



COUNTY OF OSCODA

Board of Commissioners
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Oscoda County Courthouse Annex 105 S. Court Street, P.O. Box 399, Mio, MI 48647

Official Minutes November 10, 2015

A Regular Meeting of the Oscoda County Board of Commissioner's was held on **Tuesday, November 10, 2015**, at 10:00 a.m., in the Commissioner's Room, Courthouse Annex Mio Michigan 48647.

Members Present: Commissioners Kischnick, Christenbery, Wilson, Boerner, and Grantner.

Members Excused:

Others Present: 13 members of the public were in attendance.

Chairman Kischnick called the meeting to order at 10:00 a.m.

Roll Call followed by the Pledge to the Flag.

The Board of Commissioners approved the Agenda for **November 10, 2015, with three additions.

Finance: Trial Court- Administrative Structure

Finance: Airport- Fuel Purchase

Budget: Prosecuting Attorney Budget.

Wilson/Christenbery a motion to accept the **Agenda** for **November 10, 2015**, with three additions. **2015-187**

5 ayes: 0 nays: **Motion Carried.**

The Board of Commissioners approved the **Consented Agenda for **November 10, 2015** with the listed Calendar Items.

Calendar Items for **November 10, 2015.

Item #1 Official Minutes for **October 27, 2015**, as presented.

Item #2 Expenditures for **October 2015**, as received from the County Clerk's Office.

Total Expenditures **\$739,273.33

	PAYROLL	EXPENSES	TOTAL
101 General Fund	\$144,171.40	\$266,951.86	\$411,123.26
102 Ambulance Equip	\$0.00	\$1,234.00	\$1,234.00
103 Sheriff Equip	\$0.00	\$32,906.90	\$32,906.90
104 911 Emergency	\$5,668.43	\$7,896.61	\$13,565.04

205	Officer Training	\$0.00	\$0.00	\$0.00
208	Park Fund	\$4,130.08	\$5,267.73	\$9,397.81
209	D.A.R.E.	\$0.00	\$0.00	\$0.00
210	Ambulance Fund	\$44,222.16	\$67,923.59	\$112,145.75
215	Friend/Court	\$4,317.77	\$9,949.22	\$14,266.99
216	Public Guardian	\$0.00	\$101.50	\$101.50
217	Fairgrounds	\$0.00	\$644.08	\$644.08
218	Smith Lake	\$0.00	\$0.00	\$0.00
230	Hazmat	\$0.00	\$0.00	\$0.00
232	Historical Commission	\$210.57	\$322.81	\$533.38
239	Gypsy Moth	\$0.00	\$0.00	\$0.00
245	Public Improvement	\$0.00	\$0.00	\$0.00
249	Building Dept.	\$3,930.38	\$6,783.53	\$10,713.91
256	R.O.D. Automation	\$0.00	\$0.00	\$0.00
265	Drug Law Enforcement	\$2,480.12	\$3,483.26	\$5,963.38
269	Law Library	\$0.00	\$412.16	\$412.16
271	Library	\$0.00	\$2,077.00	\$2,077.00
274	Council/Aging	\$0.00	\$36,000.00	\$36,000.00
281	EDC Revolving Loan	\$0.00	\$35,000.00	\$35,000.00
282	BRYNE JAG GRANT	\$0.00	\$0.00	\$0.00
285	RSRF	\$0.00	\$0.00	\$0.00
290	Social Services	\$0.00	\$0.00	\$0.00
292	Child Care	\$0.00	\$20,269.33	\$20,269.33
293	Soldiers & Sailors	\$0.00	\$0.00	\$0.00
294	Veterans Trust	\$0.00	\$624.70	\$624.70
295	Airport	\$215.40	\$5,616.31	\$5,831.71
296	Basic Grant	\$0.00	\$5,000.00	\$5,000.00
297	Smile/Counseling	\$0.00	\$0.00	\$0.00
298	Veterans Affairs	\$1,431.74	\$1,431.74	\$2,863.48
598	Community Service	\$0.00	\$0.00	\$0.00
616	Tax Revolving	\$0.00	\$18,598.95	\$18,598.95
	<i>SUB TOTALS</i>	\$210,778.05	\$528,495.28	\$739,273.33
201	Road Commission			\$360,361.88
	<i>Grand Total</i>		\$1,099,635.21	

Item #3 Claims and Audit Docket for **November 10, 2015**, as received from the County Clerk's Office.

Total Claims & Audit **\$45,156.59

Grantner/Wilson 2015-188 a motion to approve the **Consented Agenda**, with the listed Calendar Items, for **November 10, 2015**, as presented.

Roll Call Vote: Boerner, yes; Christenbery, yes; Grantner, yes; Wilson, yes. Kischnick, yes. **Motion Carried.**

Public Comment: (Today's Agenda):

**Mr. Joe Lukasiewicz, Chair for Four-Ward Northeast Michigan, asked the B.O.C to consider adopting a Resolution of Support for a Public Four Year University in Northeast Michigan.

Appointments:

**Mr. Gordon Stryker, MGT of America, Inc., presented an overview of the 2014 Cost Allocation Report.

Old Business:

New Business:

Financial: (Motions Needed)

**The B.O.C approved the request received from Judge Root in regards to the 23rd Circuit Court Trial Courts for Oscoda County Administrative Structure. The following motions were made:

Grantner/Wilson 2015-189 a motion to authorize the Clerk's Office Payroll to increase court employee Peggy Wysocki wage from \$13.99 per hour (\$25,461.80) to \$16.74 per hour (\$30,461.80), effective November 9, 2015, as part of the reconfiguring administrative structure by the court, with increased responsibilities including administrative services and staff supervision, as stated by Judge Root, and so amend the necessary expenses lines in the 2015 court budgets to reflect the changes.

Roll Call Vote: Christenbery, yes; Grantner, yes; Wilson, yes; Kischnick, yes. Boerner, yes. **Motion Carried.**

Grantner/Boerner 2015-190 a motion to authorize the Clerk's Office Payroll to increase court employee Shannon Wickham wage from \$42,806.40 salary (\$23.52) to \$45,406.40 salary (\$24.95), effective November 9, 2015, as part of the reconfiguring administrative structure by the court, with increased responsibilities including administrative services and staff supervision, as stated by Judge Root, and so amend the necessary expenses lines in the 2015 court budgets to reflect the changes.

Roll Call Vote: Grantner, yes; Wilson, yes; Kischnick, yes; Boerner, yes; Christenbery, yes. **Motion Carried.**

**The B.O.C approved the purchase of 1000 gallons of Aviation Fuel, as requested.

Christenbery/Wilson 2015-191 a motion to purchase 1000 gallons of 100LL Aviation Fuel, from AvFuel, in the estimated amount of \$4,427.46 for the Oscoda County Dennis Kauffman Memorial Airport, and so amend the 2015 budget.

Roll Call Vote: Wilson, yes; Kischnick, yes; Boerner, yes; Christenbery, yes; Grantner, yes. **Motion Carried.**

**The B.O.C received 30 sealed bids for the sale of 4-four County owned vehicles; the B.O.C awarded the sealed bid to the highest bidder as follows, with the proceeds returned to the Sheriff Equipment (103) Special Fund.

Vehicle #1-2003 Chevy Impala (VIN# 2G1WF55K639338022)

**Awarded to Casey Ellis in the amount of \$1,055.00

Vehicle #2 2003 Chevy Impala (VIM# 2G1WF55K139336291)

**Awarded to Dan Ellis in the amount of \$1,020.00

Vehicle #3 2005 Chevy Impala (VIN# 2G1WF55K859191169)

**Awarded to Dan Ellis in the amount of \$1,350.00

Vehicle #4 2005 Chevy Impala (VIN# 2G1WH52K959298732)

**Awarded to Travis Marsh in the amount of \$3,246.46

Wilson/Boerner a motion to accept the sealed bids, as received and to award as listed, with all proceeds
2015-192 returned accordingly, and so amend the 2015 Budget.

Roll Call Vote: Kischnick, yes; Boerner, yes; Christenbery, yes;
Grantner, yes; Wilson, yes. **Motion Carried.**

Correspondence, Reports, Resolutions (acknowledge receipt):

Committee Reports:

Commissioner Boerner

**Attended the Veteran Affairs Board Meeting.

**Attended the N. MI Regional Entity SUD Board Meeting.

**Attended the Park Board Meeting.

**Participated in a meeting along with Commissioner Kischnick and Mr. Mark Miller, from the Regional Department of Natural Resources (DNR).

Commissioner Wilson:

**Attended the NE MI Consortium Board Meeting.

**Attended the Clinton Township Board Meeting.

**Met with the Animal Control Officer, Andrew Thompson.

**Attended the Executive Committee Meeting between the NE MI Consortium and NEMCOG Boards.

**Attended the MTA Board Meeting.

**Reviewed the County's Claims & Audit Docket Report.

Commissioner Kischnick:

**Attended the Road Commission Board Meeting.

**Participated in a meeting along with Commissioner Boerner and Mr. Mark Miller, from the Regional Department of Natural Resources (DNR).

**Met with Dr. Amy Marker and Brenda Oaks from Primary Care, along with Sheriff Grace regarding the contracts for the Oscoda County Medical Examiner & Investigator.

**Met with Tim Whiting and Gary Rossi, Attorney, regarding a legal matter.

**Attended the Council on Aging Board Meeting

Commissioner Christenbery:

**Attended the Library Board Meeting.

**Reviewed the County's Claims & Audit Docket Report.

Commissioner Grantner:

**Attended the NEMSCA Board Meeting.

Public Comments & Matters:

**Bill Shattuck announced the new Purple Heart flag is up.

**Sheriff Kevin Grace supported the Contract Agreement's with Dr. Amy Marker as the Chief Medical Examiner and Ms. Brenda Oaks, LPN, as the Medical Investigator for Oscoda County.

**Commissioner Kischnick announced the Board will hold their first Budget Workshop and called for 10 minute recess (10:50 a.m.).

2016 Budget Workshop:

**Oscoda County Clerk & Register of Deeds, Jeri Winton, Treasurer, William Kendall and Sheriff Kevin Grace plus 5 members of the public were in attendance for the Budget Workshop.

Appointments:

**Ms. Vi Ward and Mr. Tom Siegler from the Oscoda County Park & Recreation Board reviewed the Parks Budget. After some discussion, the increase wage for the Park Manager along with the "Memorandum of Understanding" will be addressed at a later date.

**Ms. Cassie Morse-Bills, Prosecutor, requested a personnel committee meeting. Commissioner Kischnick and Wilson will meet with Ms. Bills.

Discussion:

**The General and Special Fund Budgets were reviewed.

**No discussion or decisions were made regarding wage increase request.

**Health Insurance cost needs to be verified.

**Commissioner Christenbery and Boerner will meet with Sheriff Kevin Grace.

**Commissioner Christenbery and Wilson will meet with Buffy Carr, E.O.C.

**Commissioner Kischnick to meet with Tim Whiting, Building Department.

**Community Mediation Services request for funds to be considered at the next Budget Meeting.

**The Board approved the following Contract Agreements:

****Plumbing Inspector** - Gerald Abbe (2-year)

January 1, 2016 through December 31, 2017

Compensation - 80% of collected Inspection Fees.

****Mechanical Inspector** - Gerald Abbe (2-year)

January 1, 2016 through December 31, 2017

Compensation - 80% of collected Inspection Fees.

****Electrical Inspector** - Joe Seifert (2-year)

January 1, 2016 through December 31, 2017

Compensation - 80% of collected Inspection Fees.

****Chief County Medical Examiner**- Dr. Amy Marker

January 1, 2016 through December 31, 2017

\$3,000 Annual (Quarterly Payments)

****Medical Examiner Investigator** - Brenda Oaks, LPN

January 1, 2016 through December 31, 2017
\$1,000.00 Annual (\$75.00 per call +)

****First-Step Screening Agreement** (1-year agreement)
Supervised Drug Screening
January 1, 2016- December 31, 2016
\$25.00 per month
Rental Agreement for use of County Building.

****Elk Country Animal Shelter**
January 1, 2016 - December 31, 2016
\$9,600.00 Annually
Paid \$800.00 monthly & \$10.00 a day for legal disposition; see contract.

Wilson/Boerner a motion to accept, as listed above, the Contract Agreements, as written and authorize
2015-193 the Chairman to sign.

5 ayes: 0 nays: **Motion Carried.**

**Commissioner Kischnick called for a motion to adjourn.

Wilson/Christenbery a motion to adjourn today's meeting, **November 10, 2015** (12:54 p.m.)
2015-194

5 ayes: 0 nays: **Motion Carried.**

Special "2016 Budget Workshop" Board Meeting, **Tuesday, November 17, 2015 at 9:00 a.m.

Special "2016 Budget Workshop" Board Meeting, **Thursday, November 19, 2015 at 9:00 a.m.

The next Regular Board of Commissioners Meeting is scheduled for **Tuesday, November 24, 2015 at 10:00 a.m.; 2016 Budget Workshop will be held at the end of the meeting.

**John A. Kischnick, Oscoda County
Board of Commissioners, Chairman**

**Jeri Winton, Oscoda County
Clerk & Register of Deeds**