting Services Agreement with
2016-085 Oscoda County for the Courts Administrative Cost Allocation Plan for the FY 2015, 2016 and 2017, as outlined in the Agreement and authorized the Chairman to sign.
3 ayes: 0 nays: **Motion Carried.**

**Ms. Buffy Carr, Emergency Management, presented the Emergency Management Quarterly Report.

Old Business:

**The B.O.C approved the Sheriff Department's Credit Card Policy.

Wilson/Boerner a motion to authorize the Oscoda County Sheriff's Department to apply for its own
2016-086 credit cards, following the guidelines of Resolution 2014-011 and the Sheriff's Department Credit Card Policy, as written and as approved by the Board of Commissioners and the Oscoda County Treasurer.
3 ayes: 0 nays: **Motion Carried.**

New Business:

**The B.O.C, back on 05/27/2014, adopted Resolution 2014-011 "Oscoda County Credit Card Policy" which under Public Act 266 of 1995 authorizes a County to be a party to a credit card arrangement with a policy governing the control and use. The B.O.C has made a motion to amend the Credit Card Policy.

Boerner/Wilson a motion to amend the rewritten adopted "Oscoda County Credit Card Policy"
2016-087 (motion 2014-089) to exempt the Oscoda County Sheriff's Department and allow the Department Head and/or Supervisor to sign out the credit card and to include the policy in the County Personnel Policy Manual.
3 ayes: 0 nays: **Motion Carried.**

Financial: (Motions Needed)

**Commissioner Kischnick asked that the Title III Funds Awards be tabled until the next B.O.C Meeting scheduled for May 24, 2016 and asked Commissioner Wilson and Christenbery (Finance Committee) and the County Treasurer, Bill Kendall, if they would review the request received and come back with a recommendation.

**Commissioner Kischnick asked the Board to allow him, as the B.O.C Chairman, representing the County, to negotiate the purchase of three lots, that will accommodate all the needs for the temporary mobile units, due to the May 4, 2016 Courthouse Fire.

Wilson/Boerner a motion to allow the Chairman, John A. Kischnick, to negotiate a purchase for the
2016-088 3-three property lots located at the corner of 11th and Court Street, not to exceed \$7,500.00 for the location of the temporary Mobile Units for the Treasurer's, County Clerk, Register of Deeds, Equalization and the IT Offices, due to the May 4th, 2016 County Courthouse Fire.

Roll Call Vote: Kischnick, yes; Boerner, yes; Christenbery, absent;

Grantner, absent; Wilson, yes. **Motion Carried.**

**The B.O.C removed the Claims & Audit from the Consented Agenda, due to the financial software programs not up and running yet, due to the May 4, 2016 Courthouse Fire. The following motion was made:

Wilson/Boerner a motion to authorized the Clerk's Office to pay the Claims & Audit for May 10, 2016.
2016-089

Roll Call Vote: Boerner, yes; Christenbery, absent; Grantner, absent;
Wilson, yes; Kischnick, yes. **Motion Carried.**

Correspondence, Reports, Resolutions (acknowledge receipt):

** Commissioner Kischnick took a moment to thank the County employee's, Sheriff's Department and our local Fire Departments for their dedication and professionalism and our Community and surrounding Counties for all their generosity and support. A special thank you to the Grayling Fire Department without their assistance the Courthouse would have burned to the ground. The main focus is to preserve what we can and get out County Departments back up and running. A Committee will be assigned, at a later date, to work on the County's future plans. Norm Caldwell has been asked to assist with the historical items that maybe salvageable, in regards to the May 4, 2016 Courthouse Fire.

Committee Reports:

Commissioner Boerner

- **Attended the Citizens Youth Council board Meeting.
- **Attended the N. MI Regional Entity SUD Board Meeting.
- **Attended the Park Board Meeting.
- **Attended the "Special B.O.C Meeting" on May 6th regarding the May 4th Courthouse Fire.
- **Attended the Veteran Affairs Board Meeting.

Commissioner Wilson:

- **Attended an Information Meeting on May 5th regarding the May 4th Courthouse Fire.
- **Participated in a meeting along with Commissioner Christenbery, B.O.C Executive Secretary, Brenda Moore, Cy and Jessica Wakeley, NICE, Housing Administrator, to discuss the future of the Revolving Loan Fund.
- **Attended the "Special B.O.C Meeting" on May 6th regarding the May 4th Courthouse Fire.
- **Attended the MTA Meeting.

Commissioner Kischnick:

- **Attended a Career Fair at the Mio AuSable High School.
- **Met with Steelworkers Union Representatives regarding a grievance.
- **Attended the Road Commission Board Meeting.
- **Attended an Information Meeting on May 5th regarding the May 4th Courthouse Fire.
- **Attended the "Special B.O.C Meeting" on May 6th regarding the May 4th Courthouse Fire.
- **Represented the County, as B.O.C Chairman, and met with the Claim Adjuster, Fire Inspector and several others from May 4th through May 8th due to the May 4th Courthouse Fire.
- **Attended the Council on Aging Board Meeting.
- **Attended the MTA Meeting.

Commissioner Christenbery:

- **Excused.

Commissioner Grantner:

**Excused.

Public Comments & Matters:

**Comments received: 1) “Drug Take Back Day” was a great success again; over 45 pounds of prescription and over the county medication collected.
2) Sheriff Grace reiterated Commissioner Kischnick comments and praise; over 110 extra hours just from the Sheriff’s Department.
3) Commissioner Kischnick reiterated the importance of all invoices, related to the May 4th Courthouse Fire, must go through the Board of Commissioners office.

**Commissioner Kischnick called for a motion to adjourn.

Wilson/Boerner a motion to adjourn today’s meeting, **May 10, 2016** (11:03 a.m.)
2016-090

3 ayes: 0 nays: **Motion Carried.**

The next Regular Board of Commissioners Meeting is scheduled for **Tuesday, May 24, 2016 at 10:00 a.m.

**John A. Kischnick, Oscoda County
Board of Commissioners, Chairperson**

**Jeri Winton, Oscoda County
Clerk & Register of Deeds**