



COUNTY OF OSCODA

Board of Commissioners
Telephone (989) 826-1130
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Oscoda County Government Center, 311 S. Morenci Ave, P.O. Box 399, Mio, MI 48647

Official Minutes March 28, 2023

A Regular Meeting of the Oscoda County Board of Commissioner’s was held on **Tuesday, March 28, 2023 at 10:00 a.m.** “Open to the Public” and offered to join by Teleconference, from the Commissioner’s Boardroom, located at the Oscoda County Government Center Building, 311 S. Morenci Ave, Mio Michigan 48647.

Commissioner Varner called today’s “Public Meeting” to order at 10:00 a.m.; including those joining the meeting by teleconference.

Pledge to the Flag

Roll Call of Members:

Members Present:	Commissioners Varner, Marsh, Handrich, Bondar and McCauley
Members Excused:	None
Public Present:	12
Public by Teleconference:	6
Zoom Participants:	2

The B.O.C approved the Agenda for **March 28, 2023**, as presented.

McCauley/Marsh 2023-078 a motion to approve the Agenda for **March 28, 2023**, with one addition to Financial.

5 yes: 0 no: **Motion Carried.**

Bondar/Handrich 2023-079 a motion to approve the Consent Calendar Items for **March 28, 2023**.

Item #1 Unofficial Minutes for **March 14, 2023**.

Item #2 Budget Amendments

- **Veterans Affairs:** A request to increase budget line V.A. Retirement (298.682.718.00) in the amount of \$4,000.00 which was not included in the budget, and so, amend the budget.
- **Equalization:** A request to increase budget line Printing/Publishing (101.225.900.00) in the amount of \$58.73 and decrease budget line Gas (101.225.742.00), and so, amend the budget.

As a result of the Public Defender's Office now managing the MAC, a revised budget was submitted to MIDC and was approved for additional revenue and re-allocation of expenses to the various budget lines within the budget as follows:

MIDC:

- State Grants: Increase revenue line (260.000.571.00) to \$314,838.29
- County's portion: Remains the same \$54,763.04

Revenue Totals = \$369,601.33

- Office Supplies: Decrease expense line (260.695.729.00) from \$700.00 to \$500.00
- Equip Non-Capitol: Decrease expense line (260.695.775.00) from \$720.00 to \$0.00
- Contracts for Experts: Remains the same \$10,000.00
- Public Def Office: Increase expense line (260.695.801.01) from \$0.00 to \$139,363.33
- Membership Fees: Decrease expense line (260.695.807.00) from \$345.00 to \$0.00
- Transcript & Doc Fees: Remains the same \$3,600.00
- Attorney Administrator: Decrease expense line (260.695.817.00) from \$16,640.00 to \$13,500.00
- Misdemeanor/Felony: Increase expense line (260.695.817.01) from \$145,460.00 to \$184,560.00
- Arraignments: Decrease expense line (260.695.817.02) \$26,000.00 to \$13,320.00
- Travel: Increase expense line (260.695.861.00) from \$537.00 to \$655.00
- Training: Increase expense line (260.695.960.00) from \$2,010.00 to \$4,103.00

Expense Totals = \$369,601.33

Item #3 Expenditures for February 2023.

FEBRUARY 2023 EXPENDITURES

	PAYROLL	EXPENSES	TOTAL
101 General Fund	\$170,512.61	\$235,984.97	\$406,497.58
102 Ambulance Equip	\$0.00	\$3,174.26	\$3,174.26
103 Sheriff Equip	\$0.00	\$1,858.26	\$1,858.26
104 911 Emergency	\$10,021.97	\$8,293.28	\$18,315.25
205 Officer Training	\$0.00	\$0.00	\$375.00
208 Park Fund	\$3,226.44	\$1,553.34	\$4,779.78
209 D.A.R.E.	\$0.00	\$0.00	\$0.00
210 Ambulance Fund	\$67,008.48	\$33,950.36	\$100,958.84
215 Friend/Court	\$6,274.19	\$4,704.15	\$10,978.34
216 Public Guardian	\$0.00	\$0.00	\$0.00
217 Fair Grounds	\$0.00	\$61.31	\$61.31
218 Smith Lake	\$0.00	\$0.00	\$0.00
230 Hazmat	\$0.00	\$0.00	\$0.00
232 Historical Comm	\$0.00	\$0.00	\$0.00
239 Gypsy Moth	\$3,603.78	\$37.96	\$3,641.74
245 Public Improvement	\$0.00	\$0.00	\$0.00
249 Building Dept.	\$4,662.59	\$2,983.10	\$7,645.69

256	R.O.D. Automation	\$0.00	\$0.00	\$0.00
258	May 4 Courthouse Fire	\$0.00	\$0.00	\$0.00
260	MIDC	\$0.00	\$0.00	\$0.00
263	Concealed Pistol Licensing	\$0.00	\$0.00	\$0.00
265	Drug Law Enforcement	\$4,218.75	\$635.50	\$4,854.25
269	Law Library	\$0.00	\$140.88	\$140.88
271	Library	\$0.00	\$0.00	\$0.00
274	Council/Aging	\$0.00	\$30,000.00	\$30,000.00
281	EDC Revolving Loan	\$0.00	\$0.00	\$0.00
285	RSRF	\$0.00	\$0.00	\$0.00
286	ARPA FUNDS	\$0.00	\$1,913.50	\$1,913.50
290	Social Services	\$0.00	\$0.00	\$0.00
292	Child Care	\$2,339.69	\$8,126.12	\$10,465.81
293	Soldiers / Sailors Relief	\$0.00	\$0.00	\$0.00
294	Veterans Trust	\$0.00	\$0.00	\$0.00
295	Airport	\$925.36	\$24,351.56	\$25,276.92
296	Basic Grant	\$0.00	\$0.00	\$0.00
297	Smile/Counseling	\$0.00	\$0.00	\$0.00
298	Veterans Affairs	\$3,476.01	\$7,813.99	\$11,290.00
470	Courthouse Preservation	\$0.00	\$0.00	\$0.00
516	DTRF	\$0.00	\$1,817.43	\$1,817.43
518	Foreclosure Fund	\$0.00	\$63.88	\$63.88
535	Housing	\$0.00	\$1,090.55	\$1,090.55
616	Tax Revolving	\$0.00	\$0.00	\$0.00
	<i>SUB TOTALS</i>	\$276,269.87	\$368,929.40	\$645,199.27

201	Road Commission			\$252,694.26
	<i>Grand Total</i>		\$897,893.53	

Item #4 Claims and Audit Docket for **March 28, 2023**, as received from the County Clerk’s Office. Total Claims & Audit **\$21,822.91**.

Roll Call Vote: Bondar, yes; McCauley, yes; Varner, yes; Handrich, yes; Marsh, yes. **Motion Carried.**

Public Matters & Comments (Limited to three minutes per person)

N/A

Appointments:

- 1) Mr. Marvin Taylor, Mio AuSable Schools Superintendent – Sinking Fund Millage

Discussion:

- The sinking fund millage was approved in November 2022.
 - Requesting input from the community by prioritizing the proposed projects. A survey was handed out for review and it is requested that the community go online at www.miok12.net and take the survey.
 - There are various projects such as: Roof Upgrades, Updated Camera System, Parking Lot Expansion, New Track and Equipment, Main Entrance Security, Playground Improvements and AC in Auditorium.
 - The survey allows for suggestions on items that may not be listed on the survey.
 - Commissioner Varner mentioned coverings over the buses.
 - Appreciate the support of the community.
 - Commissioner Marsh mentioned after school programs.
- 2) Ms. Madeline Lively, Wraparound Coordinator @ AuSable Valley Community Mental Health – Mental Health Month; Community Events

Discussion:

- Ms. Madeline Lively introduced herself as well as her Supervisor, Trudy.
- Mental Health Month – Events will be held at the District Library, Schools and a Community Walk

Marsh/McCauley
2023-080 a motion requesting permission from the B.O.C to allow displaying yard signs and pinwheels promoting Mental Health Month at several locations on County property, as requested.

Roll Call Vote: McCauley, yes; Varner, yes; Marsh, yes; Handrich, yes; Bondar, yes. **Motion Carried.**

- 3) Ms. Stephanie Ward, Mead & Hunt – Oscoda County Dennis Kauffman Memorial Airport; Consultant Selection

As required by the MDOT Office of Aeronautics and the Federal Aviation Administration, Oscoda County has solicited request for qualifications for engineering and planning services for the Oscoda County Dennis Kauffman Memorial Airport. Based upon a review of the statement of qualifications received, the selection panel recommend that the Board of Commissions select Mead & Hunt to provide the services necessary to accommodate the projects noted in the RFQ. Those projects will be individually contracted, as appropriate, over the next five years, as funding and board approval is obtained.

McCauley/Marsh
2023-081 to approve the selection of Mead & Hunt as the Airport Consultant for the next five years (2023-2027) for the projects outlined in the RFQ.

Roll Call Vote: Handrich, yes; Bondar, yes; Marsh, yes; McCauley, yes; Varner, yes. **Motion Carried.**

- 4) Ms. Stephanie Ward, Mead & Hunt – Oscoda County Dennis Kauffman Memorial Airport; Preliminary Engineering of Obstruction Removal

- Tabled; awaiting information for boundary work. Unable to provide a dollar amount currently.

Correspondence/Reports/Resolutions:

- 1) Sheriff Grace – Acknowledge the resignation from Mr. Edward Pokrzywnicki, Undersheriff

Sheriff Grace stated, “Mr. Edward Pokrzywnicki, Undersheriff has been an asset to our County and community! I wish him well in the future and he will be missed.”

McCauley/Bondar a motion to acknowledge the resignation from Mr. Edward Pokrzywnicki,
2023-082 Undersheriff, effective Wednesday, April 5, 2023.

5 yes: 0 no: **Motion Carried.**

- 2) Sheriff Grace – Resolution 2023-004; Honoring Mr. Edward Pokrzywnicki, Undersheriff

Bondar/McCauley a motion to officially adopt **Resolution 2023-004** “Honoring Mr. Edward
2023-083 Pokrzywnicki, Undersheriff,” as written.

Roll Call Vote: McCauley, yes; Varner, yes; Marsh, yes;
Handrich, yes; Bondar, yes. **Motion Carried.**

Unfinished Business/New Business:

- 1.) Ms. Brenna Kirkpatrick, Trial Courts – Acknowledge the resignation from Ms. Stephania West

Bondar/Handrich a motion to acknowledge the resignation from Ms. Stephania West, District
2023-084 Court Civil Clerk, effective Friday, March 24, 2023.

5 yes: 0 no: **Motion Carried.**

Marsh/McCauley a motion to advertise and hire for filling position of District Court Civil Clerk,
2023-085 as a full-time non-union contracted position, working 35 hours per week with
a starting wage of \$15.64 per hour, and eligible for County benefits, effective
immediately, and so, amend the budget.

5 yes: 0 no: **Motion Carried.**

- 2.) Ms. Amber Woehlert, Equalization Director – Acknowledge the resignation from Mr. Cory
Spencer, Appraiser II

Handrich/Bondar a motion to acknowledge the resignation from Mr. Cory Spencer, Appraiser II,
2023-086 effective immediately, Monday, March 13, 2023.

5 yes: 0 no: **Motion Carried.**

Marsh/McCauley a motion to advertise and hire for filling the position of the Appraiser II, as a
2023-087 full-time union contracted position, working 35 hours per week with a starting
wage of \$14.81 per hour, and eligible for County benefits, effective immediately,
and so, amend the budget.

5 yes: 0 no: **Motion Carried.**

3.) Mr. Tim Whiting, Building Department – Request for Extra Hours

McCauley/Bondar
2023-088 a motion to authorize the request to allow Ms. Lori Walton to work up to 28 hours per week, as needed during the peak season due to the increased workload, and so, amend the budget.

Roll Call Vote: Varner, yes; Marsh, yes; Handrich, yes; Bondar, yes; McCauley, yes. **Motion Carried.**

4.) Judge Casandra Morse-Bills – Central Filing Clerk Position

Handrich/McCauley
2023-089 a motion to approve the transfer of Ms. Diane Gusler’s position to the Trial Courts and the title of the position be changed to Circuit Trial Court Clerk/Central Filing, and so, amend the budgets.

Roll Call Vote: Bondar, yes; McCauley, yes; Varner, yes; Handrich, yes; Marsh, yes. **Motion Carried.**

McCauley/Handrich
2023-090 a motion to advertise and hire for filling the position of the Circuit Trial Court Clerk/Central Filing, as a full-time non-union contracted position, working 35 hours per week with a starting wage of \$15.64 per hour, and eligible for County benefits, effective immediately, and so, amend the budget.

Roll Call Vote: Handrich, yes; Bondar, yes; Marsh, yes; McCauley, yes; Varner, yes. **Motion Carried.**

Financial:

1.) Ms. Amber Woehlert, Gypsy Moth – Hatfield Spraying Service, Inc. Contract

Bondar/Handrich
2023-091 a motion to review the Contract between Hatfield Spraying Service, Inc, and Oscoda County, as written for the 2023 Gypsy Moth Suppression Program and authorize the Chairman to sign, as requested.

Roll Call Vote: Marsh, yes; Handrich, yes; Bondar, yes; McCauley, yes; Varner, yes. **Motion Carried.**

2.) Mr. AJ Welser, Application for the FY24 County Veteran Service Fund (CVSF) Grant

Marsh/Bondar
2023-092 a motion to authorize Mr. AJ Welser, Director of Veterans Affairs to submit a Letter of Intent to Apply for the FY24 County Veteran Service Fund (CVSF) Grant, on behalf of Oscoda County, and authorize the Oscoda County Chairman, Mr. Chuck Varner to sign on the County’s behalf.

Roll Call Vote: McCauley, yes; Varner, yes; Marsh, yes; Handrich, yes; Bondar, yes. **Motion Carried.**

3.) Historical Commission Appointment:

- It was requested to appoint a Commissioner to the Historical Commission Committee as a member. This is currently in a pending status.

4.) Ms. Lee Ann Fischer, Housing Consulting Services, LLC – MSHDA HOPE Grant

We have received notification from Ms. LeeAnn Fischer, Housing Consulting Services, LLC that Oscoda County has been awarded \$262,500.00 from the MSHDA HOPE Grant. This is a reimbursable grant. The County would front the funds and then receive reimbursement.

5.) Mr. Jimmy Vance, Park Manager – Oscoda County Park Conceptual Plans and Cost Estimates

Justin Wing Engineering had provided the cost estimate for the new playground and accessibility improvement at the Oscoda County Park which is \$121,644.18 for the 2023 Grant Application which includes the construction cost, conceptual design, preliminary engineering and construction engineering.

- Project will be done in segments. Park Manager will be communicating with the Engineer and Forest Service.
- T-shirts have been ordered and will be available for purchase at the park.
- Schwann's delivery service will be our vendor providing ice cream for re-sale.
- Ice machine purchase will be delayed until the Park Manager completes his recovery. Commissioners stated that there is help available, if needed.
- Office expansion is complete.
- Water inspection and test coming.
- Blue prints have been approved for the projects.
- Commissioner Handrich asked about the Grant process.
 - Mr. Nico Tucker at NEMCOG will be writing the grant and the grant application will be submitted once the submission period is opened.
- No equipment has been ordered/purchased until the grant is approved.
- Clean up day will be Saturday, April 22, 2023.
 - There are 10 community service workers that are available for grounds work.

Public Comments (Limited to three minutes per person):

Ms. Jenny Cronkright, Historical Commission:

- Historical Commission is working on the Museum.
- A quote has been received for remodeling to the front of the building (gift shop).
- The garage will be converted to a meeting room and office.
- A building contractor has gifted a window.
- The new addition is complete, except for the exterior.
- The Annual Opener, Pancake breakfast is Saturday, May 27, 2023 from 8:00 a.m. – 11:00 a.m.
 - Seeking for donations of maple syrup and eggs.
 - There are 10 community service workers that are available for grounds work.
 - Seeking volunteers for help at the event.
- Roof is complete on the old Fairview school.
 - Trying to raise awareness for the museum.

Mr. Brian Smutek, Airport Asst. Manager:

- Easter Egg Drop, Saturday, April 8, 2023 from 10:00 a.m. – 12:00 p.m.
- There will be an Egg Hunt, Easter bunny, pictures, refreshments, face painting, etc.

Sheriff Grace:

- Saturday, April 22, 2023 is "Take Back Drug Day". This is a great program! Twice per year the meds are taken to the DEA Office in Grayling to be disposed of. Drop off is available 24/7 at the Sheriff Department.

Committee Reports:

Commissioner Varner:

- NMRE Meeting
- NEMSCA Meeting
- Substance Abuse Board Meeting, Gaylord, MI
- Mediation Board Meeting, Gaylord, MI
- MOA Landfill Meeting
 - New loader
 - Injection well will be in use in June 2023
 - Spent \$3 million on the bond, but this will be saving the County approximately \$1 million per year.

Commissioner McCauley:

- Greenwood Township Meeting
 - Dust control; opt out due to the expense being so high
 - Wireless internet (Use of Tower), improvement to cellular service.

Commissioner Bondar:

- The Garden House that was donated from the Community Garden to the Oscoda County Park has been converted into a small Cabin. It has been inspected and is ready for rental. Mr. Jimmy Vance would like to build a porch and possibly a small roof to cover the porch of the cabin.
- NEMCOG Meeting
 - MDOT did a presentation on road construction projects during the summer. A copy of the construction zones was provided and posted within the Government Center Building for the community to see.
- Gov. Whitmer Signs Senate Bill 12; Restoring Parents' Rights in Children's Education.
- There is a new invasive species in Michigan called a hemlock woolly.
- NMAC Meeting
 - Legislative Report
 - Tour of the new jail facility and annex in Wexford, MI
 - New rules on material management, recycling and increasing rates.
- MOA Landfill Board Meeting
- NMAC counties that file a Notice of Intent will be provided funding from the State to compare their plans for recycling (\$60,000.00 + 0.50 cents per capita, up to \$300,000.00).
- Legislative conference reservations (April 24-26, 2023)
- Assistance with Opioid settlement planning.
- ARPA Reporting Portal begins April 1, 2023, NAC will assist, if needed.
- Council on Aging Meeting
- M-33 Access has been sold to Point Broadband.
 - They recently have been experiencing solar flares (atmospheric) that has interrupted many things. PFN is the provider to M-33, and they are the ones that addressed the issue. The Director of the Senior Center called, and after 3 days she received a returned call stating that they are short staffed.

Commissioner Handrich:

- EDC Meetings
 - Working with Ms. Rene Welser & EDC Board
- District Health Department
 - Dr. Hamed was present and discussed artificial sweeteners and the consequences of use; legalized marijuana is creating problems that no one wants to address (i.e., uncontrolled vomiting, ventricular fibrillation, anxiety, etc.).
 - Comins Township Board Meeting - Tonight

Adjournment:

Varner/Handrich a motion to adjourn today’s meeting at 11:57 a.m.
2023-093

5 yes: 0 no: **Motion Carried**

The B.O.C will hold their “Regular Meeting” at their Regular B.O.C Meeting scheduled for **Tuesday, April 11, 2023 at 10:00 a.m.** held in the **B.O.C Boardroom or join the meeting by Teleconference** by dialing 989-826-1163 (Pin#353).

**Chuck Varner, Oscoda County
Board of Commissioners Chairman**

**Ann Galbraith, Oscoda County
Clerk & Register of Deeds**