



COUNTY OF OSCODA

Board of Commissioners
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Oscoda County Courthouse Annex 105 S. Court Street, P.O. Box 399, Mio, MI 48647

**Oscoda County Board of Commissioners
Work Session
9:00 a.m. Tuesday, November 27, 2018**

Members Present: Commissioners Olsen, Kelly, Kischnick, Wilson and Nutt.

Members Excused:

Others Present: 8 members of the public were in attendance.

Chair Olsen called the Work Session Meeting to order at 9:00 a.m.

**Agenda Item for the B.O.C “Work Session” included:

**The B.O.C reviewed the Life AD&D Insurance and the option, presented by 44-North as an incentive, to move to Dearborn National, with a one-time \$5,000 credit, from the Counties current Life AD&D carrier Mutual of Omaha, at the same rate and no change in benefits. The rate is locked in until 2020; 44-North does oversee both carriers. It was the consensus of the B.O.C to get a little more information and consider at their December 11, 2018 Board Meeting.

**Mr. Paul Olson, reviewed the Municipal Underwriters of West Michigan (M.U.M) the County Policy Coverage and the 2019 renewal; which is on the regular Agenda for consideration. Mr. Olson briefly discussed the insurance position regarding the rebuild of the new government building. Mr. Olson stated that Tokio Marine HCC has their coverage attorney reviewing the County claim. Chair Olsen stated that the County has a contract with Wolgast and they have been waiting to hear back from the Insurance Company regarding if the latest cost to the projection for the new building that was submitted and reviewed by Signal Restoration, the third-party that was asked to review by the Insurance Company, has been accepted. Commissioner Nutt commented on the frustration of the Board and the community. Mr. Olson stated he would contacted Ms. Sharon Woods, Claims Manager, personally and try to schedule a meeting to address.

**Chair Olsen called for a recess (9:42 a.m.) before the Regular B.O.C Meeting.

**Official Minutes
November 27, 2018**

A Regular Meeting of the Oscoda County Board of Commissioner’s was held on **Tuesday, November 27, 2018 at 10:00 a.m.** in the Commissioner’s Room, Courthouse Annex Mio Michigan 48647.

Chair Olsen called the meeting to order at 10:00 a.m.

Pledge to the Flag

Roll Call of Members:

Members Present: Commissioners Olsen, Kelly, Kischnick, Wilson and Nutt.

Members Excused:

Others Present: 11 members of the public were in attendance.

The B.O.C approved the Agenda, with one addition for **November 27, 2018.

**Consent Calendar Item#5 EMS Advertisement

Kelly/Wilson a motion to accept the Agenda for **November 27, 2018,** with one addition.

2018-263

5 yes: 0 no: **Motion Carried.**

The B.O.C approved the Consent Agenda for **November 27, 2018, with the Calendar Items, as listed; including Item#5 EMS Advertisement.

Item #1 Official Minutes for **November 13, 2018,** approved as presented.

Item #2 Official Closed Session Minutes for both session held on **November 13, 2018,** approved as presented.

Item #3 Official Minutes for, **November 20, 2018** “Special Budget Workshop”, as presented.

Item #4 Claims and Audit Docket for **November 27, 2018,** as received from the County Clerk’s Office. Total Claims and Audit **\$39,012.03.**

Item #5 EMS Advertisement

** The B.O.C authorized the EMS Interim Directors to advertise for one Full-time EMT and one Part-time EMT.

Kelly/Kischnick a motion to approve the Consent Calendar Items for **November 27, 2018** as presented.

2018-264

Roll Call Vote: Kischnick, yes; Olsen, yes; Nutt, yes;
Kelly, yes; Wilson, yes. **Motion Carried.**

Public Matters & Comments (Regarding today’s Agenda- limited to two minutes per person).

Appointments:

Correspondence/Reports/Resolutions:

**The B.O.C made a motion to acknowledge the notification that a new Trial Court Administrator has been hired. Commissioner Kischnick stated it would have been nice to see Ms. Lowes resume to see her credentials to provide some insight to the B.O.C to the person we would be working with. Ms. Cristy Slocum did introduce Ms. Donna Lowe and she did state she has over 18 years of court experience. Commissioner Wilson asked to abstain from voting due the alleged circumstances concerning the conflicts of interest disclosed in Closed Session on 11/13/2018; Chair Olsen accepted.

Kelly/Kischnick a motion to acknowledge the correspondence, as received, announcing the hiring of **2018-265** Donna Lowe, as the 23rd Trial Court Administrator, at an annual salary of \$48,000.00, effective November 26, 2018.

Roll Call Vote: Olsen, yes; Nutt, yes; Kelly, yes;
Wilson, abstain; Kischnick, yes. **Motion Carried.**

**The B.O.C approved Ms. Casandra Morse-Bills, the County Prosecutor's request to adopt a Resolution, that she presented and discussed at the November 13, 2018 Work Session, that would repeal the outdated and unconstitutional ordinances that have not been enforced and are not in compliance. Commissioner Wilson asked to abstain from voting due the alleged circumstances concerning the conflicts of interest disclosed in Closed Session on 11/13/2018; Chair Olsen accepted.

Kischnick/Nutt a motion to adopt **Resolution 2018-021** "Repeal of Oscoda County Ordinances **2018-266** 1, 100,101,103,104, and 2012-001".

Roll Call Vote: Nutt, yes; Olsen, yes; Kischnick, yes;
Wilson, abstain; Kelly, yes. **Motion Carried.**

Unfinished Business/New Business:

**The B.O.C hired Mr. James Slasinski, as the new Housing/EDC Director, as recommended by the interview team of Commissioner Kelly, Commissioner Wilson, Cy Wakeley, NICE and Kyle Yoder, Planning Commission Chair.

Kelly/Wilson a motion to hire James L. Slasinski, as the Housing/Economic Development Director, part-
2018-267 time, 21 hours per week at \$14.00 per hour, effective November 27, 2018.

Roll Call Vote: Wilson, yes; Olsen, yes; Nutt, yes;
Kischnick, yes; Kelly, yes. **Motion Carried.**

**The B.O.C hired Mr. Richard Burton, to fill the open Maintenance position, as recommended by the interview team of Commissioner Kelly, Commissioner Kischnick and Joe Breagh, Maintenance Supervisor.

Kischnick/Kelly a motion to hire Richard L. Burton, to fill a Level III Steelworkers Union Maintenance
2018-268 position, full-time with benefits in accordance to the Steelworkers Union Contract, effective November 26, 2018.

Roll Call Vote: Kelly, yes; Wilson, yes; Kischnick, yes;
Olsen, yes; Nutt, yes. **Motion Carried.**

**The B.O.C appointed an EMS Interview Team.

Wilson/Kelly a motion to appoint LaNita Olsen, Chuck Varner, Wayne Nutt, Jackie Bondar and Sheriff
2018-269 Kevin Grace to sit on the EMS Interview Team to bring back a recommendation to the entire B.O.C.

5 yes: 0 no: **Motion Carried.**

Financial:

**The B.O.C tabled the Life AD&D Insurance discussion until the December 11, 2018 Board Meeting.

**The B.O.C made a motion to renew the Counties Liability Coverage, as presented by Mr. Paul Olson from M.U.M at today's Work Session.

Kischnick/Wilson a motion to approve Underwriters of Michigan (M.U.M), in the amount of **\$85,645.00** **2018-270** for Oscoda County's Liability Coverage, effective January 1, 2019 through January 1, 2020.

Roll Call Vote: Nutt, yes; Olsen, yes; Kischnick, yes;
Wilson, yes; Kelly, yes. **Motion Carried.**

**Commissioner Wilson was excused (10:37 a.m.).

**The B.O.C approved the annual request by the County Treasurer, Bill Kendall regarding the Delinquent Tax Revolving Funds (DTRF).

Kischnick/Nutt a motion to move \$10,000.00 from the restricted account within the DTRF to cover costs **2018-271** involved in administrating the delinquent tax foreclosure process in the Treasurer's office.

Roll Call Vote: Olsen, yes; Nutt, yes; Kelly, yes;
Wilson, absent; Kischnick, yes. **Motion Carried.**

Kischnick/Kelly a motion to move \$190,000.00 from the DTRF to the General Fund, This amount **2018-272** represents the delinquent interest, county administration fees and investment interest earned on the 2016 delinquent taxes used to help balance the 2018 budget.

Roll Call Vote: Wilson, absent; Olsen, yes; Nutt, yes;
Kischnick, yes; Kelly, yes. **Motion Carried.**

**The B.O.C approved the purchase of aviation fuel for the Dennis Kauffman Memorial Airport. Also, Dave Kauffman, Airport Manager, is back to work 11/27/2018.

Kelly/Kischnick a motion to purchase up to 1000 gallons of 100LL Aviation Fuel, from AvFuel, up to **2018-273** the amount of \$4,500.00, for the Oscoda County Dennis Kauffman Memorial Airport, and so amend the 2018 budget.

Roll Call Vote: Kelly, yes; Wilson, absent; Kischnick, yes;
Olsen, yes; Nutt, yes. **Motion Carried.**

**The Board held several Budget Workshops to review both the General and Special Funds for 2019. It is the B.O.C responsibility to adopt a balanced budget before the end of the year; however the B.O.C can amend the 2019 Budget, after the first of the year, should it become necessary. A copy of the 2019 Budgets will be available for "Public" review at the Treasurer's Office at the B.O.C Office and/or on the County Website. The B.O.C is will hold a "Public Hearing" before adopting the 2019 General and Special Fund County Budgets.

GENERAL FUNDS

PROPOSED 2019

| | | |
|---------|----------------------|--------------|
| 101-101 | COMMISSIONERS | \$125,017.83 |
| 101-102 | EXEC. SECRETARY | \$54,484.46 |
| 101-115 | GOV'T ADMINISTRATION | \$491,005.66 |
| 101-130 | TRIAL COURT | \$727,010.97 |
| 101-164 | JURY COMMISSION | \$6,600.00 |
| 101-191 | ELECTIONS | \$6,600.00 |
| 101-215 | CLERK | \$176,198.69 |
| 101-225 | EQUALIZATION | \$189,820.43 |
| 101-229 | PROSECUTOR | \$293,401.21 |

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|---------|-------------------|-----------------------|
| 101-236 | DEEDS | \$134,046.12 |
| 101-253 | TREASURER | \$123,244.78 |
| 101-258 | IT/GOVT.ADMIN | \$110,613.21 |
| 101-265 | MAINTENANCE | \$256,487.51 |
| 101-270 | MOTORPOOL | \$54,272.22 |
| 101-301 | SHERIFF | \$1,045,984.53 |
| 101-331 | MARINE | \$12,562.95 |
| 101-333 | TRAFFIC SAFETY | \$91,729.14 |
| 101-335 | SNOWMOBILE | \$7,395.75 |
| 101-351 | JAIL | \$274,800.00 |
| 101-371 | REBUILD | \$0.00 |
| 101-400 | PLANNING | \$4,992.04 |
| 101-426 | EMERGENCY MGMT. | \$64,100.00 |
| 101-430 | ANIMAL CONTROL | \$37,853.15 |
| 101-600 | HEALTH/WELFARE | \$138,717.97 |
| 101-728 | EDC | \$20,466.95 |
| 101-851 | INS/BONDS/FRINGES | \$0.00 |
| 101-890 | CONTINGENCY | \$250,000.00 |
| 101-965 | APPROPRIATIONS | \$250,608.35 |
| | | \$4,948,013.92 |

PROPOSED APPROPRIATIONS

| | | |
|-----|-----------------------|---------------------|
| 215 | FRIEND OF THE COURT | \$16,000.00 |
| 216 | PUBLIC GUARDIAN | \$985.00 |
| 217 | FAIRGROUNDS | \$5,000.00 |
| 218 | SMITH LAKE | \$3,500.00 |
| 232 | HISTORICAL | \$5,000.00 |
| 256 | ROD AUTOMATION | \$16,000.00 |
| 260 | MIDC | \$38,168.00 |
| 269 | LAW LIBRARY | \$6,000.00 |
| 280 | HOUSING | \$5,835.35 |
| 290 | SOCIAL SERVICES (DHS) | \$9,120.00 |
| 292 | CHILD CARE | \$125,000.00 |
| 295 | AIRPORT | \$20,000.00 |
| | | \$250,608.35 |

SPECIAL FUNDS

PROPOSED 2019

| | | |
|-----|------------------------|-------------|
| 102 | AMBULANCE EQUIP | |
| | REV | \$97,874.00 |
| | EXP | \$86,461.00 |

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| 103 | SHERIFF EQUIP | |
| | REV | \$103,382.50 |
| | EXP | \$156,500.00 |
| 104 | 911-EMERGENCY | |
| | REV | \$166,200.00 |
| | EXP | \$183,539.39 |
| 205 | OFFICER TRAINING | |
| | REV | \$2,300.00 |
| | EXP | \$2,300.00 |
| 208 | COUNTY PARK | |
| | REV | \$115,000.00 |
| | EXP | \$114,464.09 |
| 209 | D.A.R.E. | |
| | REV | \$500.00 |
| | EXP | \$500.00 |
| 210 | AMBULANCE | |
| | REV | \$1,145,419.38 |
| | EXP | \$1,095,155.96 |
| 215 | FRIEND/COURT | |
| | REV | \$116,350.00 |
| | EXP | \$143,219.50 |
| 216 | PUBLIC GUARDIAN | |
| | REV | \$8,485.00 |
| | EXP | \$9,548.29 |
| 217 | FAIRGROUNDS | |
| | REV | \$13,000.00 |
| | EXP | \$12,840.00 |
| 218 | SMITH LAKE | |
| | REV | \$3,500.00 |
| | EXP | \$4,340.00 |

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| 230 | HAZMAT | |
| | REV | \$1,000.00 |
| | EXP | \$600.00 |
| 232 | HISTORICAL COMM | |
| | REV | \$55,600.00 |
| | EXP | \$53,675.00 |
| 249 | BUILDING DEPARTMENT | |
| | REV | \$112,160.95 |
| | EXP | \$112,160.95 |
| 256 | ROD AUTOMATION FUND | |
| | REV | \$23,520.00 |
| | EXP | \$23,520.00 |
| 258 | COURTHOUSE FIRE | |
| | REV | \$0.00 |
| | EXP | \$0.00 |
| 260 | MIDC | |
| | REV | \$215,823.20 |
| | EXP | \$275,237.00 |
| 263 | CONCEALED PISTOL LICENSING | |
| | REV | \$5,100.00 |
| | EXP | \$5,100.00 |
| 265 | DRUG ENFORCEMENT | |
| | REV | \$97,747.50 |
| | EXP | \$101,841.05 |
| 269 | LAW LIBRARY | |
| | REV | \$8,000.00 |
| | EXP | \$8,000.00 |
| 274 | COUNCIL ON AGING | |
| | REV | \$231,048.00 |
| | EXP | \$231,048.00 |

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|-----|-------------------------------------|--------------|
| 280 | HUD | |
| | REV | \$15,035.85 |
| | EXP | \$15,035.85 |
| 281 | EDC REVOLVING LOAN | |
| | REV | \$25,000.00 |
| | EXP | \$25,000.00 |
| 290 | SOCIAL SERVICES | |
| | REV | \$9,120.00 |
| | EXP | \$9,120.00 |
| 292 | CHILD CARE | |
| | REV | \$319,585.00 |
| | EXP | \$355,012.05 |
| 295 | AIRPORT | |
| | REV | \$39,000.00 |
| | EXP | \$39,000.00 |
| 296 | BASIC GRANT | |
| | REV | \$15,000.00 |
| | EXP | \$15,000.00 |
| 297 | SMILE/COUNSELING | |
| | REV | \$1,000.00 |
| | EXP | \$1,000.00 |
| 298 | VETERANS AFFAIRS | |
| | REV | \$130,390.00 |
| | EXP | \$110,773.00 |
| 470 | COURTHOUSE PRESERVATION FUND | |
| | REV | \$7,000.00 |
| | EXP | \$7,000.00 |

Kelly/Nutt 2018-274 a motion to approve the “Proposed” 2019 General Fund Budgets, in the amount of **\$4,948,013.92** including the 2019 Appropriations and 2019 Special Fund Budgets, as presented.

Roll Call Vote: Kischnick, yes; Olsen, yes; Nutt, yes; Kelly, yes; Wilson, absent. **Motion Carried.**

Kischnick/Kelly a motion to hold a “Public Hearing” at the Regular scheduled Board of Commissioners Meeting on **December 11, 2018**, to adopt the 2019 Oscoda County General and Special Fund Budgets and to advertise in the County Herald and on the County Website.

4 ayes: 0 nays: **Motion Carried.**

Committee Reports:

Commissioner Wilson

**Excused

Commissioner Kischnick

**Attended the Council on Aging Board Meeting.

**Participated in interviews for the Maintenance position along with Commissioner Kelly, and Joe Breough, Maintenance Supervisor.

**Attended a Landfill Claims & Audit Committee Meeting.

**Attended the District Health Department #2 Board Meeting.

**Attended the Landfill Board Meeting

Commissioner Nutt

**Attended the Library Board Meeting.

Commissioner Kelly

**Acting Interim EMS Director duties.

**Attended the Planning Commission Board Meeting.

**Participated in interviews for the Maintenance position along with Commissioner Kischnick, and Joe Breough, Maintenance Supervisor.

**Attended the District Health Department #2 Board Meeting.

*Participated in interviews for the Housing/EDC Director position along with Commissioner Wilson, Cy Wakeley, NICE, and Kyle Yoder, Planning Commission Chair.

Commissioner Olsen

**Acting Interim EMS Director duties.

**Attended the Veteran Affairs Coffee Gathering at Ellie’s 12 Tables.

**Reviewed the Claims & Audit Docket for November 27, 2018; as part of the Finance Committee.

Public Comments & Matters:

**“No Shave November” fund raiser to present a scholarship to someone going into the Criminal Justice Program; for more information give the Sheriff’s Department a call.

**The B.O.C was asked about the Community Integrated Paramedicine Project. Chair Olsen stated this a program that will enhance Oscoda County Emergency Medical Services for the Community by being more efficient and productive in services. One of our Paramedics have been accepted to the program, which is funded with a grant through the Michigan Health Endowment Fund through Munson Healthcare Grayling Hospital.

**Chair Olsen called for a motion to adjourn.

Kelly/Kischnick a motion to adjourn today’s meeting (10:54 a.m.).

2018-276

4 yes: 0 no: **Motion Carried.**

The next Regular B.O.C Meeting is scheduled for **Tuesday, December 11, 2018. A B.O.C Work Session will be held at **9:00 a.m.** and the Regular B.O.C Meeting at **10:00 a.m.**

**LaNita Olsen, Oscoda County
Board of Commissioners Chair**

**Jeri Winton, Oscoda County
Clerk & Register of Deeds**