



COUNTY OF OSCODA

Board of Commissioners
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Oscoda County Courthouse Annex ~ 105 S. Court Street, P.O. Box 399, Mio, MI 48647

Official Minutes

May 15, 2017

A Special Board of Commissioners Meeting was held on Monday, May 15, 2017, at 9:00 a.m. in the Commissioner's Room, Courthouse Annex Mio Michigan 48647.

Chair Olsen called the meeting to order at 9:00 a.m.

Pledge to the Flag:

Roll Call of Members:

Members Present: Commissioners Olsen, Kischnick, Wilson and Kelly.

Members Excused: Commissioner Nutt

Others Present: 2 members of the public were in attendance and Mr. Will Olsen, Oscoda County RFP Consultant, joined the meeting through a conference call.

**The B.O.C approved the Agenda for May 15, 2017, as presented.

Kischnick/Wilson a motion to accept the Agenda for May 15, 2017, Special B.O.C Meeting.
2017-161

4 ayes: 0 nays: **Motion Carried.**

**The County had four prospective bidders in attendance at their April 21, 2017 Special Board Meeting. The B.O.C received three bids by the April 28, 2017 deadline. On May 9, 2017 the B.O.C opened the three bids. The B.O.C were each given a copy of the bids to review. The Board made a motion to appoint Mr. Will Olsen as the point of contact to review the proposals and work with the prospective bidders. A bid evaluation score card was used by the B.O.C and Mr. Olsen to rank each of the bidders by experience quality and response to the RFP. After some discussion, Mr. Olsen, as the Oscoda County RFP Consultant recommend Wolgast Corporation. The following motions were made:

Wilson/Kischnick a motion to move forward and negotiate a "Contract" for a Design/Build of the
2017-162 Governmental Building with Wolgast Corporation, as recommend by Mr. Will Olsen,
RFP Consultant.

Roll Call Vote: Kischnick, yes; Olsen, yes; Nutt, absent;
Kelly, yes; Wilson, yes. **Motion Carried.**

Kischnick/Wilson a motion to send the Insurance Policy and Summary to Wolgast Corporation and Mr.
2017-163 Will Olsen, County RFP Consultant so that the two parties can discuss the contents and
develop a scope of work.

4 ayes: 0 nays: **Motion Carried.**

Kischnick/Wilson a motion to authorized Mr. Will Olsen, County RFP Consultant, as the point of contact to work with Wolgast Corporation and the County Insurance Adjuster, for insurance clarification regarding the scope of work for the Build/Design, on behalf of Oscoda County Board of Commissioners.

Roll Call Vote: Nutt, absent; Olsen, yes; Kischnick, yes; Wilson, yes; Kelly, yes. **Motion Carried.**

Kischnick/Kelly a motion to redact all financial information from the three bidder's proposals, as requested, prior to the official recording of the bids at the Clerk's Office.

Roll Call Vote: Olsen, yes; Nutt, absent; Kischnick, yes; Kelly, yes; Wilson, yes. **Motion Carried.**

**Mr. Olsen asked that, on behalf of the County, if he could be allowed to contact and offer his expertise & guidance to B & B General Contracting, Inc., regarding the submittal process for possible future endeavors with the County; the B.O.C had no issues with Mr. Olsen request. The B.O.C asked about the timeline on negotiating a contract with Wolgast Corporation. Mr. Olsen stated it could take two weeks, three months and/or more, but he will attempt to streamline the process. Commissioner Olsen reiterate that no decisions will be made and Mr. Olsen will provide the B.O.C with a status up-date. Commissioner Olsen asked that all questions continue go through the rebuild.committee@oscodacountymi.com e-mail. Commissioner Olsen and Wilson will be going down to Saginaw to meet with SERVPRO regarding the historical items this week; after discussion it was the consensus of the Board to allow Mr. Olsen to contact Wolgast to see if they could send a representative also.

Chair Olsen called for a motion to adjourn.

Kischnick/Wilson a motion to adjourn today's Special B.O.C Meeting, May 15, 2017 (9:30 a.m.).
2017-166

4 ayes: 0 nays: **Motion Carried.**

**The next Regular B.O.C Meeting is scheduled for Tuesday, May 23, 2017.
A B.O.C Workshop will be held at 9:00 a.m. and the Regular B.O.C Meeting at 10:00 a.m.

LaNita Olsen, Oscoda County
Board of Commissioners Chair

Jeri Winton, Oscoda County
Clerk & Register of Deeds