



COUNTY OF OSCODA

Mr. Charles E. Varner, Jr, Chair
Ms. Jackie Bondar
Mr. Joe Breough

Mr. Tom McCauley, Vice Chair
Mr. Ted Handrich

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Oscoda County Government Center, 311 S. Morenci Ave, P.O. Box 399, Mio, MI 48647

Official Minutes August 12, 2025

A Regular Meeting of the Oscoda County Board of Commissioner’s was held on **Tuesday, August 12, 2025 at 10:00 a.m.** “Open to the Public” and offered to join by Teleconference and zoom, from the Commissioner’s Boardroom, located at the Oscoda County Government Center Building, 311 S. Morenci Ave, Mio Michigan 48647.

A. Call to Order

Commissioner Varner called today’s “Public Meeting” to order at 10:00 a.m.; including those joining the meeting by teleconference and zoom.

B. Invocation and/or Pledge

Pledge to the Flag

C. Roll Call of Board Members

Roll Call: Commissioners Handrich, Bondar, McCauley, Varner and Breough

Members Excused:	N/A
Public Present:	18
Public by Teleconference:	4
Zoom Participants:	7

D. Approval of Agenda

The B.O.C approved the Agenda for **August 12, 2025**, as presented.

McCauley/Bondar a motion to approve the agenda for **August 12, 2025**, B.O.C Regular Meeting, as presented, with one addition to Appointments.

5 yes: 0 no: **Motion Carried.**

E. Approval of the Consent Calendar Items for August 12, 2025.

Breough/Handrich a motion to approve the Consent Calendar Items for **August 12, 2025**.
2025-223

Item #1 Unofficial Minutes for **July 22, 2025**, as presented.

Item #2 Budget Amendments

Treasurer: a request to add a new budget line 101-000-569.03 Qualified Heavy Equipment Rental Personal Property to the General Fund budget.

Ambulance: a request to decrease funds from Contingent-Paramedic Shift budget line 210-651-704.00 and increase funds to Contingent EMT Shifts budget line 210-651-703.00, in the amount of \$5,000.00, and so, amend the budget.

General Fund: a request to decrease funds from Restricted Merit Fiber Optic Lease budget line 101-000-668.00 and increase funds to Rent-Mental Health Services budget line 101-000-667.09, in the amount of \$1,200.00, and so, amend the budget.

IT/Govt Adm: a request to decrease funds from IT/Govt Adm Employee Training budget line 101-258-960.00 and increase funds to IT Membership Dues budget line 101-258-807.00, in the amount of \$500.00, and so, amend the budget.

Item #3 General & Special Fund Summary for **July 2025**

Item #4 Claims and Audit Docket for **August 12, 2025**, as received from the County Clerk's Office in the amount of **\$48,457.17**.

Roll Call Vote: Bondar, yes; McCauley, yes; Varner, yes; Breugh, yes; Handrich, yes. **Motion Carried.**

F. Public Matters & Comments (Limited to three minutes per person)

N/A

G. Appointments:

- 1) Mr. Ray Shilling, AVNAF/Nor-East'r Presentation

Addition:

- 2) Mr. Eugene Kauffman, Director of the Michigan Relief Sale - Relief sale presentation/update
- 3) Ms. Denise Bryan, MPA, DHD2 Health Officer – 2023-2024 Annual Report Presentation and County Appropriations Request

Handrich/Bondar
2025-224 a motion to authorize the request of an increase up to 10% but not to exceed \$64,200.00 in conjunction with other counties in District Health Department #2 area for the 2025 appropriation of funds, and to be made payable to District Health Department #2 with payments being disbursed on a quarterly basis and paid out of the Health/Welfare District #2 Health Dept budget line 101.600.835.00 for the 2025 calendar year.

Roll Call Vote: McCauley, yes; Varner, yes; Breugh, yes; Handrich, yes; Bondar, yes. **Motion Carried.**

- 4) Ms. Sandy Gehringer-Handrich – Fairgrounds Discussion

H. Correspondence/Reports/Resolutions:

- 1) Ms. Michelle Knepp, County Administrator – ACH Policy and Resolution

Breugh/Handrich
2025-225 a motion to officially adopt the **Resolution 2025-009** "ACH & Electronic Transactions" and Policy, as written.

Roll Call Vote: Varner, yes; Breugh, yes; Handrich, yes; Bondar, yes; McCauley, yes. **Motion Carried.**

Commissioner Handrich was excused from the meeting at 11:53 a.m.

I. Unfinished Business/New Business:

1) Dennis Kauffman Memorial Airport – Fueling Station Discussion

2) Mr. Robert Stankiewicz, EMS Director – EMS Staffing

McCauley/Bondar
2025-226 a motion to acknowledge the hiring of Mr. Dillan Romstadt, as a part-time employee to fill the contingent EMT position, with a start date of Wednesday, July 30, 2025, at a starting wage of \$17.30 per hour, not eligible for County benefits, and so, amend the budget.

4 yes: 0 no: **Motion Carried.**

Breaugh/McCauley
2025-227 a motion to acknowledge the hiring of Ms. Brittany Decker, as a part-time employee to fill the contingent EMT position, with a start date of Monday, August 4, 2025, at a starting wage of \$17.30 per hour, not eligible for County benefits, and so, amend the budget.

4 yes: 0 no: **Motion Carried.**

Bondar/McCauley
2025-228 a motion to acknowledge the hiring of Ms. Carrie Warren, as a part-time employee to fill the contingent EMT position, with a start date of Monday, August 4, 2025, at a starting wage of \$17.30 per hour, not eligible for County benefits, and so, amend the budget.

4 yes: 0 no: **Motion Carried.**

McCauley/Bondar
2025-229 a motion to acknowledge the hiring of Ms. Tavia Ineson, as a part-time employee to fill the contingent EMT position, with a start date of Tuesday, August 5, 2025, at a starting wage of \$17.30 per hour, not eligible for County benefits, and so, amend the budget.

4 yes: 0 no: **Motion Carried.**

Breaugh/McCauley
2025-230 a motion to acknowledge the hiring of Ms. Courtney Eaves, as a part-time employee to fill the contingent EMT position, with a start date of Wednesday, August 6, 2025, at a starting wage of \$17.30 per hour, not eligible for County benefits, and so, amend the budget.

4 yes: 0 no: **Motion Carried.**

Varner/Bondar
2025-231 a motion to acknowledge the hiring of Ms. Danielle Reetz, as a part-time employee to fill the contingent EMT position, with a start date of Thursday, August 7, 2025, at a starting wage of \$17.30 per hour, not eligible for County benefits, and so, amend the budget.

4 yes: 0 no: **Motion Carried.**

3) 2025 MERS Annual Conference

Breaugh/McCauley
2025-232 a motion to authorize Ms. Michelle Knepp, County Administrator/HR Director, Ms. Libby Marsh, Clerk/Register of Deeds and Mr. William Kendall, Treasurer to attend the “2025 MERS Annual Conference” scheduled to be held on October 16-17, 2025, at the Grand Traverse Resort, Acme, MI representing Oscoda County.

4 yes: 0 no: **Motion Carried.**

4) Mr. Rick Burton, Maintenance Supervisor – Maintenance Staffing

McCauley/Bondar
2025-233 a motion to acknowledge the hiring of Mr. John Nelson, as a full-time non-union employee to fill the Maintenance Technician position, working 40 hours per week, with a start date of Tuesday, August 12, 2025, at a starting wage of \$17.80 per hour, and eligible for County benefits, and so, amend the budget.

4 yes: 0 no: **Motion Carried.**

5) 2025 Committee Appointments

McCauley/Breaugh
2025-234 a motion to revise the 2025 Committee Appointments and appoint Ms. Michelle Knepp, County Administrator/HR Director to the 211 Northeast MI Board of Directors and the Health Services Council Committee (HSCC), replacing Commissioner Breaugh, effective immediately.

4 yes: 0 no: **Motion Carried.**

6) Mr. Michael Bowers, Emergency Management – HMEP Grant Agreement

Breaugh/Bondar
2025-235 a motion to review the Fiscal Year 2024-25 Hazardous Materials Emergency Preparedness (HMEP) Planning Program Grant Agreement for the period of October 1, 2024 through September 30, 2025, as written and authorize the Chair to sign.

4 yes: 0 no: **Motion Carried.**

J. Financial:

1) Mr. Chris Fuhr, Motor Pool Supervisor – Sealed Bids

McCauley/Bondar
2025-236 a motion to accept sealed bids for the 2006 Ford Expedition, VIN#1FMPU16546LA78991, to be sold as is, in working condition, and to be awarded to Mr. Richard Raymond the selected bidder, in the amount of \$600.00 and for funds to be deposited into the 102 Ambulance Equipment budget, as requested.

4 yes: 0 no: **Motion Carried.**

Breaugh/Bondar
2025-237 a motion to accept sealed bids for the 2003 Chevrolet Blazer, VIN#1GNCT18X03K109652, to be sold as is, in working condition, and to be awarded to Mr. Timothy Whiting the selected bidder, in the amount of \$755.55 and for funds to be deposited into the 101 General Fund budget, as requested.

4 yes: 0 no: **Motion Carried.**

2) Ms. Annette Wells, Community Mediation Services Executive Director – (Teleconference/Zoom Attendee) 2024 Annual Report and County Appropriations Request for FY2025

Breaugh/Bondar
2025-238 a motion to authorize the request for 2025 appropriation of funds in amount of \$2,000.00 to be made payable to Community Mediation Services to be funded

out of Contingency 101-890-965.00 and to be paid for out of the Gov't Admin Comm Mediation Svc budget line 101-115-882.00 for the 2025 calendar year, and so, amend the budget.

Roll Call Vote: Breagh, yes; Bondar, yes; McCauley, yes; Varner, yes. **Motion Carried.**

3) Mr. Brian Smutek, Airport Manager – Tree Removal

McCauley/Breagh
2025-239 a motion to approve the quote from The Tree Surgeon for the removal of trees at the Dennis Kauffman Memorial Airport in the amount of \$2,400.00 to be funded out of Contingency 101-890-965.00 and to be paid for out of Airport Contracted Services budget line 295-442-806.00, and so, amend the budget.

Roll Call Vote: Bondar, yes; McCauley, yes; Varner, yes; Breagh, yes. **Motion Carried.**

K. Public Comments (Limited to three minutes per person):
N/A

L. Committee Reports:
Commissioner McCauley:
Commissioner is passing to give report

Commissioner Breagh:
Commissioner is passing to give report

Commissioner Handrich:
Commissioner is not available to give report

Commissioner Bondar:
Commissioner is passing to give report

Commissioner Varner:
Commissioner is passing to give report

M. Closed Session
Varner/Bondar
2025-240 a motion to go into Closed Session at 12:39 p.m., in accordance with the “Open Meetings” (1976 PA267 MCL 15.268(e) (Section 8.e).

Roll Call Vote: Bondar, yes; McCauley, yes; Varner, yes; Breagh, yes. **Motion Carried.**

Breagh/McCauley
2025-241 a motion to return to the Regular B.O.C Meeting at 1:11 p.m.

Roll Call Vote: McCauley, yes; Varner, yes; Breagh, yes; Bondar, yes. **Motion Carried.**

Breagh/McCauley
2025-242 a motion to approve the proposed Thomas Fox, et al. v. Oscoda County et al. settlement agreement and the cost share agreement as discussed by the Oscoda

County Board of Commissioners, and to allow the Chair to sign the required documents.

Roll Call Vote: Varner, yes; Breaugh, yes; Bondar, yes; McCauley, yes. **Motion Carried.**

N. Adjournment

Breaugh/Varner
2025-243

a motion to adjourn today's meeting at 1:13 pm

4 yes: 0 no: **Motion Carried.**

The Board of Commissioners will hold their "Regular B.O.C Meeting" scheduled for **Tuesday, August 26, 2025 at 10:00 a.m.** held in the Board of Commissioners Boardroom.

- Join the meeting by Teleconference by dialing 989-826-1163 (Pin#353)
- Join the meeting by Zoom by using the link below along with the Meeting ID and passcode
<https://zoom.us/j/95321452263?pwd=enN2MTFFMnYxeFRnOFUzQWVqSUIrZz09>
Meeting ID: 953 2145 2263
Passcode: 676747

**Charles E. Varner, Jr., Oscoda County
Board of Commissioners Chair**

**Libby Marsh, Oscoda County
Clerk & Register of Deeds**