



COUNTY OF OSCODA

Board of Commissioners
Telephone (989) 826-1130
Fax Line (989) 826-1173

Oscoda County Government Center, 311 S. Morenci Ave, P.O. Box 399, Mio, MI 48647

Official Minutes November 9, 2021

A Regular Meeting of the Oscoda County Board of Commissioner's was held on Tuesday, November 9, 2021 at 10:00 a.m. "Open to the Public" and offered to join by Teleconference, from the Commissioner's Boardroom, located at the Oscoda County Government Center Building, 311 S. Morenci Ave, Mio Michigan 48647.

Pledge to the Flag

Roll Call of Members:

Members Present: Commissioners Yoder, Varner, Bondar McCauley, and Marsh.

Members Excused:

Public Present: 3

Public by Teleconference: 6

**Commissioner Yoder called today's "Public Meeting" to order at 10:00 a.m.; including those joining the meeting by teleconference.

**The B.O.C approved the Agenda for November 9, 2021, as presented.

Varner/Bondar a motion to accept the Agenda for November 9, 2021, as presented.
2021-322

5 yes: 0 no: **Motion Carried.**

**The B.O.C approved the Consent Calendar Items for November 9, 2021, as presented.

Item #1 Official Minutes for October 26, 2021, were approved as presented.

Item #2 General and Special Funds Budget Reports for October 2021, were reviewed.

Item #3 Claims and Audit Docket for November 9, 2021, as received from the County Clerk's Office. Total Claims & Audit \$95,309.39.

Marsh/McCauley a motion to approve the Consent Calendar Items for November 9, 2021, as presented.
2021-323

Roll Call Vote: McCauley, yes; Varner, yes; Marsh, yes;
Yoder, yes; Bondar, yes. **Motion Carried.**

Public Matters & Comments (Limited to three minutes per person).

**County Clerk & Register of Deeds, Ann Galbraith, announced the County has received 27 sealed bids for the county vehicles for sale; the B.O.C allowed her to open & organize them to be addressed later on the agenda.

Appointments:

**Judge Casandra Morse-Bills and Ms. Donna Lowe, Trails Courts Administrator, addressed the B.O.C with three request, one regarding the County Annex Court House, JAV Recording System, for both courtrooms. The JAV Recording System is over 11 years old and the up-stairs courtroom is not working at all and the down-stairs courtroom is experiencing problems. The purchase and installation of the JAV Recording System is expensive but now it is necessary to replace. Ms. Lowe was notified that a CESF Grant, in the amount of \$75,000.00, may cover a portion. Commissioner Yoder will reach out to Straley Lamp & Kraenzlein, P.C, who the county hired to advised and guide the county on AR PA Funds eligibility and reporting to see if the JAV Recording System would qualify. Judge Morse-Bills second request was a salary increase for Ms. Donna Lowe, Trial Court Administrator, with a guaranteed annual salary increase; Judge Morse-Bills presented documentation to justify. It was the consensus of the B.O.C that Ms. Lowe was an asset to the County and deserves an increase, however Commissioner Yoder stated that the B.O.C has received other request for salary increases and although the Board does take everyone’s request seriously and would like to honor all of them the Board cannot make any commitments. Commissioner Yoder stated it is time for the B.O.C to consider hiring a County Administrator/Controller, with the time and financial skills to look at the County finances, as a whole, today and in the future to assist the B.O.C in financial decisions, including salary increases; no action was taken. Judge Morse-Bills third request to the B.O.C was to compensate the two District Court employees who perform magistrate duties for the County after hours. Judge Morse-Bills asked the B.O.C to consider an “On Call” annual fee, in the amount of \$5,000.00 each, in lieu of compensation time. The B.O.C asked for Judge Morse-Bills to put together a “Memorandum of Understanding” for the Board to consider.

Marsh/Varner a motion to authorize Oscoda County Trial Courts to enter into an agreement with Justice **2021-324** AV Solutions, Inc to install a new up-dated JAV System, necessary for court recording, for the Large Courtroom, in the amount of \$67,767.11 and for the Small Courtroom, in the amount of \$67,177.12, total JAV System Agreement in the amount of \$134,944.23, with the down payment of \$33,736.06 paid out of Gov’t Admin. (2021 Budget) Computer Service (101-115), to secure 2022 scheduling for installation, and authorize Oscoda County Trail Courts to apply for a CESF Grant in the amount of \$75,000.00; subject to reimbursement after completion; \$101,208.17 budgeted for 2022 Gov’t Admin. Computer Service (101-115) and so amend the budget.

Roll Call Vote: Bondar, yes; McCauley, yes; Varner, yes; Yoder, yes; Marsh, yes. **Motion Carried.**

**The B.O.C acknowledged the hiring of the new Trial Court Assignment & Collections Clerk.

Varner/McCauley a motion to acknowledge the hiring of Megan Cole, Trial Court Assignment & **2021-325** Collections Clerk, per motion 2021-133, effective October 29, 2021.

5 yes: 0 no: **Motion Carried.**

Correspondence/Reports/Resolutions:

**The B.O.C acknowledged the resignation of an EMS employee.

Varner/Bondar a motion to acknowledge the written resignation of Mr. Kenneth Temple, EMS **2021-326** Employee, effective **November 18, 2021.**

5 yes: 0 no: **Motion Carried.**

Unfinished Business/New Business:

**Commissioner Yoder addressed the Gypsy Moth Spraying Program FY2022. Ms. Amber Woehlert, Equalization Director, who will serve as the Counties Gypsy Moth Coordinator and will oversee the Gypsy Moth Spraying Program will be sending out a flyer in the winter tax bills to introduce herself and the 2022 Gypsy Moth Spraying Program and again in the tax change notices in February of 2022, the program should be finalized by then. The County is looking at a block program, where there would be an assessment done to locate large mass of gypsy moths present; it is a possibility that MSU Extension will assist with an egg mass survey. Those blocked areas, once determined, would be sprayed only, with an option for homeowners to opt-out of the spraying program; the spraying companies do not want to spray anything less than 40 acres. Also, it is the Counties plan to offer a large acreage cost-sharing and a ground-based spraying Gypsy Moth Program. Ms. Woehlert will keep the Board and the public posted as things proceed.

**Commissioner Yoder stated that the conference call with Commissioner Varner, Mr. Bill Kendall, County Treasurer, and Mr. Phil Straley, from Straley Lamp & Kraenzlein, P.C, the Certified Public Accountant Firm, who the county hired to advised and guide the County on AR PA Funds eligibility and reporting, had to be rescheduled. Commissioner Yoder will address Broadband, to see if the County could move forward and offer a county match to townships, businesses and/or residents who are interested in bringing Broadband to the County, EMS funding options and the JAV's System for the Courts.

Financial:

**The B.O.C made a motion to end the temporary EMS Assistant Office Clerk position.

Varner/Bondar a motion to end the temporary employment of Jesseca Pfaff, EMS Assistant Office **2021-327** Clerk, as of **November 10, 2021.**

Roll Call Vote: Varner, yes; Marsh, yes; Yoder, yes;
Bondar, yes; McCauley, yes. **Motion Carried.**

**The B.O.C approved the following two budget amendments for the county tax roll.

McCauley/Bondar a motion to amend the Equalization Budget, expenses line 101-226-900.01, in the **2021-328** amount of \$6,600.00, moved from contingency, to cover the total tax roll and amend the Gypsy Moth Budget, expense line 239-428-900.00, in the amount of \$700.00, to cover the insert announcement for the 2022 Gypsy Moth Program, included in the tax roll, and so amend the budget.

Roll Call Vote: Marsh, yes; Yoder, yes; Bondar, yes;
McCauley, yes; Varner, yes. **Motion Carried.**

**Ms. Ann Galbraith, County Clerk & Register of Deeds, opened the 27 sealed bids for the county vehicles for sale and announced the highest bidders and B.O.C approved those bids as listed.

****Item#1 2006 Chevy Impala (2G1WS551469365873)**

4 Bids received. Awarded to: Bob Hunter, in the amount of \$2,500.00.

****Item#2 2007 Chevy Impala (2G1WS55R679337841)**

5 Bids received. Awarded to: Roger Marsh, in the amount of \$1,655.00.

****Item#3 2008 Chevy Impala (2G1WS583781353702)**

4 Bids received. Awarded to: Mark Benjamin, in the amount of \$2,255.00.

**Item#4 2009 Chevy Impala (2G1WS57M791274610)

3 Bids received. Awarded to: Mark Benjamin, in the amount of \$2,255.00.

**Item#5 2009 Chevy Impala (2G1WS57M891274678)

4 Bids received. Awarded to: Mark Benjamin, in the amount of \$2,55.00.

**Item#6 1993 Chevy 1-Ton (1GBJC34N6PE198765)

4 Bids received. Awarded to: Dale Wiley, in the amount of \$801.00.

Varner/McCauley a motion to accept the open bids for five (5) County vehicles, as advertised, and **2021-329** award the bids as listed, with the proceeds returned to the Sheriff's Department Equipment Fund (103) and to accept & award the bid for the 1993 Chevy 1-ton Ambulance, as listed, with that proceed returned to the Ambulance Department Equipment Fund (102), and so amend the budget.

Roll Call Vote: McCauley, yes; Varner, yes; Marsh, yes; Yoder, yes; Bondar, yes. **Motion Carried.**

Committee Reports:

**It was the consensus of the B.O.C to waive presenting committee reports.

Public Comment: (Limited to three minutes per person).

M. Recess:

**It was the consensus of the B.O.C to waive.

N. 2022 Budget Workshop.

**The B.O.C reviewed the 2022 General & Special Funds Budgets. There were just a couple General Funds Budget changes made; 101-115 to include the JAV's System, 101-130 Trial Courts "On-Call" and 101/965 Appropriations removed \$20,000.00 for Park Projects. Special Funds Budgets included the Park 208 and EMS 210 Operations. The B.O.C approve 2022 Contract Agreement Renewals, as listed:

- ASVCMH Fiber Sharing - January 2022- December 31, 2022
- Elk Country Animal Shelter - January 1, 2022 - December 31, 2023
- Northern Michigan Children Assessment Center (NMCAC) January 1, 2022 - December 31, 2023
- Plumbing Inspector – John Jagelewski - January 1, 2022 - December 31, 2023
- Mechanical Inspector - John Jagelewski - January 1, 2022 - December 31, 2023
- Electrical Inspector - William Uhouse - January 1, 2022 - December 31, 2023
- Inmate Housing Agreement with Ogemaw - January 1, 2022 - December 31, 2024

Marsh/McCauley a motion to accept the renewal contracts, as written and listed, and authorize the Chair **2021-330** to sign, effective January 1, 2022.

Roll Call Vote: Yoder, yes; Bondar, yes; Marsh, yes; McCauley, yes; Varner, yes. **Motion Carried.**

**Commissioner Yoder thanked the audience for attending and those participating in today's meeting by teleconference and called for a motion to adjourn.

Varner/McCauley a motion to adjourn today's meeting (12:22 p.m.).
2021-331

5 yes: 0 no: **Motion Carried.**

The B.O.C will hold a **Special Budget Meeting, on **Tuesday, November 16, 2021 at 10 a.m.** and their next Regular B.O.C Meeting scheduled for **Tuesday, November 23, 2021 at 10:00 a.m.** held in the **B.O.C Boardroom or join the meeting by Teleconference** by dialing 989-826-1163 (Pin#353).

Kyle Yoder, Oscoda County
Board of Commissioners Chairman

Ann Galbraith, Oscoda County
Clerk & Register of Deeds