



COUNTY OF OSCODA

Mr. Charles E. Varner, Jr, Chairman
Ms. Jackie Bondar
Ms. Libby Marsh

Mr. Tom McCauley, Vice Chairman
Mr. Ted Handrich

Telephone (989) 826-1130

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Oscoda County Government Center, 311 S. Morenci Ave, P.O. Box 399, Mio, MI 48647

Official Minutes October 24, 2023

A Regular Meeting of the Oscoda County Board of Commissioner's was held on **Tuesday, October 24, 2023 at 10:00 a.m.** "Open to the Public" and offered to join by Teleconference, from the Commissioner's Boardroom, located at the Oscoda County Government Center Building, 311 S. Morenci Ave, Mio Michigan 48647.

A. Call to Order

Commissioner Varner called today's "Public Meeting" to order at 10:00 a.m.; including those joining the meeting by teleconference.

B. Invocation and/or Pledge

Pledge to the Flag

C. Roll Call of Board Members

Roll Call of Members:

Members Present:	Commissioners Bondar, McCauley, Varner, Handrich and Marsh
Members Excused:	N/A
Public Present:	5
Public by Teleconference:	2
Zoom Participants:	8

D. Approval of Agenda

The B.O.C approved the Agenda for **October 24, 2023**, as presented.

Bondar/McCauley 2023-283 a motion to approve the Agenda for **October 24, 2023**, as presented, with one addition to Correspondence.

5 yes: 0 no: **Motion Carried.**

E. Approval of the Consent Calendar Items for October 24, 2023.

The B.O.C. approved the Consent Calendar Items for **October 24, 2023**.

Handrich/Bondar 2023-284 a motion to approve the Consent Calendar Items for **October 24, 2023**.

Item #1 Unofficial Minutes for **October 10, 2023.**

Item #2 Budget Amendments

Govt. Admin: a request to increase Govt Adm Notary and Other Bonds budget line 101.115.914.00 in the amount of \$57.00, to be paid out of Contingency budget line 101.890.965.00, and so, amend the budget.

Courthouse/Grounds Beautification: a request to increase Courthouse/Grounds Beautification budget line 101.265.935.01 in the amount of \$57.61, to be paid out of Contingency budget line 101.890.965.00, and so, amend the budget.

EDC: a request to transfer funds in the amount of \$5,000.00 from Contracted Services budget line 101.728.806.00 into Legal Consult budget line 101.728.820.00, and so, amend the budget.

Ambulance: a request to transfer funds in the amount of \$186.40 from Amb. Maint/Supplies budget line 210.651.726.00 into Reimbursement to Insurance budget line 210.651.806.08, and so, amend the budget.

Park: a request to transfer funds in the amount of \$52.52 from Mio Pond Land/Snow/Grass budget line 208.751.935.00 into Mio Pond Ice budget line 208.751.823.00, and so, amend the budget.

Building Dept: a request to increase Building Dept Inspector Contract budget line 249.371.806.00 in the amount of \$18,000.00, and so, amend the budget.

Building Dept: a request to increase Building Dept Employee Training budget line 249.371.960.00 in the amount of \$600.00, and so, amend the budget.

Historical Commission: a request to transfer funds in the amount of \$66.00 from Office Supplies budget line 232.803.729.00 into Postage budget line 232.803.730.00, and so, amend the budget.

Law Library: a request to increase Law Library Books budget line 269.145.745.00 in the amount of \$1,100.00, and so, amend the budget.

CCF: a request to transfer funds in the amount of \$4,000.00 from Child Care Travel budget line 292.662.861.00 into Spec. Program Reimbursements budget line 292.662.844.04, and so, amend the budget.

CCF: a request to transfer funds in the amount of \$20,000.00 from Child Care Another County Institution budget line 292.662.844.03 into Spec. Program Reimbursements budget line 292.662.844.04, and so, amend the budget.

Item #3 Expenditures for **September 2023.**

SEPTEMBER 2023 EXPENDITURES

	PAYROLL	EXPENSES	TOTAL
101 General Fund	\$253,167.64	\$247,263.36	\$500,431.00
102 Ambulance Equip	\$0.00	\$4,888.35	\$4,888.35
103 Sheriff Equip	\$0.00	\$3,667.16	\$3,667.16
104 911 Emergency	\$10,885.66	\$3,637.14	\$14,522.80
205 Officer Training	\$0.00	\$0.00	\$900.00
208 Park Fund	\$8,695.06	\$5,147.38	\$13,842.44
209 D.A.R.E.	\$0.00	\$0.00	\$0.00
210 Ambulance Fund	\$96,766.33	\$23,818.30	\$120,584.63
215 Friend/Court	\$9,417.40	\$4,478.17	\$13,895.57
216 Public Guardian	\$0.00	\$0.00	\$0.00
217 Fairgrounds	\$1,446.81	\$518.25	\$1,965.06

218	Smith Lake	\$632.98	\$450.00	\$1,082.98
230	Hazmat	\$0.00	\$980.00	\$980.00
232	Historical Comm	\$620.06	\$887.56	\$1,507.62
239	Gypsy Moth	\$0.00	\$0.00	\$0.00
245	Public Improvement	\$0.00	\$0.00	\$0.00
249	Building Dept.	\$7,221.87	\$6,843.99	\$14,065.86
256	R.O.D. Automation	\$0.00	\$927.00	\$927.00
258	May 4 Courthouse Fire	\$0.00	\$0.00	\$0.00
260	MIDC	\$0.00	\$14,893.88	\$14,893.88
263	Concealed Pistol Licensing	\$0.00	\$9.45	\$9.45
265	Drug Law Enforcement	\$0.00	\$584.63	\$584.63
269	Law Library	\$0.00	\$340.10	\$340.10
271	Library	\$0.00	\$0.00	\$0.00
274	Council/Aging	\$0.00	\$30,000.00	\$30,000.00
281	EDC Revolving Loan	\$0.00	\$0.00	\$0.00
285	OPIOID Settlement Fund	\$0.00	\$0.00	\$0.00
286	ARPA FUNDS	\$0.00	\$11,639.96	\$11,639.96
290	LATCF FUND	\$0.00	\$0.00	\$0.00
292	Child Care	\$7,760.59	\$2,049.47	\$9,810.06
293	Soldiers / Sailors Relief	\$0.00	\$0.00	\$0.00
294	Veterans Trust	\$0.00	\$0.00	\$0.00
295	Airport	\$1,429.63	\$641.51	\$2,071.14
296	Basic Grant	\$0.00	\$0.00	\$0.00
297	Smile/Counseling	\$0.00	\$0.00	\$0.00
298	Veterans Affairs	\$5,267.32	\$18,110.33	\$23,377.65
470	Courthouse Preservation	\$0.00	\$0.00	\$0.00
516	DTRF	\$0.00	-\$452.10	-\$452.10
518	Foreclosure Fund	\$0.00	\$722.00	\$722.00
535	Housing	\$0.00	\$43.76	\$43.76
616	Tax Revolving	\$0.00	\$0.00	\$0.00
	SUB TOTALS	\$403,311.35	\$382,989.65	\$786,301.00

201	Road Commission			\$313,242.16
	Grand Total	\$1,099,543.16		

Item #4 Claims and Audit Docket for **October 24, 2023**, as received from the County Clerk's Office. Total Claims & Audit **\$75,282.47**.

Roll Call Vote: Handrich, yes; Bondar, yes; Marsh, yes; McCauley, yes; Varner, yes. **Motion Carried.**

F. Public Matters & Comments (Limited to three minutes per person)

Mr. Al Chaney, Veterans Affairs Vice Chair provided an update on the Veterans Memorial Site. The fence has been installed along the tree line by Mio Fence Company who also donated an additional 14 ft. of fencing. Landscaping is scheduled in the Spring of 2024.

G. Appointments:

- 1.) Mr. Richard Castle, Consumers Energy Community Affairs Manager – Hydro Strategy for Mio Dam Discussion

There is a public meeting scheduled to be held on Monday, October 30, 2023 at the Mio AuSable School. The doors will open at 5:30 pm. and the public meeting will begin at 6:00 pm. The discussion will include information regarding the RFP process and transparency of the potential to sell the Mio Dam.

H. Correspondence/Reports/Resolutions:

- 1.) Ms. Brenna Kirkpatrick, Court Administrator – Termination of Part-Time/Temporary District Clerk Assisting/Training Position

McCauley/Handrich a motion to acknowledge the termination of the Part-Time/Temporary District
2023-285 Clerk Assisting/Training Position by joint agreement between the Oscoda County
 Trial Courts and Ms. Donna Lowe, effective immediately.

5 yes: 0 no: **Motion Carried.**

- 2.) Ms. Brenna Kirkpatrick, Court Administrator – Child Care Fund Reimbursement Notification

Per notification letter dated October 3, 2024, the 2023-24 annual plan and budget for Child Care Fund (CCF) expenditures is approved for 75% state reimbursement of in-home care (IHC) programming and 50% state reimbursement of out-of-home placement and court/county-operated facility costs (if applicable). CCF-eligible Raise the Age costs will still be reimbursed at the 100% rate.

Any claim for State monies from the Child Care Fund to cover expenditures incurred between October 1, 2023 and September 30, 2024, will signify acceptance of the terms of this approval letter.

- 3.) Ms. Ann Galbraith, County Clerk – Oscoda County Historical Voter’s Registration Records Discussion

Requested to donate the Historical Voter’s Registration Records to the Historical Commission to be displayed in the Steiner Museum. The Board asked that a Resolution be brought back to the Board so that a vote can be made for this request.

The Board of Commissioners requested a Motion be added to the next BOC Meeting on November 14, 2023.

- 4.) Commissioner Bondar – Resolution for Energy Bill Discussion

Legislation is moving forward with taking local control over the cities with solar and wind power facilities from local government. Suggested that the Board of Commissioners adopt a Resolution Opposing any Legislation Preempting Local Control for Solar and Wind Developments.

The Board of Commissioners requested a Resolution be added to the next BOC Meeting on November 14, 2023.

I. Unfinished Business/New Business:

1.) Mr. AJ Welser, Veterans Affairs Director – Veterans Affairs Wait Time Pay

Marsh/Bondar
2023-286 a motion to authorize “Wait Time Pay” to all Veterans Affairs drivers that transport clients to and from their appointments if their wait time is greater than 3 hours, to be paid at a rate of \$16.00 per hour, out of Veterans Affairs Contracted Services budget line 298.682.806.00. The wait time excludes travel time. Drivers will be contracted with a Form 1099 being issued annually. Drivers will not be paid a wait time if they chose to drop of the client, return home and then back to pick up the client from their appointment, and so, amend the budget.

Roll Call Vote: McCauley, yes; Varner, yes; Marsh, yes; Handrich, yes; Bondar, yes. **Motion Carried.**

2.) 2024 Budget Workshop Dates – Discussion

McCauley/Handrich a motion to approve the 2024 Budget Workshop Schedule, as listed.
2023-287

Tuesday, November 14, 2023 Regular B.O.C Budget Meeting at 10 a.m.

Tuesday, November 28, 2023 Regular B.O.C Budget Meeting at 10 a.m.

- o Scheduled to “Adopt a Proposed Budget.”

Tuesday, December 12, 2023 Regular B.O.C Budget Meeting at 10 a.m.

- o Scheduled to “Adopt the 2024 County Budget”.

5 yes: 0 no: **Motion Carried.**

J. Financial:

1.) Mr. Jimmy Vance, Park Manager – Chamber of Commerce

Bondar/Handrich a motion to authorize a payment to the Oscoda County Chamber of Commerce in the amount of \$200.00 for the use of the bounce houses that were loaned to the Oscoda County Park for the Halloween Weekend event, to be paid out of the Park Events budget line.
2023-288

Roll Call Vote: Bondar, yes; McCauley, yes; Varner, yes; Handrich, yes; Marsh, yes. **Motion Carried.**

2.) Ms. Michelle Knepp, County Admin/HR Director - 2023 PTO Payout

Marsh/Bondar a motion to authorize the Clerk’s Office (Payroll) to pay earned 2023 unused PTO time, at the rate of 100% for all eligible Hourly & Salary Department Supervisors and Non-Union & Non-Union Court Employees, with the payment being made in January of 2024 for the 2023 calendar year; the Board will review during the 2024 Budget process.
2023-289

Roll Call Vote: Handrich, yes; Bondar, yes; Marsh, yes; McCauley, yes; Varner, yes. **Motion Carried.**

3.) Sheriff Grace – Extend Hours for Administrative Assistant

McCauley/Bondar
2023-290 a motion to authorize Ms. Amy Wyckoff, Administrative Assistant to work up to an additional 5 hours per week, through the 2023 calendar year, paid at an overtime rate of \$27.69 per hour, to be paid out of Sheriff Overtime budget line 101.301.706.00, effective immediately, and so, amend the budget.

Roll Call Vote: Marsh, yes; Handrich, yes; Bondar, yes; McCauley, yes; Varner, yes. **Motion Carried.**

K. 2023 Contract Agreement Renewals:

1.) Elk County Animal Shelter Agreement Renewal

Bondar/McCauley
2023-291 a motion to renew the Elk County Animal Shelter Agreement with Oscoda County, as written, effective January 1, 2024 through December 31, 2024, and authorize the Chairman to sign.

Roll Call Vote: McCauley, yes; Varner, yes; Marsh, yes; Handrich, yes; Bondar, yes. **Motion Carried.**

2.) Northeast Michigan Regional Public Defender Office Agreement

McCauley/Handrich
2023-292 a motion to renew the Northeast Michigan Regional Public Defender Office Agreement with Oscoda County, as written, effective October 1, 2023 through September 30, 2024, and authorize the Chairman to sign.

Roll Call Vote: Varner, yes; Marsh, yes; Handrich, yes; Bondar, yes; McCauley, yes. **Motion Carried.**

3.) Plumbing Inspector Contract Renewal

Handrich/McCauley
2023-293 a motion to renew the Plumbing Inspector Contract with Oscoda County, as written, effective January 1, 2024 through December 31, 2025, and authorize the Chairman to sign.

Roll Call Vote: Bondar, yes; McCauley, yes; Varner, yes; Handrich, yes; Marsh, yes. **Motion Carried.**

L. Public Comments (Limited to three minutes per person):

An Oscoda County resident expressed her concerns regarding the possibility of losing our protection within our community. Commissioner Varner made a statement to ensure the citizen that there are currently no open positions within the Sheriff Department, except for the Undersheriff position, however, there is a shortage of staff due to employees being out on various approved leave of absences. There have not been any cuts to staffing or services, in fact, we are in the process of building a new Sheriff Department building. There is obviously some misconception out in the public that there is something that been taken away, which is untrue. There are ongoing union negotiations for the Sheriff Department. MSP is also stepping up to assist the community as well to provide coverage of services.

Mr. Richard Castle stated that Consumers Energy recently announced that they received \$100 million dollars in federal grant funds. Those funds will be geared towards upgrading our electric systems statewide. Consumers Energy goal is to try and eliminate power outages within less than 24 hours and for the outages not to exceed more than 100K customers at any given time.

Ms. Ann Galbraith, County Clerk:

- Chamber of Commerce Halloween Event will begin at 5:00 p.m.
- St. Mary
- Comstock Park
- Wine Tasting is scheduled for November 11, 2023 (Tickets)
- Holiday Light Parade
- Thanksgiving Weekend

M. **Closed Session** in accordance with the “Open Meetings” Act (PA 267 of 1976, MCL 15.268); Union Negotiations

Handrich/McCauley a motion to go into **Closed Session** at 11:00 am., Strategy with the negotiations
2023-294 of a Collective Bargaining Agreement, in accordance with the “Open Meetings” (1976 PA267 MCL 15.261 et seq.) (Section 8-C).

Roll Call Vote: Handrich, yes; Bondar, yes; Marsh, yes; McCauley, yes; Varner, yes. **Motion Carried.**

Bondar/McCauley a motion to return to the Regular B.O.C Meeting 11:59 am.
2023-295

Roll Call Vote: Varner, yes; Marsh, yes; Handrich, yes; Bondar, yes; McCauley, yes. **Motion Carried.**

Bondar/Handrich a motion to ratify the extended Contract Agreement “between” the County of
2023-296 Oscoda and the Oscoda County Sheriff Department and the Police Officers Association of Michigan, effective July 1, 2023 through December 31, 2026, as agreed upon by all parties.

Roll Call Vote: Marsh, yes; Handrich, yes; Bondar, yes; McCauley, yes; Varner, yes. **Motion Carried.**

N. Committee Reports:

Commissioner Bondar:

- Attended MDOT MAP Meeting in Lansing, MI for the Dennis Kauffman Memorial Airport
- Attended Veterans meeting
 - Discussed a location for the Veterans Affairs building
- Attended NEMCOG Meeting in Gaylord with Ms. Michelle Knepp, County Admin/HR Director, Mr. William Kendall, Treasurer and Commissioner Varner
- Attended MOA Landfill for Claims
- Attended MOA Board Meeting
 - Received word that the Annulus Tank for the injection well was finished
- Oscoda County Park Halloween Weekend Camp was a success

Bondar/Marsh
2023-297

a motion to approve moving limestone from the Fair Grounds to the Oscoda County Dennis Kauffman Memorial Airport to fix the entrance to the airport lounge.

5 yes: 0 no: **Motion Carried.**

Commissioner Marsh:

Requested that Ms. Michelle Knepp, County Admin/HR Director provide an update on the annual Pink Out Event

- Attended Steiner Museum Meeting
 - Working on budget for FY 2024
 - Negotiations with EMS TPOAM (Full day of mediation)

Commissioner Handrich:

- Attended Steiner Museum Meeting
 - No quorum
- Attended bi-weekly Construction Meeting
- Attended EDC Meeting
- Met with Housing Director

Commissioner Varner:

- Attended Substance Use Disorder Board Meeting in Gaylord, MI
- Plans to attend NMRE Meeting in Gaylord tomorrow
- Attended three Community Mental Health Meetings
 - (Facilities, Program Planning and Executive Finance)
- Attended two all day Negotiation sessions with POAM and a Mediator. (EMS and Sheriff union)
- Attended MOA Landfill Board
 - Progress on Injection well with Tank and building being built offsite.
- Oscoda County Claims & Audit

Commissioner McCauley:

- Attended Road Commission Meeting
- Attended District Library Meeting
 - Seeking to hire employees
- Attended District Health Department Meeting
 - An Engineer gave a bid proposal from a builder to remodel the office in Harrisville; and the quote was accepted.
 - Covid is on the rise, less hospitalizations.
 - Syphilis is on the rise.
- Attended Greenwood Township Meeting
- Attended Big Creek Township Meeting
 - Donating some old play equipment to the Oscoda County Park
- Attended Greenwood Township Meeting
- Attended Road Commission Board Meeting

N. Adjournment:

Handrich/McCauley a motion to adjourn today's meeting at 12:25 pm.
2023-298

5 yes: 0 no: **Motion Carried.**

The B.O.C will hold their “Regular B.O.C Meeting” scheduled for **Tuesday, November 14, 2023 at 10:00 a.m.** held in the **B.O.C Boardroom or join the meeting by Teleconference** by dialing 989-826-1163 (Pin#353).

**Charles E Varner, Jr., Oscoda County
Board of Commissioners Chairman**

**Ann Galbraith, Oscoda County
Clerk & Register of Deeds**