



COUNTY OF OSCODA

Board of Commissioners
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Oscoda County Government Center, 311 S. Morenci Ave, P.O. Box 399, Mio, MI 48647

Official Minutes January 25, 2022

A Regular Meeting of the Oscoda County Board of Commissioner's was held on Tuesday, January 25, 2022 at 10:00 a.m. "Open to the Public" and offered to join by Teleconference, from the Commissioner's Boardroom, located at the Oscoda County Government Center Building, 311 S. Morenci Ave, Mio Michigan 48647.

Pledge to the Flag

Roll Call of Members:

Members Present: Commissioners Yoder, Varner, Bondar, McCauley and Marsh.

Members Excused:

Public Present: 6

Public by Teleconference: 2

**Commissioner Yoder called today's "Public Meeting" to order at 10:00 a.m.; including those joining the meeting by teleconference.

**The B.O.C approved the Agenda for January 25, 2022, with the two additions:

ADD: Correspondence: Chief Judge Vollbach Notification.

ADD: Financial: Health Insurance Premium Reimbursement.

McCauley/Varner a motion to approve the agenda for, January 25, 2022, today's B.O.C Regular **2022-014** Meeting, with two additions.

5 yes: 0 no: **Motion Carried.**

**The B.O.C approved the Consent Calendar Items for January 25, 2022, as presented.

Item #1 Official Minutes for January 11, 2022, were approved as presented.

Item #2 Claims and Audit Docket for January 25, 2022, were approved, as received from the County Clerk's Office. Total Claims & Audit \$37,585.39.

Varner/Marsh a motion to approve the Consent Calendar Items for January 25, 2022, as **2022-015** presented.

Roll Call Vote: Marsh, yes; Yoder, yes; Bondar, yes;
McCauley, yes; Varner, yes. **Motion Carried.**

Public Matters & Comments (Limited to three minutes per person).

Appointments:

**Mr. Tom Stephenson, Broadband Solutions Manager, Connected Nation, was not able to attend; he will reschedule in the future.

Correspondence/Reports/Resolutions:

** The B.O.C acknowledged the Steiner Museum, Historical Commission, 2021 Annual Presidents Report.

McCauley/Marsh a motion to acknowledge the receipt of the 2021 Annual Presidents Report from the **2022-016** Steiner Museum Historical Commission.

5 yes: 0 no: **Motion Carried.**

**The B.O.C acknowledged the reappointment of Ms. Deb Shumaker to the Library Board.

Varner/Bondar a motion to acknowledge the reappointment of Deb Shumaker to the Oscoda County **2022-017** Library Board, with a term ending 12/31/2026.

5 yes: 0 no: **Motion Carried.**

**The B.O.C approved a wage adjustment for the Veteran Affairs Director.

Varner/Marsh a motion to implement a wage adjustment for the Veteran Affairs Director position, **2022-018** employee Mr. Andrew Welser Jr. from \$16.80 to \$17.80, effective January 24, 2022.

Roll Call Vote: McCauley, yes; Varner, yes; Marsh, yes; Yoder, yes; Bondar, yes. **Motion Carried.**

**The B.O.C received the retirement notification from their Executive Secretary. The B.O.C will begin the process immediately to replace Ms. Moore by advertising in the Herald, Michigan Association of Counties, MI Works etc., interview and hire, to allow an overlap for training.

Bondar/McCauley a motion to accept the written notice of retirement from Ms. Brenda Moore, B.O.C **2022-019** Executive Secretary, as of April 29, 2022.

5 yes: 0 no: **Motion Carried.**

Varner/McCauley a motion for the B.O.C to move forward and advertise & interview & hire a full-time **2022-020** B.O.C Executive Secretary, \$17.00 per hour, 35 hours per week, eligible for County benefits in accordance to the Oscoda County Personnel Policy.

Roll Call Vote: Bondar, yes; McCauley, yes; Varner, yes; Yoder, yes; Marsh, yes. **Motion Carried.**

**The B.O.C acknowledged the notification, as received from Chief Judge Richard E. Vollbach, regarding the appointment of a Chief Judge Court Administrator.

McCauley/Marsh a motion to acknowledge the notification from Chief Judge Richard E. Vollbach **2022-021** regarding the appointment of a Chief Judge Court Administrator, Ms. Cristy Slocum, to serve as a liaison for the Chief Judge in all four Counties, in the amount of \$5,000.00, (\$1,250.00 per county annually) for FY 2022/2023 and so amend Oscoda County's Trial Court Budget (101-130).

Roll Call Vote: Marsh, yes; Yoder, yes; Bondar, yes; McCauley, yes; Varner, yes. **Motion Carried.**

Unfinished Business/New Business:

**The B.O.C approved the 2022 assigned Committee Appointments; visit www.oscodacountymi.com under the Board of Commissioners for a list. Also, the 2022 B.O.C Election Compensation was approved.

Bondar/Varner a motion to accept & assign the 2022 B.O.C Committee Appointments, as presented.
2022-022

5 yes: 0 no: **Motion Carried.**

McCauley/Marsh a motion to approve the Board of Commissioners compensation for the 2022 Election, **2022-023** and to advertise in the Oscoda County Herald and on the County Website.

Roll Call Vote: McCauley, yes; Varner, yes; Marsh, yes; Yoder, yes; Bondar, yes. **Motion Carried.**

**The B.O.C reviewed the five Millage renewals. The Sheriff Equipment Millage, EMS Operations Millage those funds requested will remain the same, at this time. The B.O.C is looking at .50 per mill for two years and .25 per mill for two years for the EMS Equipment Millage (funds towards the purchase of a new Ambulance). The Veteran Affairs Millage Language will change, but not the current millage mills, to allow future millage funds to be used for future construction and/or purchase of a new Veteran Affairs Building; current Veteran Affairs Millage Funds will continue to be used for operations. The Oscoda County Library Millage is subject to Regional Library guidelines and does not fall under the County anymore. The B.O.C will review the “Millage Language Proposals” again in the near future before sending the language to a Bond Attorney for review before final approval to be placed on the primary election ballot.

Financial:

**The B.O.C approved AR PA Funds for the total JAV Recording System cost, due to the \$75,000.00 CESF Grant applied by Trial Courts was not accepted and honored the Northern Michigan Children’s Assessment Center request for AR PA Funds; the B.O.C approved an additional \$1,000.00; a total of \$6,000.00 was approved.

Varner/McCauley a motion to approve the total purchase of the JAV Recording System, in the amount **2022-024** for \$134,944.23, (superseding motion 2021-324 & motion 2021-337) requested from the Courts, paid out of the AR PA Funds (286), a valid and allowable use of CSLFRF under AR PA, due to the \$75,000.00 CESF Grant applied for was not accepted and so amend the budget.

Roll Call Vote: Varner, yes; Marsh, yes; Yoder, yes; Bondar, yes; McCauley, yes. **Motion Carried.**

Varner/Marsh a motion to authorize the Treasurer’s Office to transfer out of the AR PA Funds (286) to **2022-025** reimburse the County, in the amount of \$33,736.06, for the secured down payment paid out of the Trial Court Budget 101/130, on December 15, 2021; due to the \$75,000.00 CESF Grant applied for was not accepted and so amend the budget.

Roll Call Vote: Bondar, yes; McCauley, yes; Varner, yes; Yoder, yes; Marsh, yes. **Motion Carried.**

Marsh/Bondar a motion to amend the Trial Courts Budget 101/130 and decrease expense line 101-130- **2022-026** 977.00 (New Equip. Cap.) in the amount of \$41,263.94 for a portion of the JAV Recording System, due to the \$75,000.00 CESF Grant applied for was not accepted and so amend the budget.

Roll Call Vote: Marsh, yes; Yoder, yes; Bondar, yes;

McCauley, yes; Varner, yes. **Motion Carried.**

Varner/Bondar a motion to authorize a check in the amount of \$6,000.00 to the Northern Michigan **2022-027** Children’s Assessment Center, paid out of the AR PA Funds (286), a valid and allowable use of CSLFRF under AR PA, and so amend the budget.

Roll Call Vote: Yoder, yes; Bondar, yes; Marsh, yes; McCauley, yes; Varner, yes. **Motion Carried.**

**Commissioner Bondar asked the Finance Committee about the use of AR PA Funds for stipends for employees and asked the B.O.C to address at the next B.O.C Meeting. Commissioner Yoder asked Commissioner Bondar to prepare a request for the next B.O.C Meeting for the Board to consider. Commissioner Varner will touch base with Mr. Phil Straley, from Straley Lamp & Kraenzlein, P.C. regarding. Commissioner Bondar asked about where the Finance Committee was regarding Non-Union wage increases and asked that those be addressed also.

**The B.O.C approved the payouts for the 2021 Unused PTO hours for the General and Special Funds, as received from payroll.

BOC SECRETARY	101-102-719.01	\$1,151.64
TRIAL COURT	101-130-719.01	\$3,603.33
EQUALIZATION	101-225-719.01	\$264.90
REGISTER OF DEEDS	101-236-719.01	\$25.04
PROSECUTOR	101-229-719.01	\$3,213.42
MAINTENANCE	101-265-719.01	\$2,086.92
SHERIFF	101-301-719.01	\$20,109.98
PARK	208-7 51-719 .01	\$547.84
TRAFFIC	101-333-719.01	\$260.88
AMBULANCE	210-651-719.01	\$8,491.88
FRIEND OF COURT	215-141-719.01	\$265.09
DRUG ENFORCEMENT	265-301-719.01	\$32.61
CHILD CARE	292-662-719.01	\$420.42
TOTAL		40473.95

Marsh/Bondar a motion to authorize the 2021 PTO Budget Amendments, as listed, in the amount of **2022-028** \$30,716.11 transferred from Contingency for those General Funds and the others paid out of their Special Funds, and so amend the reflected budgets.

Roll Call Vote: McCauley, yes; Varner, yes; Marsh, yes; Yoder, yes; Bondar, yes. **Motion Carried.**

**It was the consensus of the B.O.C to continue to allow all eligible hourly & salary Department Heads and Non-Union & Non-Union Court Employee to be paid for unused 2022 PTO at 100%.

Marsh/Varner a motion to authorize the Clerk’s Office (Payroll) to pay earned 2022 unused PTO time, **2022-029** at the rate of 100% for all eligible Hourly & Salary Department Supervisors and Non-Union & Non-Union Court Employees, with the payment being made in January of 2023 for the 2022 calendar year; the Board will review during the 2023 Budget process.

Roll Call Vote: Varner, yes; Marsh, yes; Yoder, yes;
Bondar, yes; McCauley, yes. **Motion Carried.**

**The B.O.C approved the last-minute Michigan Indigent Defense Commission appropriation for 2021.

McCauley/Varner a motion to authorize the Treasurer's Office to move \$4,000.00 from Appropriations **2022-030** (101-965-999.34) to MIDC (Grant 10/01/2021-09/30/2022) Special Budget (260-000-699.00), to avoid an end-of-year 2021 Budget deficient for the County, and so amend the 2021 budget.

Roll Call Vote: Bondar, yes; McCauley, yes; Varner, yes;
Yoder, yes; Marsh, yes. **Motion Carried.**

**A wage amendment was approved for the Prosecutor's Office.

Marsh/Varner a motion to amend the Prosecuting Attorney's Budget, expense line 101-229-704.00 in **2022-031** the amount of \$1,820.00 and expense line 101-229-715.00 in the amount of \$139.23 per motion 2021-370, and so amend the budget.

Roll Call Vote: Yoder, yes; Bondar, yes; Marsh, yes;
McCauley, yes; Varner, yes. **Motion Carried.**

**The B.O.C approved to send an invoice to an employee for reimbursement of health premiums the County paid; employee did not notify the Clerk's Office of a change with their health benefits.

Marsh/McCauley a motion to send an invoice to employee Joey B. Degrammont, in the amount of **2022-032** \$8,818.16, for reimbursement for Oscoda County's Health Insurance premiums paid from July 2020 through January 2022.

Roll Call Vote: Marsh, yes; Yoder, yes; Bondar, yes;
McCauley, yes; Varner, yes. **Motion Carried.**

Committee Reports:

Commissioner Bondar

- **Council on Aging
- **NEMCOG
- **MAC
- **Big Creek Township
- **MI Deal Webinar
- **MOA
- **N. MI Counties

Commissioner Varner

- **Mediation
- **ASVCMHA
- **District Health Department #2
- **N. MI Substance Abuse Board
- **MOA

Commissioner McCauley

- **Road Commission
- **District Health Department #2

Public Comment: (Limited to three minutes per person).

**Sheriff Grace commented on a new building for the Sheriff's Department. Ogemaw Jail is currently not accepting inmates due to a COVID outbreak; Roscommon County will take inmates for now. 911 Training Funds, MI Snap is ready for Commissioner Yoder signature. Sheriff Grace, again, asked the B.O.C to consider his written request, submitted at budget time, for a wage increase for himself, his Undersheriff and his Assistant Administrator.

**Gypsy Moth Program for 2022 is moving forward. Gypsy Moth Coordinator stated that the County has received one applicant for the Survey Teams so far; it may require looking at a different route when it comes to the Gypsy Moth egg mass count.

**EMS Director, Bob Hunter, commented on the EMS Millage, employee status and announced he is looking at retirement January of 2023.

**A resident of Greenwood Township questioned the cost of the Council on Aging & OCATS transportation cost.

**Commissioner Yoder thanked the audience for attending and those participating in today's meeting by teleconference and called for a motion to adjourn.

1163 (Pin#353).

Marsh/McCauley a motion to adjourn today's meeting (12:38 p.m.).

2022-033

5 yes: 0 no: **Motion Carried.**

The B.O.C will hold their next Regular B.O.C Meeting scheduled for **Tuesday, February 8, 2022 at 10:00 a.m. held in the **B.O.C Boardroom or join the meeting by Teleconference** by dialing 989-826-1163 (Pin#353).

**Kyle Yoder, Oscoda County
Board of Commissioners Chairman**

**Ann Galbraith, Oscoda County
Clerk & Register of Deeds**