



COUNTY OF OSCODA

Board of Commissioners
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Oscoda County Courthouse Annex 105 S. Court Street, P.O. Box 399, Mio, MI 48647

Oscoda County Board of Commissioners Work Session 9:00 a.m. Tuesday, October 8, 2019

Members Present: Commissioners Yoder, Varner, McCauley, Bondar and Marsh.
Members Excused:
Others Present: 6 members of the public were in attendance.

Chairman Yoder called the Work Session Meeting to order at 9:00 a.m.

**Agenda Items for the B.O.C “Work Session” included:

**Ms. Brenda Moore, Executive B.O.C Secretary, reviewed August and September 2019 General and Special Funds Budget Summary’s.

**The B.O.C discussed the Oscoda County Park. Mr. Dan Money is retiring after 33 years of service at the end of the year. Commissioner Yoder stated that camping has changed over the years. Mr. Money stated that the County loses campers every year; this year the campground took a big hit over the proposed Alcohol Ban on the AuSable River. The County campground could use more electrical sites and the oak wilt needs to be addressed. Commissioner Yoder asked the B.O.C if they would like to have the Park & Recreation Advisory Committee come up with some recommendations to present to the B.O.C for consideration and/or have the B.O.C work on it as a whole. Commissioner Bondar would like to see the entire B.O.C work on some options regarding personnel, to fill the position of the Park Manager, and grants, working with NEMCOG, to improve the park. Commissioner Yoder and Bondar will continue to work with Mr. Money. The B.O.C thanked Mr. Money for his years of services.

**Chairman Yoder called to end the Work Session (9:56 a.m.)

Official Minutes October 8, 2019

A Regular Meeting of the Oscoda County Board of Commissioner’s was held on Tuesday, October 8, 2019 at 10:00 a.m. in the Commissioner’s Room, Courthouse Annex Mio Michigan 48647.

Chairman Yoder called the meeting to order at 10:00 a.m.

Pledge to the Flag

Roll Call of Members:

Members Present: Commissioners Yoder, Varner, McCauley, Bondar and Marsh.

Members Excused:

Others Present: 5 members of the public were in attendance.

**The B.O.C approved the Agenda for October 8, 2019 with three changes.

Correspondence: Oscoda Count Park Manager Retirement Notification.

New Business: In-kind Form Discussion.

Unfinished Business: Steiner Museum Discussion.

Varner/Bondar to accept the Agenda for October 8, 2019, with the noted changes.
2019-255

5 yes: 0 no: **Motion Carried.**

**The B.O.C approved the Consent Agenda for October 8, 2019.

Item #1 Official Minutes & Closed Session Minutes for September 26, 2019, were approved as presented.

Item #2 2019 Budget Amendments. (MIDC, Housing, EDC and IT).

**The B.O.C approved the 2019 Budget Amendments, as listed. The EDC amendments are to cover Contracted Services with Housing Consulting Services Inc. The Housing Budget amendments are to reflect true expected Revenue & Expenses and Contracted Services with Housing Consulting Services Inc. The MIDC 2019 Budget is to reflect the true Grant awarded and expenses taken out of Equip. Non-Cap. The IT amendments are to reflect the Archives Clerk's reduced hours and to cover the IT Window-10 Project and IT Contracted Services in the General Fund.

EDC Director	101-728-703.00	decrease	\$6,048.00
EDC Per Diem	101-728-708.00	decrease	\$3,000.00
EDC FICA	101-728.715.00	decrease	\$600.00
EDC Contracted Services	101-728-806.00	Increase	\$9,648.00
Admin. Revenue	280-000-447.00	increase	\$7,134.36
State Grants NIP/PIP	280-000-547.00	decrease	\$7,000.00
Reimbursement CDBG/PI	280-000-677.00	increase	\$7,000.00
Housing Wages	280-000-704.00	decrease	\$2,940.00
FICA	280-000-715.00	decrease	\$224.95
Office Supplies	280-000-729.00	increase	\$1,000.00
Contracted Services	280-000-806.00	increase	\$11,475.00
Earned Admin.	280-000-806.01	increase	\$360.68
Nip/PIP Loans	280-000-807.00	decrease	\$7,000.00
CDBG Program	280-000-808.00	decrease	\$1,500.00
CDBG Program Expense	280-000-808.01	decrease	\$700.00

Recording Fees	280-000-815.00	increase	\$400.00
State Grant MIDC	260-000-571.00	decrease	\$66,620.00
Equip. Non-Capital	260-695-775.00	increase	\$5,200.00
Capital Equip.	260-695.977.00	decrease	\$5,200.00
Temp. Help (Archives)	101-258-704.00	decrease	\$9,000.00
FICA	101-258-715.00	decrease	\$688.50
Equip. Non-Cap.	101-258-775.00	increase	\$3,000.00
Contracted Services	101-258-806.00	increase	\$6,688.50

Item #3 Expenditures for September 2019. Total Expenditures \$866,095.12.

	PAYROLL	EXPENSES	TOTAL
101 General Fund	\$169,342.10	\$151,972.86	\$321,314.96
102 Ambulance Equip	\$0.00	\$6,448.71	\$6,448.71
103 Sheriff Equip	\$0.00	\$4,712.93	\$4,712.93
104 911 Emergency	\$7,578.15	\$2,197.55	\$9,775.70
205 Officer Training	\$0.00	\$569.85	\$569.85
208 Park Fund	\$5,408.25	\$7,208.58	\$12,616.83
209 D.A.R.E.	\$0.00	\$0.00	\$0.00
210 Ambulance Fund	\$61,304.72	\$23,251.48	\$84,556.20
215 Friend/Court	\$5,652.94	\$4,778.55	\$10,431.49
216 Public Guardian	\$0.00	\$204.80	\$204.80
217 Fairgrounds	\$681.20	\$1,649.83	\$2,331.03
218 Smith Lake	\$0.00	\$125.00	\$125.00
230 Hazmat	\$0.00	\$0.00	\$0.00
232 Historical Commission	\$0.00	\$52.44	\$52.44
239 Gypsy Moth	\$0.00	\$0.00	\$0.00
245 Public Improvement	\$0.00	\$0.00	\$0.00
249 Building Dept.	\$4,239.36	\$15,521.83	\$19,761.19
256 R.O.D. Automation	\$0.00	\$301.65	\$301.65
258 May 4 Courthouse Fire	\$0.00	\$289,562.28	\$289,562.28
260 MIDC	\$0.00	\$27,229.91	\$27,229.91
263 Concealed Pistol Licensing	\$0.00	\$3.60	\$3.60
265 Drug Law Enforcement	\$3,789.06	\$2,283.98	\$6,073.04
269 Law Library	\$0.00	\$279.84	\$279.84
271 Library	\$0.00	\$0.00	\$0.00
274 Council/Aging	\$0.00	\$5,000.00	\$5,000.00
281 EDC Revolving Loan	\$0.00	\$0.00	\$0.00

285	RSRF	\$0.00	\$0.00	\$0.00
290	Social Services	\$0.00	\$0.00	\$0.00
292	Child Care	\$3,306.18	\$38,350.83	\$41,657.01
293	Soldiers / Sailors Relief	\$0.00	\$0.00	\$0.00
294	Veterans Trust	\$0.00	\$0.00	\$0.00
295	Airport	\$723.42	\$4,432.58	\$5,156.00
296	Basic Grant	\$0.00	\$0.00	\$0.00
297	Smile/Counseling	\$0.00	\$0.00	\$0.00
298	Veterans Affairs	\$2,230.50	\$6,417.52	\$8,648.02
470	Courthouse Preservation	\$0.00	\$0.00	\$0.00
616	Tax Revolving	\$0.00	\$9,282.64	\$9,282.64
	<i>SUB TOTALS</i>	\$264,255.88	\$601,839.24	\$866,095.12
201	Road Commission			\$226,189.47
	<i>Grand Total</i>		\$1,092,284.59	

Item #4 Claims and Audit Docket for **October 8, 2019**, was approved as received from the County Clerk's Office. Total Claims & Audit **\$44,339.62**.

McCauley/Varner a motion to approve the Consent Calendar for **October 8, 2019**, as presented.
2019-256

Roll Call Vote: Marsh, yes; Yoder, yes; McCauley, yes;
Varner, yes; Bondar, yes. **Motion Carried.**

Public Matters & Comments (Limited to three minutes per person).

Appointments:

Correspondence/Reports/Resolutions:

**The B.O.C received notification from the Oscoda County Park Manager, Mr. Dan Money of his intent to retire.

Varner/McCauley a motion to acknowledge the retirement of Mr. Dan Money, Park Manager of Oscoda
2019-257 County, as of December 31, 2019.

5 yes: 0 no: **Motion Carried.**

Unfinished Business/New Business:

**Commissioner Yoder discussed a meeting he had with the Tractor Club regarding 2020 Fairground rates and volunteer hours. Commissioner Yoder presented a sample of an in-kind form for volunteer hours to open the discussion. The B.O.C discussed other venues use. Commissioner Bondar asked that a meeting be set up with Mr. Joe Breaugh, Maintenance Manager, to discuss.

**The B.O.C approved the status change for the Archives Clerk position.

Varner/McCauley a motion to move the Temporary Archives Clerk, Ms. Bonnie Gaiser, to an Irregular
2019-258 Status, at \$12.00 per hour, up to 14 hours per week, effective October 8, 2019.

Roll Call Vote: Bondar, yes; McCauley, yes; Varner, yes; Yoder, yes; Marsh, yes. **Motion Carried.**

**Commissioner Yoder stated that the County has not received the cost on the wiring or the cost of Security Camera's but asked the B.O.C to authorize Wolgast to move forward on the wiring; that will save the County money.

McCauley/Bondar a motion to authorize Wolgast to move ahead on the wiring for Security Camera's in **2019-259** the New Government Building.

Roll Call Vote: Yoder, yes; Bondar, yes; Marsh, yes; McCauley, yes; Varner, yes. **Motion Carried.**

**Commissioner Varner informed the B.O.C that both his townships, he represents, Clinton and Elmer Townships oppose moving the Steiner Museum to the Fairgrounds, at this time. The Historical Commission has worked hard and is close to reaching the funds for the "Expansion/Addition Project" at its current location. There is some confusion between the "Friends of Steiner Museum" and the "Historical Commission" regarding financing. Big Creek and Elmer Township both have donated \$5,000.00 to the Steiner Museum that has been deposited in the County Historical Commission budget; the Friends of Steiner Museum are a 501-3C and cannot accept donations. Clinton Township has committed to \$4,600.00 for the "Expansion/Addition Project" to the Steiner Museum. Friends of Steiner Museum received a Consumers Grant, in the amount of \$25,000, toward the "Expansion/Addition Project". If a new building was to be built out at the fairgrounds for the Steiner Museum the funds collected, including the grant, for the "Expansion/Addition Project" would have to be reimbursed. Commissioner Yoder stated that Comins Township would like to present a proposal to build a new building and move Steiner Museum to the Fairgrounds as an option. It was the consensus of the B.O.C to stand by their motion at their April 9, 20149 B.O.C Meeting, to support the decision of the Historical Commission and their motion at the September 26, 2019, to request that the Historical Commission wait to move forward on the Steiner Museum "Expansion/Addition Project" until all funds for the project are received.

Financial:

**The B.O.C approved the two invoices for EDC & Housing Services, as submitted by Ms. Lee Ann Fischer, Housing Consulting Services LLC.

Marsh/Varner A motion to approve the invoice submitted by Ms. Lee Ann Fischer, Housing Consulting **2019-260** Services, LLC, in the amount of \$1,190.00, for EDC Services from July 17, 2019 through August 21, 2019 and authorize the Clerk's Office to process payment and so amend the budget.

Roll Call Vote: McCauley, yes; Varner, yes; Marsh, yes; Yoder, yes; Bondar, yes. **Motion Carried.**

McCauley/Bondar a motion to approve the invoice submitted by Ms. Lee Ann Fischer, Housing **2019-261** Consulting Services, LLC, in the amount of \$5,100.00, for Housing Services from July 1, 2019 through September 30, 2019 and authorize the Clerk's Office to process payment and so amend the budget.

Roll Call Vote: Varner, yes; Marsh, yes; Yoder, yes; Bondar, yes; McCauley, yes. **Motion Carried.**

Committee Reports:

Commissioner Bondar

**Participated in a Budget Meeting along with Commissioner McCauley and B.O.C Executive Secretary, Brenda Moore.

**Attended the Landfill Board Meeting.

**Participated in several meetings along with Commissioner Yoder regarding the “Rebuild Project” of the new Government Building; Phones, Panic Buttons, DOC Office, Parking Lot, etc.

Commissioner Varner

**Attending the Landfill Board Meeting.

**Met with Elmer Township Supervisor.

**Attended the Clinton Township Board Meeting.

**Inspected the Airport Entrance Project; which is complete.

**Attended the Park & Recreation Advisory Committee Meeting

*Note - A Citizens Park Group discussed next years “Halloween Weekend”.

**Attended the two-day MERS Conference, held in Traverse City.

Commissioner Marsh

**Reviewed the Claims & Audit Docket for October 8, 2019, in Commissioner Varner’s absence.

Commissioner McCauley

**Participated in a Budget Meeting along with Commissioner Bondar and B.O.C Executive Secretary, Brenda Moore.

**Attended the two-day MERS Conference, held in Traverse City.

Commissioner Yoder

**Attended the Park & Recreation Advisory Committee Meeting.

**Met with Ms. Lee Ann Fischer and a representative from MEDC (Michigan Economic Development Corporation).

**Participated in several meetings along with Commissioner Bondar regarding the “Rebuild Project” of the new Government Building; Phones, Panic Buttons, DOC Office, Parking Lot, etc. plus constantly in touch with Wolgast Corporation.

*Note – Parking Lot lights are moving forward as planned. Joe Breough, Maintenance Supervisor, has been very helpful.

**Met with the Conservation District regarding a future expo at the Fairgrounds and Gypsy Moth and/or invasive species millage.

*Note - Fairview High School participated in a tour of the Mio Metal Fab Tool & Machine Plant as part of “Manufacture Day”

Public Comments & Matters:

**“Take Back Drug Day” is scheduled October 26, 2019.

**The EMS Director stated that he is in the process of filling the open full and part-time Paramedic position.

**Chairman Yoder called for a motion to adjourn.

Bondar/Varner a motion to adjourn today’s meeting (11:34 a.m.).

2019-262

5 yes: 0 no: **Motion Carried.**

The next Regular B.O.C Meeting is scheduled for **Tuesday, October 22, 2019. A B.O.C Work Session will be held at **9:00 a.m.** and the Regular B.O.C Meeting at **10:00 a.m.**

**Kyle Yoder, Oscoda County
Board of Commissioners Chairman**

**Jeri Winton, Oscoda County
Clerk & Register of Deeds**