



COUNTY OF OSCODA

Mr. Charles E. Varner, Jr, Chair
Ms. Jackie Bondar
Mr. Joe Breough

Mr. Tom McCauley, Vice Chair
Mr. Ted Handrich

Telephone (989) 826-1130

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Oscoda County Government Center, 311 S. Morenci Ave, P.O. Box 399, Mio, MI 48647

Official Minutes September 9, 2025

A Regular Meeting of the Oscoda County Board of Commissioner’s was held on **Tuesday, September 9, 2025 at 10:00 a.m.** “Open to the Public” and offered to join by Teleconference and zoom, from the Commissioner’s Boardroom, located at the Oscoda County Government Center Building, 311 S. Morenci Ave, Mio Michigan 48647.

A. Call to Order

Commissioner Varner called today’s “Public Meeting” to order at 10:00 a.m.; including those joining the meeting by teleconference and zoom.

B. Invocation and/or Pledge

Pledge to the Flag

C. Roll Call of Board Members

Roll Call: Commissioners McCauley, Varner, Breough, Handrich and Bondar

Members Excused:	N/A
Public Present:	8
Public by Teleconference:	1
Zoom Participants:	5

D. Approval of Agenda

The B.O.C approved the Agenda for **September 9, 2025**, as presented.

McCauley/Handrich a motion to approve the agenda for **September 9, 2025**, B.O.C Regular Meeting, 2025-252 as presented.

5 yes: 0 no: **Motion Carried.**

E. Approval of the Consent Calendar Items for September 9, 2025.

Bondar/Handrich a motion to approve the Consent Calendar Items for **September 9, 2025**. 2025-253

Item #1 Unofficial Minutes for **August 26, 2025**, as presented.

Item #2 Budget Amendments

Treasurer: a request to add a new budget line 101-115-745.00 Govt Admin Subscriptions to the General Fund budget.

Housing: a request to increase funds to Liability/Hazard Insurance budget line 535-690-912.00 and decrease funds from Housing Cont. Svc Lead Testing budget line 535-690-801.01, in the amount of \$500.00, and so, amend the budget.

Trial Courts: a request to authorize the following budget amendments within the Trial Courts budget, as requested.

DESCRIPTION	DECREASE BUDGET LINE	DESCRIPTION	INCREASE BUDGET LINE	AMOUNT
TC LIBRARY	101-130-982.00	TC CASE FLOW	101-130-977.01	\$2,000.00
TC POSTAGE	101-130-730.00	TC JURY FEES	101-130-803.00	\$1,000.00
COMPUTER SERVICE	101-130-819.00	TC JURY FEES	101-130-803.00	\$2,000.00
COMPETENCY EVALUATION/JUVENILE	101-130-832.00	TC JURY FEES	101-130-803.00	\$500.00
TC WITNESS FEES	101-130-804.00	TC JURY FEES	101-130-803.00	\$300.00
TC HIV/DNA TEST EXP	101-130-836.00	TC JURY FEES	101-130-803.00	\$200.00
INTERPRETER FEE	101-130-820.01	TC JURY FEES	101-130-803.00	\$1,000.00
TRANSCRIPT FEES	101-130-815.00	TC APPELLATE ASSIGNMENT	101-130-814.02	\$1,500.00
TC DUES/CERTIFICATION	101-130-807.00	TC APPELLATE ASSIGNMENT	101-130-814.02	\$1,000.00
TC OFFICE SUPPLIES	101-130-729.00	TC APPELLATE ASSIGNMENT	101-130-814.02	\$2,500.00

Item #3 General & Special Fund Summary Report for **August 2025**

Item #4 Claims and Audit Docket for **September 9, 2025**, as received from the County Clerk's Office in the amount of **\$182,243.05**.

Roll Call Vote: Varner, yes; Breaugh, yes; Handrich, yes; Bondar, yes; McCauley, yes. **Motion Carried.**

F. Public Matters & Comments (Limited to three minutes per person)

Mr. AJ Welser, an Oscoda County resident who volunteers at Council on Aging came to the Board of Commissioners on behalf of a local veteran who was assessed by a physician in Michigan. This individual is in need of financial assistance to obtain his medical records in order to support his claim for veteran benefits. He requested that the Board of Commissioners look into this matter and consider providing assistance to the veteran.

G. Appointments:

N/A

H. Correspondence/Reports/Resolutions:

- 1) Ms. Amber Woehlert, Equalization Director - Resolution 2025-012; Tax Certification for Taxes Levied in 2025

Handrich/McCauley 2025-254 a motion to adopt Resolution 2025-012 "Tax Certification for Taxes Levied in 2025" as requested by the Oscoda County Equalization Director, Ms. Amber Woehlert and authorized by the Chairman and the County Clerk to sign the L-4029 certificate form.

Roll Call Vote: Breagh, yes; Handrich, yes; Bondar, yes; McCauley, yes; Varner, yes. **Motion Carried.**

2) Municipal Employers' Retirement System - Resolution Establishing Authorized Signatories for MERS Contracts

Breagh/McCauley
2025-255 a motion to enter "Resolution Establishing Authorized Signatories for MERS Contracts" under the provisions of 1996 PA 220 and the Municipal Employees' Retirement System of Michigan ("MERS") Plan Document, as requested.

Roll Call Vote: Handrich, yes; Bondar, yes; McCauley, yes; Varner, yes; Breagh, yes. **Motion Carried.**

3) Ms. LeeAnn Fischer, Housing – Public Hearing to review Michigan Community Development Block Grant and Resolution

McCauley/Handrich
2025-256 a motion to hold a Public Hearing at 10:10 a.m. and required under the Open Meetings Act (1976 PA 276, MCL 15.261 et seq.) to review the Michigan Community Development Block Grant (CBDG) application, as advertised.

Roll Call Vote: Bondar, yes; McCauley, yes; Varner, yes; Breagh, yes; Handrich, yes. **Motion Carried.**

Handrich/McCauley
2025-257 a motion to adjourn the Public Hearing at 10:18 a.m. and return to the Regular Board Meeting.

Roll Call Vote: McCauley, yes; Varner, yes; Breagh, yes; Handrich, yes; Bondar, yes. **Motion Carried.**

Breagh/Handrich
2025-258 a motion to officially adopt **Resolution 2025-011** "Michigan Community Development Block Grant", as written.

Roll Call Vote: Varner, yes; Breagh, yes; Handrich, yes; Bondar, yes; McCauley, yes. **Motion Carried.**

I. Unfinished Business/New Business:

1) Ms. Michelle Knepp, County Administrator/HR Director – Legal Counsel Retention

McCauley/Bondar
2025-259 a motion to review the Engagement Letter between Schultz and Young PC and Oscoda County, and consent to the County's Legal Representation, pursuant to the terms and conditions set forth in the Engagement Letter, and authorize the Chairman to sign, as requested.

Roll Call Vote: Breagh, yes; Handrich, yes; Bondar, yes; McCauley, yes; Varner, yes. **Motion Carried.**

2) Mr. Tom Pratt, Court Administrator – Trial Court Staffing

Breaugh/Bondar
2025-260 a motion to acknowledge the resignation of Ms. Leah Blair, Youth Liaison Officer position, effective Monday, September 1, 2025.

5 yes: 0 no: **Motion Carried.**

Handrich/McCauley
2025-261 a motion to advertise and hire a full-time Youth Liaison Officer position, as a contingent full-time non-union position, working up to 35 hours per week with a starting wage of \$17.00-\$18.00 per hour, and eligible for County benefits, to be fully funded through the Basic Grant, and so amend the reflected revenue and expense budget lines.

5 yes: 0 no: **Motion Carried.**

3) Ms. Kristi McGregor, Prosecutor – Prosecutor’s Office Staffing

McCauley/Breaugh
2025-262 a motion to acknowledge the hiring of Ms. Leah Blair, as a full-time non-union employee to fill the Legal Secretary position, working 35 hours per week, with a hire date of Tuesday, September 2, 2025, at a starting wage of \$18.00 per hour, and eligible for County benefits.

5 yes: 0 no: **Motion Carried.**

4) Sheriff Kann – Sheriff Department Staffing

Breaugh/Bondar
2025-263 a motion to acknowledge the hiring of Ms. Jessica Raymond, as a non-union employee to fill the full-time Administrative position, paid out of budget line 101-301-704.07, with a hire date of Monday, September 15, 2025, at a starting wage of \$18.00 per hour, and eligible for County benefits.

5 yes: 0 no: **Motion Carried.**

5) Mr. Christopher Fuhr, Motor Pool Supervisor – Dispose of Motor Pool Vehicles

Handrich/McCauley
2025-264 a motion to authorize the disposal of a Motor Pool vehicle, 2013 Chevrolet Impala 4-Door, VIN#2G1WD5E37D1257223, and for funds to be deposited into the 103 Sheriff Equipment budget, as requested.

Roll Call Vote: Bondar, yes; McCauley, yes; Varner, yes; Breaugh, yes; Handrich, yes. **Motion Carried.**

Breaugh/McCauley
2025-265 a motion to authorize the disposal of a Motor Pool vehicle, 2015 Chevrolet Impala Limited Roadster, VIN#2G1WD5E32F1154097, and for funds to be deposited into the 103 Sheriff Equipment budget, as requested.

Roll Call Vote: Handrich, yes; Bondar, yes; McCauley, yes; Varner, yes; Breaugh, yes. **Motion Carried.**

J. Financial:

1) Mr. William Kendall, Treasurer – Subscription Renewal

Bondar/McCauley 2025-266 a motion to approve the renewal of the Amazon Business Prime Subscription for 1 year, beginning September 17, 2025 in the amount of \$779.00, to be paid out of Govt Admin Subscriptions budget line 101-115-745.00, and so, amend the budget.

Roll Call Vote: Bondar, yes; McCauley, yes; Varner, yes; Breagh, yes; Handrich, yes. **Motion Carried.**

2) Mr. Tom Pratt, Court Administrator – Courthouse Security Officers

Bondar/McCauley 2025-267 a motion to authorize a wage increase of \$1.00 per hour to the (2) Part-Time Courthouse Security Officers, Mr. Scott Woodward and Mr. Jody Coon, effective Sunday, September 7, 2025, and so, amend the budget.

Roll Call Vote: McCauley, yes; Varner, yes; Breagh, yes; Handrich, yes; Bondar, yes. **Motion Carried.**

K. 2025 Contract Agreement Renewals:

1) Wellvance – Lease Agreement Renewal

Breagh/Handrich 2025-268 a motion to approve the renewal of the Wellvance Lease Agreement effective October 1, 2025 through September 30, 2026, and authorize the Chair to sign.

Roll Call Vote: Varner, yes; Breagh, yes; Handrich, yes; Bondar, yes; McCauley, yes. **Motion Carried.**

2) YEO & YEO Technology – Fortinet Firewall Renewal

McCauley/Handrich 2025-269 a motion to approve the quote and renewal of the YEO & YEO Technology support agreement with Oscoda County, in the amount of \$626.00, as written, effective October 7, 2025 through October 7, 2026, and authorize the Chairman to sign.

Roll Call Vote: Breagh, yes; Handrich, yes; Bondar, yes; McCauley, yes; Varner, yes. **Motion Carried.**

Public Comments (Limited to three minutes per person):

Sheriff Kann expressed his appreciation for the support at the recent Blood Drive Event. The goal was achieved with over 40 donors.

L. Committee Reports:

Commissioner Handrich:

- Reviewed Claims & Audit
- Attended Comins Township Meeting
- Michigan Township Association (MTA) Picnic
- Upcoming Historical Commission/Steiner Museum meetings
 - Budget Meeting 09/10/2025; and
 - Historical Commission/Steiner Museum Meeting 09/11/2025; and

- Planning Meetings 09/12/2025-09/13/2025.

Commissioner Bondar:

- Attended Northeast Michigan Council of Governments (NEMCOG) Meeting
- M.O.A Landfill Claims & Account
- Attended Big Creek Township Meeting
- Attended M.O.A Landfill Authority Board Meeting
- Attended Local Planning Team Meeting
- Attended Council on Aging Meeting
- Michigan Township Association (MTA) Picnic
 - A good presentation was given by Mr. Rich Castle, Consumers Energy Community Affairs Manager regarding the sale of the Hydroelectric Dams.

Commissioner McCauley:

- Attended Big Creek Township Meeting
- Attended Road Commission Meeting
- Michigan Township Association (MTA) Picnic
 - Good food and good presentation

Commissioner Breaugh:

- Nothing to report

Commissioner Varner:

- Attended Northern Michigan Regional Entity Meeting (Gaylord)
- Reviewed Claims & Audit
- Attended M.O.A Landfill Authority Board Meeting
- Attended Northeast Michigan Community Service Agency (NEMSCA)(Virtually)

M. Adjournment

Handrich/Breaugh a motion to adjourn today's meeting at 10:53 a.m.
2025-270

5 yes: 0 no: **Motion Carried.**

The Board of Commissioners will hold their "Regular B.O.C Meeting" scheduled for **Tuesday, September 23, 2025 at 10:00 a.m.** held in the Board of Commissioners Boardroom.

- Join the meeting by Teleconference by dialing 989-826-1163 (Pin#353)
- Join the meeting by Zoom by using the link below along with the Meeting ID and passcode
<https://zoom.us/j/95321452263?pwd=enN2MTFFMnYxeFRnOFUzQWVqSUIrZz09>
Meeting ID: 953 2145 2263
Passcode: 676747

**Charles E. Varner, Jr., Oscoda County
Board of Commissioners Chair**

**Libby Marsh-Shephard, Oscoda County
Clerk & Register of Deeds**