



COUNTY OF OSCODA

**Board of Commissioners
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Oscoda County Courthouse Annex 105 S. Court Street, P.O. Box 399, Mio, MI 48647

**Oscoda County Board of Commissioners
Work Session
9:00 a.m. Tuesday, October 9, 2018**

Members Present: Commissioners Olsen, Kelly, Kischnick, Wilson and Nutt.

Members Excused:

Others Present: 13 members of the public were in attendance.

Chair Olsen called the Work Session Meeting to order at 9:00 a.m.

****Agenda Item for the B.O.C “Work Session” included:**

****Ms. Brenda Moore, Executive B.O.C Secretary, reviewed the September 2018 General and Special Funds Budgets.**

****Ms. Alysa Pichler, Trial Court Administrator, gave a brief review of the (MIDC) Michigan Indigent Defense Compliance Plan. Attorney Scott Windsor has sent in a proposed Attorney Administrator Agreement for the B.O.C to review. Ms. Pichler suggested that the Attorney Administrator Agreement reference the duties assigned to the Attorney Administrator and that a Judge review invoices. The MIDC Budget was sent out September 24, 2018 and the County has not receive an official approval and/or a final contract to sign, therefore the 30-day official notices have not be sent to the current Circuit/District Court Attorneys, under contract with Trial Court and the County. Ms. Pichler stated it is the Trial Courts understanding that Courts will not be involved in MIDC, however there are still many questions unanswered at this time. Ms. Pichler gave a brief up-date on Child Care. Reimbursement reports are up-to-date; the County is still waiting on a possible credit and/or reimbursement for one juvenile.**

Sheriff Kevin Grace, reviewed an up-dated copy of the 911 Intergovernmental Agreement. The purpose of this Agreement, “Virtual Consolidation”, is to utilize NG911 technologies to link the 911 centers and create joint NG911 telephone systems, radio communications, and other common considerations and equipment enabling each 911 center to provide backup capabilities and share certain IT and related management costs. The Agreement is with Roscommon County, Alpena County, Crawford County, Ogemaw County, and Oscoda County. It was the consensus of the B.O.C to move forward since the Attorney, David Stoker, from Cohl, Stoker & Toskey, P.C and each of the Counties have reviewed and agreed upon.

Although Mead & Hunt, Inc. is on the Agenda to give an up-date, Commissioner Wilson and Kelly discussed the Popp Road property and the DNR property, in regards to the County Dennis Kauffman

Memorial Airport. The County owns two parcels on Poppo Rd that were purchased back in 2016 that are ready to put on the market; after some discussion it was the consensus of the Board not to sell the two parcels at this time. The DNR is considering selling 30 feet wide by 425 feet long to the County to be used as the primary in/egress for a neighborhood that has become landlocked along the Oscoda County Airport and to full-fill the requirements of MDOT. The next step is to return the Land Transaction Application, it's on the Agenda for B.O.C consideration.

**Chair Olsen called for a recess (9:42 a.m.) before the Regular B.O.C Meeting.

**Official Minutes
October 9, 2018**

A Regular Meeting of the Oscoda County Board of Commissioner's was held on **Tuesday, October 9, 2018 at 10:00 a.m.** in the Commissioner's Room, Courthouse Annex Mio Michigan 48647.

Chair Olsen called the meeting to order at 10:00 a.m.

Pledge to the Flag

Roll Call of Members:

Members Present: Commissioners Olsen, Kelly, Kischnick, Wilson and Nutt.

Members Excused:

Others Present: 18 members of the public were in attendance.

The B.O.C approved the Agenda, with two additions, for **October 9, 2018.

Unfinished Business: 911 Intergovernmental Agreement

Correspondence: Tommy Shea- Retirement Letter

**Commissioner Olsen stated that the Social Media Policy would not be on today's Agenda. The B.O.C sent the Social Policy out to Elected Officials and Department Heads; comments received have been sent to the County's Labor Attorney. The B.O.C will address as soon as we have received direction from our attorney.

Kischnick/Kelly a motion to accept the Agenda for **October 9, 2018,** with two additions.
2018-211

5 yes: 0 no: **Motion Carried.**

The Consent Agenda was approved, for **October 9, 2018, with the listed calendar items.

Item #1 Official Minutes for **September 25 2018,** was approved as presented.

Item #2 September 2018 Expenditures. Total Expenditures **\$593,701.90.**

	PAYROLL	EXPENSES	TOTAL
101 General Fund	\$164,774.52	\$237,680.03	\$402,454.55
102 Ambulance Equip	\$0.00	\$0.00	\$0.00
103 Sheriff Equip	\$0.00	\$12,895.37	\$12,895.37
104 911 Emergency	\$5,819.71	\$3,186.87	\$9,006.58
205 Officer Training	\$0.00	\$0.00	\$0.00
208 Park Fund	\$4,794.93	\$3,308.82	\$8,103.75

209	D.A.R.E.	\$0.00	\$0.00	\$0.00
210	Ambulance Fund	\$56,519.60	\$22,067.80	\$78,587.40
215	Friend/Court	\$5,505.26	\$3,239.93	\$8,745.19
216	Public Guardian	\$1,601.22	\$232.58	\$1,833.80
217	Fairgrounds	\$681.21	\$1,319.92	\$2,001.13
218	Smith Lake	\$0.00	\$0.00	\$0.00
230	Hazmat	\$0.00	\$0.00	\$0.00
232	Historical Commission	\$348.52	\$42.80	\$391.32
239	Gypsy Moth	\$0.00	\$0.00	\$0.00
245	Public Improvement	\$0.00	\$0.00	\$0.00
249	Building Dept.	\$4,318.13	\$7,206.73	\$11,524.86
256	R.O.D. Automation	\$0.00	\$600.00	\$600.00
258	May 4 Courthouse Fire	\$0.00	\$32.28	\$32.28
260	MIDC	\$0.00	\$0.00	\$0.00
263	Concealed Pistol Licensing	\$0.00	\$614.78	\$614.78
265	Drug Law Enforcement	\$4,341.00	\$1,954.80	\$6,295.80
269	Law Library	\$0.00	\$270.22	\$270.22
271	Library	\$0.00	\$0.00	\$0.00
274	Council/Aging	\$0.00	\$10,000.00	\$10,000.00
281	EDC Revolving Loan	\$0.00	\$0.00	\$0.00
285	RSRF	\$0.00	\$0.00	\$0.00
290	Social Services	\$0.00	\$9,120.00	\$9,120.00
292	Child Care	\$2,323.11	\$1,913.37	\$4,236.48
293	Soldiers & Sailors	\$0.00	\$0.00	\$0.00
294	Veterans Trust	\$0.00	\$0.00	\$0.00
295	Airport	\$723.41	\$4,682.90	\$5,406.31
296	Basic Grant	\$0.00	\$3,750.00	\$3,750.00
297	Smile/Counseling	\$0.00	\$0.00	\$0.00
298	Veterans Affairs	\$1,808.52	\$4,822.88	\$6,631.40
470	Courthouse Preservation	\$0.00	\$0.00	\$0.00
616	Tax Revolving	\$0.00	\$11,200.68	\$11,200.68
	<i>SUB TOTALS</i>	\$253,559.14	\$340,142.76	\$593,701.90
201	Road Commission			\$148,938.36
	<i>Grand Total</i>		\$742,640.26	

Item #3 Claims and Audit Docket for **October 9, 2018**, as received from the County Clerk's Office. Total Claims & Audit **\$58,925.77**.

Kelly/Wilson a motion to approve the Consent Calendar Items, as listed, for **October 9, 2018**.
2018-212

Roll Call Vote: Nutt, yes; Olsen, yes; Kischnick, yes;
Wilson, yes; Kelly, yes. **Motion Carried.**

Public Matters & Comments (Regarding today's Agenda- limited to two minutes per person).

Appointments:

**Ms. Annette Wells, Executive Director, and Ms. Tammy Emig from Community Mediation Services, presented their annual up-date. The B.O.C will consider the request for 2019 County appropriations for Community Mediation Services. The B.O.C adopted Resolution 2018-017. For more information visit www.mimmediation.com.

Wilson/Kelly a motion to adopt **Resolution 2018-017** and recognize October 18, 2018 as "Conflict **2018-213** Resolution Day" Community Mediation Services Proclamation.

Roll Call Vote: Wilson, yes; Olsen, yes; Nutt, yes;
Kischnick, yes; Kelly, yes. **Motion Carried.**

**Mr. Casey Guthrie, Equalization Director, addressed the B.O.C regarding employee Lynette Kann-Sposato completing the Equalization Level II Course. At the November 9, 2017 B.O.C Meeting it was the consensus of the Board upon Ms. Sposato completion of the course that Ms. Sposato would move to a Steelworkers Level III Equalization Appraiser pay scale. The B.O.C approved an increase based on the Steelworkers pay scale for a first year Level III Appraiser.

Kischnick/Wilson a motion to move Lynette Kann-Sposato from an Equalization Appraiser Level II to a **2018-214** Level III, with a wage increase from \$14.47 to \$14.54, retro back to August 31, 2018, as recommend by the Equalization Director.

Roll Call Vote: Olsen, yes; Nutt, yes; Kelly, yes;
Wilson, yes Kischnick, yes. **Motion Carried.**

** Ms. Stephanie Ward, AICP Manager and Mr. Benjamin Hoover, PE Project Manager, Mead & Hunt, Inc. gave an overview of the Oscoda County Dennis Kauffman Memorial Airport. The "Concrete Apron Project" will be completed after its final inspection; the expansion to the concrete apron is a parking area for helicopters NOT an official licensed/designed Heliport/Helipad. As the result of the Airports inspection, last March, a boundary survey was conducted, it was recommended that the county improve an existing road to provide access to residential parcels to the north to allow airport traffic only to use the airport entrance. Commissioner Wilson has been working with the DNR; it is recommended that the Board move forward and authorize the Chair to sign the Land Transaction Application. If the DNR transfers ownership then the next step is to get quotes to improve the road, implement signage and place a moderate fence at the north of the existing hangar to address the egress issue stated in the inspection and to meet MDOT requirements; property owners will be notified of the new entrance. The MDOT inspection also identified several future tree obstruction on Popp Road, letters were sent to those property owners; the B.O.C will have to follow-up at a later date. Commissioner Kelly stated that part of the annual airport meeting, held in August, the County was to take care of having the runway cracks filled as part of our annual maintenance and the door/lock replaced to the Airport lounge. Moving forward, the future T-Hangar Construction and the current Federal Non-Primary Entitlements were reviewed. Ms. Ward and Mr. Hoover asked the B.O.C to give Mead & Hunt, Inc. the permission to developed and apply on behalf of the County, for FAA Supplemental Funding, for development of the infrastructure associated with the hangar area that was proposed. After a lot of discussion, the following motions were made regarding the Oscoda County Dennis Kauffman Memorial Airport.

Kelly/Wilson a motion to authorize the Chair to sign the DNR Land Application Transaction, for the land **2018-215** on the N. DNR property boundary measuring 30 feet wide by 425 feet long, as written.

Roll Call Vote: Kelly, yes; Wilson, yes; Kischnick, yes; Olsen, yes; Nutt, yes. **Motion Carried.**

Kelly/Nutt a motion to accept the quote from Horizon Seal Coating, to crack fill the Oscoda County **2018-216** Dennis Kauffman Memorial Airport Runway, in the amount of \$1,960.00, and so amend the 2018 budget (295).

Roll Call Vote: Kischnick, yes; Olsen, yes; Nutt, yes; Kelly, yes; Wilson, yes. **Motion Carried.**

Wilson/Kelly a motion to allow Mead & Hunt to develop Supplemental Appropriation Package to the **2018-217** FAA to request consideration for funding the development of the taxiways and site preparation in the proposed hangar area and allow the BOC Executive Secretary to submit the package on behalf of the County.

Roll Call Vote: Wilson, yes; Olsen, yes; Nutt, yes; Kischnick, yes; Kelly, yes. **Motion Carried.**

Correspondence/Reports/Resolutions:

**Oscoda County Tire Recycling Day, October 20, 2018 10 a.m. - 4p.m., at the Tri-Town Fire Hall.

**The 2019 Budget Workshop Schedule:

- Tuesday, October 23, 2018 Regular B.O.C Meeting (Lunch Break) 1:00 p.m.
- Thursday, November 1, 2018 Special B.O.C Meeting 6 p.m.
- Thursday, November 8, 2018 Special B.O.C Meeting 6 p.m.
- Tuesday, November 13, 2018 Regular B.O.C Meeting (Lunch Break) 1:00 p.m.
- Tuesday November 20, 2018 Special B.O.C Meeting 6 p.m.
- Tuesday, November 27, 2018 Regular B.O.C Meeting (Lunch Break) 1:00 p.m.
- Scheduled to “Adopt a Proposed Budget”
- Tuesday, December 11, 2018 scheduled to “Adopt the 2019 County Budget”.

**The B.O.C acknowledged the resignation of Kacee Dochenetz, Assistant Prosecuting Attorney. The B.O.C also made a motion not to fill her position at this time.

Kischnick/Nutt a motion to acknowledge the resignation, effective November 2, 2018, for Kacee **2018-218** Dochenetz, Assistant Prosecuting Attorney.
5 yes: 0 no: **Motion Carried.**

Wilson/Kelly a motion to officially notify the Prosecuting Attorney Office and the County Clerk’s Office **2018-219** that the Assistant Prosecuting Attorney position is NOT to be filled, at this time, to allow the B.O.C time to review the position and the 2019 County Budget.

Roll Call Vote: Nutt, no; Olsen, yes; Wilson, yes; Kischnick, no; Kelly, yes. **Motion Carried.**

**Commissioner Nutt was excused (11:05 a.m.).

**The B.O.C acknowledged the retirement of Chuck Varner, who will retire from the Sheriff’s Department, after working 40 years in Law Enforcement with 16 years here in Oscoda County; a 3-1 vote with Commissioner Wilson casting the no vote due to the November 6, 2018 Election.

Kischnick/Kelly a motion to acknowledge the retirement, effective October 27, 2018 for Chuck Varner, 2018-220 Sergeant of the Oscoda County Sheriff's Department.

3 yes: 1 no: **Motion Carried.**

**The B.O.C acknowledged the retirement of Tommy Shea, who will retire from the Maintenance Department, after working close to 20 years for Oscoda County.

Kelly/Wilson a motion to acknowledge the retirement, effective October 31, 2018 for Tommy Shea, 2018-221 Maintenance Department.

4 yes: 0 no: **Motion Carried.**

Kelly/Kischnick a motion to authorize the Maintenance Supervisor to advertise, in accordance to the 2018-222 Steelworkers Union Contract and in the Herald.

4 yes: 0 no: **Motion Carried.**

Kelly/Kischnick a motion to appoint Commissioner Kelly and Commissioner Kischnick to sit in on the 2018-223 Maintenance interviews along with Joe Breugh, Maintenance Supervisor, to bring back a recommendation to the entire B.O.C.

4 yes: 0 no: **Motion Carried.**

Unfinished Business/New Business:

**The B.O.C approved the 911 Intergovernmental Agreement, as presented by Sheriff Kevin Grace at today's Work Session.

Kischnick/Kelly a motion to enter into the 911 Intergovernmental Agreement with Roscommon, 2018-224 Alpena, Crawford, Ogemaw, and Oscoda Counties to utilize the Intergovernmental Contracts between Municipalities Act, MCL 124.1 et seq., to share the costs of building and maintaining a virtual consolidation of their 911 call answering and emergency service dispatch operations, i.e., the "Collaboration") and authorize the Chair to sign.

Roll Call Vote: Kelly, yes; Wilson, yes; Kischnick, yes; Olsen, yes; Nutt, yes. **Motion Carried.**

Financial:

Committee Reports:

Commissioner Nutt:

**Excused

Commissioner Kischnick

**Attended the Veteran Affairs Board Meeting.

**Attended the Landfill Board Meeting

**Attended the Council on Aging Board Meeting.

Commissioner Wilson:

**Attended the Annual MERS Conference, held in Grand Rapids.

**Attended the Landfill Board Meeting.

**Reviewed the Claims & Audit Docket for October 9, 2018; as part of the Finance Committee.

**Attended the CHOICE Committee Meeting.

**Attended the MTA Board Meeting.

Commissioner Kelly

- **Acting Interim EMS Director duties. (Met with Kodak representatives regarding EMS Rigs)
- **Attended the Road Commission Board Meeting for Commissioner Olsen.
- **Attended the NEMSCA Board Meeting.

Commissioner Olsen

- **Acting Interim EMS Director duties.

Public Comments & Matters:

- **County Prosecutor questioned Boards motion not to fill the Assistant Prosecuting Attorneys position. Commissioner Olsen stated that the Board would like to have time to review and look at the 2019 Budget; a future meeting will be scheduled to discuss.
- **Residents near the Airport asked for clarification on the Tree obstructions.
- **Greenwood Township resident expressed his concerns with the County Clerk and the Jury Duty process and stated he would be taken his concerns to Lansing.
- **Several questions were asked about the rebuild of the Government Building. Commissioner Kischnick stated he has not received any additional news. A question was asked if this was acceptable. Has the B.O.C considered pulling the plug? What about the other companies that bid on this project? Commissioner Olsen stated that bidders responded to the RFP that did not have a set amount; the rebuild is insurance driven. Has there been any influence by a Judge and/or the Prosecutor so that the Courts can be included? The County has a contract with Wolgast; at this time the holdup is between the insurance company and Wolgast. The Board is not aware of any influence by a Judge and/or the Prosecutor; the Prosecutor stated she has not been involved. A resident stated that it sounds like Wolgast is in breach of the contract.
- **A County resident questioned where he can get information on the Tire Recycling Project and thanked the B.O.C for “Opposing the Legalization of Marijuana for General Use”.
- **Sheriff Grace announced he has two openings at the Sheriff’s Department coming up that he will be filling.
- **Chair Olsen asked for a motion to adjourn.

Kischnick/Kelly a motion to adjourn today’s meeting (11:55 a.m.).
2018-225

4 yes: 0 no: **Motion Carried.**

The next Regular B.O.C Meeting is scheduled for **Tuesday, October 23, 2018. A B.O.C Work Session will be held at **9:00 a.m.** and the Regular B.O.C Meeting at **10:00 a.m.**; includes a “2019 Budget Workshop”.

**LaNita Olsen, Oscoda County
Board of Commissioners Chair**

**Jeri Winton, Oscoda County
Clerk & Register of Deeds**