



COUNTY OF OSCODA

Mr. Charles E. Varner, Jr, Chair
Ms. Jackie Bondar
Mr. Joe Breough

Mr. Tom McCauley, Vice Chair
Mr. Ted Handrich

Telephone (989) 826-1130

Fax Line (989) 826-1173

Oscoda County Government Center, 311 S. Morenci Ave, P.O. Box 399, Mio, MI 48647

Official Minutes November 12, 2025

A Regular Meeting of the Oscoda County Board of Commissioner's was held on **Wednesday, November 12, 2025 at 10:00 a.m.** "Open to the Public" and offered to join by Teleconference and zoom, from the Commissioner's Boardroom, located at the Oscoda County Government Center Building, 311 S. Morenci Ave, Mio Michigan 48647.

A. Call to Order

Commissioner Varner called today's "Public Meeting" to order at 10:00 a.m.; including those joining the meeting by teleconference and zoom.

B. Invocation and/or Pledge

Pledge to the Flag

C. Roll Call of Board Members

Roll Call: Commissioners Bondar, McCauley, Varner, Breough and Bondar (via telephone)

Members Excused:	Commissioner Bondar
Public Present:	4
Public by Teleconference:	2
Zoom Participants:	2

D. Approval of Agenda

The B.O.C approved the Agenda for **November 12, 2025**, as presented.

Breough/Handrich a motion to approve the agenda for **November 12, 2025**, B.O.C Regular Meeting, as presented, with one addition to Financial.

4 yes: 0 no: **Motion Carried.**

E. Approval of the Consent Calendar Items for November 12, 2025.

Handrich/McCauley a motion to approve the Consent Calendar Items for **November 12, 2025**.
2025-319

Item #1 Unofficial Minutes for **October 28, 2025**, as presented.

Item #2 Budget Amendments

Treasurer: a request to add a new budget line 265-301-912.01 K9 Liability Insurance to the Special Fund budget.

Building Department: a request to increase funds to Bldg. Dept Recps Refundable budget line 249-371-276.00, in the amount of \$240.00, and so, amend the budget.

Register of Deeds: a request to increase funds to Register of Deeds Office Supplies budget line 101-236-729.00, in the amount of \$1,600.00, and so, amend the budget.

Register of Deeds: a request to increase funds to Register of Deeds Equipment Non-Capital budget line 101-236-775.00, in the amount of \$2,663.00, and so, amend the budget.

Register of Deeds: a request to increase funds to Register of Deeds Dues budget line 101-236-807.00, in the amount of \$437.00, and so, amend the budget.

Register of Deeds: a request to increase funds to Register of Deeds Service Contract budget line 101-236-809.00, in the amount of \$334.10, and so, amend the budget.

Register of Deeds: a request to increase funds to Register of Deeds Micro-Film budget line 101-236-817.00, in the amount of \$400.00, and so, amend the budget.

Register of Deeds: a request to increase funds to Register of Deeds Employee Training budget line 101-236-960.00, in the amount of \$405.00, and so, amend the budget.

Trust and Agency: a motion to authorize the Treasurer to move funds from the General Fund Banking Supplies budget line 101.115.729.00 to the Trust and Agency Retirement budget line 701.000.228.03, in the amount of \$2.52 and so, amend the budget.

Item #3 General and Special Fund Summary for **October 2025.**

Item #4 Claims and Audit Docket for **November 12, 2025,** as received from the County Clerk's Office in the amount of **\$87,182.35.**

Roll Call Vote: McCauley, yes; Varner, yes; Breaugh, yes; Handrich, yes. **Motion Carried.**

F. Public Matters & Comments (Limited to three minutes per person)

N/A

G. Appointments:

N/A

H. Correspondence/Reports/Resolutions:

1) Sheriff Kann – Sheriff Department Staffing

McCauley/Handrich
2025-320 a motion to acknowledge the hiring of Mr. Thomas Howard, as a non-union employee to fill the part-time Special Deputy/Bailiff position, paid out of budget lines 101-301-704.07 and 101-301-712.02, with a hire date of Tuesday, October 21, 2025, at a starting wage of \$18.00 per hour, and will not be eligible for County benefits.

4 yes: 0 no: **Motion Carried.**

2) Mr. Tom Pratt, Court Administrator – Trial Court Staffing

Handrich/McCauley
2025-321 a motion to acknowledge the resignation of Ms. Katrina Smith, District Court Clerk position, effective Tuesday, October 28, 2025.

4 yes: 0 no: **Motion Carried.**

Breaugh/McCauley
2025-322 a motion to acknowledge the resignation of Ms. Cynthia Light, Youth Liaison Officer position, effective Thursday, October 23, 2025.

4 yes: 0 no: **Motion Carried.**

Breaugh/Handrich
2025-323 a motion to acknowledge the resignation of Mr. Scott Woodard, part-time Courthouse Security position, effective Friday, October 31, 2025.

4 yes: 0 no: **Motion Carried.**

3) Ms. Libby Marsh-Shephard, Clerk/Register of Deeds – Board of Canvassers Appointments

McCauley/Handrich
2025-324 a motion to appoint Ms. Sherry Merrigan, as the Democratic Board of Canvasser and Ms. Aderia Wieczorek, as the Republican Board of Canvasser for a term of four (4) years, effective November 1st, 2025 through October 31st, 2029.

Roll Call Vote: Varner, yes; Breaugh, yes; Handrich, yes; McCauley, yes. **Motion Carried.**

Breaugh/Handrich
2025-325 a motion to coincide with the appointments of the Oscoda County Board of Canvassers and assign terms, as listed.

- Dee Marshall, Republican: 4-year term, 11/01/2023 – 10/31/2027;
- Ashton Evans, Democrat: 4-year term, 11/01/2023 – 10/31/2027;
- Aderia Wieczorek, Republican: 4-year term, 11/01/2025 – 10/31/2029;
- Sherry Merrigan, Democrat: 4-year term, 11/01/2025 – 10/31/2029.

Roll Call Vote: Breaugh, yes; Handrich, yes; McCauley, yes; Varner, yes. **Motion Carried.**

I. Unfinished Business/New Business:

N/A

J. Financial:

1) Mr. William Kendall, Treasurer – DTRF (Delinquent Tax Revolving Fund)

McCauley/Handrich
2025-326 a motion to move \$20,000.00 from the restricted account within the DTRF to the General Fund to cover costs involved in administrating the delinquent tax foreclosure process in the Treasurer's office.

Roll Call Vote: Handrich, yes; McCauley, yes; Varner, yes; Breaugh, yes. **Motion Carried.**

Handrich/McCauley
2025-327 a motion to move \$191,000.00 from the DTRF to the General Fund; this represents the interest and admin fees collected in 2023 on delinquent taxes used to balance the 2025 budget.

Roll Call Vote: McCauley, yes; Varner, yes; Breaugh, yes; Handrich, yes. **Motion Carried.**

2) Mr. Robert Stankiewicz, EMS Director – EMS Emergency Vehicle Repair

Varner/Breaugh
2025-328 a motion authorize payment to Advanced Diesel & Equipment Repair in the amount of \$5,021.30 for mobilize service repairs on a 2021 GM 3500 Ambulance, to be paid out of the 102 Ambulance Equipment budget.

Roll Call Vote: Varner, yes; Breaugh, yes; Handrich, yes; McCauley, yes. **Motion Carried.**

K. Contract Renewals:

1) MGT Contract Renewal

McCauley/Handrich
2025-329 a motion to approve the proposed contract renewal between Oscoda County and MGT Impact Solutions LLC for the FY2025, FY2026 and FY2027 and to provide Cost Allocation Plans at the rate scheduled listed below, and authorize the Chair to sign, on behalf of the County.

Roll Call Vote: McCauley, yes; Varner, yes; Breaugh, yes; Handrich, yes. **Motion Carried.**

2) Wellvance Fiber Sharing Sublease Agreement

Breaugh/Handrich
2025-330 a motion to approve the proposed contract renewal for the Fiber Sharing Sublease Agreement between Oscoda County and Wellvance, as written, effective January 1, 2026 through December 31, 2026, and authorize the Chair to sign.

Roll Call Vote: Varner, yes; Breaugh, yes; Handrich, yes; McCauley, yes. **Motion Carried.**

3) Ms. Jessica Topp, CEO Michigan Works Northeast Consortium – Memorandum of Understanding

Handrich/Breaugh
2025-331 a motion to authorize the Economic Development Corporation to accept the renewal of the partnership contract with Northeast Michigan Consortium (dba Michigan Works) and the terms of the Memorandum of Understanding, effective January 1, 2026, to be paid out of EDC Contracted Services budget line 101-728-806.00, not to exceed \$20,000.00 annually and authorize the Chair to sign, as requested.

Roll Call Vote: Breaugh, yes; Handrich, yes; McCauley, yes; Varner, yes. **Motion Carried.**

L. Public Comments (Limited to three minutes per person):

N/A

M. Committee Reports:

Commissioner McCauley:

- Attended Road Commission Meeting
 - They have submitted their asset management plan to the State.
- Attended Michigan Township Association (MTA) Meeting
 - NE Michigan Consortium (Michigan Works) were present to give report.

- Attended Greenwood Township Board Meeting
 - The Oscoda County EMS Director was present and did a great job and we are glad to have him. He was able to get the township back on the right track with emergency services. There were misunderstandings that he was able to get cleared up.

Commissioner Breaugh:

- Attended the Veterans Affairs Veterans Day Service, and it was a great service.

Commissioner Handrich:

- Reviewed Claims & Audit
- Attended Financial Committee Meeting
 - FY26 Budget Planning
- Attended Comins Township Board Meeting
 - Cooper Standard is looking into re-opening the Southside plant which could add 40+ jobs to the community.
- Planning to attend the Steiner Museum meeting tomorrow evening.

Commissioner Bondar:

- Attended M.O.A Landfill Authority Board Meeting
 - The finance committee is working on the budget which should be ready for review and approval within the next couple of weeks.
- Attended ILA Meeting for Materials Management Planning
- Attended Council on Aging Meeting
 - They are seeking an individual to fill an open board position. They are searching for someone from Greenwood Township or other Townships outside of Big Creek Township.
 - They have implemented a computer policy with a time limit of three hours in addition to charging for copies due to the use of toner and paper usage increasing.

Commissioner Varner:

- Attended Northern Michigan Substance Use Disorder Board Meeting in Gaylord, MI
 - A distribution of funds was given to Catholic Human Services for rehabilitation purposes.
- Attended Personnel Committee Meeting at M.O.A Landfill Authority
 - Reviewed wages for FY26 and discussions of benefit options (defined benefits vs. defined contribution).
- Attended Wellvance Board Meeting in West Branch, MI
 - They have opened the bidding on Partial Hospitalization Program for mental health but the rulings haven't been finalized yet. MDHHS was found to be violating the mental health codes.
- Attended Finance Committee Meeting
 - FY26 Budget Planning
- In-house Meetings with Ms. Libby Marsh-Shephard, Clerk/Register and Ms. Michelle Knepp, County Administrator/HR Director
- Attended Northeast Michigan Community Service Agency (NEMSCA) in Alpena, MI
- Reviewed Claims & Audit
- Planning to attend M.O.A Landfill Authority Board Meeting on Friday, November 14, 2025.

N. Closed Session – Dennis Kauffman Memorial Airport:

McCauley/Handrich a motion to go into Closed Session at 10:34 a.m. to consult with professional staff to consider material exempt from discussion or disclosure by State or Federal statute, per MCL 15.268(h) permissible purposes; applicability to independent citizens redistricting commission.

2025-332

Roll Call Vote: Handrich, yes; McCauley, yes;
Varner, yes; Breaugh, yes. **Motion Carried.**

McCauley/Handrich a motion to return to the B.O.C Meeting at 11:42 a.m.
2025-333

Roll Call Vote: McCauley, yes; Varner, yes;
Breaugh, yes; Handrich, yes. **Motion Carried.**

O. Adjournment

Handrich/McCauley a motion to adjourn today's meeting at 11:43 a.m.
2025-334

4 yes: 0 no: **Motion Carried.**

The Board of Commissioners will hold their "Regular B.O.C Meeting" scheduled for **Tuesday, November 25, 2025 at 10:00 a.m.** held in the Board of Commissioners Boardroom.

- Join the meeting by Teleconference by dialing 989-826-1163 (Pin#353)
- Join the meeting by Zoom by using the link below along with the Meeting ID and passcode
<https://zoom.us/j/95321452263?pwd=enN2MTFFMnYxeFRnOFUzQWVqSUIrZz09>
Meeting ID: 953 2145 2263
Passcode: 676747

**Charles E. Varner, Jr., Oscoda County
Board of Commissioners Chair**

**Libby Marsh-Shephard, Oscoda County
Clerk & Register of Deeds**