



# COUNTY OF OSCODA

Board of Commissioners  
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Oscoda County Courthouse Annex 105 S. Court Street, P.O. Box 399, Mio, MI 48647

## Oscoda County Board of Commissioners

### Work Session

9:00 a.m. - Tuesday, October 24, 2017

Members Present: Commissioners Olsen, Nutt, Kischnick, Wilson and Kelly.

Members Excused:

Others Present: 12 members of the public were in attendance.

Chair Olsen called the Work Session Meeting to order at 9:00 a.m.

\*\*Agenda Items for the B.O.C "Work Session" included:

1.) Ms. Annette Wells, Executive Director, and Ms. Tammy Emig presented information to the B.O.C regarding the Community Mediation Services provided here in Oscoda County. Ms. Wells asked for the B.O.C to consider appointing a liaison to serve on their Board. Meetings are held on the 3rd Wednesday, in Gaylord at 6:30 p.m., every other month. Ms. Wells asked the B.O.C to consider continuing the Counties financial support for 2018. For more information visit their website [www.mimmediation.com](http://www.mimmediation.com).

2.) Ms. Fran Whitney, Outreach & Communication from NEMCSA, presented the Northeast Michigan Community Service Agency 2016 Annual Report that included the services provided and the impact of those programs. For more information visit their website [www.nemcsa.org](http://www.nemcsa.org).

3.) Ms. Laura Ames, Certified Prevention Specialist, from Catholic Human Services, discussed the public health concerns with marijuana dispensers and legalization. Public Act 281, Public Act 282 and Public Act 283 all address the Grower, Processor, Secure Transporter, Provisioning Center and Safety Compliance Facilities. Oscoda County Townships have until December 15, 2017 to adopt an ordinance or nothing will happen, at this time, here in Oscoda County. For more information go to [www.learnaboutsam.org](http://www.learnaboutsam.org).

\*\*Chair Olsen called for a recess (10:10 a.m.) before the Regular B.O.C Meeting.

### Official Minutes

10:00 a.m. - October 24, 2017

A Regular Meeting of the Oscoda County Board of Commissioner's was held on **Tuesday, October 24, 2017 at 10:00 a.m.** in the Commissioner's Room, Courthouse Annex Mio Michigan 48647.

Chair Olsen called the meeting to order at 10:25 a.m.

Pledge to the Flag:

Roll Call of Members:

Members Present: Commissioners Olsen, Nutt, Kischnick, Wilson and Kelly.

Members Excused:

Others Present: 15 members of the public were in attendance.

\*\*The B.O.C approved the Agenda for October 24, 2017, as presented.

**Kischnick/Nutt** a motion to accept the Agenda for October 24, 2017, as presented.  
**2017-331**

5 ayes: 0 nays: **Motion Carried.**

\*\*The B.O.C approved the Official Minutes for October 10, 2017, with corrections under Committee Reports; Commissioner Olsen. The Official Minutes for the Special B.O.C Meeting held on October 16, 2017 were approved, as presented.

**Kischnick/Kelly** a motion to accept the Official Minutes for October 10, 2017, with noted corrections.  
**2017-332**

5 ayes: 0 nays: **Motion Carried.**

**Kischnick/Wilson** a motion to accept the Official Minutes for October 16, 2017, as presented.  
**2017- 333**

5 ayes: 0 nays: **Motion Carried.**

**Public Matters & Comments** (Regarding today's Agenda- limited to two minutes per person).

**Appointments:**

\*\*Mr. Casey Guthrie, Equalization Director, presented the Oscoda County "Annual Apportionment Report". Mr. Guthrie provided an update on GIS and shared examples of Townships scales that eventually will be available to the public. Mr. Guthrie informed the B.O.C that the GIS mapping program is good, however the assessing program is becoming a problem when it comes to talking with the mapping program.

**Kischnick/Wilson** a motion to approve **Resolution 2017-009** "Tax Certification for Taxes  
**2017-334** Levied in 2017", as written.

**Roll Call Vote:** Olsen, yes; Wilson, yes; Kischnick, yes;  
Kelly, yes; Nutt, yes. **Motion Carried.**

**Wilson/Kelly** a motion to accept the 2017 Apportionment Report, as presented, by the  
**2017-335** Oscoda County Equalization Director, Casey Guthrie, at the Board of  
Commissioners Annual Meeting, held on October 24, 2017 as required,  
under MCL 46.1.

**Roll Call Vote:** Kischnick, yes; Olsen, yes; Nutt, yes;  
Kelly, yes; Wilson, yes. **Motion Carried.**

\*\*Sheriff Kevin Grace and Mr. Brett Stillwagon, from West Safety Services, provided the Board with information to upgrade the Oscoda County 911 Service. The current 911 system, with Frontier, will no longer provide support. Sheriff Grace recommends the County go with West Remote Viper, which is a system that will provide the County's needs. This would be a remote connection with Alpena and Roscommon that will share in the cost of equipment. The up-grades for the 911 system could take up to 5 years to complete, however that is not the intention.

**Kelly/Kischnick** a motion to allow Sheriff Kevin Grace enter into an agreement with "West Safety  
**2017-336** Services" in the approximate amount not to exceed \$150,000.00, to up-date the 911  
Service for Oscoda County, to be paid out of the 911 Emergency Service Special Fund  
(104), and so amend the 2017/2018 Budget.

**Roll Call Vote:** Wilson, yes; Nutt, yes; Olsen, yes;  
Kelly, yes; Kischnick, yes. **Motion Carried.**

\*\* Mr. Duane Roddy, representing Oscoda County Hazmat, approached the B.O.C regarding the County purchasing the other Ambulance for sale, in the amount of \$5,000.00, bought by a private citizen for the Tri-Town Fire Department, for a Oscoda County Hazmat Emergency Vehicle to replace the 1986 Ambulance being used at this time. After some discussion, the B.O.C agreed to appropriate \$3,000.00 to assist with the purchase.

**Wilson/Kelly** a motion to authorize the County Treasurer to appropriate \$3,000.00 to Hazmat, towards **2017-337** the purchase of a new County Hazmat vehicle, moved from Contingency and so amend the 2017 Budget.

**Roll Call Vote:** Wilson, yes; Kischnick, yes; Kelly, yes; Nutt, yes; Olsen, yes. **Motion Carried.**

\*\* Ms. Jennifer Martin, Group Benefit Consultant 44-North, provided the information for the 2018 Health Insurance. The County received a 6.7% overall increase from Blue Care Network for the 1/1/2018 renewal. After a lot of discussion, it was the consensus of the B.O.C to stay with TELEDOC rather than go to MDLIVE at this time. 44-North will schedule a day to provide the employees an overview of health benefits and answer any questions; also to assist employee's with signing up with TELEDOC.

**Kelly/Kischnick** a motion to adopt **Resolution 2017-010** the "Oscoda County Health Insurance for the **2017-338** Calendar Year of 2018" to OPT-OUT of the PA152, as presented.

**Roll Call Vote:** Olsen, yes; Nutt, yes; Kelly, yes; Wilson, yes; Kischnick, yes. **Motion Carried.**

**Kischnick/Nutt** a motion to accept the Group Health HRA Option-A Plan, with 44-North as the HRA **2017-339** Administrator, as presented.

**Roll Call Vote:** Kelly, yes; Wilson, yes; Kischnick, yes; Olsen, yes; Nutt, yes. **Motion Carried.**

**Kischnick/Kelly** a motion to authorize the County Clerk's Office to continue to payroll deduct **2017-340** employees Health Insurance Premiums, out of 24 pay-periods, as described for the 2018 Oscoda County Health Insurance Benefits; effective 01/01/2018.

**Roll Call Vote:** Kischnick, yes; Olsen, yes; Nutt, yes; Kelly, yes; Wilson, yes. **Motion Carried.**

**Correspondence, Reports, Resolutions (acknowledge receipt):**

\*\*The B.O.C received notification from the EDC & Brownfield Board on the appointment of a new member. After some discussion, the B.O.C is requesting that the EDC & Brownfield Board officially accept Chad Yost resignation and to notified the B.O.C of the EDC officers that have been appointed.

**Nutt/Kelly** a motion to acknowledge the appointment of Duane Roddy, to serve the balance of the term **2017-341** ending April 15, 2018 for Chad Yost, to the EDC & Brownfield Board, as recommended and requested by the EDC & Brownfield Board.

5 ayes: 0 nays: **Motion Carried.**

\*\*The B.O.C received a letter from a County Resident who is continuously having problems with multiple cats. Commissioner Wilson is working with Animal Control Officer regarding this issue.

**Unfinished Business/New Business:**

Mr. Chris Wilson, Assistant Interim Director, provided the B.O.C with an EMS status up-date. The EMS Department is looking into the training required for the EMS employees. Mr. Wilson is requesting the B.O.C allow the Chair to sign the tax exempt form for the fuel cards; this will allow the fuel purchased for the ambulance rigs to be tax exempt. The Toughbook's for the ambulance rigs are here and being programed. Mr. Wilson asked the B.O.C to allow the EMS Department to purchase two Garmin GPS systems and one 700/800 base radio, that is needed for the ambulance rigs. The Department has one Paramedic retiring December 1, 2017. A second Paramedic has requested a "Leave of Absence" for a month to finish nursing school. The EMS Department has ordered new uniform shirts (Black/Pink) that supports "Breast

Cancer". Commissioner Wilson questioned why there was a need to purchase uniforms at this time. Mr. Wilson stated that many of the past employees did not turn in their proper uniforms, that left a shortfall for the EMS Department. A second EMS Forum was held on October 17, 2017 at the Community Center, to discuss the EMS Millage language. After some discussion, the following motions were made:

**Wilson/Kelly** a motion to accept and honor the leave of absence request for Brad Arnett, EMS **2017-342** Paramedic, from October 27, 2017 to November 27, 2017, not eligible for County benefits during this time period, from the EMS Department.

**Roll Call Vote:** Wilson, yes; Kischnick, yes; Kelly, yes; Nutt, yes; Olsen, yes. **Motion Carried.**

**Wilson/Kelly** a motion to authorize the Chair to sign the Speedway Fuel Card Tax Exempt Form, **2017-343** on behalf of the EMS Department and Oscoda County.

**Roll Call Vote:** Nutt, yes; Kischnick, yes; Kelly, yes; Olsen, yes; Wilson, yes. **Motion Carried.**

**Nutt/Kelly** a motion to allow the purchase of two Garmin GPS with Built-in Bluetooth, in the amount of **2017-344** \$269.99 each, paid out of the EMS Equipment Fund (102), and so amend the 2017 Budget.

**Roll Call Vote:** Nutt, yes; Olsen, yes; Kischnick, yes; Wilson, yes; Kelly, yes. **Motion Carried.**

**Nutt/Kelly** a motion to allow the purchase of one Kenwood VM6930-VCH 700/800Mhz P25 Base Radio, **2017-345** in the amount \$4,226.70, paid out of the EMS Equipment Fund (102), and so amend the 2017 Budget.

**Roll Call Vote:** Wilson, yes; Kischnick, yes; Kelly, yes; Nutt, yes; Olsen, yes. **Motion Carried.**

\*\*The B.O.C approved the Animal Control Officer Hours, as recommend by Commissioner Wilson and Nutt.

**Nutt/Wilson** a motion to supersede motion (2016-137) and allow the Animal Control Officer to work 35 **2017-346** hours year round, effective immediately.

**Roll Call Vote:** Kelly, yes, Wilson, yes; Kischnick, no; Olsen, no; Nutt, yes. **Motion Carried.**

\*\*The B.O.C approved the request received from Mr. Tim Whiting, Building Inspector.

**Nutt/Kischnick** a motion to move Hillary Fuhr, to a regular part-time status, as the Building Department **2017-347** Secretary from Temporary/Seasonal, reactivating the Steelworkers Union position, 25 hours per week, start wage of \$12.76 per hr., effective October 30, 2017.

**Roll Call Vote:** Kischnick, yes; Olsen, yes; Nutt, yes; Kelly, yes; Wilson, yes. **Motion Carried.**

\*\*The B.O.C approved the following motions that included: 1.) Recognize Mead & Hunt, Inc. as the Construction Administration for the Tree Clearing & Removal Project. 2.) Accept the Contract with Treeworks Inc. whose bid was selected to do the Tree Clearing & Removal Project and 3.) Accept Agreement for Services for Mead & Hunt to do the 5-year plan. Stephanie Ward is tentatively scheduled to attend the November 28<sup>th</sup> B.O.C Meeting to present the 5-year plan. The B.O.C had a concern citizen called regarding a rumor about some tree clearing on the Airport grounds. Commissioner Olsen stated that there is no tree clearing or roads being closed on the airport grounds.

**Nutt/Wilson** a motion to accept the amendment between Mead & Hunt, Inc. and Oscoda County for the **2017-348** Construction Administration for Runway 10 approach Tree Clearing & Removal (Project# 1511100-170760.02), as written, and authorize the Chair to sign.

**Roll Call Vote:** Olsen, yes; Nutt, yes; Kischnick, yes; Kelly, yes; Wilson, yes. **Motion Carried.**

**Kischnick/Kelly** a motion to accept (68106-201108) Construction Contract (Treeworks, Inc.) to clear **2017-349** Runway 10 approach for the Oscoda Dennis Kauffman Memorial Airport (Project#B26-0156-1414), as written, and authorize the Chair to sign.

**Roll Call Vote:** Wilson, yes; Kischnick, yes; Kelly, yes; Nutt, yes; Olsen, yes. **Motion Carried.**

**Wilson/Nutt** motion to accept the “Agreement for Services” for the 5-Year Capital Improvement Plan **2017-350** for FY2018-2022, to be prepared by Mead & Hunt Inc., authorization for payment in the amount of \$500.00 and authorize the chair to sign on behalf of the Oscoda county Dennis Kauffman Memorial Airport.

**Roll Call Vote:** Nutt, yes; Olsen, yes; Kischnick, yes; Wilson, yes; Kelly, yes. **Motion Carried.**

\*\*Commissioner Olsen provided a brief up-date on the new Government Building. Mr. Will Olsen, RFP Consultant, has been in contact with Wolgast and they are currently working on a Design/Build Contract for the B.O.C to consider. There are still several items that need to be addressed, therefore Commissioner Olsen asked for a “Special B.O.C Meeting” with Mr. Olsen on a conference call to discuss. Also, to discuss the contract with McDonald Modular Solutions.

**Nutt/Kelly** a motion to hold a “Special B.O.C Meeting” on Thursday, November 2, 2017 at 6:30 p.m. **2017-351** regarding the Government Building and Temporary Mobile Offices Contract.

5 ayes: 0 nays: **Motion Carried.**

#### **Financial:**

\*\*The B.O.C approved the Claims & Audit Docket for October 24, 2017, as presented.

**Wilson/Kischnick** a motion to approve the Claims & Audit Docket for October 24, 2017, in the amount **2017-352** of **\$47,969.82.**

**Roll Call Vote:** Olsen, yes; Nutt, yes; Kelly, yes; Wilson, yes; Kischnick, yes. **Motion Carried.**

#### **Committee Reports:**

\*\* It was the consensus of the B.O.C to waive reporting on their Committee Reports.

#### **Public Comments & Matters:**

\*\*The County’s Prosecutor has requested the B.O.C send her an email with the B.O.C questions regarding the EDC Board.

\*\*A County resident provided a second written complaint regarding two dogs in her neighborhood, a continuous issue and is in fear for her children. The Animal Control Officer has been notified. Commissioner Wilson will follow-up with Animal Control.

\*\*The County’s Maintenance Supervisor will be replacing the “Purple Heart Flag” on behalf of the County.

\*\*Commissioner Olsen called for a (5)- five minute recess before calling for a “Closed Session” as scheduled, for consideration of a written legal opinion within the attorney-client privilege, in accordance to the Open Meetings Act 176 PA 267, MCL 15.261 et seq. - Section 8(h).

\*\*Commissioner Nutt was excused.

**Wilson/Kelly** a motion to go into **Closed Session** (12:50 p.m.), for written legal opinion within the **2017-353** Attorney-Client privilege.

**Roll Call Vote:** Kelly, yes, Wilson, yes; Olsen, yes; Nutt, absent; Kischnick, yes. **Motion Carried.**

**Wilson/Kelly** a motion to return to the B.O.C Meeting (1:42 p.m).

**2017-354**

4 ayes: 0 nays: **Motion Carried.**

\*\*Upon returning Chair Olsen asked if there was any other business, hearing none Chair Olsen asked for a motion to adjourn.

**Wilson/Kelly** a motion to adjourn today's meeting, **October 24, 2017** (1:43 p.m.).

**2017-355**

4 ayes: 0 nays: **Motion Carried.**

\*\*A "Special B.O.C Meeting" is scheduled for **Thursday, November 2, 2017 at 6:30 p.m.**

\*\*A "Budget Workshop" is scheduled for **Thursday, November 9, 2017 at 9: a.m.**

\*\*The next Regular B.O.C Meeting is scheduled for **Tuesday, November 14, 2017.**

A B.O.C Work Session will be held at **9:00 a.m.** and the Regular B.O.C Meeting at **10:00 a.m.**

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**Oscoda County  
Board of Commissioners Chair**

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**Jeri Winton, Oscoda County  
Clerk & Register of Deeds**

**LaNita Olsen,**