



# COUNTY OF OSCODA

**Board of Commissioners  
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**Oscoda County Courthouse Annex 105 S. Court Street, P.O. Box 399, Mio, MI 48647**

## **Oscoda County Board of Commissioners**

### **Work Session**

**9:00 a.m. Tuesday, May 14, 2019**

Members Present: Commissioners Yoder, Varner, McCauley, and Marsh.  
Members Excused: Commissioner Bondar  
Others Present: 11 members of the public were in attendance.

Chairman Yoder called the Work Session Meeting to order at 9:00 a.m.

\*\*Agenda Items for the B.O.C “Work Session” included:

\*\*Ms. Brenda Moore, Executive B.O.C Secretary, reviewed the April 2019 General and Special Funds Budget Summary’s.

\*\*Commissioner Yoder opened the floor for discussion due to Ms. Martin from 44-North running behind. Commissioner Marsh informed the Board that Whaley’s Steel would like to donate six flags and poles to be placed along M-33 near the Veteran’s Memorial display to honor our Veterans. Commissioner Yoder discussed the Emergency Management Coordinator position opening, due to Buffy Carr’s resigning August 31, 2019. A meeting was held with Ogemaw County Commissioner Reetz and it was recommended that the two Counties advertise, interview and hire the same Emergency Management Coordinator with two separate contracts beginning at \$20,000.00 for each County. The Emergency Management Coordinator position is scheduled to be addressed at the regular B.O.C Meeting. Commissioner Yoder discussed Housing and EDC & Brownfield, Mr. Jim Slasinski the director has put in his resignation. The B.O.C will have to advertise and may have to bring someone in for training. The EDC & Brownfield Board continues to look for new members. The B.O.C. is scheduled to address at the regular B.O.C Meeting. Commissioner Yoder called for a recess at 9:20 a.m. until Ms. Martin, from 44-North arrives.

Commissioner Yoder called the Work Session back to order at 9:35 a.m. Ms. Jennifer Martin, Group Benefit Consultant, from 44-North the Counties Health Insurance Agent presented a mid-year review. Ms. Martin reviewed some 44-North up-dates, reviewed the current Counties plan and its performance and utilization. Ms. Martin stated that both the Medical HRA (Health Reimbursement Account) and the ARORx (Prescription Drugs) tracking are performing well and are on target, at this point. Commissioner Yoder asked Ms. Martin to stay and he would add her on to the regular B.O.C Agenda; due to the time.

\*\*Chairman Yoder called to end the Work Session (10:00 a.m.).

# Official Minutes

May 14, 2019

A Regular Meeting of the Oscoda County Board of Commissioner's was held on **Tuesday, May 14, 2019 at 10:00 a.m.** in the Commissioner's Room, Courthouse Annex Mio Michigan 48647.

Chairman Yoder called the meeting to order at 10:00 a.m.

Pledge to the Flag

Roll Call of Members:

Members Present: Commissioners Yoder, Varner, McCauley, and Marsh.

Members Excused: Commissioner Bondar

Others Present: 14 members of the public were in attendance.

\*\*The Agenda for **May 14, 2019**, with one addition was approved.

**Appointments:** Ms. Jennifer Martin, Group Benefit Consultant, 44-North.

**Varner/Marsh** a motion to approve the Agenda for **May 14, 2019**, with one addition.  
**2019-115**

4 yes: 0 no: **Motion Carried.**

\*\*The B.O.C approved the Consent Agenda for **May 14, 2019**.

**Item #1** Official Minutes for **April 23, 2019 and May 7, 2019** Special B.O.C Meeting, were approved as presented.

**Item #2** Emergency Management Coordinator Advertisement.

\*\*The B.O.C approved to advertise for a "Contracted Emergency Management Coordinator" jointly with Ogemaw County B.O.C. Each County will have its own Contract with a starting salary of \$20,000 annually, from each County, a total of \$40,000.

**Item #3** EMS Resignation (C. Wilson), Promotion (K. Eason) and authorize to hire FT EMT.

\*\*The B.O.C accepted the resignation of Mr. Chris Wilson, EMS Paramedic effective May 12, 2019. The employee status change for Ms. Katie Eason, part-time EMS Paramedic to a full-time EMS Paramedic, effective May 7, 2019. The authorization to hire a full-time EMT.

**Item #4** Expenditures **April 2019** approved as received. Total **\$597,119.92**.

	<b>PAYROLL</b>	<b>EXPENSES</b>	<b>TOTAL</b>
<b>101</b> General Fund	\$157,209.42	\$153,446.84	\$310,656.26
<b>102</b> Ambulance Equip	\$0.00	\$4,007.77	\$4,007.77
<b>103</b> Sheriff Equip	\$0.00	\$1,007.33	\$1,007.33
<b>104</b> 911 Emergency	\$6,326.43	\$5,161.31	\$11,487.74
<b>205</b> Officer Training	\$0.00	\$0.00	\$0.00
<b>208</b> Park Fund	\$3,210.91	\$4,556.20	\$7,767.11

209	D.A.R.E.	\$0.00	\$0.00	\$0.00
210	Ambulance Fund	\$56,979.05	\$21,525.43	\$78,504.48
215	Friend/Court	\$5,652.94	\$2,859.60	\$8,512.54
216	Public Guardian	\$0.00	\$0.00	\$0.00
217	Fairgrounds	\$0.00	\$171.75	\$171.75
218	Smith Lake	\$0.00	\$0.00	\$0.00
230	Hazmat	\$0.00	\$0.00	\$0.00
232	Historical Commission	\$0.00	\$26.73	\$26.73
239	Gypsy Moth	\$0.00	\$0.00	\$0.00
245	Public Improvement	\$0.00	\$0.00	\$0.00
249	Building Dept.	\$3,931.69	\$2,007.20	\$5,938.89
256	R.O.D. Automation	\$0.00	\$3,233.00	\$3,233.00
258	May 4 Courthouse Fire	\$0.00	\$87,703.12	\$87,703.12
260	MIDC	\$0.00	\$9,742.56	\$9,742.56
263	Concealed Pistol Licensing	\$0.00	\$0.00	\$0.00
265	Drug Law Enforcement	\$0.00	\$42.19	\$42.19
269	Law Library	\$0.00	\$125.17	\$125.17
271	Library	\$0.00	\$0.00	\$0.00
274	Council/Aging	\$0.00	\$30,000.00	\$30,000.00
281	EDC Revolving Loan	\$0.00	\$0.00	\$0.00
285	RSRF	\$0.00	\$0.00	\$0.00
290	Social Services	\$0.00	\$0.00	\$0.00
292	Child Care	\$2,360.02	\$23,297.45	\$25,657.47
294	Veterans Trust	\$0.00	\$0.00	\$0.00
295	Airport	\$723.42	\$536.50	\$1,259.92
296	Basic Grant	\$0.00	\$937.50	\$937.50
297	Smile/Counseling	\$0.00	\$0.00	\$0.00
298	Veterans Affairs	\$2,006.60	\$4,544.47	\$6,551.07
470	Courthouse Preservation	\$0.00	\$0.00	\$0.00
616	Tax Revolving	\$0.00	\$3,787.32	\$3,787.32
	<b>SUB TOTALS</b>	<b>\$238,400.48</b>	<b>\$358,719.44</b>	<b>\$597,119.92</b>
201	Road Commission			\$276,511.09
	<i>Grand Total</i>		<b>\$873,631.01</b>	

**Item #5** Claims and Audit Docket for **May 14, 2019**, approved as received from the County Clerk's Office. Total **\$39,856.40**.

**Marsh/McCauley** a motion to approve the Consent Calendar Items for May 14, 2019, as presented.  
**2019-116**

**Roll Call Vote:** Marsh, yes; Yoder, yes; McCauley, yes;  
Varner, yes; Bondar, absent. **Motion Carried.**

**Public Matters & Comments** (Regarding today's Agenda- limited to three minutes per person).

\*\*MSU Extension, Mr. Phil Durst, asked the B.O.C for support of the programs MSU Extension offers; an investment in our community. A TB Connections Meeting, held on May 21, 2019 at 7 p.m. at the Community Center. 4-H Coordinator, Laurie Miller, gave a brief rundown of clubs being offered at both the Fairview and Mio AuSable schools and for this summer. For more information [Mill2727@msu.edu](mailto:Mill2727@msu.edu).

**Appointments:**

\*\*Mr. Steve Defour, Oscoda County Drain Commission, provided six quotes to do the Perry Lake Inspection that ranged from \$955.00 to \$3,450.00. It is Mr. Defour's recommendation to hire OHM Advisors for \$955.00. It is the County Drain Commissioner as the delegated authority, required under section 30722(I) of Act 451, to have an inspection of the dam every third year and an inspection report to be submitted to MDEQ on behalf of the County.

**Varner/McCauley** a motion to approve the quote received from OHM Advisors, in the amount of  
**2019-117** \$955.00 for the required Perry Lake Level-Dam Re-Certification Inspection, to be paid out of expense line 101-115-806.00 (Gov. Admin. Drain Commission), moved from Contingency, and so amend the 2019 Budget, and authorize Steve Defour, County Drain Commissioner to act on the County's behalf, on this Inspection.

**Roll Call Vote:** Bondar, absent; McCauley, yes; Varner, yes;  
Yoder, yes; Marsh, yes. **Motion Carried**

\*\*Ms. Lora Freer, representing Quilts of Valor & AuSable Valley Engine & Tractor Club addressed the B.O.C with two requests. The Quilts of Valor would like to plant a Veterans' Memorial Tree and create hand-crafted stars with Veteran's names on them to hang on the tree on the grounds of the new Government Building. They would raise funds to purchase and plant an appropriate tree after construction is complete of the new Government Building. The AuSable Valley Engine & Tractor Club would like to remove trees that have beech bark disease and a few other species that are hazard, out at the Fairgrounds, and do some thinning of the pine plantation. The Tractor Club has licensed loggers that will drop the trees down and the club will clean up afterwards. The Sawmill at the Fairgrounds will process the wood to be used for the construction of the sawmill extension and blacksmith shop. Ms. Freer stated that both these project would be at no cost to the County. The B.O.C thanked Ms. Freer and asked that she include Mr. Joe Breaugh, Maintenance Supervisor, in both these projects.

**Marsh/McCauley** a motion to allow the "Quilts of Valor" (Meo Mio Stitchers) plant a Veterans  
**2019-118** Memorial Tree on the grounds of the new Governmental Building, upon completion of the rebuild, at no cost to the County; working closely with Mr. Joe Breaugh, Maintenance Supervisor.

4 yes: 0 no: **Motion Carried.**

**Marsh/Varner** a motion to allow the AuSable Valley Engine & Tractor Club to "Harvest Hazard Trees &  
**2019-119** Pine Plantation" out at the Oscoda County Fairgrounds, at no cost to the County; final plans to be reviewed with Joe Breaugh, Maintenance Supervisor and Commissioner Bondar and Yoder.

4 yes: 0 no: **Motion Carried.**

\*\*Ms. Jennifer Martin, Group Benefit Consultant, from 44-North continued to discuss 2020 renewal options and the opportunities for ancillary enhancements. Ms. Martin shared the “Hard Cap” rates for 2020 which went up 2.0 % however health renewal rates will not be released until late August or September. Mr. Martin stated she will present the County with different options with Dental and Vision to consider. Ms. Martin stated she is available anytime and will be in touch.

**Correspondence/Reports/Resolutions:**

\*\*The B.O.C acknowledged the correspondence received from the County Clerk & Register of Deeds, Ms. Jeri Winton.

**Varner/McCauley** a motion to acknowledge the retirement of Ms. Sherry Marsh, as Chief Deputy Clerk **2019-120** Register of Deeds, effective June 28, 2019 and acknowledge the hiring of Ms. Gail Yoder, Chief Deputy Clerk Register of Deeds, effective May 6, 2019.  
4 yes: 0 no: **Motion Carried.**

**Unfinished Business/New Business:**

\*\*The B.O.C approved the following regarding Housing and EDC & Brownfield.

**McCauley/Varner** a motion to accept the resignation of Mr. Jim Slasinski, Housing and EDC & **2019-121** Brownfield Director, effective May 16, 2019.  
4 yes: 0 no: **Motion Carried.**

**Marsh/McCauley** a motion to advertise for a Housing/EDC & Brownfield Director, part-time, 21 hours **2019-122** per week at \$14.00 per hour.  
4 yes: 0 no: **Motion Carried.**

\*\*The B.O.C approved to amend the ORV Ordinance to reopen E. Kurtz Rd. A “Notice to Adoption” will be placed in the paper and on the County Website. The amendment to the ORV Ordinance 2009-001 takes effect upon publication. Challenges to adoption of this ordinance, in the form of a petition signed by not less than 20% of the electors of the county, must be filed with the Oscoda County Clerk within 50 days of the adoption.

**McCauley/Varner** a motion to re-open approximately 1861.33 feet East of 2809 E. Kurtz Road to **2019-123** Schmid Road and amend ORV Ordinance 2009-001, Section 4A, effective upon the required publication of “Notice to Adoption”.  
**Roll Call Vote:** Yoder, yes; Bondar, absent; Marsh, yes; McCauley, yes; Varner, yes. **Motion Carried.**

**Financial:**

\*\*The B.O.C approved the renewal of the Airport Liability Insurance and its invoice.

**Varner/McCauley** a motion to approve the renewal of the Airport Liability Insurance (May 14, 2019 **2019-124** through May 14, 2020) with Avsurance Corporation and authorize the Clerk’s Office to pay the invoice, in the amount of \$1,193.00, immediately.  
**Roll Call Vote:** McCauley, yes; Varner, yes; Marsh, yes; Yoder, yes; Bondar, absent. **Motion Carried.**

\*\*The B.O.C approved, as requested by the County Treasurer, Bill Kendall, to “Close Out’ two Special Funds that have been inactive.

**McCauley/Varner** a motion to “Close Out” and discontinue the inactive Special Fund 293 Soldiers and Sailors and authorize the Treasurer’s Office to move the fund balance of \$369.46 to Special Fund 298 Veterans Affairs, and so amend the 2019 Budget.

**Roll Call Vote:** Varner, yes; Marsh, yes; Yoder, yes; Bondar, absent; McCauley, yes. **Motion Carried.**

**Varner/Marsh** a motion to “Close Out” and discontinue the inactive Special Fund 294 Veterans Trust and authorize the Treasurer’s Office to move the fund balance of \$385.93 to Special Fund 298 Veterans Affairs, and so amend the 2019 Budget.

**Roll Call Vote:** Bondar, absent; McCauley, yes; Varner, yes; Yoder, yes; Marsh, yes. **Motion Carried.**

### **Committee Reports:**

#### **Commissioner Varner**

- \*\*Met with Mr. Joe Breaugh, Maintenance Supervisor, Sheriff Kevin Grace and Commissioner Bondar regarding the County in-house phones 911 system.
- \*\*Met with Mr. Bob Hunter, EMS Director, along with Commissioner Bondar, a couple of times, and had a conference call with Gary King.
- \*\*Met with the County Auditor James Anderson and Commissioner Yoder.
- \*\*Handled an Animal Control issue.
- \*\*Reviewed the new Government Building “Blue Prints” with Mr. Tim Whiting, Building Inspector, Joe Breaugh, Maintenance Supervisor and Commissioner Bondar.
- \*\*Attended the NEMSCA Board Meeting
- \*\*Met with Mr. Dave Kauffman, Airport Manager, along with Commissioner Bondar.
- \*\*Attended the Clinton Township Board Meeting.
- \*\*Attended the Landfill Board Meeting.
- \*\*Reviewed the Claims & Audit Docket for May 14, 2019; as part of the Finance Committee.
- \*\*Attended the MTA Board Meeting for Commissioner Yoder.

#### **Commissioner Yoder**

- \*\*Met with the County Auditor James Anderson and Commissioner Varner.
- \*\*Attended the Park & Recreation Advisory Committee Meeting.
- \*\*Met with Buffy Carr, Emergency Manager Coordinator, and Commissioner Bruce Reetz, from Ogemaw County.
- \*\*Attended the Veteran Affairs Board Meeting.
- \*\*Reviewed the Claims & Audit Docket for May 14, 2019; as part of the Finance Committee.
- \*\*Announced that “National Police Week May-12-18, 2019.

#### **Commissioner Marsh**

- \*\*Attended the CHOICES Board Meeting.
- \*\*Attended the Chamber of Commerce Board Meeting.
- \*\*Announced the 4th of July festivities will be held at the Oscoda County Park.

#### **Commissioner McCauley**

- \*\*No Meetings to report on.

#### **Commissioner Bondar**

- \*\*Excused.

### **Public Comments & Matters:**

\*\*Oscoda County Library will host a “Story Walk” to be held on Saturday, June 8, 2019 at 10 a.m.

\*\*Sheriff Grace announced the Motor Boat Safety Course was held on Saturday, May 11, 2019; numbers were down due to online courses offered. The Inmate Housing Agreement between Ogemaw and Oscoda County will remain the same for now.

\*\*Sheriff Grace thanked the B.O.C for recognizing “National Police Week May-12-18, 2019”; May 15<sup>th</sup> is proclaimed as National Peace Officers Memorial Day and the special treats that the Sheriff Department have received this week.

\*\*EMS Director announced that the EMS schedule for this month has been filled and EMS is moving forward.

\*\*Chairman Yoder called for a motion to adjourn.

**McCauley/Varner** a motion to adjourn today’s meeting (11:34 a.m.).

**2019-127**

4 yes: 0 no: **Motion Carried.**

\*\*The next Regular B.O.C Meeting is scheduled for **Tuesday, May 28, 2019.** A B.O.C Work Session will be held at **9:00 a.m.** and the Regular B.O.C Meeting at **10:00 a.m.**

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**Kyle Yoder, Oscoda County  
Board of Commissioners Chairman**

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**Jeri Winton, Oscoda County  
Clerk & Register of Deeds**