



COUNTY OF OSCODA

Board of Commissioners
Telephone (989) 826-1130
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Oscoda County Government Center, 311 S. Morenci Ave, P.O. Box 399, Mio, MI 48647

Official Minutes November 24, 2020

A Regular Meeting of the Oscoda County Board of Commissioner's was held on **Tuesday, November 24, 2020 at 10:00 a.m.** by Teleconference, in compliance with MDHHS requirements and as allowed by Public Act 228 of 2020, from the Commissioner's Boardroom, at the Oscoda County Government Center Building, Mio Michigan 48647.

Pledge to the Flag.

Roll Call:

Members Present: Commissioners Yoder, Bondar, McCauley and Marsh.

Members by Teleconference: Commissioner Varner.

Others by Teleconference: 7

Others Present: 1 member of the public were in attendance.

Commissioner Yoder called the Teleconference Meeting to order at 10:00 a.m.; in compliance with MDHHS requirements and as allowed by Public Act 228 of 2020.

The B.O.C approved the Agenda for **November 24th, 2020, with the addition under New Business: Technology Services Discussion.

McCauley/Marsh a motion to accept the Agenda for **November 24th, 2020**, with one addition.
2020-314

Roll Call Vote: Marsh, yes; Yoder, yes; Bondar, yes;
McCauley, yes; Varner, yes. **Motion Carried.**

The B.O.C approved the Consent Calendar Items for **November 24th, 2020, as presented.

Item #1 Official Minutes for **November 10th, 2020 and November 17th, 2020** were approved as presented.

Item #2 Claims and Audit Docket for **November 24th, 2020**, were approved as received from the County Clerk's Office. Total Claims & Audit **\$43,035.51**.

Marsh/Bondar motion to approve the Consent Calendar Items for **November 24th, 2020**, as
2020-315 presented.

Roll Call Vote: McCauley, yes; Varner, yes; Marsh, yes
Yoder, yes; Bondar, yes. **Motion Carried.**

Public Matters & Comments (Limited to three minutes per person). Mural Painting

**County Clerk & Register of Deeds, Jeri Winton, stated that Ms. Emma Hoover, Fairview Junior, will have the “Mural Painting” completed soon.

Appointments:

Correspondence/Reports/Resolutions:

**The B.O.C acknowledged the correspondence, as received, from the Sheriff Grace.

Marsh/Bondar a motion to acknowledge the correspondence from the Sheriff’s Department and accept
2020-316 the resignation of Judith Roznowski, Crossing Guard, effective November 25th, 2020.

Roll Call Vote: Varner, yes; Marsh, yes; Yoder, yes;
Bondar, yes; McCauley, yes. **Motion Carried.**

**The B.O.C acknowledged the correspondence from the EDC & Brownfield Board and approved the following.

McCauley/Varner a motion to acknowledge the resignation of Mysty Berry from the EDC & Brownfield
2020-317 Board, effective November 8th, 2020.

Roll Call Vote: Bondar, yes; McCauley, yes; Varner, yes;
Yoder, yes; Marsh, yes. **Motion Carried.**

Marsh/McCauley a motion to appoint Deb Coulon to the Oscoda County Economic Development
2020-318 Corporation, in the vacancy left by the resignation of Mysty Berry, beginning January 1st, 2019 and ending December 31st, 2022.

Roll Call Vote: Yoder, yes; Bondar, yes; Marsh, yes;
McCauley, yes; Varner, yes. **Motion Carried.**

Bondar/Marsh a motion to reappoint Jon Satkowiak to the Oscoda County Economic Development
2020-319 Corporation for a 6-year term beginning January 1st, 2021 and ending December 31st, 2026.

Roll Call Vote: Marsh, yes; Yoder, yes; Bondar, yes;
McCauley, yes; Varner, yes. **Motion Carried.**

McCauley/Marsh a motion to reappoint Al Chaney to the Oscoda County Economic Development
2020-320 Corporation for a 6-year term retroactively from the end of his previous term beginning January 1st, 2019 and ending December 31st, 2024.

Roll Call Vote: McCauley, yes; Varner, yes; Marsh, yes
Yoder, yes; Bondar, yes. **Motion Carried.**

Marsh/Bondar a motion to reappoint Nancy De Guzman to the Oscoda County Economic Development
2020-321 Corporation for a 6-year term retroactively from the end of her previous term beginning January 1st, 2020 and ending December 31st, 2025.

Roll Call Vote: Varner, yes; Marsh, yes; Yoder, yes;
Bondar, yes; McCauley, yes. **Motion Carried.**

**The B.O.C acknowledged the correspondence from the Planning Commission Board and approved the following.

Marsh/McCauley a motion to acknowledge the resignation of Robert Hoffman from the Planning
2020-322 Commission, effective November 10th, 2020.

Roll Call Vote: Bondar, yes; McCauley, yes; Varner, ye
Yoder, yes; Marsh, yes. **Motion Carried.**

Marsh/Bondar 2020-323 a motion to reappoint Jerry Kunnath, as recommended by the Planning Commission Board, to the Oscoda County Planning Commission for a 3-year term beginning January 1st, 2021 and ending December 31st, 2023.

Roll Call Vote: Yoder, yes; Bondar, yes; Marsh, yes;
McCauley, yes; Varner, yes. **Motion Carried.**

Varner/McCauley 2020-324 a motion to reappoint Thomas Danhoff, as recommended by the Planning Commission Board, to the Oscoda County Planning Commission for a 3-year term beginning January 1st, 2021 and ending December 31st, 2023.

Roll Call Vote: Marsh, yes; Yoder, yes; Bondar, yes;
McCauley, yes; Varner, yes. **Motion Carried.**

Unfinished Business/New Business:

**Commissioner Varner stated that the District Health Department #2 is experiencing increased COVID-19 cases, as of today Oscoda County has 104. COVID-19 is being classified as a “Community-wide Spread Pandemic”. The B.O.C will continue to up-hold and follow the current Michigan Department of Health & Human Service Orders under the Public Health Code for COVID-19. The B.O.C ask for cooperation from everyone. Commissioner Yoder informed the B.O.C that due to the increase of COVID-19 and how it may affect the County Departments and their day-to-day operations, Commissioner Varner and myself, as the Finance Committee, may have to authorize extra hours and/or overtime based on the department heads request and the department’s needs; Commissioner Varner and Yoder will keep the Board posted.

**Commissioner Yoder addressed the need to replace our IT Director, Dan Kauffman. Commissioner Yoder and Varner met with Doug Chroninger, Chief Operations Officer from 1010 Technology Center, Inc. last week and asked for 1010 Technology Center, Inc. to provide a proposal. The B.O.C received two different options to consider. Mr. Kauffman, by teleconference spoke highly of Craig Ross, from 1010 Technology Center Inc. and stated that the County currently uses 1010 Technology Center, Inc. as his back up and/or for assistance on additional projects; 1010 Technology Center, Inc. is very familiar with the County networks. County Clerk & Register of Deeds, Jeri Winton, also spoke highly of Mr. Ross, who has assisted the Clerk’s and Register of Deeds Offices personally, especially after the 2016 Courthouse Fire. Mr. Chroninger and Mr. Ross, both on the line, gave an overview of what 1010 Technology Center, Inc. can offer, which included remote and on-site Technology Services based on a schedule and the needs of the County. The B.O.C discussed 1010 Technology Center, Inc. handling the needs for the Sheriff’s Department, Courts and emergency calls. After discussion, it was the consensus of the Board to go with Option #1, however to change the start date to allow adequate training and to do a six-month trial period rather than a 1-year agreement to allow the B.O.C time to see if contracting technology services is a fit for the County and/or to advertise and look for a full-time IT Director.

McCauley/Bondar 2020-325 a motion to approve the proposal from 1010 Technology Center, Inc, Option#1 as amended, effective December 7th, 2020 for a six-month trial period and authorize the Chairman to sign.

Roll Call Vote: McCauley, yes; Varner, yes; Marsh, yes;
Yoder, yes; Bondar, yes. **Motion Carried.**

Financial:

**The B.O.C approved the request, as received, from Amy Dawson, Supervisor, Oscoda County Friend of the Court, for equipment to work remotely if necessary. The B.O.C amended the motion to reflect the correct expense line.

Marsh/McCauley a motion to authorize the purchase of a laptop and scanner, for remote use for the **2020-326** F.O.C, not to exceed **\$1,800.00**, paid out of expense line 215-141-720.00 and so amend the F.O.C Budget (215); subject to possible COVID-19 Grant Reimbursement.

Roll Call Vote: Varner, yes; Marsh, yes; Yoder, yes; Bondar, yes; McCauley, yes. **Motion Carried.**

Marsh/McCauley a motion to amend motion 2020-326 to reflect the correct expense line to authorize the **2020-327** purchase of a laptop and scanner, for remote use for the F.O.C, not to exceed **\$1,800.00**, paid out of expense line **215-141-775.00** and so amend the F.O.C Budget (215); subject to possible COVID-19 Grant Reimbursement.

Roll Call Vote: Bondar, yes; Marsh, yes; Yoder, yes; Varner, yes; McCauley, yes. **Motion Carried.**

**The Oscoda County Board of Commissioners made a motion to accept the “Proposed” 2021 General and Special Budgets and will hold a “Public Hearing” at the December 8th B.O.C Meeting at 10 a.m., prior to adopting the Oscoda County 2021 General and Special Fund Budgets. The General and Special Fund Budgets are available for review on the County Website www.oscodacountymi.com. The Board of Commissioners are responsibility to adopt a balanced budget before the end of the year; however, the Board can amend the 2021 Budget, after the first of the year, upon a written request, should it become necessary.

2021	GENERAL FUND	PROPOSED
101	COMMISSIONERS	\$110,038.95
102	EXEC. SECRETARY	\$47,495.15
115	GOV'T ADMINISTRATION	\$881,245.17
130	TRIAL COURT	\$593,848.30
164	JURY COMMISSION	\$6,700.00
191	ELECTIONS	\$17,300.00
215	CLERK	\$168,856.10
225	EQUALIZATION	\$168,820.24
229	PROSECUTOR	\$288,689.54
236	DEEDS	\$120,318.70
253	TREASURER	\$133,065.82
258	IT/GOVT.ADMIN	\$81,654.83
265	MAINTENANCE	\$257,727.58
270	MOTORPOOL	\$55,079.60
301	SHERIFF	\$1,112,267.90
331	MARINE	\$12,562.95

333	TRAFFIC SAFETY	\$78,647.37
335	SNOWMOBILE	\$7,420.75
351	JAIL	\$254,700.00
371	REBUILD	\$0.00
400	PLANNING	\$6,197.72
426	EMERGENCY MGMT.	\$20,300.00
430	ANIMAL CONTROL	\$38,583.47
600	HEALTH/WELFARE	\$138,720.97
728	EDC	\$29,300.48
890	CONTINGENCY	\$250,000.00
965	APPROPRIATIONS	\$359,973.89
	Total Expense	<u>\$5,239,515.48</u>

2021	APPROPRIATIONS	PROPOSED
215	FRIEND OF THE COURT	\$16,000.00
217	FAIRGROUNDS	\$5,000.00
218	SMITH LAKE	\$3,500.00
232	HISTORICAL	\$5,000.00
256	ROD AUTOMATION	\$16,000.00
260	MIDC	\$54,284.53
269	LAW LIBRARY	\$2,500.00
290	SOCIAL SERVICES (DHHS)	\$9,120.00
292	CHILD CARE	\$156,569.36
295	AIRPORT	\$92,000.00
		<u>\$359,973.89</u>

2021	SPECIAL FUNDS	PROPOSED
102	AMBULANCE EQUIP	2020 Budget
	REV	\$101,017.00
	EXP	\$215,000.00
	Expected End Balance	-\$113,983.00
103	SHERIFF EQUIP	
	REV	\$106,882.50
	EXP	\$161,750.00
	Expected End Balance	-\$54,867.50

104	911-EMERGENCY	
	REV	\$168,200.00
	EXP	\$207,293.98
	Expected End Balance	-\$39,093.98
205	OFFICER TRAINING	
	REV	\$2,300.00
	EXP	\$2,300.00
	Expected End Balance	\$0.00
208	COUNTY PARK	
	REV	\$115,400.00
	EXP	\$102,222.05
	Expected End Balance	\$13,177.95
209	D.A.R.E.	
	REV	\$400.00
	EXP	\$300.00
	Expected End Balance	\$100.00
210	AMBULANCE	
	REV	\$1,159,900.00
	EXP	\$1,257,452.66
	Expected End Balance	-\$97,552.66
215	FRIEND/COURT	
	REV	\$113,090.00
	EXP	\$131,412.89
	Expected End Balance	-\$18,322.89
216	PUBLIC GUARDIAN	
	REV	\$0.00
	EXP	\$0.00
	Expected End Balance	\$0.00
217	FAIRGROUNDS	
	REV	\$15,000.00
	EXP	\$15,000.00
	Expected End Balance	\$0.00

218	SMITH LAKE	
	REV	\$3,500.00
	EXP	\$4,265.00
	Expected End Balance	-\$765.00
230	HAZMAT	
	REV	\$1,000.00
	EXP	\$600.00
	Expected End Balance	\$400.00
232	HISTORICAL COMM	
	REV	\$5,600.00
	EXP	\$52,176.50
	Expected End Balance	-\$46,576.50
239	GYPSY MOTH	
	REV	\$200,406.00
	EXP	\$0.00
	Expected End Balance	\$200,406.00
249	BUILDING DEPARTMENT	
	REV	\$131,000.00
	EXP	\$120,118.33
	Expected End Balance	\$10,881.67
256	ROD AUTOMATION FUND	
	REV	\$23,520.00
	EXP	\$26,500.00
	Expected End Balance	-\$2,980.00
258	COURTHOUSE FIRE	
	REV	\$0.00
	EXP	\$0.00
	Expected End Balance	\$0.00
260	MIDC	
	REV	\$178,857.00
	EXP	\$178,857.00
	Expected End Balance	\$0.00

263	CONCEALED PISTOL LICENSING	
	REV	\$5,510.00
	EXP	\$5,510.00
	Expected End Balance	\$0.00
265	DRUG ENFORCEMENT	
	REV	\$101,535.29
	EXP	\$140,263.00
	Expected End Balance	-\$38,727.71
269	LAW LIBRARY	
	REV	\$4,500.00
	EXP	\$4,500.00
	Expected End Balance	\$0.00
274	COUNCIL ON AGING	
	REV	\$400,800.00
	EXP	\$400,800.00
	Expected End Balance	\$0.00
281	EDC REVOLVING LOAN	
	REV	\$30,350.00
	EXP	\$25,000.00
	Expected End Balance	\$5,350.00
290	SOCIAL SERVICES	
	REV	\$9,120.00
	EXP	\$9,120.00
	Expected End Balance	\$0.00
292	CHILD CARE	
	REV	\$421,069.36
	EXP	\$427,083.00
	Expected End Balance	-\$6,013.64
295	AIRPORT	
	REV	\$113,000.00
	EXP	\$112,917.66
	Expected End Balance	\$82.34

296	BASIC GRANT	
	REV	\$15,000.00
	EXP	\$15,000.00
	Expected End Balance	\$0.00
297	SMILE/COUNSELING	
	REV	\$1,060.00
	EXP	\$750.00
	Expected End Balance	\$310.00
298	VETERANS AFFAIRS	
	REV	\$133,590.00
	EXP	\$132,310.46
	Expected End Balance	\$1,279.54
470	COURTHOUSE PRESERVATION FUND	
	REV	\$7,500.00
	EXP	\$0.00
	Expected End Balance	\$7,500.00
535	HOUSING	
	REV	\$160,864.75
	EXP	\$132,500.00
	Expected End Balance	\$28,364.75

Varner/Bondar 2020-328 a motion to approve the 2021 “Proposed Budgets” for the General Fund, in the amount of **\$5,239,515.48** and the Special Funds, as presented, and hold a “Public Hearing” to adopt the 2021 Oscoda County General and Special Fund Budgets at the December 8, 2020 Board of Commissioners Meeting.

Roll Call Vote: Bondar, yes; Marsh, yes; Yoder, yes;
Varner, yes; McCauley, yes. **Motion Carried.**

Committee Reports:

Commissioner Marsh

**Attended the DHHS Board Meeting.
**Attended the CHOICES Board Meeting.

Commissioner McCauley

**Received correspondence from the Greenwood Township Board - December Board Meeting cancelled.
**Attended the Big Creek Township Board Meeting - by teleconference.

Commissioner Bondar

**Attended the Landfill Budget Meeting.
**Airport - Mio Fence, Inc. has installed the fence.

**Attended the Landfill Claims & Audit Committee Meeting.
**Attended the Big Creek Board Meeting.
**County Park - working with Ms. Holly Stoner on the Risk Management Grant.
**Attended the Road Commission Board Meeting; substituting for Commissioner McCauley.
**Participated along with County Clerk & Register of Deeds, Jeri Winton in a Meet & Greet with Senator Jim Stamos.

Commissioner Yoder

**Attended the Planning Commission Board Meeting.
**Attended the VA Board Meeting.
**Participated in a meeting along with Commissioner Varner, to discuss County Liability Insurance.
**Participated in a meeting along with Commissioner Varner and Doug Chroninger, Chief Operations Officer from 1010 Technology Center, Inc.
**Attended the EDC & Brownfield Board Meeting.
**MI Works - Teleconference.
**Reviewed the Claims & Audit Docket for November 24, 2020; as part of the Finance Committee.

Commissioner Varner

**Attended the Landfill Budget Meeting.
**Participated in a meeting along with Commissioner Yoder, to discuss County Liability Insurance.
**Participated in a meeting along with Commissioner Yoder and Doug Chroninger, Chief Operations Officer from 1010 Technology Center, Inc.
**Attended the ASVCMH Finance Committee Board Meeting.
**Attended the Community Mediation Board Meeting.
**Reviewed the Claims & Audit Docket for November 24, 2020; as part of the Finance Committee.

Public Comment: (Limited to three minutes per person).

**None.

**Commissioner Yoder thanked everyone for participating in today's teleconference and called for a motion to adjourn.

Marsh/Varner a motion to adjourn today's meeting (11:24 a.m.).

2020-329

Roll Call Vote: Yoder, yes; Bondar, yes; Marsh, yes;
McCauley, yes; Varner, yes. **Motion Carried.**

The next Regular B.O.C Meeting is scheduled for **Tuesday, December 8th, 2020. The Regular B.O.C Meeting is scheduled at **10:00 a.m.** held by **Teleconference** in compliance with MDHHS requirements and as allowed by Public Act 228 of 2020. ***Public Welcomed by dialing 989-826-1163 (Pin#353) ***

**Kyle Yoder, Oscoda County
Board of Commissioners Chairman**

**Jeri Winton, Oscoda County
Clerk & Register of Deeds**

