



# COUNTY OF OSCODA

Board of Commissioners  
Telephone (989) 826-1130  
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Oscoda County Government Center, 311 S. Morenci Ave, P.O. Box 399, Mio, MI 48647

## Official Minutes October 25, 2022

A Regular Meeting of the Oscoda County Board of Commissioner’s was held on **Tuesday, October 25, 2022 at 10:00 a.m.** “Open to the Public” and offered to join by Teleconference, from the Commissioner’s Boardroom, located at the Oscoda County Government Center Building, 311 S. Morenci Ave, Mio Michigan 48647.

Pledge to the Flag

Roll Call of Members:

Members Present:	Commissioners McCauley, Varner, Marsh, Yoder and Bondar.
Members Excused:	0
Public Present:	9
Public by Teleconference:	2
Zoom Participants:	3

\*\*Commissioner Yoder called today’s “Public Meeting” to order at 10:00 a.m.; including those joining the meeting by teleconference.

\*\*The B.O.C approved the Agenda for **October 25, 2022** as presented, with four additions to Appointments and Unfinished Business/New Business.

**Varner/McCauley 2022-252** a motion to approve the Agenda for **October 25, 2022**, with four additions to Appointments and Unfinished Business/New Business.

### Additions:

#### Appointments:

- 1) Ms. Jennifer Wanstead, 44 North Account Executive – Plan Performance, HRA Tracking & Renewal

#### Unfinished/New Business:

- 2) Retention Ponds on M-33;
- 3) Ballot Misprint Statements
- 4) Administrator/Human Resources Director Position

5 yes: 0 no: **Motion Carried.**

**McCauley/Bondar 2022-253** a motion to approve the Consent Calendar Items for **October 25, 2022.**

**Item #1** Unofficial Minutes for **October 11, 2022.**

**Item #2** Budget Amendments

- **Prosecuting Attorney:** A request to increase funds in budget line Prosecuting Attorney Dues 101-229-807.00 in the amount of \$1,022.00, due to not having enough funds appropriated to this budget line, and so, amend the budget.

**Item #3** Claims and Audit Docket for **October 25, 2022,** as received from the County Clerk's Office.

**Item #4** Expenditures for **September 2022.**

**Roll Call Vote:** McCauley, yes; Varner, yes; Marsh, yes; Yoder, yes; Bondar, yes. **Motion Carried.**

**Public Matters & Comments (Limited to three minutes per person)**

N/A

**Appointments:**

- 1) Ms. Jennifer Wanstead, 44 North Account Executive – Plan Performance, HRA Tracking & Renewal
  - HRA Plan Performance is doing well.
  - The BOC previously requested additional quotes for comparison from competitors (another plan with Blue Care Network and Priority Health) declined to quote due to the HRA Plan and ARO Rx, they are unable to compete.
  - Plan performance and cost analysis/savings of premiums.
  - 44North is recommending to Oscoda County to renew plan.
  - Open enrollment for is scheduled for Monday, November 14, 2022 @ the Community Center.
  - Open enrollment will be done online, by each individual.
  - Cost savings for the ARO Rx plan.
  - Planning to provide education to the employees on the HSA benefits. The HSA plan only has two employees that are currently enrolled.

**Varner/McCauley 2022-254** a motion to authorize the renewal of the plan with 44North with an overall increase in rates of 6.75% for 2023, as presented by Ms. Jennifer Wanstead, 44North Account Executive.

5 yes: 0 no: **Motion Carried.**

- 2) Ms. Jenny Cronkright, Deputy Clerk/Payroll Specialist – Effective Date for Health Insurance

**Varner/McCauley 2022-255** a motion to make the effective date for all employees Health Insurance coverage begin on the 1<sup>st</sup> of the following month after date of hire, and for their Health Insurance coverage to terminate on the last calendar day of the month following termination of employment.

**Roll Call Vote:** Varner, yes; Marsh, yes; Yoder, yes; Bondar, yes; McCauley, yes. **Motion Carried.**

3) Ms. Jenny Cronkright, Deputy Clerk/Payroll Specialist – In Lieu of Benefit

**Varner/Marsh  
2022-256** a motion for Oscoda County to pay current \$125.00 per month in lieu of benefits to each employee who opts out of all health coverages which includes BCN, Vision, Dental and Teledoc. Effective October 25, 2022, this Motion will apply to all future new hires, that opt in for the in lieu of benefit and receives the \$125.00 allotment per month. The employee will have the option of enrolling into the Vision, Dental and Teledoc benefits at their own expense via payroll deduction. The six employees that are currently receiving the in lieu of benefits, will remain unchanged.

**Roll Call Vote:** Bondar, yes; McCauley, yes; Varner, yes; Yoder, yes; Marsh, yes. **Motion Carried.**

**Correspondence/Reports/Resolutions:**

1) Ms. Amber Woehlert, Director of Equalization – Oscoda County “Annual Apportionment Report” and the Resolution 2022-021 “Tax Certification for Taxes Levied in 2022.”

**Marsh/Bondar  
2022-257** a motion to accept the 2022 Apportionment Report, as presented by Ms. Amber Woehlert, Oscoda County Equalization Director, at the Board of Commissioners Meeting, held on October 25, 2022 as required, under MCL 46.1.

**Roll Call Vote:** Marsh, yes; Yoder, yes; Bondar, yes; McCauley, yes; Varner, yes. **Motion Carried.**

**McCauley/Varner  
2022-258** a motion to approve Resolution 2022-021 “Tax Certification for Taxes Levied in 2022”, as written.

**Roll Call Vote:** McCauley, yes; Varner, yes; Marsh, yes; Yoder, yes; Bondar, yes. **Motion Carried.**

**Unfinished Business/New Business:**

- 1) Commissioner Yoder - Sheriff Department Update & Review Schematic Site Plan
  - Existing Sheriff’s Department will remain in place until the new building is complete and ready for occupancy. Once everyone is moved into to their new spaces, the current Sheriff’s Department will be demolished and the sally port/garage will be built shortly thereafter.
  - The cost for the building project will be approximately \$2 million.
  - The Treasurer recently advised the BOC of additional funds that were obtained through LATC Funds that will go towards the completion of this project.
  - Feedback from Sheriff’s Department due back to Sidock to finalize site plan design by revising the layout as requested.
  - A proposal will be sent out for a Construction Manager will assist with managing the cost, day-to-day progress, single point of contact, analyze options throughout the progress of the building project. This person will have the County’s best interest in mind.
  - The boilers that are currently located in the basement of the MSP building can be sold in the future.
  - Building plans will be uploaded to website for public view.
  - Future public meeting to be held for the purpose of public information.

- 2) Ms. Jenny Cronkright - Historical Commission Building Project
  - Addition to the existing building has started.
  - Phase 1 of Phase 2 is in process (40 x 48).
  - Phase 2 will be interior.
  - The old Fairview School roof has been replaced with steel and the project is complete.
  - A new sign will be placed at the Steiner Museum.
  - The cost of Phase 1 of this addition is approximately \$52,000.00.
  - The Skyline Event Center and the Gift Shop are also being considered for renovations soon.
  
- 3) Mr. Jimmy Vance, Park Manager – Award of Domestic Grant for Oscoda County Park

**Varner/Bondar  
2022-259**

a motion to acknowledge that the Oscoda County Park was awarded the Domestic Grant through Federal Financial Assistance and the USDA Forest Service in the amount of \$29,047.07 which will be available through October 1, 2027, and to authorize the Chairman to sign the financial plan and narrative as requested by Ms. Catherine Ansami, USDA Grants Management Specialist.

**Roll Call Vote:** Varner, yes; Marsh, yes; Yoder, yes;  
Bondar, yes; McCauley, yes. **Motion Carried.**

Commissioner Bondar - Update on the Oscoda County Park

- The Shed from the Community Garden was donated to the Community Park. Mr. Jimmy Vance has been renovating the building to be rented out.
- Gaylord Electric has installed one of the electrical poles.

4) Commissioner Bondar - Retention Ponds on M-33

- Q: Does anyone know what the retention ponds on M-33?  
A: This will be a conservatory park and a nature walk area. Mentor Township has the plans.

5) Commissioner Bondar - Ballot Misprint Statements

- Q: A ballot misprint that was mailed out to the townships within the “Fairview School District”, was incorrect.  
Does this open the County for litigation?  
What is being done about this?  
Is the Michigan Bureau of elections aware of this?
- A: Ms. Ann Galbraith, County Clerk was present and answered and covered all legal bases relating to the misprint. The State election commission was contacted, as required, and advised the remedy was to print a notice in the County paper of record explaining the misprint to the general public and that ballot measure (Fairview sinking fund) would have no significance on the November ballot one way or another, as it had already passed in the August Primary.

6) Commissioner Marsh - Administrator/Human Resources Director Position

- A general job description for the position was passed out for review, discussion and revisions.
- This is to advertise for this position and decide on pay scale. Commissioner Marsh stated that she reaching out to NEMCOG for comparable pay scales.
- Advertise for the position once the job description is revised.
- In comparison to other counties, this person for this position will need to have the best interest of the county in mind.

- Commissioners are being faced with decisions and carrying the roles/responsibilities of a position that is out of their scope.
- This position would be a relief of burden for many department heads, be responsible for grants, grant writing, seeking out for grants, etc.
- The County Policy and Procedures needs to be revised.
- The Board of Commissioners plans to move forward with filling this position.
- Education and background for this position is required.
- Mr. William Kendall, Treasurer was asked to create a budget for this position using the BOC Executive Secretary budget as an example. This budget will need to be reviewed during the 2023 budget review process.
- The Board of Commissioner will review the new budget for the Administrator/Human Resources Position at the Special BOC Meeting to be held on November 1, 2022.

**Varner/McCauley 2022-260** a motion to move forward with creating the Administrator/Human Resource Position and to authorize the Treasurer to create a budget for the position.

**Roll Call Vote:** Yoder, yes; Bondar, yes; Marsh, yes; McCauley, yes; Varner, yes. **Motion Carried.**

**Financial:**

- 1) Mr. William Kendall, Treasurer:  
2022 LATCF Funds in the amount of \$413,000.00 were confirmed received on October 17, 2022.
  - Mr. William Kendall, Treasurer stated that the only restriction is that these funds cannot be used for lobbying purposes. The funds are being invested today (October 25, 2022) into a Money Market account to gain interest until further direction from the Board of Commissioners to utilize the funds.
- 2) Ms. Deb Coulon, EDC Chairman – Delinquent Revolving Loan Fund Collections and Attorney Fees

**McCauley/Bondar 2022-261** a motion to continue utilizing the services provided by Bethany C. Warner & Associates, for their continuation of efforts to collect the delinquent Revolving Loan Fund collections for the Oscoda County Economic Development Corporation, and authorize an additional \$5,000.00 to cover legal expenses as needed, to be paid out of the EDC General Fund Budget (101-728) and amend moving funds from Contingency to the EDC budget upon invoiced.

**Roll Call Vote:** Bondar, yes; McCauley, yes; Varner, yes; Yoder, yes; Marsh, yes. **Motion Carried.**

**Contract/Agreement Renewals:**

- 1) Ms. Jenny Cronkright, Deputy Clerk/Payroll Specialist – RxReins Aggregate Stop Loss Renewal

**Varner/McCauley 2022-262** a motion to review the RxReins Aggregate Stop Loss Renewal and authorize the Oscoda County Board of Commissioners Chairman to sign and initial the Evidence of Coverage/Summary Plan Description, as requested by Ms. Jenny Cronkright, Deputy Clerk/Payroll Specialist.

**Roll Call Vote:** Yoder, yes; Bondar, yes; Marsh, yes;

McCauley, yes; Varner, yes. **Motion Carried.**

**Public Comments (Limited to three minutes per person):**

Ms. Amy Knepp, District Library Director:

- Library Milage is coming up on the general election, encouraged voting.

Mr. Robert Hunter, EMS Director:

- Down two employees (1 injured, 1 resignation)
- 2023 Budget Review – Please be considerate to budget request upon review.
- Recommended that a portion of the LATCF funds be allocated to EMS. Their budget is noted of the needs of updated equipment, monitors, office equipment, etc.

Commissioner Marsh:

- The annual Mio/Fairview Pink Out game will be held on Tuesday, October 25, 2022 @ 6:00 p.m. at Fairview school. Silent Auction will begin at 5:00 p.m.

Ms. Ann Galbraith, County Clerk:

- Chamber of Commerce will be passing out candy.
- Blue Collar Clothing will be making hot dogs.

**Committee Reports:**

Commissioner Bondar:

- Ms. Amy Knepp, District Library Director expressed their involvement with the Oscoda County Park for Movie Night.
- Expressed appreciation to Ms. Jenny Cronkright for the Steiner Museum coming out to the Oscoda County Park and holding the Pancake Breakfast.

**2023 Budget Workshop:**

- 1) 2023 General & Special Fund Budget Review –
  - Postponed until Tuesday, November 1, 2022.

**Adjournment**

**Yoder/Varner**                      a motion to adjourn today’s meeting at 12:58 p.m.  
**2022-263**

5 yes: 0 no: **Motion Carried.**

The B.O.C will hold their next Special B.O.C Meeting scheduled for **Tuesday, November 1, 2022 at 10:00 a.m.** held in the **B.O.C Boardroom or join the meeting by Teleconference** by dialing 989-826-1163 (Pin#353).

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**Kyle Yoder, Oscoda County  
Board of Commissioners Chairman**

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**Ann Galbraith, Oscoda County  
Clerk & Register of Deeds**