



COUNTY OF OSCODA

Board of Commissioners
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Oscoda County Government Center, 311 S. Morenci Ave, P.O. Box 399, Mio, MI 48647

Official Minutes October 27, 2020

A Regular Meeting of the Oscoda County Board of Commissioner's was held on **Tuesday, October 27, 2020 at 10:00 a.m.** by Teleconference, in compliance with MDHHS requirements and as allowed by Public Act 228 of 2020, from the Commissioner's Boardroom, at the Oscoda County Government Center Building, Mio Michigan 48647.

Pledge to the Flag.

Roll Call:

Members Present: Commissioners Yoder, Varner, Bondar, McCauley and Marsh.

Others by Teleconference: 8

Others Present: 1 member of the public were in attendance.

Commissioner Yoder called the Teleconference Meeting to order at 10:00 a.m.; in compliance with MDHHS requirements and as allowed by Public Act 228 of 2020.

The B.O.C approved the Agenda for **October 27, 2020 as presented.

Varner/Bondar a motion to accept the Agenda for **October 27, 2020**, as presented.
2020-272

Roll Call Vote: McCauley, yes; Varner, yes; Marsh, yes;
Yoder, yes; Bondar, yes. **Motion Carried.**

The B.O.C approved the Consent Calendar Items for **October 27, 2020, as presented.

Item #1 Official Minutes for **October 13, 2020**, were approved as presented.

Item #2 Claims and Audit Docket for **October 27, 2020**, were approved as received from the County Clerk's Office. Total Claims & Audit **\$22,237.27**.

McCauley/Marsh a motion to approve the Consent Calendar Items for **October 27, 2020**, as presented.
2020-273

Roll Call Vote: Varner, yes; Marsh, yes; Yoder, yes;
Bondar, yes; McCauley, yes. **Motion Carried.**

Public Matters & Comments (Limited to three minutes per person).

**County Clerk & Register of Deeds reminded everyone of the General Election on Tuesday, November 3, 2020 and to go vote.

Appointments:

**Commissioner Yoder called for a “Public Hearing” for the MEDC CDBG Cares Funding Grant.

Marsh/Bondar a motion to call for a “Public Hearing” for the MEDC CDBG Cares Funding Grant, as **2020/274** advertised (10:06 a.m.).

Roll Call Vote: Bondar, yes; McCauley, yes; Varner, yes; Yoder, yes; Marsh, yes. **Motion Carried.**

**Commissioner Yoder stated the Oscoda County Board of Commissioners proposes to use \$151,417.24 CDBG funds to reimburse for unbudgeted expenditures used to prevent, prepare for and to respond to coronavirus, including but not limited to health care equipment, public services, salary reimbursement and other related projects and services eligible to COVID-19 relief. Commissioner Varner read a list that was submitted for consideration that included: Plexiglass for County Buildings, Additional Cleaning Products, Additional Equipment Purchased, B.O.C Boardroom Teleconferencing Phone Purchase & Fee, New router/firewall to allow easier establishment & management of VPNS, upgraded to remote control software subscription to allow more users & computers to be remote controlled, B.O.C Boardroom Zoom Video Conference Room Kit & Subscription, Sheriff & EMS (First Responders) Overtime & Fringe Benefits from Jan. 2020-Dec. 2020, Trial Court Office Security Glass Windows (Juvenile Office, Traffic Office and Youth Mentor/Collections Clerk, Expansion of Jury Box to adequately distance Jurors, Individual electron devices (tablets, etc.) for display of exhibits during trials and mount equipment for same, Video conferencing equipment for the upstairs jury assembly room (former B.O.C room), Ventilation system or replacement of current window to windows that open to allow for air circulation, and construction of an entryway on the west entrance of the Annex Building to create an area for screening while safely distancing. A couple other possibilities were to apply for the amount not awarded to the County for Public Safety and Public Health Payroll Reimbursement from the MI Dept. of Treasury through the Coronavirus Aid, Relief, and Economic Security (Cares Act) and the exceeded amount, not awarded by from the CARES Act, for the Dennis Kauffman Memorial Airport Fuel Site-Minder Project. Commissioner Yoder asked for any public comments, hearing none asked for a motion to close the “Public Hearing”.

Varner/Bondar a motion to close the “Public Hearing” for the MEDC CDBG Cares Funding Grant **2020/275** (10:09 a.m.) and return to the B.O.C Meeting.

Roll Call Vote: Yoder, yes; Bondar, yes; Marsh, yes; McCauley, yes; Varner, yes. **Motion Carried.**

**Ms. Jennifer Martin and Ms. Jennifer Wanstead from 44-North, by teleconference reviewed the 2021 Health Insurance Proposal. Ms. Martin stated that there is a little difference between the BCN rates for 2020 and the 2021; 2021 shows a slight decreased based on the HRA & HSA utilization and ARORx utilization. The VSP, Delta Dental and Mutual of Omaha rates will remain the same. It was the consensus of the B.O.C to keep the HRA employee contributions the same (\$40 Single, \$70 Two-Person, \$80 Family), increase the HSA County Contributions (\$1000 Single and \$2,000 for Two-Person & Family) and OPT Out of the PA 152, however Commissioner Varner noted that the B.O.C are not obligated to OPT Out of the PA 152 and that most governmental agency do not. The following motions were made for the 2021 Oscoda County Health Insurance Plan.

Marsh/McCauley a motion for Oscoda County to accept the 2021 Health Insurance Plan Options (HRA **2020/276** & HSA) and to continue with the of VSP 12/24/24 Optical Coverage and the Delta & Dental Plan-C (including orthodontic), from 44-North as outlined in “Benefit Summary Sheet”, effective January 1, 2021-December 31, 2021.

Roll Call Vote: Marsh, yes; Yoder, yes; Bondar, yes; McCauley, yes; Varner, yes. **Motion Carried.**

Varner/Bondar a motion to adopt **Resolution 2020-013** the “Oscoda County Health Insurance for the 2020-277 Calendar Year of 2021” as written and to OPT-OUT of the PA152 for 2021.

Roll Call Vote: McCauley, yes; Varner, yes; Marsh, yes; Yoder, yes; Bondar, yes. **Motion Carried.**

Varner/McCauley a motion to authorize the County Clerk’s Office to deduct from payroll the 2020-278 employees’ Health Insurance Premiums, HRA contributions \$40 single, \$70 two-person and \$80 for family, out of 24 pay-periods and the pre-tax HSA contributions in compliance with Section 125, Administered by 44North, effective January 1, 2021-December 31, 2021.

Roll Call Vote: Varner, yes; Marsh, yes; Yoder, yes; Bondar, yes; McCauley, yes. **Motion Carried.**

**Ms. Amber Woehlert, Equalization Director, presented the Oscoda County “Annual Apportionment Report” and the B.O.C adopted Resolution 2020-014 “Tax Certification for Taxes Levied in 2020.

Bondar/McCauley a motion to accept the 2020 Apportionment Report, as presented, by the Oscoda 2020-279 County Equalization Director, Amber Woehlert, at the Board of Commissioners Annual Meeting, held on **October 27, 2020** as required, under MCL 46.1.

Roll Call Vote: Bondar, yes; McCauley, yes; Varner, yes; Yoder, yes; Marsh, yes. **Motion Carried.**

McCauley/Varner a motion to approve **Resolution 2020-014** “Tax Certification for Taxes Levied in 2020-280 2020”, as written.

Roll Call Vote: Yoder, yes; Bondar, yes; Marsh, yes; McCauley, yes; Varner, yes. **Motion Carried.**

Correspondence/Reports/Resolutions:

The B.O.C adopted **Resolution 2020-015 “Honoring Peggy Nietiedt”; Commissioner Varner presented a copy of the proposed Resolution to Ms. Nietiedt.

Varner/Marsh a motion to approve **Resolution 2020-015** “Honoring Peggy Nietiedt”, as written. 2020-281

Roll Call Vote: Marsh, yes; Yoder, yes; Bondar, yes; McCauley, yes; Varner, yes. **Motion Carried.**

**The B.O.C accepted the donation from Meo Mio Stitchers.

McCauley/Bondar a motion to accept the donation from Meo Mio Stitchers, for a 55x65 wall hanging 2020-282 quilt of historical pictures of Oscoda County to be displayed in the new Government Center.

Roll Call Vote: McCauley, yes; Varner, yes; Marsh, yes; Yoder, yes; Bondar, yes. **Motion Carried.**

Unfinished Business/New Business:

**The B.O.C will continue to up-hold and follow the current Michigan Department of Health & Human Service Orders under the Public Health Code for COVID-19. District Health Department#2 hosted a COVID-19 testing site on Thursday, October, 15th, 2020; 37 participants. Commissioner Varner stated

that cases are up, however fatalities are down, everyone should continue to follow the MDHHS guidelines.

**The B.O.C approve the MIDC Attorney Administrator's Agreement.

Marsh/Bondar a motion to accept the amended MIDC Attorney Administrator's Agreement, as written, **2020-283** and appoint Attorney Kenneth DeBoer, as Oscoda County's MIDC Attorney Administrator as of November 1, 2020, through October 31, 2021, and authorize the Chair to sign.

Roll Call Vote: Bondar, yes; Marsh, yes; Yoder, yes; Varnier, yes; McCauley, yes. **Motion Carried.**

Financial:

**The B.O.C approved the cost of a Mural Painting, from Fairview High School, Junior Emma Hoover.

Marsh/Bondar a motion to authorize the payment of **\$200.00** to Ms. Emma Hoover upon completion of **2020/284** a Mural Painting, of the Old Courthouse, to be displayed on the Government Center Grounds; paid out of the Gov't Admin 101/115.

Roll Call Vote: Bondar, yes; McCauley, yes; Varnier, yes; Yoder, yes; Marsh, yes. **Motion Carried.**

**The Sheriff's Department has been awarded a Coronavirus Emergency Supplemental Funding (CESF) Grant. The B.O.C authorized the Chairman to sign the contract and to allow the Sheriff's Department to make those approved purchases.

Varnier/McCauley a motion to authorize the B.O.C Chairman, Kyle Yoder, as the Counties Authorized **2020/285** Official, to sign the Coronavirus Emergency Supplemental Funding (CESF) Grant Contract (CESF-255-2020), between Michigan State Police and the Oscoda County Sheriff's Office, in the amount of **\$11,521.52**.

Roll Call Vote: Yoder, yes; Bondar, yes; Marsh, yes; McCauley, yes; Varnier, yes. **Motion Carried.**

**The County has received payment from U.S Specialty Insurance Co. towards the Fairgrounds Claim #196818; the following motion is necessary to move the payment to the Fairgrounds Budget (217) for expenses related to the insurance claim.

McCauley/Varnier a motion to authorize the County Treasurer's Office to move funds, in the amount of **2020/286** **\$13,681.24** paid by U.S Specialty Insurance Co. for the Fairgrounds Claim #196818 from "Appropriations Transfer out General Fund line 101-965-999.29 to the Fairgrounds (217) Fund transfers in 217-000-699.00" and so amend the reflected budgets.

Roll Call Vote: Marsh, yes; Yoder, yes; Bondar, yes; McCauley, yes; Varnier, yes. **Motion Carried.**

**The County has received reimbursement, as part of the FAA Cares Act Grant (51M-11720) to the Oscoda County Dennis Kauffman Memorial Airport, in the amount of \$20,000.00; the following motion is necessary to move the reimbursement awarded, to the Airport Budget (295) to apply towards the Site-Minder Fuel Project. The B.O.C also approved to purchase aviation fuel.

Varnier/McCauley a motion to authorize the County Treasurer's Office to move funds, in the amount **2020-287** awarded of **\$20,000.00** paid by the FAA Cares Act Grant (51M-11720) to the Oscoda County Dennis Kauffman Memorial Airport from "Appropriations Transfer out General Fund line 101-965-999.23 to the Airport (295) Fund transfers in 295-000-699.00" and so

amend the reflected budgets.

Roll Call Vote: McCauley, yes; Varner, yes; Marsh, yes;
Yoder, yes; Bondar, yes. **Motion Carried.**

Bondar/McCauley a motion to purchase up to 1000 gallons of 100LL Aviation Fuel, from AvFuel, not to exceed the amount of **\$3,500.00** for the Oscoda County Dennis Kauffman Memorial Airport, and so amend the 2020 budget.

Roll Call Vote: Varner, yes; Marsh, yes; Yoder, yes;
Bondar, yes; McCauley, yes. **Motion Carried.**

**The B.O.C approved the purchase of an EMS Monitor, as requested by the EMS Director, Mr. Bob Hunter.

Varner/Bondar a motion to authorize the purchase of an EMS Monitor from Coast Biomedical Equipment, in the amount of **\$3,645.00**, paid out of the Ambulance Equipment Budget (102), and so amend the budget.

Roll Call Vote: Bondar, yes; McCauley, yes; Varner, yes;
Yoder, yes; Marsh, yes. **Motion Carried.**

**Commissioner Varner asked for a motion to clarify the County Benefits due to the EMS Director, Mr. Bob Hunter. The B.O.C discussed the position of a salary employee and the benefits they received. It has been past practice for the County to give salary employee's vacation and PTO, Mr. Hunter should not be singled out and should receive the same benefits as other salary employees. Commissioner Yoder and Varner did agree that clarification regarding salary employees will need to be reviewed further in the future.

Varner/Bondar a motion, for clarification, to authorize the County Clerk's Office - Payroll to honor the County Benefits, including but not limited to Vacation and PTO, as written in the County Personnel Policy and/or amended by Board motions for full-time hourly and salaried employees, due to the EMS Director, Robert Hunter; Vacation retro back to date of his hire December 20, 2018 and PTO from January 1, 2020.

Roll Call Vote: Yoder, yes; Bondar, yes; Marsh, yes;
McCauley, yes; Varner, yes. **Motion Carried.**

**The B.O.C discussed a sign for the Government Center Building. Commissioner McCauley research and did get two quotes for lighted monument digital reader signs; the cost for both signs were over \$20,000.00. It was the consensus of the B.O.C to hold off to select and purchase this type of sign and included it in a future project. The B.O.C thanked Commissioner McCauley for his time. The B.O.C approved to have a wooden sign made for the Government Center Building.

Varner/McCauley a motion to accept the quote from Lines & Designs in the amount of \$850.00 for a sign to be placed on County grounds at the Government Building; paid out of 101/371 Build with funds moved from contingency and so amend the budget.

Roll Call Vote: Marsh, yes; Yoder, yes; Bondar, yes;
McCauley, yes; Varner, yes. **Motion Carried.**

Committee Reports:

Commissioner Varner

**Attended the Elmer Township Board Meeting.

**Attended the ASVCMH Finance Committee Board Meeting.

- **Participated in a Finance Committee Meeting along with Commissioner Yoder and B.O.C Executive Secretary, Ms. Brenda Moore.
- **Attended the Landfill Board Meeting.
- **Reviewed the Claims & Audit Docket for October 27, 2020; as part of the Finance Committee.
- **Presented a Resolution to Ms. Peggy Nietiedt for years of service.
- **Attended the District Health Department #2 Board Meeting.
- **Attended the ASVCMH Board Meeting.
- **Participated in a Budget Meeting along with Commissioner Yoder.

Commissioner McCauley

- **Attended the Greenwood Township Board Meeting.
- **Attended the Big Creek Township Board Meeting.
- **Participated in the EMS Greenwood Township Committee Meeting.
- **Attended the Greenwood Township Planning Commission Board Meeting.

Commissioner Marsh

- **Attended the DHHS Board Meeting.
- **Participated in the MAC Podcast for the “Open Meetings Act”.

Commissioner Bondar

- **Attended the Landfill Board Meeting.
 - **Met at the Airport with Ms. Shawn McCosh, in regards to signage.
 - **Met with Ms. Holly Stoner, Park Manager, regarding several things; Budget, Grants, Projects, On-Line Reservations, etc.
 - **Attended the Landfill Claims & Audit Committee Meeting.
 - **Attended the Big Creek Township Board Meeting.
 - **Met at the Airport with Mio Fence, Inc.
- Note – T- Hangar Project “Kick-Off” Meeting scheduled the first of November.
- **Attended N. MI Association of Counties Board Meeting.
- Note -Council on Aging Board has selected Ms. Susan Barker as the new COA Manager.

Commissioner Yoder

- Note: Mr. Richard Castle announced as part of Consumers Energy’s COVID-19 funds, a \$250 donation was made to the Oscoda County Housing Commission and a \$500 donation was made to Tri Point Church of God “Coats for Kid’s Program”.
- **Participated in a Finance Committee Meeting along with Commissioner Varner and B.O.C Executive Secretary, Ms. Brenda Moore.
 - **Reviewed the Claims & Audit Docket for October 27, 2020; as part of the Finance Committee.
 - **Participated in a Budget Meeting along with Commissioner Varner.
 - **Met with Mr. Joe Breagh, Maintenance Supervisor, regarding work at the MDOT Building.

Public Comment:

- **The “Military Purple Heart” are hosting an “Backpack Event” at the Community Center, today October 27, 2020.
- **The Sheriff’s Department Crossing Guard for the school is retiring. Sheriff Grace will be advertising for a replacement.
- **The Sheriff’s Department collected 69 pounds of over-the-counter and prescription drugs, as part of the “Take Back Drugs” program.
- **Sheriff Grace asked to sit down to discuss the MIDC Contract and Medical Examiner Contract; as they pertain to the Sheriff’s Department.

**Chamber of Commerce invites everyone to participate in a “Halloween Event” on Main Street on October 31, 2020.

**The County Website has been up-dated www.oscodacountymi.com. If anyone has questions, they should contact Dan Kauffman at dkauffman@oscodacountymi.com

**Commissioner Yoder announced and called for a Closed Session (12:03 p.m.), Strategy with the negotiations of a Collective Bargaining Agreement, in accordance with the “Open Meetings” (1976 PA267 MCL 15.261 et seq.) (Section 8-C).

Varner/McCauley a motion to go into Closed Session (12:03 p.m.), Strategy with the negotiations of a **2020-292** Collective Bargaining Agreement, in accordance with the “Open Meetings” (1976 PA267 MCL 15.261 et seq.) (Section 8-C).

Roll Call Vote: McCauley, yes; Varner, yes; Marsh, yes; Yoder, yes; Bondar, yes. **Motion Carried.**

Bondar/McCauley a motion to return to the B.O.C Meeting (12:13 p.m.).
2020-293

Roll Call Vote: Varner, yes; Marsh, yes; Yoder, yes; Bondar, yes; McCauley, yes. **Motion Carried**

Commissioner Yoder returned to the teleconference and asked for any further business, hearing none called for a motion to adjourn.

Varner/McCauley a motion to adjourn today’s meeting (12:15 p.m.).
2020-294

Roll Call Vote: Bondar, yes; McCauley, yes; Varner, yes; Yoder, yes; Marsh, yes. **Motion Carried.**

The next Regular B.O.C Meeting is scheduled for **Tuesday, November 10, 2020. The Regular B.O.C Meeting is scheduled at **10:00 a.m.** held by **Teleconference** in compliance with MDHHS requirements and as allowed by Public Act 228 of 2020. ***Public Welcomed by dialing 989-826-1163 (Pin#353) ***

Kyle Yoder, Oscoda County
Board of Commissioners Chairman

Jeri Winton, Oscoda County
Clerk & Register of Deeds