



# COUNTY OF OSCODA

Board of Commissioners  
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Oscoda County Courthouse Annex ~ 105 S. Court Street, P.O. Box 399, Mio, MI 48647

## Official Minutes

October 13, 2015

A Regular Meeting of the Oscoda County Board of Commissioner's was held on **Tuesday, October 13, 2015**, at 10:00 a.m., in the Commissioner's Room, Courthouse Annex Mio Michigan 48647.

Members Present: Commissioners Kischnick, Christenbery, Wilson, Boerner, and Grantner.

Members Excused:

Others Present: 15 members of the public were in attendance.

Chairman Kischnick called the meeting to order at 10:00 a.m.

Roll Call followed by the Pledge to the Flag.

\*\*The Board of Commissioners approved the Agenda with one addition.

\*\*Added: Old Business: Trial Court Wage Clarification.

**Wilson/Grantner 2015-166** a motion to accept the **Agenda** for **October 13, 2015**, with one addition.

5 ayes: 0 nays: **Motion Carried.**

\*\*The Board of Commissioners approved the **Consented Agenda** for **October 13, 2015**; after removing **Calendar Item #7** Treasurer's Office – Replacement of HP-Laser Jet Printer.

\*\*Calendar Items for **October 13, 2015**.

**Item #1** Official Minutes for **September 24, 2015** and **September 29, 2015**, as presented.

**Item #2** Library – B.O.C Liaison Committee Member.

\*\*The B.O.C agreed to allow Commissioner Christenbery to replace Commissioner Grantner as the Oscoda County B.O.C Library Liaison, beginning with the November 2015 Meeting.

**Item #3** General and Special Fund 2015 Budget Amendments.

### **General Fund**

\*\*Board of Commissioners (101) Print/Publishing 101-101-900.00 increase \$1,000.00

\*\*Board of Commissioners (101) Training 101-101-960.00 increase \$2,500.00

**Family Division (132)	Life Insurance	101-132-722.00	increase	\$132.00
**Health/Welfare (600)	Autopsy/Misc.	101-600-825.00	increase	\$2,000.00
**Appropriation (965)	Transfer-out	101-965-999.03	increase	\$1,000.00
	Law Library			
	(965) Transfer-out	101-965-999.23	increase	\$5,100.00
	Airport			
**Contingency (890)		101-890-965.00	decrease	\$11,732.00

### **Special Funds**

#### **Law Library (269)**

Revenue	Transfer-in	269-000-699.00	increase	\$1,000.00
Expenses	Law Library Books	269-145-745.00	increase	\$1,000.00

#### **Housing (280)**

Revenue	Admin.	280-000-447.00	increase	\$22,791.59
	CDBG Grant	280-000-548.00	increase	\$48,469.16
	HPG Grant	280-000-549.00	increase	\$20,621.85
Expense	Admin	280-000-806.01	increase	\$22,791.59
	CDBG Loans	280-000-808-01	increase	\$48,469.16
	HPG Loans	280-000-809.00	increase	\$20,621.85

#### **Airport (295)**

Revenue	Transfer-in	295-000-699.00	increase	\$5,100.00
Expense	Equip. Non-Capital	295-442-775.00	increase	\$2,000.00
	Telephone	295-442-850.00	increase	\$450.00
	Insurance	295-442-912.00	increase	\$1,150.00
	Mic-con gas	295-442-922.00	increase	\$500.00
	Build Repair	295-442-930.00	increase	\$1,000.00

\*\*The B.O.C approved, as listed, the 2015 General Fund and Special Fund Budget Amendments, as requested, to reflect true expected revenue & expenses.

#### **Item #4 MERS 2015 Retirement Premium Payment.**

\*\*The B.O.C has authorized the Oscoda County Clerk's Office to make a premium employer contribution to MERS, in the amount of \$10,000.00, paid out expense line 101-851-718.00, to be applied against Division 11 (Employees 1/93), moved from Contingency and so amend the 2015 Budget.

#### **Item #5 Allstate Supplemental Benefits (Accident & Critical Illness Insurance).**

\*\*The B.O.C has given the authorization to 44-North to present Allstate Supplemental Benefits (Accident & Critical Illness Insurance) to Oscoda County Employee's, for the employee to purchase, and has authorized the Oscoda County Clerk's Office to payroll deduct for the premium cost, upon the employee's written request.

#### **Item #6 Membership NE Michigan Fiber Consortium.**

\*\*The B.O.C authorized the County Treasurer’s Office to create a new County Membership Dues expense line (101-258-807.00) for the IT Department, to allow the County to become a member of the NE Michigan Fiber Consortium and authorized the payment for the Membership Dues, in the amount of \$500.00, moved from contingency and so amend the 2015 IT Budget.

**Item #7** Treasurer’s Office – Replacement of HP-Laser Jet Printer.

\*\*Commissioner Wilson removed from the Consented Agenda; due lack of information.

**Item #8** Expenditures **September 2015**.

\*\*Total Expenditures **\$1,049,098.95**

	<b>PAYROLL</b>	<b>EXPENSES</b>	<b>TOTAL</b>
<b>101</b> General Fund	\$139,672.08	\$325,078.69	\$464,750.77
<b>102</b> Ambulance Equip	\$0.00	\$0.00	\$0.00
<b>103</b> Sheriff Equip	\$0.00	\$1,320.26	\$1,320.26
<b>104</b> 911 Emergency	\$5,393.25	\$10,616.14	\$16,009.39
<b>205</b> Officer Training	\$0.00	\$0.00	\$0.00
<b>208</b> Park Fund	\$4,929.30	\$14,552.18	\$19,481.48
<b>209</b> D.A.R.E.	\$0.00	\$329.57	\$329.57
<b>210</b> Ambulance Fund	\$40,273.79	\$66,815.77	\$107,089.56
<b>215</b> Friend/Court	\$4,015.21	\$7,117.64	\$11,132.85
<b>216</b> Public Guardian	\$804.40	\$1,338.49	\$2,142.89
<b>217</b> Fairgrounds	\$0.00	\$883.40	\$883.40
<b>218</b> Smith Lake	\$342.30	\$135.00	\$477.30
<b>230</b> Hazmat	\$0.00	\$0.00	\$0.00
<b>232</b> Historical Commission	\$0.00	\$444.02	\$444.02
<b>239</b> Gypsy Moth	\$0.00	\$0.00	\$0.00
<b>245</b> Public Improvement	\$0.00	\$0.00	\$0.00
<b>249</b> Building Dept.	\$3,110.48	\$7,392.45	\$10,502.93
<b>256</b> R.O.D. Automation	\$0.00	\$0.00	\$0.00
<b>265</b> Drug Law Enforcement	\$749.58	\$1,593.71	\$2,343.29
<b>269</b> Law Library	\$0.00	\$0.00	\$0.00
<b>271</b> Library	\$0.00	\$0.00	\$0.00
<b>274</b> Council/Aging	\$0.00	\$36,000.00	\$36,000.00
<b>281</b> EDC Revolving Loan	\$0.00	\$0.00	\$0.00
<b>282</b> BRYNE JAG GRANT	\$0.00	\$0.00	\$0.00
<b>285</b> RSRF	\$0.00	\$170,029.99	\$170,029.99
<b>290</b> Social Services	\$0.00	\$0.00	\$0.00
<b>292</b> Child Care	\$0.00	\$12,061.05	\$12,061.05
<b>293</b> Soldiers & Sailors	\$0.00	\$0.00	\$0.00
<b>294</b> Veterans Trust	\$0.00	\$0.00	\$0.00

<b>295</b>	Airport	\$0.00	\$1,307.34	\$1,307.34
<b>296</b>	Basic Grant	\$0.00	\$0.00	\$0.00
<b>297</b>	Smile/Counseling	\$0.00	\$0.00	\$0.00
<b>298</b>	Veterans Affairs	\$4,840.00	\$13,142.65	\$17,982.65
<b>598</b>	Community Service	\$0.00	\$0.00	\$0.00
<b>616</b>	Tax Revolving	\$0.00	\$174,810.21	\$174,810.21
	<b><i>SUB TOTALS</i></b>	\$204,130.39	\$844,968.56	<b>\$1,049,098.95</b>
<b>201</b>	Road Commission			\$194,598.20
	<b><i>Grand Total</i></b>		<b>\$1,243,697.15</b>	

**Item #9** Motor Pool- Advertise to sell (3) - three County owned vehicles.

\*\*The B.O.C has authorized the Motor Pool Department to advertise for two weeks and place on the County Website the sale of (3) three County owned vehicles; sealed bids will be accepted until Monday, November 6<sup>th</sup> at 4:00 p.m. at the County Clerk's Office and the B.O.C will open and award at their Tuesday, November 10th, B.O.C Meeting.

**Item #10** Claims and Audit Docket for **October 13, 2015**, as received from the County Clerk's Office.

\*\*Total Claims & Audit **\$50, 284.09**

**Wilson/Christenbery** a motion to approve the **Consented Agenda** for **October 13, 2015**; after removing **2015-167** Item#7 from the Consented Calendar.

**Roll Call Vote:** Boerner, yes; Christenbery, yes; Grantner, yes; Wilson, yes. Kischnick, yes. **Motion Carried.**

**Public Comment on today's Agenda:**

\*\*Ms. Tammy Emig thanked Commissioner Grantner for his time and services during his time severed on the Library Board, as the B.O.C Liaison, and welcomed Commissioner Christenbery to the Library Board.

\*\*Ms. Jeri Winton, County Clerk & Register of Deeds informed the Board that MERS will be calling to schedule a date and time to send a MERS Representative to Oscoda County to meet with employee's and the Board in the near future.

\*\*Commissioner Kischnick called upon the County Treasurer, William Kendall, in the audience to address Item#7 Treasurer's Office- Replacement of HP-Laser Jet Printer. The printer that prints the tax receipts in the Treasurer's Office no longer works and needs to be replaced; after some discussion the following motion was made:

**Wilson/Boerner** a motion to purchase a new HP Laser Jet, up to the amount of \$1,000.00 for the **2015-168** Treasurer's Office; with the funds moved from contingency, and so amend the 2015 budget.

**Roll Call Vote:** Christenbery, yes; Grantner, yes; Wilson, yes; Kischnick, yes. Boerner, yes. **Motion Carried.**

**Appointments:**

\*\*Mr. & Mrs. Pillars, County Residents, not in attendance.

\*\*Ms. Annette Wells, Executive Director, Community Mediation Services, and Ms. Tammy Emig, addressed the Board regarding Resolution 2015-011 “Conflict Resolution Day” Proclamation. Community Mediation Services are a way of people solving individual disputes, as well as a means toward creating a more peaceful community. Community Mediation Services are volunteers trained in conflict resolution at a low-cost serving Oscoda County and 9 other surrounding Counties. Ms. Wells also asked the Board to consider appropriating funds toward the Community Mediation Services Program in 2016.

**Wilson/Christenbery** a motion to adopt **Resolution 2015-011** as “Conflict Resolution Day Thursday, **2015-169** October 15, 2015 Community Mediation Services” Proclamation.  
5 ayes: 0 nays: **Motion Carried.**

\*\*Dr. Tim Jenks, Economic Development Alliance (EDA) Chairman, gave an overview. EDA has stayed connected and involved with Regional Networks and promoting entrepreneurship. The EDA works closing with the Economic Development Corporation (EDC) for example with the Dark Sky Project and the EDC Revolving Loans and holding several events at the Skyline Event Center all to promote the success of the Economic Development of Oscoda County. The Oscoda Connect Continental Breakfast is the second Wednesday of the month at 8 a.m. at the AuSable River Restaurant. For more information [info@edaoscodacounty.org](mailto:info@edaoscodacounty.org).

**Old Business:**

\*\*Commissioner Christenbery stated the interview committee for the new Equalization Director has made their selection and continued with the motion hire. The motion was approved with 3/2 vote; Commissioner Kischnick and Grantner casting the no votes.

**Christenbery/Wilson** a motion to hire John Gehres, as a regular part-time salaried employee, as the **2015-170** Oscoda County Equalization Director, effective October 26, 2015, 28 hours per week, with an annual salary of \$40,000.00; not eligible for County benefits, accountable to the Oscoda County Board of Commissioners.

**Roll Call Vote:** Kischnick, no; Boerner, yes; Christenbery, yes; Grantner, no; Wilson, yes. **Motion Carried.**

\*\*The B.O.C made the following motion regarding the recent positions & wages for the Trial Courts, for clarification associated with previous approved motions and for audit purposes.

**Kischnick/Wilson** a motion to clarify the newly Trial Court positions and wages; Jeanne Cardinal as the **2015-171** Oscoda County Trial Court Administrator (motion 2015-117) annual salary of \$50,000.00 with benefits, as of 7/6/15; Stephania West, Trial Court Clerk (motion 2015-122 Item#4) full-time position with benefits, hourly wage \$11.00 per hour until necessary certification is completed, then \$12.50 per hour, as of 7/13/15; Jesseca Proffrock, Trial Court Deputy Register (motion 2015-122 Item#4) hourly wage of \$12.30 per hour, as 7/13/15; Brian Watros, additional title of Deputy Assistant Trial Court Administrator (motion 2015-147) with an increase annual salary of \$40,000.00, as of 7/13/15.

**Roll Call Vote:** Boerner, yes; Christenbery, yes; Grantner, yes; Wilson, yes. Kischnick, yes. **Motion Carried.**

**New Business:**

**Financial:** (Motions Needed)

**Correspondence, Reports, Resolutions (acknowledge receipt):**

\*\*B.O.C received a copy of the official notification, dated August 10, 2015, from Mr. Andrew Welser, Veteran Affairs Director, verifying he has received his accreditation through the National Association of County Veterans Service Officers.

**Committee Reports:**

**Commissioner Boerner**

- \*\*Attended the Landfill Board Meeting –Substituting for Commissioner Wilson.
- \*\*Attended the Veteran Affairs Board Meeting.
- \*\*Attended the HSCC Board Meeting.
- \*\*Attended the Brews & Blues at the Skyline Event Center.
- \*\*Attended the Park Board Meeting.

**Commissioner Wilson:**

- \*\*Participated in an Emergency Training (EOC) Exercising.
- \*\*Attended the Landfill Board Meeting.
  - \*\*Sandy Cunningham, Landfill Office Administrator, will retire at the end of 2015.
- \*\*Reviewed the County's Claims & Audit Docket Report.
- \*\*Attended the MTA Board Meeting.

**Commissioner Kischnick:**

- \*\*Attended the Landfill Board Meeting.
- \*\*Participated in a meeting along with Joe Breaugh, Maintenance Supervisor, Dan Kauffman, IT Director and Jeff Melloh, from Granite, regarding the County phone system.
- \*\*Attended the Road Commission Board Meeting.
  - \*\*The Road Commission and the OCATS will present the annual Transportation Improvement Program, at a Public Hearing on Tuesday, October 20, 2015 at the Tri-Town Fire Hall. Also, Ardell Barringer, Office Administrator, will retire from the Road Commission, at the end of October.
- \*\*Attended the Council on Aging Board Meeting.

**Commissioner Christenbery:**

- \*\*Attended the Planning Commission Board Meeting.
- \*\*Reviewed the County's Claims & Audit Docket Report.

**Commissioner Grantner:**

- \*\*Attended the ASVCMH Building Committee Meeting.
- \*\*Attended the NEMSCA Board Meeting.
- \*\*Attended the Library Board Meeting.
- \*\*Attended the ASVCMH Board Meeting.

**Public Comments & Matters:**

\*\*Mr. Cole Sorenson, P.S, from Rowe PSC, in Grayling, MI introduced himself and asked the Board to consider himself for the appointment of County Surveyor, replacing Norm Caldwell who will retire from the position at the end of October.

\*\*Ms. Tammy Emig asked the status on the “Gasification Project” at the Landfill. Commissioner Kischnick stated that the Landfill Attorney is looking into the legalities with the contract with the Gasification Company.

\*\*The Veterans Affairs Board was mentioned regarding the procedures & schedule of Drivers for our Veterans.

\*\*The Equalization Director position was mentioned regarding part-time verse full-time and what the salary difference would be.

\*\*Sheriff Kevin Grace announced the “Take Back Drug Day” was again successful, over 44 lbs. collected. The new Sheriff Transportation Van has arrived. Sheriff’s Administrative Assistant is off on maternity leave.

\*\*Commissioner Kischnick called for a motion to adjourn.

**Wilson/Grantner** a motion to adjourn today’s meeting, **October 13, 2015** (11:33 a.m.).  
**2015-172** 5 ayes: 0 nays: **Motion Carried.**

\*\*The next Regular Board of Commissioners Meeting is scheduled for **Tuesday, October 27, 2015 at 10:00 a.m.**

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**John A. Kischnick, Oscoda County  
Board of Commissioners, Chairman**

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**Jeri Winton, Oscoda County  
Clerk & Register of Deeds**