



COUNTY OF OSCODA

Board of Commissioners
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Oscoda County Courthouse Annex ~ 105 S. Court Street, P.O. Box 399, Mio, MI 48647

Official Minutes

November 25, 2014

A Regular Meeting of the Oscoda County Board of Commissioner's was held on **Tuesday, November 25, 2014**, at 10:00 a.m., in the Commissioner's Room, Courthouse Annex Mio Michigan

Members Present: Commissioners Kischnick, Christenbery, Wilson, Boerner, and Grantner.

Members Excused:

Others Present: 10 members of the public were in attendance.

Chairman Kischnick called the meeting to order at 10:00 a.m.

Roll Call, followed by the Pledge to the Flag

The Board approved the Agenda and the Consented Agenda, with one addition to Item #4, Airport Manager Contract Agreement, for **November 25, 2014.

Christenbery/Wilson a motion to accept the **Agenda** for **November 25, 2014**, as presented.
2014-192

5 ayes: 0 nays: **Motion Carried.**

Consented Agenda Calendar Items (**November 25, 2014**)

Item #1 Official Minutes for **November 13, 2014**, as presented.

Item #2 Official Minutes for **November 18, 2014**, as presented.

Item #3 Official Minutes for **November 20, 2014**, as presented.

Item #4 2015 Emergency Management Coordinator Contract Agreement, EDC/EDA Contract, First-Step Screening Agreement, and the Crawford County (Housing Administrator) Contract Agreement. Also, the Oscoda County Dennis Kauffman Memorial Airport Manager Contract Agreement was approved.

Emergency Management Coordinator (1-year agreement)

January 1, 2015-December 31, 2015

\$20,500.00 annually

Paid the 15th and the 30th of each month

EDC/EDA (1-year agreement)

January 1, 2015-December 31, 2015

\$12,000.00 annually

Paid quarterly; on the first business day of each quarter, plus any administration fees collected from the RLF shall be payable to the EDA on the last business day of each quarter.

First-Step Screening Agreement (1-year agreement)
Supervised Drug Screening
January 1, 2015- December 31, 2015
\$25.00 per month
Rental Agreement for use of County Building

Crawford County (Housing Administrator) (1-year agreement)
January 1, 2015 - December 31, 2015
\$7,000.00 annually (paid upon invoiced)
Paid 100% administrative dollars earned.

Airport Manager – David Kauffman (1-year agreement)
January 1, 2015- December 31, 2015
\$3,750.00 Paid December Annually

Item #5 Animal Control-AD for 2015 Dog Licenses (Early Discounts)

**The Board approved to place and AD in the paper and on the County Webpage for 2015 Dog Licenses- Early Discounts.

Item #6 Claims and Audit for **November 25, 2014** as received from the County Clerk's Office.

Total amount of Claims & Audit **\$58,006.67

Grantner/Wilson 2014-193 a motion to approve the **Consented Agenda**, with one noted addition to Item #4, for **November 25, 2014**.

Roll Call Vote: Kischnick, yes; Boerner, yes; Christenbery, yes; Grantner, yes; Wilson, yes. **Motion Carried.**

Public Comments (Regarding Agenda): None

**November 25, 2015 is recognized as "National Adoption Day". Oscoda County has three families pending adoption.

Appointments:

**Mr. Paul Olson, Regional Risk Manager (MUM) Municipal Underwriters of Michigan, Inc., reviewed the Counties Liability Insurance renewal information for FY2015-2016. After some discussion, the following motion was made:

Wilson/Boerner 2014-194 a motion to accept the summary and premium proposed, and continue with Municipal Underwrites of Michigan (M.U.M), in the amount of \$63,489.00, for Oscoda County's Liability Coverage, effective January 1, 2015 through January 1, 2016.

Roll Call Vote: Boerner, yes; Christenbery, yes; Grantner, yes; Wilson, yes; Kischnick, yes. **Motion Carried.**

** Mr. Dan Kauffman, IT Director, presented his Quarterly Department Report. Mr. Kauffman gave an update on the current projects he is working on. The Windows XP workstation replacements, the County Website re-design, the Emergency Management laptop rollout and the Merit Fiber Optic Install, which has been completed and is operational, therefore a letter needs to be sent to M-33 Access to discontinue the internet service as soon as possible, however to continue the phone system with them. Mr. Kauffman also talked about some future projects and his daily activities.

**Chairman Kischnick, called to postpone Ms. Judy Olsen, the Oscoda County Library Chairperson and Ms. Amy Knepp, Library Director, appointment today, to review the 2015 Oscoda County Library Budget and to discuss the

two new Board Member appointments, due to their scheduling conflicts. An invitation will be extended for them to attend the December 9th B.O.C Meeting.

Old Business:

New Business:

Financial: (Motions Needed)

Correspondence, Reports, Resolutions (acknowledge receipt):

**The Board received a letter from Sandy Handrich, on behalf of the Citizens Youth Council Board and Fairgrounds Board, with a request to waive all fees for their events held at the Fairgrounds in 2015.

Committee Reports:

Commissioner Boerner:

**Attended a negotiation meeting along with Commissioner Kischnick, Gary King, Court Attorney, and Representatives from the 23rd Circuit Court Employees Association Union.

**Attended a presentation at the Northern Michigan Children's Assessment Center, along with Commissioner Christenbery, County Prosecutor, Cassie-Morse-Bills, and Sheriff Kevin Grace.

**Attended the November 18th and November 20th Special Budget Workshop Board Meetings.

**Attended the HSCC (Human Service Council Committee) Board Meeting.

Commissioner Wilson:

**Attended the Elmer Township Board Meeting.

**Attended the November 18th and November 20th Special Budget Workshop Board Meetings.

**Worked with the Animal Control Officer/Airport Groundskeeper to pick up the Airport Snowplow Truck.

**Attended the Steiner Museum Board Meeting.

**Reviewed the County's Claims & Audit Docket Report.

Commissioner Kischnick:

**Attended a negotiation meeting along with Commissioner Boerner, Gary King, Court Attorney, and Representatives from the 23rd Circuit Court Employees Association Union.

**Attended the November 18th and November 20th Special Budget Workshop Board Meetings.

**Attended the Landfill Claims & Audit Committee Meeting.

**Attended the Landfill Finance Committee Meeting.

**Attended the Road Commission Board Meeting.

**Participated in a meeting with Commissioner Christenbery and Rod Marsh to discuss the purchase of a Airport Snowplow Truck.

**Met with Commissioner Grantner to review Elective Officials and Non-Union Wages.

**Participated in a meeting with Commissioner Christenbery and Dave Kauffman, regarding the Airport Budget and the 2015 Manager Contract Agreement.

Commissioner Christenbery:

**Participated in a meeting with Commissioner Kischnick and Rod Marsh to discuss the purchase of a Airport Snowplow Truck.

**Attended the November 18th and November 20th Special Budget Workshop Board Meetings.

**Attended a presentation at the Northern Michigan Children's Assessment Center, along with Commissioner Boerner, County Prosecutor, Cassie-Morse-Bills, and Sheriff Kevin Grace.

**Attended the DHD#2 (District Health Department) Board Meeting.

**Participated in a meeting with Commissioner Kischnick and Dave Kauffman, regarding the Airport Budget and the 2015 Manager Contract Agreement.

**Reviewed the County's Claims & Audit Docket Report.

Commissioner Grantner:

- **Attended the NEMSCA Board Meeting.
- **Attended the ASVCMH (AuSable Valley Community Mental Health) Finance Committee Meeting.
- **Met with Commissioner Kischnick to review Elective Officials and Non-Union Wage Scales.
- **Attended the DHS (Department of Human Services) Board Meeting.
- **Attended the DHD#2 (District Health Department) Board Meeting.

Public Comments & Matters:

**Sheriff Kevin Grace spoke highly of the Northern Michigan Children's Assessment Center.

****2015 General and Special Fund Budget Workshop:**

**Commissioner Kischnick called for a recess before holding the third Budget Workshop.

Boerner/Wilson a motion to take a 10 minute recess (11:13 a.m.).
2014-195

5 ayes: 0 nays: **Motion Carried.**

**The Board reviewed all the proposed changes. The Animal Control Officer/Airports Groundskeeper wage was discussed and the Boards responsibility to pass the Library Budget, as it was submitted. It was the consensus of the Board that the 2015 Proposed Budgets were ready to send out to all the Department Heads. The Board is scheduled to approve the "2015 Proposed General and Special Fund Budgets" at their December 9, 2014 B.O.C Meeting. A copy of the 2015 General and Special Fund Budgets will be available for "Public" review at the Treasurer's Office at the B.O.C Office and/or on the County Website. A "Public Hearing" will be held at the December 23, B.O.C Meeting; where the B.O.C intends to adopt the 2015 General and Special Fund County Budgets.

Wilson/Boerner a motion to increase Andrew Thompson, Oscoda County Animal Control
2014-196 Officer/Airport Groundskeeper, wage to \$12.00 per hour, effective November 18, 2014; with a 90-day review in March 2015.

Roll Call Vote: Grantner, yes; Wilson, yes; Kischnick, yes; Boerner, yes; Christenbery, yes. **Motion Carried.**

Grantner/Wilson a motion to hold a "Public Hearing" at the Regular scheduled Board of
2014-197 Commissioners Meeting on December 23, 2014, to adopt the 2015 Oscoda County General and Special Fund Budgets and to advertise in the County Herald and on the County Website.

5 ayes: 0 nays: **Motion Carried.**

**Commissioner Kischnick called for a motion to adjourn.

Wilson/Boerner a motion to adjourn today's meeting, **November 25, 2014** (11:50 a.m.).
2014-198 5 ayes: 0 nays: **Motion Carried.**

The next Regular B.O.C Meeting is scheduled for **Tuesday, December 9, 2014 at 10:00 a.m.

**John A. Kischnick, Oscoda County
Board of Commissioners, Chairman**

**Jeri Winton, Oscoda County
Clerk & Register of Deeds**